

# MONTHLY FINANCIAL REPORT

*ccc 22*

*March 2018*

# OCSCC 22 Monthly Financials

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## ***MONTHLY FINANCIAL REPORT SUMMARY***

***CCC#22***

***March 2018***

### **Revenue**

- 100% revenue on condo fee
- Minor difference on actual vs budget ( possibility to increase over the next few months as carleton parking is patrolling the area and enforcing parking rules and regulations.
  - NSF fee and Interest revenue, should go back to 0 as of April as number will be accrued.

### **Expenses**

- Hydro, low for the month of March
- Water and Sewage, on budget
- Snow removal, we are a little over budget
- Additional Snow/Salt under budget
- Pest control, there was budget allocated for it, therefore we are a little bit over budget
  - Over all general maintenance and repairs expense are good
  - Other expense are also on budget

### **Legal Fees:**

N/A

### **Audit**

N/A

# CCC #22

## BUDGET VS. ACTUALS: 2018/19 - FY19 P&L

March 2018

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4000 Income				
4001 Condo Fees	33,880.00	33,880.00	0.00	100.00 %
4030 Parking Income	1,440.00	1,650.00	-210.00	87.27 %
4032 NSF fees charged to customers	45.00		45.00	
4035 Interest Income	33.77		33.77	
<b>Total 4000 Income</b>	<b>35,398.77</b>	<b>35,530.00</b>	<b>-131.23</b>	<b>99.63 %</b>
<b>Total Income</b>	<b>\$35,398.77</b>	<b>\$35,530.00</b>	<b>\$ -131.23</b>	<b>99.63 %</b>
Cost of Goods Sold				
4500 Contribution to Reserve Fund	14,976.00	14,976.00	0.00	100.00 %
<b>Total Cost of Goods Sold</b>	<b>\$14,976.00</b>	<b>\$14,976.00</b>	<b>\$0.00</b>	<b>100.00 %</b>
<b>GROSS PROFIT</b>	<b>\$20,422.77</b>	<b>\$20,554.00</b>	<b>\$ -131.23</b>	<b>99.36 %</b>
Expenses				
5000 Utilities				
5020 Hydro	212.43	237.00	-24.57	89.63 %
5030 Water & Sewer	6,080.92	6,602.00	-521.08	92.11 %
<b>Total 5000 Utilities</b>	<b>6,293.35</b>	<b>6,839.00</b>	<b>-545.65</b>	<b>92.02 %</b>
5400 Contracts				
5426 Parking Monitor and Security		100.00	-100.00	
5465 Landscaping		0.00	0.00	
5470 Snow Removal	5,311.00	3,917.00	1,394.00	135.59 %
5475 Pest Control		100.00	-100.00	
<b>Total 5400 Contracts</b>	<b>5,311.00</b>	<b>4,117.00</b>	<b>1,194.00</b>	<b>129.00 %</b>
5500 General Repairs & Maintenance				
5503 General Repairs & Maint	306.55	1,250.00	-943.45	24.52 %
5504 Emergency Calls		330.00	-330.00	
5560 Additional Landscaping		0.00	0.00	
5570 Additional Snow/Salt		833.00	-833.00	
<b>Total 5500 General Repairs &amp; Maintenance</b>	<b>306.55</b>	<b>2,413.00</b>	<b>-2,106.45</b>	<b>12.70 %</b>
5800 Administrative & Professional Expenses				
5801 Property Management Fees	2,858.41	2,859.00	-0.59	99.98 %
5805 CAO Fees		99.00	-99.00	
5810 Office Expenses	-32.62	26.00	-58.62	-125.46 %
5812 Bank Charges	57.80	75.00	-17.20	77.07 %
5830 Insurance Expense/General & Liability Insurance		1,787.00	-1,787.00	
5832 Professional Fees		1,667.00	-1,667.00	
5833 Audit-Accounting		0.00	0.00	
<b>Total 5800 Administrative &amp; Professional Expenses</b>	<b>2,883.59</b>	<b>6,513.00</b>	<b>-3,629.41</b>	<b>44.27 %</b>
5900 Contingency/ Initiatives				
5905 General Contingency		167.00	-167.00	
5920 Deficit Removal		635.00	-635.00	
<b>Total 5900 Contingency/ Initiatives</b>		<b>802.00</b>	<b>-802.00</b>	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6003 Reserve account - Bank charges	5.56		5.56	
Uncategorized Expense	49.86		49.86	
<b>Total Expenses</b>	<b>\$14,849.91</b>	<b>\$20,684.00</b>	<b>\$ -5,834.09</b>	<b>71.79 %</b>
NET OPERATING INCOME	<b>\$5,572.86</b>	<b>\$ -130.00</b>	<b>\$5,702.86</b>	<b>-4,286.82 %</b>
Other Income				
6001 Contribution from operating	14,976.00		14,976.00	
6002 Interest income for reserve	285.07		285.07	
<b>Total Other Income</b>	<b>\$15,261.07</b>	<b>\$0.00</b>	<b>\$15,261.07</b>	<b>0.00%</b>
NET OTHER INCOME	<b>\$15,261.07</b>	<b>\$0.00</b>	<b>\$15,261.07</b>	<b>0.00%</b>
NET INCOME	<b>\$20,833.93</b>	<b>\$ -130.00</b>	<b>\$20,963.93</b>	<b>-16,026.10 %</b>

# CCC #22

## BUDGET VS. ACTUALS: 2018/19 - FY19 P&L

February - March, 2018

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4000 Income				
4001 Condo Fees	67,784.40	67,760.00	24.40	100.04 %
4030 Parking Income	2,785.00	3,300.00	-515.00	84.39 %
4032 NSF fees charged to customers	45.00		45.00	
4035 Interest Income	56.08		56.08	
<b>Total 4000 Income</b>	<b>70,670.48</b>	<b>71,060.00</b>	<b>-389.52</b>	<b>99.45 %</b>
<b>Total Income</b>	<b>\$70,670.48</b>	<b>\$71,060.00</b>	<b>\$ -389.52</b>	<b>99.45 %</b>
Cost of Goods Sold				
4500 Contribution to Reserve Fund	29,952.00	29,952.00	0.00	100.00 %
<b>Total Cost of Goods Sold</b>	<b>\$29,952.00</b>	<b>\$29,952.00</b>	<b>\$0.00</b>	<b>100.00 %</b>
<b>GROSS PROFIT</b>	<b>\$40,718.48</b>	<b>\$41,108.00</b>	<b>\$ -389.52</b>	<b>99.05 %</b>
Expenses				
5000 Utilities				
5020 Hydro	215.68	474.00	-258.32	45.50 %
5030 Water & Sewer	13,283.07	13,204.00	79.07	100.60 %
<b>Total 5000 Utilities</b>	<b>13,498.75</b>	<b>13,678.00</b>	<b>-179.25</b>	<b>98.69 %</b>
5400 Contracts				
5426 Parking Monitor and Security		200.00	-200.00	
5465 Landscaping		0.00	0.00	
5470 Snow Removal	10,622.00	7,834.00	2,788.00	135.59 %
5475 Pest Control		200.00	-200.00	
<b>Total 5400 Contracts</b>	<b>10,622.00</b>	<b>8,234.00</b>	<b>2,388.00</b>	<b>129.00 %</b>
5500 General Repairs & Maintenance				
5503 General Repairs & Maint	306.55	2,500.00	-2,193.45	12.26 %
5504 Emergency Calls		660.00	-660.00	
5560 Additional Landscaping		0.00	0.00	
5570 Additional Snow/Salt		1,666.00	-1,666.00	
<b>Total 5500 General Repairs &amp; Maintenance</b>	<b>306.55</b>	<b>4,826.00</b>	<b>-4,519.45</b>	<b>6.35 %</b>
5800 Administrative & Professional Expenses	49.86		49.86	
5801 Property Management Fees	6,422.84	5,718.00	704.84	112.33 %
5805 CAO Fees		198.00	-198.00	
5810 Office Expenses	391.12	52.00	339.12	752.15 %
5812 Bank Charges	92.00	150.00	-58.00	61.33 %
5830 Insurance Expense/General & Liability Insurance		3,574.00	-3,574.00	
5832 Professional Fees	2,500.00	3,334.00	-834.00	74.99 %
5833 Audit-Accounting		0.00	0.00	
<b>Total 5800 Administrative &amp; Professional Expenses</b>	<b>9,455.82</b>	<b>13,026.00</b>	<b>-3,570.18</b>	<b>72.59 %</b>
5900 Contingency/ Initiatives				
5905 General Contingency		334.00	-334.00	
5920 Deficit Removal		1,270.00	-1,270.00	
<b>Total 5900 Contingency/ Initiatives</b>		<b>1,604.00</b>	<b>-1,604.00</b>	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6003 Reserve account - Bank charges	3.92		3.92	
Uncategorized Expense	49.86		49.86	
<b>Total Expenses</b>	<b>\$33,936.90</b>	<b>\$41,368.00</b>	<b>\$ -7,431.10</b>	<b>82.04 %</b>
NET OPERATING INCOME	<b>\$6,781.58</b>	<b>\$ -260.00</b>	<b>\$7,041.58</b>	<b>-2,608.30 %</b>
Other Income				
6001 Contribution from operating	29,952.00		29,952.00	
6002 Interest income for reserve	758.83		758.83	
<b>Total Other Income</b>	<b>\$30,710.83</b>	<b>\$0.00</b>	<b>\$30,710.83</b>	<b>0.00%</b>
NET OTHER INCOME	<b>\$30,710.83</b>	<b>\$0.00</b>	<b>\$30,710.83</b>	<b>0.00%</b>
NET INCOME	<b>\$37,492.41</b>	<b>\$ -260.00</b>	<b>\$37,752.41</b>	<b>-14,420.16 %</b>

# OCSCC #22

## PROFIT AND LOSS

March 2018

	TOTAL
Income	
4000 Income	
4001 Condo Fees	33,880.00
4030 Parking Income	1,440.00
4032 NSF fees charged to customers	45.00
4035 Interest Income	33.77
<b>Total 4000 Income</b>	<b>35,398.77</b>
<b>Total Income</b>	<b>\$35,398.77</b>
Cost of Goods Sold	
4500 Contribution to Reserve Fund	14,976.00
<b>Total Cost of Goods Sold</b>	<b>\$14,976.00</b>
<b>GROSS PROFIT</b>	<b>\$20,422.77</b>
Other Income	
6001 Contribution from operating	14,976.00
6002 Interest income for reserve	285.07
<b>Total Other Income</b>	<b>\$15,261.07</b>
Expenses	
5000 Utilities	
5020 Hydro	212.43
5030 Water & Sewer	6,080.92
<b>Total 5000 Utilities</b>	<b>6,293.35</b>
5400 Contracts	
5470 Snow Removal	5,311.00
<b>Total 5400 Contracts</b>	<b>5,311.00</b>
5500 General Repairs & Maintenance	
5503 General Repairs & Maint	306.55
<b>Total 5500 General Repairs &amp; Maintenance</b>	<b>306.55</b>
5800 Administrative & Professional Expenses	
5801 Property Management Fees	2,858.41
5810 Office Expenses	-32.62
5812 Bank Charges	57.80
<b>Total 5800 Administrative &amp; Professional Expenses</b>	<b>2,883.59</b>
6003 Reserve account - Bank charges	5.56
Uncategorized Expense	49.86
<b>Total Expenses</b>	<b>\$14,849.91</b>
<b>PROFIT</b>	<b>\$20,833.93</b>



# OCSCC #22

## BALANCE SHEET

As of March 31, 2018

	TOTAL
<b>Assets</b>	
Current Assets	
1101 Other Receivable	104.45
1200 Due to/from	30,000.00
1300 Prepaid Expenses	1,751.85
Cash and cash equivalents	
1010 Operating Account	29,901.12
1020 Reserve Account	417,233.43
<b>Total Cash and cash equivalents</b>	<b>\$447,134.55</b>
Accounts receivable (A/R)	
1100 Accounts Receivable	2,768.58
Accounts Receivable (A/R)	-2,420.60
<b>Total Accounts receivable (A/R)</b>	<b>\$347.98</b>
<b>Total Current Assets</b>	<b>\$479,338.83</b>
Non-current Assets	
1015 Investment- CASH	104,500.00
1017 Investment- Altamira High Interest	82,096.92
1018 Investment Hollis Investment	233,394.24
<b>Total Non-current Assets</b>	<b>\$419,991.16</b>
<b>Total Assets</b>	<b>\$899,329.99</b>
<b>Liabilities and Equity</b>	
Current Liabilities	
2001 RESERVE- Accounts Payable	7,638.80
2005 Accrued Liabilities	1,878.69
2010 PREPAID CONDO FEES	516.95
2500 Due to/from Operating	30,000.00
Accounts Payable	
2000 Accounts Payable	31,100.13
<b>Total Accounts Payable</b>	<b>\$31,100.13</b>
<b>Total Current Liabilities</b>	<b>\$71,134.57</b>
Equity	
Retained Earnings	790,703.01
Profit for the year	37,492.41
<b>Total Equity</b>	<b>\$828,195.42</b>
<b>Total Liabilities and Equity</b>	<b>\$899,329.99</b>

# CCC #22

## ACCOUNT QUICKREPORT

March 2018

DATE	TRANSACTION TYPE	#	NAME	MEMO/DESCRIPTION	ACCOUNT	CLR	AMOUNT	BALANCE
4000 Income								
4030 Parking Income								
01/03/2018	Invoice	1265	86	SPOT#145, 149, PARKING FEE 2018	4030 Income: Parking Income		\$90.00	90.00
01/03/2018	Invoice	1180	40	SPOT#117, PARKING FEE, MARCH 2018	4030 Income: Parking Income		\$30.00	120.00
01/03/2018	Invoice	1247	70	SPOT#135, 136, PARKING FEE 2018	4030 Income: Parking Income		\$60.00	180.00
01/03/2018	Invoice	1203	23	SPOT#110, 113, PARKING 2018	4030 Income: Parking Income		\$60.00	240.00
01/03/2018	Invoice	1251	74	SPOT#125, 126, PARKING FEE 2018	4030 Income: Parking Income		\$60.00	300.00
01/03/2018	Invoice	1257	81	SPOT#112, 142, PARKING FEE 2018	4030 Income: Parking Income		\$60.00	360.00
01/03/2018	Invoice	1213	33	SPOT#151, 153, PARKING 2018	4030 Income: Parking Income		\$60.00	420.00
01/03/2018	Invoice	1219	37	SPOT#138, PARKING 2018	4030 Income: Parking Income		\$30.00	450.00
01/03/2018	Invoice	1245	69	SPOT#134, PARKING FEE 2018	4030 Income: Parking Income		\$30.00	480.00
01/03/2018	Invoice	1182	41	SPOT#116, PARKING FEE- MARCH 2018	4030 Income: Parking Income		\$30.00	510.00
01/03/2018	Invoice	1249	73	SPOT#127, PARKING FEE 2018	4030 Income: Parking Income		\$30.00	540.00
01/03/2018	Invoice	1263	85, Angela Payne	SPOT#147, PARKING FEE 2018	4030 Income: Parking Income		\$30.00	570.00
01/03/2018	Invoice	1207	29	SPOT#137, PARKING 2018	4030 Income: Parking Income		\$30.00	600.00
01/03/2018	Invoice	1215	34, Donna & Mitchel Salcedo	SPOT#155, PARKING 2018	4030 Income: Parking Income		\$30.00	630.00
01/03/2018	Invoice	1196	17	SPOT#154, PARKING 2018	4030 Income: Parking Income		\$30.00	660.00
01/03/2018	Invoice	1198	19, Ed O'Neill & Patricia Norris-Elye	SPOT#107, PARKING 2018	4030 Income: Parking Income		\$30.00	690.00
01/03/2018	Invoice	1188	87	SPOT#109, PARKING FEE 2018	4030 Income: Parking Income		\$30.00	720.00
01/03/2018	Invoice	1205	27	SPOT#111, PARKING 2018	4030 Income: Parking Income		\$30.00	750.00
01/03/2018	Invoice	1217	35	SPOT#148, PARKING 2018	4030 Income: Parking Income		\$30.00	780.00
01/03/2018	Invoice	1235	58	SPOT#120, PARKING FEE 2018	4030 Income: Parking Income		\$30.00	810.00
01/03/2018	Invoice	1237	62	SPOT#124, PARKING FEE 2018	4030 Income: Parking Income		\$30.00	840.00
01/03/2018	Invoice	1231	56	SPOT#123, PARKING FEE 2018	4030 Income: Parking Income		\$30.00	870.00
01/03/2018	Invoice	1211	31	SPOT#139, PARKING 2018	4030 Income: Parking Income		\$30.00	900.00
01/03/2018	Invoice	1184	59	SPOT#121, PARKING FEE- MARCH 2018	4030 Income: Parking Income		\$30.00	930.00
01/03/2018	Invoice	1239	60	SPOT#122, PARKING FEE 2018	4030 Income: Parking Income		\$30.00	960.00
01/03/2018	Invoice	1241	63	SPOT#129, PARKING FEE 2018	4030 Income: Parking Income		\$30.00	990.00
01/03/2018	Invoice	1190	6, Jocelyn Bergeron	SPOT#102, PARKING 2018	4030 Income: Parking Income		\$30.00	1,020.00
01/03/2018	Invoice	1194	14	SPOT#103, PARKING 2018	4030 Income: Parking Income		\$30.00	1,050.00
01/03/2018	Invoice	1201	22	SPOT#108, PARKING 2018	4030 Income: Parking Income		\$30.00	1,080.00
01/03/2018	Invoice	1192	13	SPOT#118, PARKING 2018	4030 Income: Parking Income		\$30.00	1,110.00
01/03/2018	Invoice	1253	77	SPOT#140, PARKING FEE 2018	4030 Income: Parking Income		\$30.00	1,140.00
01/03/2018	Invoice	1229	50	SPOT#106, PARKING FEE 2018	4030 Income: Parking Income		\$30.00	1,170.00
01/03/2018	Invoice	1233	57	SPOT#119, PARKING FEE 2018	4030 Income: Parking Income		\$30.00	1,200.00
01/03/2018	Invoice	1225	43	PARKING FEE 2018	4030 Income: Parking Income		\$30.00	1,230.00
01/03/2018	Invoice	1227	44	PARKING FEE 2018	4030 Income: Parking Income		\$30.00	1,260.00
01/03/2018	Invoice	1209	30, Efren Cabilatazan	SPOT#115, PARKING 2018	4030 Income: Parking Income		\$30.00	1,290.00
01/03/2018	Invoice	1255	78	SPOT#128, PARKING FEE 2018	4030 Income: Parking Income		\$30.00	1,320.00
01/03/2018	Invoice	1259	82	SPOT#152, PARKING FEE 2018	4030 Income: Parking Income		\$30.00	1,350.00
01/03/2018	Invoice	1261	84, Marie-Andree Faubert	SPOT#146, PARKING FEE 2018	4030 Income: Parking Income		\$30.00	1,380.00
01/03/2018	Invoice	1243	64	SPOT#131,132, PARKING FEE 2018	4030 Income: Parking Income		\$60.00	1,440.00
Total for 4030 Parking Income							\$1,440.00	
Total for 4000 Income							\$1,440.00	
TOTAL							\$1,440.00	

# OCSCC #22

## A/R AGING SUMMARY

As of March 31, 2018

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
19, Ed O'Neill & Patricia Norris-Elye		30.00	-30.00			\$0.00
34, Donna & Mitchel Salcedo	30.00		-84.00			\$ -54.00
40		-5.00	-20.00			\$ -25.00
41		-388.02	-25.00			\$ -413.02
47	385.00	24.40	360.60			\$770.00
70		-10.00				\$ -10.00
78	30.00	30.00	-360.00			\$ -300.00
81	490.00	195.00				\$685.00
82			-275.00			\$ -275.00
84, Marie-Andree Faubert		30.00	-30.00			\$0.00
85, Angela Payne		30.00	-30.00			\$0.00
86		-30.00				\$ -30.00
<b>TOTAL</b>	<b>\$935.00</b>	<b>\$ -93.62</b>	<b>\$ -493.40</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$347.98</b>

# OCSCC #22

## A/P AGING SUMMARY

As of March 31, 2018

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Candor Plumbing & Heating Ltd.					16,962.66	\$16,962.66
CATHOLIC EDUCATION CENTRE			169.50			\$169.50
CI Property Management	17.24	-49.86	768.49			\$735.87
CITY OF OTTAWA - WATER & SEWER	707.54		0.00			\$707.54
CITY OF OTTAWA - WATER & SEWER-0172-1002-10	1,433.67					\$1,433.67
CITY OF OTTAWA - WATER & SEWER-0172-1004-10	313.61					\$313.61
CITY OF OTTAWA - WATER & SEWER-0172-1006-10	836.43					\$836.43
CITY OF OTTAWA - WATER & SEWER-0172-1008-10	1,352.03					\$1,352.03
CITY OF OTTAWA - WATER & SEWER-0172-1010-10	621.60					\$621.60
CITY OF OTTAWA - WATER & SEWER-0172-1012-10	399.54					\$399.54
CITY OF OTTAWA - WATER & SEWER-0172-1014-10	836.43					\$836.43
CITY OF OTTAWA - WATER & SEWER-0172-1016-10	1,143.26					\$1,143.26
CITY OF OTTAWA - WATER & SEWER-0172-1018-10		1,297.41				\$1,297.41
CITY OF OTTAWA - WATER & SEWER-0172-1020-10	7.23					\$7.23
CITY OF OTTAWA - WATER & SEWER-0172-1024-10	793.47					\$793.47
CITY OF OTTAWA - WATER & SEWER-0172-1026-10		1,437.96				\$1,437.96
CITY OF OTTAWA - WATER & SEWER-0172-1030-10	442.51					\$442.51
CLEAN WATER WORKS			285.33			\$285.33
Extermination Direct Pest Control		333.35				\$333.35
HYDRO OTTAWA		211.03				\$211.03
ROOFSHIELD LTD		158.20				\$158.20
WB RENO			621.50			\$621.50
<b>TOTAL</b>	<b>\$8,904.56</b>	<b>\$3,388.09</b>	<b>\$1,844.82</b>	<b>\$0.00</b>	<b>\$16,962.66</b>	<b>\$31,100.13</b>

# CCC #22

## TRANSACTION LIST BY SUPPLIER

March 2018

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
9673261 CANADA INC.						
01/03/2018	Bill	1692	Yes		2000 Accounts Payable	5,311.00
01/03/2018	Bill Payment (Cheque)	155	Yes		1010 Operating Account	-5,311.00
AFFILIATED TRADESMEN INC.						
06/03/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-84.75
CENTAUR ENTERPRISES LTD						
08/03/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-217.65
CI Property Management						
01/03/2018	Bill		Yes		2000 Accounts Payable	2,858.41
01/03/2018	Bill	1964	Yes		2000 Accounts Payable	17.24
01/03/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-2,858.41
13/03/2018	Bill Payment (Cheque)	1001	Yes		1010 Operating Account	-755.88
20/03/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-54.79
29/03/2018	Supplier Credit		Yes		2000 Accounts Payable	-49.86
CITY OF OTTAWA - WATER & SEWER						
22/03/2018	Bill	JAN24-MAR22/18	Yes		2000 Accounts Payable	707.54
CITY OF OTTAWA - WATER & SEWER-0172-1002-10						
22/03/2018	Bill	JAN24-MAR22/18	Yes		2000 Accounts Payable	1,433.67
CITY OF OTTAWA - WATER & SEWER-0172-1004-10						
22/03/2018	Bill	JAN24-MAR22/18	Yes		2000 Accounts Payable	313.61
CITY OF OTTAWA - WATER & SEWER-0172-1006-10						
22/03/2018	Bill	JAN24-MAR22/18	Yes		2000 Accounts Payable	836.43
CITY OF OTTAWA - WATER & SEWER-0172-1008-10						
22/03/2018	Bill	JAN24-MAR22/18	Yes		2000 Accounts Payable	1,352.03
CITY OF OTTAWA - WATER & SEWER-0172-1010-10						
22/03/2018	Bill	JAN24-MAR22/18	Yes		2000 Accounts Payable	621.60
CITY OF OTTAWA - WATER & SEWER-0172-1012-10						
22/03/2018	Bill	JAN24-MAR22/18	Yes		2000 Accounts Payable	399.54
CITY OF OTTAWA - WATER & SEWER-0172-1014-10						
22/03/2018	Bill	JAN24-MAR22/18	Yes		2000 Accounts Payable	836.43
CITY OF OTTAWA - WATER & SEWER-0172-1016-10						
22/03/2018	Bill	JAN24-MAR22/18	Yes		2000 Accounts Payable	1,143.26
CITY OF OTTAWA - WATER & SEWER-0172-1018-10						
22/03/2018	Bill	JAN24-MAR22/18	Yes		2000 Accounts Payable	1,297.41
CITY OF OTTAWA - WATER & SEWER-0172-1020-10						
22/03/2018	Bill	JAN24-MAR22/18	Yes		2000 Accounts Payable	7.23

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
CITY OF OTTAWA - WATER & SEWER-0172-1024-10						
22/03/2018	Bill	JAN24-MAR22/18	Yes		2000 Accounts Payable	793.47
CITY OF OTTAWA - WATER & SEWER-0172-1026-10						
22/03/2018	Bill	HAN24-MAR22/18	Yes		2000 Accounts Payable	1,437.96
CITY OF OTTAWA - WATER & SEWER-0172-1030-10						
22/03/2018	Bill	JAN24-MAR22/18	Yes		2000 Accounts Payable	442.51
DANCAN ELECTRIC LTD						
06/03/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-189.28
06/03/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-1,755.57
Extermination Direct Pest Control						
23/03/2018	Bill	3138	Yes		2000 Accounts Payable	333.35
HYDRO OTTAWA						
01/03/2018	Bill	JAN31/18-MAR01/18	Yes		2000 Accounts Payable	211.03
05/03/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-224.66
JMW TOWING BUDGET						
05/03/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-226.00
REGIONEX CAPITAL PEST						
09/03/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-84.75
ROOFSHIELD LTD						
15/03/2018	Bill	8112	Yes		2000 Accounts Payable	158.20
SAFEGUARD						
13/03/2018	Bill Payment (Cheque)	1002	Yes		1010 Operating Account	-423.74

# OCSCC #22

## GENERAL LEDGER

March 2018

DATE	TRANSACTION TYPE	#	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
5000 Utilities							
5020 Hydro							
Beginning Balance							3.25
01/03/2018	Bill	JAN31/18-MAR01/18	HYDRO OTTAWA	JAN 31, 2018 - MARCH 01, 2018	2000 Accounts Payable	\$211.03	214.28
01/03/2018	Journal Entry	7R		REVERSE ACCRUALS HYDRO FEB 2018	-Split-	\$ -216.91	-2.63
31/03/2018	Journal Entry	14		SET UP ACCRUALS MARCH, HYDRO	-Split-	\$218.31	215.68
<b>Total for 5020 Hydro</b>						<b>\$212.43</b>	
5030 Water & Sewer							
Beginning Balance							7,202.15
01/03/2018	Journal Entry	7R		REVERSE ACCRUALS WATER FROM JAN 25 TO FEB 28 2018	-Split-	\$ -7,202.15	0.00
22/03/2018	Bill	JAN24-MAR22/18	CITY OF OTTAWA - WATER & SEWER	JAN 24, 2018 - MARCH 22, 2018	2000 Accounts Payable	\$707.54	707.54
22/03/2018	Bill	JAN24-MAR22/18	CITY OF OTTAWA - WATER & SEWER-0172-1020-10	JAN 24, 2018-MARCH 22, 2018	2000 Accounts Payable	\$7.23	714.77
22/03/2018	Bill	JAN24-MAR22/18	CITY OF OTTAWA - WATER & SEWER-0172-1024-10	JAN 24, 2018-MARCH 22, 2018	2000 Accounts Payable	\$793.47	1,508.24
22/03/2018	Bill	JAN24-MAR22/18	CITY OF OTTAWA - WATER & SEWER-0172-1004-10	JAN 24, 2018 - MARCH 22, 2018	2000 Accounts Payable	\$313.61	1,821.85
22/03/2018	Bill	JAN24-MAR22/18	CITY OF OTTAWA - WATER & SEWER-0172-1012-10	JAN 24, 2018 - MARCH 22, 2018	2000 Accounts Payable	\$399.54	2,221.39
22/03/2018	Bill	JAN24-MAR22/18	CITY OF OTTAWA - WATER & SEWER-0172-1030-10	JAN 24, 2018- MARCH 22, 2018	2000 Accounts Payable	\$442.51	2,663.90
22/03/2018	Bill	JAN24-MAR22/18	CITY OF OTTAWA - WATER & SEWER-0172-1010-10	JAN 24, 2018 - MARCH 22, 2018	2000 Accounts Payable	\$621.60	3,285.50
22/03/2018	Bill	HAN24-MAR22/18	CITY OF OTTAWA - WATER & SEWER-0172-1026-10	JAN 24, 2018- MARCH 22, 2018	2000 Accounts Payable	\$1,437.96	4,723.46
22/03/2018	Bill	JAN24-MAR22/18	CITY OF OTTAWA - WATER & SEWER-0172-1002-10	JAN 24, 2018 - MARCH 22, 2018	2000 Accounts Payable	\$1,433.67	6,157.13
22/03/2018	Bill	JAN24-MAR22/18	CITY OF OTTAWA - WATER & SEWER-0172-1008-10	JAN 24, 2018 - MARCH 22, 2018	2000 Accounts Payable	\$1,352.03	7,509.16
22/03/2018	Bill	JAN24-MAR22/18	CITY OF OTTAWA - WATER & SEWER-0172-1018-10	Jan 24, 2018 - March 22, 2018	2000 Accounts Payable	\$1,297.41	8,806.57
22/03/2018	Bill	JAN24-MAR22/18	CITY OF OTTAWA - WATER & SEWER-0172-1016-10	JAN 24, 2018 - MARCH 22, 2018	2000 Accounts Payable	\$1,143.26	9,949.83
22/03/2018	Bill	JAN24-MAR22/18	CITY OF OTTAWA - WATER & SEWER-0172-1006-10	JAN 24, 2018 - MARCH 22, 2018	2000 Accounts Payable	\$836.43	10,786.26
22/03/2018	Bill	JAN24-MAR22/18	CITY OF OTTAWA - WATER & SEWER-0172-1014-10	JAN 24, 2018 - MARCH 22, 2018	2000 Accounts Payable	\$836.43	11,622.69
31/03/2018	Journal Entry	14		SET UP ACCRUALS MARCH, WATER	-Split-	\$1,660.38	13,283.07
<b>Total for 5030 Water &amp; Sewer</b>						<b>\$6,080.92</b>	
<b>Total for 5000 Utilities</b>						<b>\$6,293.35</b>	
5400 Contracts							
5470 Snow Removal							
Beginning Balance							5,311.00
01/03/2018	Bill	1692	9673261 CANADA INC.	1692, SNOWPLOWING FOR 2017-2018 BILLED IN 5 PAYMENTS NOVEMBER 01, 2017 TO MARCH 01, 2018	2000 Accounts Payable	\$5,311.00	10,622.00
<b>Total for 5470 Snow Removal</b>						<b>\$5,311.00</b>	
<b>Total for 5400 Contracts</b>						<b>\$5,311.00</b>	
5500 General Repairs & Maintenance							
5503 General Repairs & Maint							
12/03/2018	Journal Entry	9		CHARGEBACK, C.LEVETT RENOVATION INC. INV# 2095	-Split-	\$ -185.00	-185.00
15/03/2018	Bill	8112	ROOFSHIELD LTD	Resecured soffit	2000 Accounts Payable	\$158.20	-26.80
23/03/2018	Bill	3138	Extermination Direct Pest Control	Squirrels	2000 Accounts Payable	\$333.35	306.55
<b>Total for 5503 General Repairs &amp; Maint</b>						<b>\$306.55</b>	
<b>Total for 5500 General Repairs &amp; Maintenance</b>						<b>\$306.55</b>	
5800 Administrative & Professional Expenses							
Beginning Balance							49.86
<b>Total for 5800 Administrative &amp; Professional Expenses</b>							
5801 Property Management Fees							
Beginning Balance							3,564.43
01/03/2018	Bill		CI Property Management	2018/2019 management fees	2000 Accounts Payable	\$2,858.41	6,422.84
<b>Total for 5801 Property Management Fees</b>						<b>\$2,858.41</b>	
5810 Office Expenses							
Beginning Balance							423.74
01/03/2018	Bill	1964	CI Property Management	PPO (Invoiced on Feb 28, 2018)	2000 Accounts Payable	\$17.24	440.98
29/03/2018	Supplier Credit		CI Property Management	Janaury PPO invoice paid in	2000 Accounts Payable	\$ -49.86	391.12

DATE	TRANSACTION TYPE	#	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
				double			
Total for 5810 Office Expenses						\$ -32.62	
5812 Bank Charges							
Beginning Balance							34.20
01/03/2018	Expense			Customer Transfer Dr.	1010 Operating Account	\$5.56	39.76
05/03/2018	Expense			SCOTIA DIRECT PAYMENT Service Charge	1010 Operating Account	\$52.24	92.00
Total for 5812 Bank Charges						\$57.80	
5832 Professional Fees							
Beginning Balance							2,500.00
Total for 5832 Professional Fees							
Total for 5800 Administrative & Professional Expenses with subs						\$2,883.59	
6003 Reserve account - Bank charges							
Beginning Balance							-1.64
01/03/2018	Expense			Customer Transfer Dr.	1020 Reserve Account	\$5.56	3.92
Total for 6003 Reserve account - Bank charges						\$5.56	
Uncategorized Expense							
29/03/2018	Cheque Expense	168		Cheque 168 Cheque	1010 Operating Account	\$49.86	49.86
Total for Uncategorized Expense						\$49.86	



## 1010 Operating Account, Period Ending 31/03/2018

## RECONCILIATION REPORT

Reconciled on: 12/04/2018

Reconciled by: Olesea Axentii

Any changes made to transactions after this date aren't included in this report.

## Summary

CAD

Statement beginning balance.....	37,140.44
Cheques and payments cleared (21).....	-42,357.40
Deposits and other credits cleared (154).....	35,541.82
Statement ending balance.....	<u>30,324.86</u>

Uncleared transactions as of 31/03/2018.....	-423.74
Register balance as of 31/03/2018.....	29,901.12
Cleared transactions after 31/03/2018.....	0.00
Uncleared transactions after 31/03/2018.....	-10,671.21
Register balance as of 12/04/2018.....	<u>19,229.91</u>

## Details

## Cheques and payments cleared (21)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
28/02/2018	Journal	13		-5.00
28/02/2018	Journal	13		-25.00
28/02/2018	Journal	13		-25.00
28/02/2018	Journal	13		-25.00
01/03/2018	Expense			-5.56
01/03/2018	Bill Payment		CI Property Management	-2,858.41
01/03/2018	Bill Payment	155	9673261 CANADA INC.	-5,311.00
02/03/2018	Cheque	NSF	81	-455.00
05/03/2018	Expense			-52.24
05/03/2018	Bill Payment		HYDRO OTTAWA	-224.66
05/03/2018	Bill Payment		JMW TOWING BUDGET	-226.00
06/03/2018	Bill Payment		DANCAN ELECTRIC LTD	-1,755.57
06/03/2018	Bill Payment		AFFILIATED TRADESMEN INC.	-84.75
06/03/2018	Bill Payment		DANCAN ELECTRIC LTD	-189.28
08/03/2018	Bill Payment		CENTAUR ENTERPRISES LTD	-217.65
09/03/2018	Bill Payment		REGIONEX CAPITAL PEST	-84.75
13/03/2018	Bill Payment	1001	CI Property Management	-755.88
20/03/2018	Bill Payment		CI Property Management	-54.79
29/03/2018	Cheque	168		-49.86
31/03/2018	Journal	10		-14,976.00
31/03/2018	Journal	11		-14,976.00

Total -42,357.40

## Deposits and other credits cleared (154)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01/02/2018	Receive Payment		30, Efren Cabilatazan	415.00
01/02/2018	Receive Payment		30, Efren Cabilatazan	5.00
01/02/2018	Receive Payment	29		25.00
01/02/2018	Deposit	41		25.00
01/02/2018	Receive Payment	40		25.00
01/03/2018	Receive Payment	37		415.00
01/03/2018	Receive Payment	38		385.00
01/03/2018	Receive Payment	41		385.00
01/03/2018	Receive Payment	41		30.00
01/03/2018	Receive Payment	43		5.00
01/03/2018	Receive Payment	63		5.00
01/03/2018	Receive Payment	57		5.00
01/03/2018	Receive Payment	17		5.00
01/03/2018	Receive Payment	56		5.00
01/03/2018	Receive Payment	13		5.00
01/03/2018	Receive Payment	14		5.00
01/03/2018	Receive Payment	29		5.00
01/03/2018	Receive Payment	62		5.00
01/03/2018	Receive Payment	27		5.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01/03/2018	Receive Payment		87	5.00
01/03/2018	Receive Payment		44	5.00
01/03/2018	Receive Payment		22	5.00
01/03/2018	Receive Payment		35	5.00
01/03/2018	Receive Payment		77	5.00
01/03/2018	Receive Payment		60	5.00
01/03/2018	Receive Payment		31	5.00
01/03/2018	Receive Payment		59	5.00
01/03/2018	Receive Payment		58	5.00
01/03/2018	Receive Payment		69	5.00
01/03/2018	Receive Payment		73	5.00
01/03/2018	Receive Payment		74	10.00
01/03/2018	Receive Payment		23	10.00
01/03/2018	Receive Payment		33	10.00
01/03/2018	Receive Payment		64	10.00
01/03/2018	Receive Payment		80	18.05
01/03/2018	Receive Payment		69	30.00
01/03/2018	Receive Payment		73	30.00
01/03/2018	Receive Payment		29	30.00
01/03/2018	Receive Payment		17	30.00
01/03/2018	Receive Payment		87	30.00
01/03/2018	Receive Payment		27	30.00
01/03/2018	Receive Payment		35	30.00
01/03/2018	Receive Payment		58	30.00
01/03/2018	Receive Payment		62	30.00
01/03/2018	Receive Payment		56	30.00
01/03/2018	Receive Payment		31	30.00
01/03/2018	Receive Payment		59	30.00
01/03/2018	Receive Payment		60	30.00
01/03/2018	Receive Payment		63	30.00
01/03/2018	Receive Payment		14	30.00
01/03/2018	Receive Payment		22	30.00
01/03/2018	Receive Payment		13	30.00
01/03/2018	Receive Payment		77	30.00
01/03/2018	Receive Payment		50	30.00
01/03/2018	Receive Payment		57	30.00
01/03/2018	Receive Payment		43	30.00
01/03/2018	Receive Payment		44	30.00
01/03/2018	Receive Payment		40	35.00
01/03/2018	Receive Payment		64	60.00
01/03/2018	Receive Payment		70	50.00
01/03/2018	Receive Payment		23	60.00
01/03/2018	Receive Payment		74	60.00
01/03/2018	Receive Payment		33	60.00
01/03/2018	Receive Payment		86	120.00
01/03/2018	Receive Payment		39	385.00
01/03/2018	Receive Payment		35	385.00
01/03/2018	Receive Payment		53	385.00
01/03/2018	Receive Payment		48	385.00
01/03/2018	Receive Payment		58	385.00
01/03/2018	Receive Payment		8	385.00
01/03/2018	Receive Payment		2	385.00
01/03/2018	Receive Payment		52	385.00
01/03/2018	Receive Payment		63	385.00
01/03/2018	Receive Payment		9	385.00
01/03/2018	Receive Payment		80	385.00
01/03/2018	Receive Payment		33	385.00
01/03/2018	Receive Payment		68	385.00
01/03/2018	Receive Payment		59	385.00
01/03/2018	Receive Payment		28	385.00
01/03/2018	Receive Payment		51	385.00
01/03/2018	Receive Payment		22	385.00
01/03/2018	Receive Payment		6, Jocelyn Bergeron	385.00
01/03/2018	Receive Payment		1	385.00
01/03/2018	Receive Payment		88	385.00
01/03/2018	Receive Payment		13	385.00
01/03/2018	Receive Payment		7	385.00
01/03/2018	Receive Payment		17	385.00
01/03/2018	Receive Payment		64	385.00
01/03/2018	Receive Payment		50	385.00
01/03/2018	Receive Payment		57	385.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01/03/2018	Receive Payment		44	385.00
01/03/2018	Receive Payment		87	385.00
01/03/2018	Receive Payment		10	385.00
01/03/2018	Receive Payment		29	385.00
01/03/2018	Receive Payment		27	385.00
01/03/2018	Receive Payment		21	385.00
01/03/2018	Receive Payment		3	385.00
01/03/2018	Receive Payment		42	385.00
01/03/2018	Receive Payment		4	385.00
01/03/2018	Receive Payment		75	385.00
01/03/2018	Receive Payment		15	385.00
01/03/2018	Receive Payment		26	385.00
01/03/2018	Receive Payment		77	385.00
01/03/2018	Receive Payment		56	385.00
01/03/2018	Receive Payment		12	385.00
01/03/2018	Receive Payment		16	385.00
01/03/2018	Receive Payment		65	385.00
01/03/2018	Receive Payment		73	385.00
01/03/2018	Receive Payment		72	385.00
01/03/2018	Receive Payment		5	385.00
01/03/2018	Receive Payment		69	385.00
01/03/2018	Receive Payment		14	385.00
01/03/2018	Receive Payment		62	385.00
01/03/2018	Receive Payment		60	385.00
01/03/2018	Receive Payment		67	385.00
01/03/2018	Receive Payment		40	385.00
01/03/2018	Receive Payment		25	385.00
01/03/2018	Receive Payment		70	385.00
01/03/2018	Receive Payment		61	385.00
01/03/2018	Receive Payment		43	385.00
01/03/2018	Receive Payment		32	385.00
01/03/2018	Receive Payment		45	385.00
01/03/2018	Receive Payment		66	385.00
01/03/2018	Receive Payment		86	385.00
01/03/2018	Receive Payment		36	385.00
01/03/2018	Receive Payment		79	385.00
01/03/2018	Receive Payment		54	385.00
01/03/2018	Receive Payment		31	385.00
01/03/2018	Receive Payment		76	385.00
01/03/2018	Receive Payment		55	385.00
01/03/2018	Receive Payment		23	385.00
01/03/2018	Receive Payment		74	385.00
01/03/2018	Receive Payment		6, Jocelyn Bergeron	30.00
01/03/2018	Receive Payment		81	455.00
02/03/2018	Receive Payment		85, Angela Payne	30.00
02/03/2018	Receive Payment		19, Ed O'Neill & Patricia Norris-Elye	30.00
02/03/2018	Receive Payment		20, Eflen Cabilatazan	385.00
02/03/2018	Receive Payment		84, Marie-Andree Faubert	30.00
02/03/2018	Receive Payment		24, Ginette Carriere	385.00
02/03/2018	Receive Payment		46, Jeffrey Porter	385.00
02/03/2018	Receive Payment		82	385.00
02/03/2018	Receive Payment		71, Carolina Quisto	385.00
02/03/2018	Receive Payment		11, Linda & Lloyd Mattinson	385.00
02/03/2018	Receive Payment		18, Francine Petrin	385.00
02/03/2018	Receive Payment		84, Marie-Andree Faubert	385.00
02/03/2018	Receive Payment		78	385.00
02/03/2018	Receive Payment		83	385.00
02/03/2018	Receive Payment		19, Ed O'Neill & Patricia Norris-Elye	385.00
02/03/2018	Receive Payment		85, Angela Payne	385.00
02/03/2018	Receive Payment		34, Donna & Mitchel Salcedo	385.00
02/03/2018	Receive Payment		49, Francine Carriere	385.00
28/03/2018	Receive Payment	84359259	41	200.00
28/03/2018	Receive Payment	84359368	41	185.00
29/03/2018	Deposit			33.77

Total				35,541.82
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#### Additional Information

Uncleared cheques and payments as of 31/03/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
13/03/2018	Bill Payment	1002	SAFEGUARD	-423.74

Total -423.74

Uncleared cheques and payments after 31/03/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
10/04/2018	Bill Payment	1004	Candor Plumbing & Heating Ltd.	-16,962.66
10/04/2018	Bill Payment	1003	Extermination Direct Pest Control	-333.35
10/04/2018	Bill Payment	1005	ROOFSHIELD LTD	-158.20

Total -17,454.21

Uncleared deposits and other credits after 31/03/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
05/04/2018	Receive Payment	003	20, Efren Cabilatazan	385.00
05/04/2018	Receive Payment	054	19, Ed O'Neill & Patricia Norris-Elye	415.00
05/04/2018	Receive Payment	636	49, Francine Carriere	385.00
05/04/2018	Receive Payment	401	34, Donna & Mitchel Salcedo	385.00
05/04/2018	Receive Payment	068	46, Jeffrey Porter	385.00
05/04/2018	Receive Payment	725	18, Francine Petrin	385.00
05/04/2018	Receive Payment	727	24, Ginette Carriere	385.00
05/04/2018	Receive Payment	442	11, Linda & Lloyd Mattinson	385.00
05/04/2018	Receive Payment	181	71, Carolina Quisto	385.00
05/04/2018	Receive Payment	274	85, Angela Payne	415.00
05/04/2018	Receive Payment	272	84, Marie-Andree Faubert	415.00
05/04/2018	Receive Payment	271	82	385.00
05/04/2018	Receive Payment	217	83	385.00
05/04/2018	Receive Payment	090	30, Efren Cabilatazan	415.00
05/04/2018	Receive Payment	416	78	25.00
05/04/2018	Receive Payment	493	37	415.00
05/04/2018	Receive Payment	053	81	448.00
05/04/2018	Receive Payment	068	38	385.00

Total 6,783.00



110 PLACE D'ORLEANS DRIVE 60756  
ORLEANS ON K1C 2L9  
824-6691

CARLETON CONDO CORP 22  
INTEGRAL PROPERTY MANAGEMENT  
904 LADY ELLEN PL  
OTTAWA ON K1Z5L5

<b>Statement Of:</b>	<b>Account Number:</b>	<b>From:</b>	<b>To:</b>
Business Account	50476 00908 16	Feb 28 2018	Mar 29 2018

### Account Summary for this Period:

<b>No. of Debits</b>	<b>Total Amount - Debits</b>	<b>No. of Credits</b>	<b>Total Amount - Credits</b>
17	\$42,277.40	4	\$35,461.82

### Account Details:

Date	Description	Withdrawals/Debits (\$)	Deposits/Credits (\$)	Balance (\$)
02/28/2018	BALANCE FORWARD			37,140.44
03/01/2018	SD SETTLEMENT SD# 35667 FCN 0055 FCD 180228		27,963.05	65,103.49
03/01/2018	BILL PAYMENT MANAGEMENT FEES CAPITAL INTEGRA	2,858.41		62,245.08
03/01/2018	TRANSFER TO 61176 00149 15	5.56		62,239.52
03/02/2018	DEPOSIT CARLING & KIRKWOOD 20396 001		7,080.00	69,319.52
03/05/2018	HYDRO BILL HYDRO OTTAWA	224.66		69,094.86
03/05/2018	CHQ* 155 7122268864	5,311.00		63,783.86
03/05/2018	CHQ 164 7221383532	226.00		63,557.86
03/05/2018	RETURNED ITEM/CHARGEBACK 1 ITEM(S) / SD # 35667 EFT RETURN	455.00		63,102.86
03/05/2018	SERVICE CHARGE SCOTIA DIRECT PAYMENT	52.24		63,050.62
03/06/2018	CHQ* 163 7122290234	84.75		62,965.87
03/06/2018	CHQ 165 7221659368	189.28		62,776.59
03/06/2018	CHQ 162 7221659369	1,755.57		61,021.02
03/08/2018	CHQ 160 7221849424	217.65		60,803.37
03/09/2018	CHQ* 166 5120186273	84.75		60,718.62

<b>No. of Debits</b>	<b>Total Amount - Debits</b>	<b>No. of Credits</b>	<b>Total Amount - Credits</b>
12	\$11,464.87	2	\$35,043.05

110 PLACE D'ORLEANS DRIVE 60756  
ORLEANS ON K1C 2L9  
824-6691

**Statement Of:**  
Business Account

**Account Number:**  
50476 00908 16

**From:**  
Feb 28 2018

**To:**  
Mar 29 2018

Date	Description	Withdrawals/Debits (\$)	Deposits/Credits (\$)	Balance (\$)
03/20/2018	CHQ* 161 7023566484	54.79		60,663.83
03/28/2018	DEPOSIT GLOUCESTER CENTRE 50476 001		385.00	61,048.83
03/29/2018	CHQ* 1001 7023714690	755.88		60,292.95
03/29/2018	CHQ* 168 7023714691	49.86		60,243.09
03/29/2018	TRANSFER TO 50476 00104 13	14,976.00		45,267.09
03/29/2018	TRANSFER TO 50476 00104 13	14,976.00		30,291.09
03/29/2018	INTEREST CREDIT		33.77	30,324.86
<hr/>				
<b>No. of Debits</b>	<b>Total Amount - Debits</b>	<b>No. of Credits</b>	<b>Total Amount - Credits</b>	
5	\$30,812.53	2	\$418.77	

Uncollected fees and/or ODI owing: \$0.00

Please examine this statement promptly.

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GST Registration No. R105195598

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110 PLACE D'ORLEANS DRIVE 60756  
ORLEANS ON K1C 2L9  
824-6691

CARLETON CONDO CORP 22  
INTEGRAL PROPERTY MANAGEMENT  
904 LADY ELLEN PL  
OTTAWA ON K1Z5L5

<b>Statement Of:</b>	<b>Account Number:</b>	<b>From:</b>	<b>To:</b>
Service Charge	50476 00908 16	Feb 28 2018	Mar 29 2018

Item	Volume	Rate	Charge (\$)
Transaction Fees			
Deposit	2	1.25	2.50
Cheques	10	1.25	12.50
Other Credits	1	1.25	1.25
Other Debits	3	1.25	3.75
Self Service Transfers	2	1.00	2.00
Sub Total			22.00
Account Maintenance			9.95
Deposit Contents			
Items Deposited	21	.20	4.20
Sub Total Service Charge			36.15
Less % Discount Allowed		99.999%	36.15

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110 PLACE D'ORLEANS DRIVE 60756  
ORLEANS ON K1C 2L9  
824-6691

CARLETON CONDO CORP 22  
INTEGRAL PROPERTY MANAGEMENT  
904 LADY ELLEN PL  
OTTAWA ON K1Z5L5

<b>Statement Of:</b>	<b>Account Number:</b>	<b>From:</b>	<b>To:</b>
Deposit Interest	50476 00908 16	Mar 01 2018	Mar 29 2018

## Account Information

Currency: CAD

Average Credit Balance This Period	\$60,712.00
------------------------------------	-------------

Scotiabank Prime This Period	3.450%
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Interest Rate Rule:		
Scotiabank Prime	- 2.750%	0.700%

## Interest Calculation

Average Credit Balance	\$60,712.00	
Total Balance Deductions	\$0.00	
Net Surplus Balance	\$60,712.00	
Interest At	0.700%	\$33.77

<b>Total Interest</b>	<b>\$33.77</b>
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**Your account 50476 00908 16 has been credited.**

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**02287**

CCC #22  
C/O CAPITAL PROPERTY MGMT  
904 LADY ELLEN PLACE  
OTTAWA ON K1Z 5L5

Account Number: **420-05914**  
Account Type: Regular Account  
For the Period: **March 1 to 29, 2018**  
Last Statement: February 28, 2018

**Address Information**

21st Floor, Tower 2  
Constitution Sq, 350 Albert St  
Ottawa, ON  
K1R 1A4



Phone: (613) 563-0991  
Website: [www.scotiawealthmanagement.com](http://www.scotiawealthmanagement.com)  
Branch Manager: Scott Miller

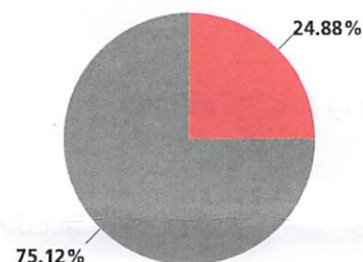
**Your Wealth Advisors**

Mark Gawargy (613) 782-6733  
Angela Temidire (613) 782-6763

**CANADIAN Account Overview**

Currency: CANADIAN DOLLAR

Asset Class Summary	Mar. 29, 2018 Market Value	% of Total Assets
 <b>Cash</b>	104,500	24.88
 <b>Cash Equivalent</b>	315,492	75.12
<b>Total Value of Account</b>	<b>\$419,992</b>	<b>100.00</b>
Total Value on Last Statement, February 28, 2018	\$419,922	


**Regulated by**  
Investment Industry Regulatory  
Organization of Canada

## Details of Your Account Holdings

Type	Security Description	Quantity	Average Cost	Adjusted Book Value	Market Price	Market Value
<b>Cash</b>						
CASH						104,500
<b>Total Cash</b>						<b>\$104,500</b>
<b>Cash Equivalent</b>						
CASH	ADSB INVESTMENT SAVINGS ACCOUNT (500)	23,339.426	10.000	233,394	10.000	233,394
CASH	NBI ALTAMIRA CASHPERFORMER ACCOUNT (NBC) SERIES A (100)	82,097.59	1.000	82,097	1.000	82,098
<b>Total Cash Equivalent</b>						<b>\$315,492</b>
<b>Total Account Holdings</b>				<b>\$419,991</b>		<b>\$419,992</b>

The average cost and adjusted book value displayed on this statement incorporates re-invested dividends and/or mutual fund distributions and does not necessarily reflect your original purchase price. Please see Average Cost & Adjusted Book Value in the Statement Notes for more information.

## Monthly Activity

Date	Type	Activity	Description	Quantity	Price	Credit/Debit(-)
<b>Opening Cash Balance</b>						<b>\$104,500.00</b>
Mar. 01, 2018	CASH	DIVIDEND	NBI ALTAMIRA CASHPERFORMER ACCOUNT (NBC) SERIES A (100) REINVEST 02/28/18 @ \$1.0000 PLUS FRACTIONS OF 0.220 BOOK VALUE \$69.22	69		
<b>Closing Cash Balance</b>						<b>\$104,500.00</b>



## Summary

### Income Summary

	This Period	Year-to-Date
<b>Total Income</b>	<b>\$0</b>	<b>\$0</b>



Starting in late April, clients with registered accounts (excluding RESPs) will be able to hold cash and securities in US dollars.

For more information, contact your Advisor Team.

## A Note From ScotiaMcLeod

### Important Updates to the Relationship Disclosure Document and Terms and Conditions

Please note that updates have been made to Section 1.13 ("Our Trading and Brokerage Practices") and Section 2.13 ("Currency Conversion") of the ScotiaMcLeod Relationship Disclosure Document and Terms and Conditions. Note that Section 2.5 ("General Terms and Conditions Applicable to All Accounts") has been amended to remove the disclosure regarding Multiple Markets in Canada as this information is covered in Section 1.13.

The updated version of the Relationship Disclosure Document and Terms and Conditions can be found here: [http://www.scotiabank.com/ca/common/pdf/scotiamcleod/T\\_and\\_C\\_EN.pdf](http://www.scotiabank.com/ca/common/pdf/scotiamcleod/T_and_C_EN.pdf). For a physical copy of the updated document contact our call centre at 1-866-437-4990 or your advisor to arrange for a copy to be sent to you.

### Updated ScotiaMcLeod Referral Disclosures Document

Please be advised that updates have been made to the ScotiaMcLeod Referral Disclosures document, which can be found in the following link: <http://www.scotiabank.com/ca/common/pdf/scotiamcleod/Ref-Disclosures-Eng-1115.pdf>. Alternatively, the document can be sent directly to you by contacting either the call centre at 1-866-437-4990 or your advisor team.

### Tax document update

If you selected "paperless delivery," your 2017 tax documents will be available on Scotia OnLine (select "Communication Centre" and "Brokerage Tax Documents"). Paperless tax documents will not be mailed to you: you can save them as PDF and print if you require hard copies (note: we recommend using an updated browser for this).

Tax documents have different delivery deadlines and will be posted as they become available. Please check Scotia OnLine regularly for your tax documents (and any amendments) between now and the end of March to ensure you have all the required tax information before filing your return.

## Your Personal Investment Profile

The following information reflects your stated investment objectives and risk tolerance for this account, as well as your overall investment knowledge. If you would like to make any changes, have questions about whether or not this is

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## Your Personal Investment Profile - continued

appropriate for you or would like to discuss how your current investments correspond to this profile, please contact your Wealth Advisor.

For more information, please review Guidelines for Investment Objectives and Related Account Risk Factors in the ScotiaMcLeod Relationship Disclosure Document and Terms and Conditions brochure.

Alternatively, please visit <http://www.scotiabank.com/ca/common/pdf/scotiamcleod/TandC.pdf>.

### Investment Objectives

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Income: 100%

Growth:

Speculative Trading:

### Risk Tolerance

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Low: 100%

Medium:

High:

### Overall Investment Knowledge

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Investment Knowledge:

### Time Horizon

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Long Term: 7+ Years



**Terms and Conditions**

Terms and Conditions are applicable to your account(s). For further details of these terms and conditions go on-line or speak to your Investment Advisor.  
<http://www.scotiabank.com/ca/common/pdf/scotiacleod/TandC.pdf>

**Average Cost & Adjusted Book Value**

Adjusted book value is average cost times the number of shares that you hold of a security. The average cost and adjusted book value displayed on this statement may represent: 1) your total cost, including commission and fees, of acquiring the security, 2) the value at the time the security was transferred into the account, 3) the effect of subsequently re-invested dividends and/or mutual fund distributions, 4) revisions as a result of security reorganizations and other corporate actions, 5) values which you have provided and requested that we reflect, or a combination of the foregoing. A statement message will advise you that an adjustment has been made in the month it occurs. This information has been calculated to the best of our ability unless provided by you. This information should not be used for the purposes of tax reporting.

**Statement Frequency**

Statements are issued whenever there has been activity in the account during the past month; otherwise statements are issued on a quarterly basis.

**Leverage / Margin Risk Disclosure Statement**

The use of leverage may not be suitable for all investors. Using borrowed money (whether through a margin account or any other method of borrowing) to finance the purchase of securities involves greater risk than using cash resources only. If you borrow money to purchase securities, your responsibility to repay the loan and pay interest as required by its terms remains the same even if the value of the securities purchased declines.

**Wealth Advisor Information**

Details of the individual representative who accepted your order(s) are available upon request. Please contact the Branch Manager.

**Cash Balances**

This section shows the balance in your account, including all transactions that have settled. A debit balance is indicated by "-" and represents an amount owed to Scotia Capital Inc. ("ScotiaMcLeod"). Free credit balances in Regular accounts represent funds payable on demand which, although properly recorded in our books, are not segregated and may be used in the conduct of our business. Cash balances in Registered accounts are held in trust by the trustee.

**Asset Class Summary**

Asset classes you hold will be displayed under the Asset Class Summary section in the statement. Only the asset classes of securities you hold in your account will be displayed on your statement. The classification "Other" includes Principal Protected Notes, Principal at Risk Notes, and some Exempt Market products. Please speak directly with your Wealth Advisor to ensure you understand the products held in your account. The term "Total Value of Account" refers to the total market value of priced securities within your account, by currency, including cash balances at the close of the date indicated.

**Income Summary (Regular Accounts Only)**

Dividend and/or interest income that has been credited to your account this month and year-to-date are summarized in this section. Accrued or deemed interest on debt or discount securities purchased or sold is not included.

**Payment Information (RIF and LIF Accounts Only)**

The information displayed reflects our records as of the statement date. Minimum Annual Payment refers to the minimum annual amount required from your RRIF account by Canada Revenue Agency. If, according to our records, you have elected to receive an annual amount greater than the minimum payment, then this amount will be displayed as the Elected Payment Amount. Withholding tax will be charged for amounts withdrawn in excess of the Minimum Annual Payment. The Year to Date Payment amount displayed is the total amount of the payments sent to you, after withholding tax has been deducted, if applicable.

**Monthly Activity**

This section shows all the activity in your account during the month. The Date column refers to the settlement date in the case of executed trades, or processing date in the case of other entries. Direct Funds Transfers made to your account on the last business day of the month may not appear on your month end statement until the following month.

**Short Account**

Proceeds from declared short sales have been segregated into a SHORT account and market increases and/or decreases from the original sale price are marked to the market. Such increases and or decreases are transferred to your margin account weekly. Transfers are reflected with the description "Mark to Market."

**Details of Your Account Holdings**

The market valuation information has been obtained from sources believed to be reliable; however, we cannot guarantee their accuracy. Our best efforts have been made to price all securities; however, in some circumstances, we may be unable to obtain valuations. A current market quotation can be made available upon request.

**Segregated Quantity**

Securities regulations stipulate that all fully paid and excess margin securities must be promptly segregated and are not available for use in the general conduct of our business. All security positions displayed under the account holdings section are segregated unless otherwise indicated. Should there be a security in which the account holds a portion of the quantity segregated and a portion registered in your name, this will be indicated under the security description column.

**Remuneration for Order Flow**

In connection with certain trades in securities that are executed for you in the U.S. marketplace, ScotiaMcLeod will receive remuneration for directing orders to a particular broker-dealer or market center for execution. The source and amount of any such remuneration received by ScotiaMcLeod in connection with any transaction executed on your behalf shall be disclosed to you upon request.

**Member - Canadian Investor Protection Fund**

Customers' accounts are protected by the Canadian Investor Protection Fund within specified limits. A brochure describing the nature and limits of coverage is available upon request.

**Endnotes**

1. There has been an adjustment made to this book value during the statement period.
2. There is no active market for this investment, and therefore the market value has been estimated.
3. There is no active market for this investment, and the market value cannot be determined.
4. If this position is sold, a sales charge may be applied to the proceeds.
5. Some or all of the book value of this position has been determined using a market value calculation.
6. The book value of this position cannot be determined.

**Other Information**

Employees of The Bank of Nova Scotia ("Scotiabank") and/or ScotiaMcLeod are not authorized to provide tax or legal advice. Please consult your accountant or lawyer on such matters.

The financial statement of Scotiabank and Scotia Capital Inc. as at the close of the last financial year and a current list of directors and officers will be furnished upon request. Clients in British Columbia are entitled to certain additional information about ScotiaMcLeod, including information about commissions and fees that we charge, and about any administrative proceedings that may relate to the firm or its staff.

This statement reflects all obligations of the firm to you. Please examine this statement of account promptly. Any errors or omissions or unauthorized discretionary transactions must be reported in writing within 60 days as of the date of this statement to: Scotia Capital Inc. Director, Compliance, 20 Queen St. W - 4th Floor Toronto, Ontario M5H 3R3 or you will be precluded from asserting that errors or omissions have occurred.

T: 1-800-377-0065 F: 416-350-3088  
 em: [scotiacleodcomplaints@scotiabank.com](mailto:scotiacleodcomplaints@scotiabank.com)

# **MONTHLY RESERVE FINANCIAL REPORT**

*Ocsc 22*

*March 2018*

***MONTHLY RESERVE FUND REPORT SUMMARY***

***CCC#22***

***March 2018***

**Revenue:**

Total contribution for the reserve fund study has been done for the month of March.

There is amount owing from previous month that has been noted and will be transferred to balance out to total contribution budget of the reserve fund.

**Expenses:**

**N/A**

# OCSCC #22

## PROFIT AND LOSS

March 2018

	TOTAL
Income	
<b>Total Income</b>	
GROSS PROFIT	<b>\$0.00</b>
Other Income	
6001 Contribution from operating	14,976.00
6002 Interest income for reserve	285.07
<b>Total Other Income</b>	<b>\$15,261.07</b>
Expenses	
6003 Reserve account - Bank charges	5.56
<b>Total Expenses</b>	<b>\$5.56</b>
PROFIT	<b>\$15,255.51</b>



# OCSCC #22

## PROFIT AND LOSS

February - March, 2018

	TOTAL
Income	
<b>Total Income</b>	
GROSS PROFIT	<b>\$0.00</b>
Other Income	
6001 Contribution from operating	29,952.00
6002 Interest income for reserve	758.83
<b>Total Other Income</b>	<b>\$30,710.83</b>
Expenses	
6003 Reserve account - Bank charges	3.92
<b>Total Expenses</b>	<b>\$3.92</b>
PROFIT	<b>\$30,706.91</b>

CCC #22

1020 Reserve Account, Period Ending 31/03/2018

RECONCILIATION REPORT

Reconciled on: 06/04/2018

Reconciled by: Olesea Axentii

Any changes made to transactions after this date aren't included in this report.

Summary

CAD

Statement beginning balance.....	387,071.14
Cheques and payments cleared (1).....	-5.56
Deposits and other credits cleared (3).....	30,167.85
Statement ending balance.....	<u>417,233.43</u>

Register balance as of 31/03/2018.....	417,233.43
--	------------

Details

Cheques and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01/03/2018	Expense			-5.56

Total	-5.56
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Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
29/03/2018	Deposit			215.85
31/03/2018	Journal	10		14,976.00
31/03/2018	Journal	11		14,976.00

Total	30,167.85
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110 PLACE D'ORLEANS DRIVE 60756  
ORLEANS ON K1C 2L9  
824-6691

CARLETON CONDO CORP 22  
INTEGRAL PROPERTY MANAGEMENT  
904 LADY ELLEN PL  
OTTAWA ON K1Z5L5

<b>Statement Of:</b>	<b>Account Number:</b>	<b>From:</b>	<b>To:</b>
Business Account	50476 00104 13	Feb 28 2018	Mar 29 2018

### Account Summary for this Period:

<b>No. of Debits</b>	<b>Total Amount - Debits</b>	<b>No. of Credits</b>	<b>Total Amount - Credits</b>
1	\$5.56	3	\$30,167.85

### Account Details:

Date	Description	Withdrawals/Debits (\$)	Deposits/Credits (\$)	Balance (\$)
02/28/2018	BALANCE FORWARD			387,071.14
03/01/2018	TRANSFER TO 61176 00149 15	5.56		387,065.58
03/29/2018	TRANSFER FROM 50476 00908 16		14,976.00	402,041.58
03/29/2018	TRANSFER FROM 50476 00908 16		14,976.00	417,017.58
03/29/2018	INTEREST CREDIT		215.85	417,233.43

<b>No. of Debits</b>	<b>Total Amount - Debits</b>	<b>No. of Credits</b>	<b>Total Amount - Credits</b>
1	\$5.56	3	\$30,167.85

Uncollected fees and/or ODI owing: \$0.00

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GST Registration No. R105195598

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110 PLACE D'ORLEANS DRIVE 60756  
ORLEANS ON K1C 2L9  
824-6691

CARLETON CONDO CORP 22  
INTEGRAL PROPERTY MANAGEMENT  
904 LADY ELLEN PL  
OTTAWA ON K1Z5L5

<b>Statement Of:</b>	<b>Account Number:</b>	<b>From:</b>	<b>To:</b>
Service Charge	50476 00104 13	Feb 28 2018	Mar 29 2018

Item	Volume	Rate	Charge (\$)
Transaction Fees			
Self Service Transfers	2	1.00	2.00
Sub Total			2.00
Account Maintenance			9.95
Sub Total Service Charge			11.95
Less % Discount Allowed		99.999%	11.95

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CARLETON CONDO CORP 22  
INTEGRAL PROPERTY MANAGEMENT  
904 LADY ELLEN PL  
OTTAWA ON K1Z5L5

<b>Statement Of:</b>	<b>Account Number:</b>	<b>From:</b>	<b>To:</b>
Deposit Interest	50476 00104 13	Mar 01 2018	Mar 29 2018

## Account Information

Currency: CAD

Average Credit Balance This Period	\$388,098.00
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Scotiabank Prime This Period	3.450%
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Interest Rate Rule:		
Scotiabank Prime	- 2.750%	0.700%

## Interest Calculation

Average Credit Balance		\$388,098.00
Total Balance Deductions		\$0.00
Net Surplus Balance		\$388,098.00
Interest At	0.700%	\$215.85

<b>Total Interest</b>		<b>\$215.85</b>
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**Your account 50476 00104 13 has been credited.**

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