

# **MONTHLY FINANCIAL REPORT**

## **CCC 60**

### *November 2018*

# CCC 60 Monthly Financials

## Table of Contents

### Operating Reports

1. Financial Summary Report
2. Budget vs Actuals Comparison- Monthly
3. Budget vs Actuals Comparison-Year to Date
4. Profit and Loss Statement- Monthly
5. Balance Sheet- Monthly
6. Accounts Receivable Summary
7. Accounts Payable Summary
8. Monthly Transaction List- By Supplier
9. General Ledger- Monthly
10. Operating Account Bank Reconciliation
11. Operating Account Bank Statement

### Reserve Reports

1. Profit and Loss Statement- Monthly
2. Profit and Loss Statement-Year to Date
3. Reserve Fund Bank Reconciliation
4. Reserve Fund Bank Statement

**MONTHLY FINANCIAL REPORT SUMMARY**  
**OCCC 60**

**November 2018**

**Revenue**

100% of condo fees have been invoiced.

**Expenses**

Utilities are overall under budget for the month except for Telecom which is just slightly over budget. Contracts for the month are overall under budget except for the elevator maintenance contract which is over budget due to a repair for a drive fault that had caused some entrapments in mid-November. General Repairs and Maintenance was over budget for the month due mostly for the payment of an invoice to OMS for the emergency repairs to the superintendent's unit following water damage. Administrative expenses are over budget for the month due mostly to the payment of the insurance premium and legal fees to obtain an opinion regarding the insurance matter.

Year-to-date:

Utilities are overall significantly under budget. Contracts are overall under budget except for the elevator maintenance contract for reasons stated above and waste management due to a missed July invoice being paid in October. General Repairs and Maintenance was over budget for the reasons stated above. Building Supplies was over budget due to a leaf blower purchased by the superintendent. Plumbing was over budget due to the investigation by Baxtec of a blocked stack and drain as well as the replacement of a defective actuator in unit 304 and correct water leaking in unit 206. Administrative expenses are overall showing under budget except for management fees due to a September invoice having been paid in October. Overall, year-to-date expenses are showing 19% under budget.

# CCC #60

## BUDGET VS. ACTUALS: BUDGET 2018-2019 - FY19 P&L

November 2018

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4000 Income				
4001 Condo Fees	49,461.91	49,461.92	-0.01	100.00 %
4005 Interest revenue	698.32	229.17	469.15	304.72 %
4010 Laundry Revenue		166.67	-166.67	
4031 Key Replacement	80.00		80.00	
4040 Superintendent Revenue	558.18	575.00	-16.82	97.07 %
4050 Guest Suite Revenue	315.00	291.67	23.33	108.00 %
4100 Special Assessment Operating		0.00	0.00	
<b>Total 4000 Income</b>	<b>51,113.41</b>	<b>50,724.43</b>	<b>388.98</b>	<b>100.77 %</b>
<b>Total Income</b>	<b>\$51,113.41</b>	<b>\$50,724.43</b>	<b>\$388.98</b>	<b>100.77 %</b>
Cost of Goods Sold				
4500 Contribution to reserve	14,423.83	14,423.83	0.00	100.00 %
<b>Total Cost of Goods Sold</b>	<b>\$14,423.83</b>	<b>\$14,423.83</b>	<b>\$0.00</b>	<b>100.00 %</b>
<b>GROSS PROFIT</b>	<b>\$36,689.58</b>	<b>\$36,300.60</b>	<b>\$388.98</b>	<b>101.07 %</b>
Expenses				
5000 Utilities				
5010 Gas	3,115.88	3,125.00	-9.12	99.71 %
5020 Hydro	4,116.87	7,000.00	-2,883.13	58.81 %
5030 Water & Sewer	2,580.48	2,916.67	-336.19	88.47 %
5040 Telecom Expenses	680.95	666.67	14.28	102.14 %
<b>Total 5000 Utilities</b>	<b>10,494.18</b>	<b>13,708.34</b>	<b>-3,214.16</b>	<b>76.55 %</b>
5100 Employee Salaries & Benefits				
5110 Taxes	244.13	275.00	-30.87	88.77 %
5120 Wages	3,539.40	3,946.42	-407.02	89.69 %
5123 WSIB EXPENSE		0.00	0.00	
<b>Total 5100 Employee Salaries &amp; Benefits</b>	<b>3,783.53</b>	<b>4,221.42</b>	<b>-437.89</b>	<b>89.63 %</b>
5400 Contracts				
5410 General Cleaning		729.58	-729.58	
5415 Waste management	690.27	712.42	-22.15	96.89 %
5426 Parking Monitor and Security		250.00	-250.00	
5455 Elevator Maintenance	2,192.43	858.33	1,334.10	255.43 %
5465 Landscaping		0.00	0.00	
5470 Snow Removal		1,750.00	-1,750.00	
5475 Pest Control	63.85	62.50	1.35	102.16 %
5480 Pool		170.00	-170.00	
<b>Total 5400 Contracts</b>	<b>2,946.55</b>	<b>4,532.83</b>	<b>-1,586.28</b>	<b>65.00 %</b>
5500 General Repairs & Maintenance				
5502 Building Supplies	14.26	250.00	-235.74	5.70 %
5503 General Repairs & Maint	7,382.49	2,145.83	5,236.66	344.04 %
5506 Parking lot maintenance		62.50	-62.50	
5516 Plumbing R&M		500.00	-500.00	
5520 Electrical R&M		291.67	-291.67	
5530 Fire System Repairs		358.33	-358.33	
5540 HVAC		3,004.17	-3,004.17	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total 5500 General Repairs &amp; Maintenance</b>	<b>7,396.75</b>	<b>6,612.50</b>	<b>784.25</b>	<b>111.86 %</b>
5800 Administrative & Professional Expenses				
5801 Property Management Fees	2,021.30	2,004.42	16.88	100.84 %
5802 New Condo Act Expenses		208.33	-208.33	
5810 Office Expenses		128.75	-128.75	
5812 Bank Charges	129.60	100.00	29.60	129.60 %
5813 Condo Functions		41.67	-41.67	
5830 Insurance Expense/General & Liability Insurance	2,440.12	1,422.75	1,017.37	171.51 %
5832 Legal	576.87	416.67	160.20	138.45 %
5833 Audit-Accounting		500.00	-500.00	
<b>Total 5800 Administrative &amp; Professional Expenses</b>	<b>5,167.89</b>	<b>4,822.59</b>	<b>345.30</b>	<b>107.16 %</b>
5900 Contingency/ Initiatives				
5905 General Contingency		416.67	-416.67	
<b>Total 5900 Contingency/ Initiatives</b>		<b>416.67</b>	<b>-416.67</b>	
<b>Total Expenses</b>	<b>\$29,788.90</b>	<b>\$34,314.35</b>	<b>\$ -4,525.45</b>	<b>86.81 %</b>
NET OPERATING INCOME	<b>\$6,900.68</b>	<b>\$1,986.25</b>	<b>\$4,914.43</b>	<b>347.42 %</b>
NET INCOME	<b>\$6,900.68</b>	<b>\$1,986.25</b>	<b>\$4,914.43</b>	<b>347.42 %</b>

# CCC #60

## BUDGET VS. ACTUALS: BUDGET 2018-2019 - FY19 P&L

October - November, 2018

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4000 Income				
4001 Condo Fees	98,923.82	98,923.84	-0.02	100.00 %
4005 Interest revenue	1,221.69	458.34	763.35	266.55 %
4010 Laundry Revenue	1,155.00	333.34	821.66	346.49 %
4031 Key Replacement	80.00		80.00	
4040 Superintendent Revenue	1,116.36	1,150.00	-33.64	97.07 %
4050 Guest Suite Revenue	945.00	583.34	361.66	162.00 %
4100 Special Assessment Operating	400,000.00	400,000.00	0.00	100.00 %
<b>Total 4000 Income</b>	<b>503,441.87</b>	<b>501,448.86</b>	<b>1,993.01</b>	<b>100.40 %</b>
Billable Expense Income	195.21		195.21	
<b>Total Income</b>	<b>\$503,637.08</b>	<b>\$501,448.86</b>	<b>\$2,188.22</b>	<b>100.44 %</b>
Cost of Goods Sold				
4500 Contribution to reserve	28,847.66	28,847.66	0.00	100.00 %
<b>Total Cost of Goods Sold</b>	<b>\$28,847.66</b>	<b>\$28,847.66</b>	<b>\$0.00</b>	<b>100.00 %</b>
<b>GROSS PROFIT</b>	<b>\$474,789.42</b>	<b>\$472,601.20</b>	<b>\$2,188.22</b>	<b>100.46 %</b>
Expenses				
5000 Utilities				
5010 Gas	3,515.88	6,250.00	-2,734.12	56.25 %
5020 Hydro	8,282.35	14,000.00	-5,717.65	59.16 %
5030 Water & Sewer	5,061.63	5,833.34	-771.71	86.77 %
5040 Telecom Expenses	1,789.74	1,333.34	456.40	134.23 %
<b>Total 5000 Utilities</b>	<b>18,649.60</b>	<b>27,416.68</b>	<b>-8,767.08</b>	<b>68.02 %</b>
5100 Employee Salaries & Benefits				
5110 Taxes	488.27	550.00	-61.73	88.78 %
5120 Wages	7,078.80	7,892.84	-814.04	89.69 %
5123 WSIB EXPENSE	333.23	312.50	20.73	106.63 %
<b>Total 5100 Employee Salaries &amp; Benefits</b>	<b>7,900.30</b>	<b>8,755.34</b>	<b>-855.04</b>	<b>90.23 %</b>
5400 Contracts				
5410 General Cleaning	701.54	1,459.16	-757.62	48.08 %
5415 Waste management	2,070.81	1,424.84	645.97	145.34 %
5426 Parking Monitor and Security	322.65	500.00	-177.35	64.53 %
5430 Fire System Maintenance	1,152.60		1,152.60	
5455 Elevator Maintenance	2,312.43	1,716.66	595.77	134.71 %
5465 Landscaping	769.95	854.00	-84.05	90.16 %
5470 Snow Removal		1,750.00	-1,750.00	
5475 Pest Control	63.85	125.00	-61.15	51.08 %
5480 Pool		340.00	-340.00	
<b>Total 5400 Contracts</b>	<b>7,393.83</b>	<b>8,169.66</b>	<b>-775.83</b>	<b>90.50 %</b>
5500 General Repairs & Maintenance				
5502 Building Supplies	886.72	500.00	386.72	177.34 %
5503 General Repairs & Maint	8,861.67	4,291.66	4,570.01	206.49 %
5506 Parking lot maintenance		125.00	-125.00	
5516 Plumbing R&M	1,403.89	1,000.00	403.89	140.39 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5520 Electrical R&M		583.34	-583.34	
5530 Fire System Repairs		716.66	-716.66	
5540 HVAC	1,899.33	6,008.34	-4,109.01	31.61 %
<b>Total 5500 General Repairs &amp; Maintenance</b>	<b>13,051.61</b>	<b>13,225.00</b>	<b>-173.39</b>	<b>98.69 %</b>
5800 Administrative & Professional Expenses				
5801 Property Management Fees	4,523.98	4,008.84	515.14	112.85 %
5802 New Condo Act Expenses		416.66	-416.66	
5805 CAO Fees	192.10		192.10	
5810 Office Expenses		257.50	-257.50	
5812 Bank Charges	185.87	200.00	-14.13	92.94 %
5813 Condo Functions		83.34	-83.34	
5830 Insurance Expense/General & Liability Insurance	2,577.32	2,845.50	-268.18	90.58 %
5832 Legal	576.87	833.34	-256.47	69.22 %
5833 Audit-Accounting		1,000.00	-1,000.00	
<b>Total 5800 Administrative &amp; Professional Expenses</b>	<b>8,056.14</b>	<b>9,645.18</b>	<b>-1,589.04</b>	<b>83.53 %</b>
5900 Contingency/ Initiatives				
5905 General Contingency		833.34	-833.34	
<b>Total 5900 Contingency/ Initiatives</b>		<b>833.34</b>	<b>-833.34</b>	
<b>Total Expenses</b>	<b>\$55,051.48</b>	<b>\$68,045.20</b>	<b>\$ -12,993.72</b>	<b>80.90 %</b>
NET OPERATING INCOME	<b>\$419,737.94</b>	<b>\$404,556.00</b>	<b>\$15,181.94</b>	<b>103.75 %</b>
NET INCOME	<b>\$419,737.94</b>	<b>\$404,556.00</b>	<b>\$15,181.94</b>	<b>103.75 %</b>

# CCC 60

## PROFIT AND LOSS

November 2018

	TOTAL
<b>INCOME</b>	
4000 Income	
4001 Condo Fees	49,461.91
4005 Interest revenue	698.32
4031 Key Replacement	80.00
4040 Superintendent Revenue	558.18
4050 Guest Suite Revenue	315.00
<b>Total 4000 Income</b>	<b>51,113.41</b>
<b>Total Income</b>	<b>\$51,113.41</b>
<b>COST OF GOODS SOLD</b>	
4500 Contribution to reserve	14,423.83
<b>Total Cost of Goods Sold</b>	<b>\$14,423.83</b>
<b>GROSS PROFIT</b>	<b>\$36,689.58</b>
<b>EXPENSES</b>	
5000 Utilities	
5010 Gas	3,115.88
5020 Hydro	4,116.87
5030 Water & Sewer	2,580.48
5040 Telecom Expenses	680.95
<b>Total 5000 Utilities</b>	<b>10,494.18</b>
5100 Employee Salaries & Benefits	
5110 Taxes	244.13
5120 Wages	3,539.40
<b>Total 5100 Employee Salaries &amp; Benefits</b>	<b>3,783.53</b>
5400 Contracts	
5415 Waste management	690.27
5455 Elevator Maintenance	2,192.43
5475 Pest Control	63.85
<b>Total 5400 Contracts</b>	<b>2,946.55</b>
5500 General Repairs & Maintenance	
5502 Building Supplies	14.26
5503 General Repairs & Maint	7,382.49
<b>Total 5500 General Repairs &amp; Maintenance</b>	<b>7,396.75</b>
5800 Administrative & Professional Expenses	
5801 Property Management Fees	2,021.30
5812 Bank Charges	129.60
5830 Insurance Expense/General & Liability Insurance	2,440.12
5832 Legal	576.87
<b>Total 5800 Administrative &amp; Professional Expenses</b>	<b>5,167.89</b>
<b>Total Expenses</b>	<b>\$29,788.90</b>
<b>PROFIT</b>	<b>\$6,900.68</b>

# OCSCC 60

## BALANCE SHEET

As of November 30, 2018

	TOTAL
<b>Assets</b>	
Current Assets	
Cash and Cash Equivalent	
1010 Operating Account	610,267.96
1015 Petty Cash	31.65
1020 Reserve Account	555,772.97
undeposited funds	-50.00
<b>Total Cash and Cash Equivalent</b>	<b>\$1,166,022.58</b>
Accounts Receivable (A/R)	
1100 Accounts Receivable	328,534.15
<b>Total Accounts Receivable (A/R)</b>	<b>\$328,534.15</b>
1110 Provision for doubtful account	843.80
1200 Due to/from	-595,055.27
1300 Prepaid Expenses	15,452.91
1301 Prepaid expense 2	133,309.92
1303 Prepaid Special Assessment	0.00
<b>Total Current Assets</b>	<b>\$1,049,108.09</b>
Non-current Assets	
1016 Investments	
1017 Investment- Scotia McLeod	194,166.56
1018 Investment Scotia Wealth	610,593.33
<b>Total 1016 Investments</b>	<b>804,759.89</b>
1019 Accrued Investment Interest	-4,759.89
<b>Total Non Current Assets</b>	<b>\$800,000.00</b>
<b>Total Assets</b>	<b>\$1,849,108.09</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
2000 Accounts Payable	3,593.27
<b>Total Accounts Payable (A/P)</b>	<b>\$3,593.27</b>
2004 Source deduction payable	919.41
2005 Accrued Liabilities	4,400.33
2500 Due to/from Operating	-595,055.27
Deposit garage remote	0.00
Other Payables	0.00
Other Payables- Reserve	133,309.92
Wages Payable	0.00
<b>Total Current Liabilities</b>	<b>\$ -452,832.34</b>
<b>Total Liabilities</b>	<b>\$ -452,832.34</b>
Equity	
Opening Balance Equity	37,329.20
Retained Earnings	1,906,111.81
Profit for the year	358,499.42
<b>Total Equity</b>	<b>\$2,301,940.43</b>

	TOTAL
Total Liabilities and Equity	\$1,849,108.09

# OCSCC 60

## A/R AGING SUMMARY

As of November 30, 2018

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
1002, Jossé Marie Cecillia Piquard						\$0.00
1002 SA	6,000.00					\$6,000.00
<b>Total 1002, Jossé Marie Cecillia Piquard</b>	<b>6,000.00</b>					<b>\$6,000.00</b>
1003, Jared Keil						\$0.00
1003 SA	6,004.00					\$6,004.00
<b>Total 1003, Jared Keil</b>	<b>6,004.00</b>					<b>\$6,004.00</b>
1004, Julie and Vince Tam						\$0.00
1004 SA					-8,208.01	\$ -8,208.01
<b>Total 1004, Julie and Vince Tam</b>					<b>-8,208.01</b>	<b>\$ -8,208.01</b>
1005, Francine Titley						\$0.00
1005 SA	7,516.00			-130.10		\$7,385.90
<b>Total 1005, Francine Titley</b>	<b>7,516.00</b>			<b>-130.10</b>		<b>\$7,385.90</b>
1006, Kelly Masterson			-500.00			\$ -500.00
1006 SA	6,000.00	-500.00				\$5,500.00
<b>Total 1006, Kelly Masterson</b>	<b>6,000.00</b>	<b>-500.00</b>	<b>-500.00</b>			<b>\$5,000.00</b>
1101, Jared Keil						\$0.00
1101 SA	7,592.00					\$7,592.00
<b>Total 1101, Jared Keil</b>	<b>7,592.00</b>					<b>\$7,592.00</b>
1102, Ashley Rouse						\$0.00
1102 SA					-6,067.92	\$ -6,067.92
<b>Total 1102, Ashley Rouse</b>					<b>-6,067.92</b>	<b>\$ -6,067.92</b>
1103, Raffie Stepanian						\$0.00
1103 SA	6,072.00					\$6,072.00
<b>Total 1103, Raffie Stepanian</b>	<b>6,072.00</b>					<b>\$6,072.00</b>
1104, Sharen Findlay						\$0.00
1104 SA	8,280.00					\$8,280.00
<b>Total 1104, Sharen Findlay</b>	<b>8,280.00</b>					<b>\$8,280.00</b>
1105, David Grant						\$0.00
1105 SA	7,592.00					\$7,592.00
<b>Total 1105, David Grant</b>	<b>7,592.00</b>					<b>\$7,592.00</b>
1106, Sharen Findlay						\$0.00
1106 SA	6,068.00				-280.02	\$5,787.98
<b>Total 1106, Sharen Findlay</b>	<b>6,068.00</b>				<b>-280.02</b>	<b>\$5,787.98</b>
201, Yuriko Maass						\$0.00
201 SA	7,104.00					\$7,104.00
<b>Total 201, Yuriko Maass</b>	<b>7,104.00</b>					<b>\$7,104.00</b>
202, Jo-Anne Charlebois						\$0.00
202 SA	5,584.00			639.84		\$6,223.84
<b>Total 202, Jo-Anne Charlebois</b>	<b>5,584.00</b>			<b>639.84</b>		<b>\$6,223.84</b>
203, Richard Schmaltz					-280.00	\$ -280.00
203 SA	5,584.00					\$5,584.00
<b>Total 203, Richard Schmaltz</b>	<b>5,584.00</b>				<b>-280.00</b>	<b>\$5,304.00</b>
204 Bernard Scobie						\$0.00
204 SA	7,792.00					\$7,792.00

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
<b>Total 204 Bernard Scobie</b>	<b>7,792.00</b>					<b>\$7,792.00</b>
205, Marc Bouchard						\$0.00
205 SA	7,104.00	7,992.00	-8,800.00			\$6,296.00
<b>Total 205, Marc Bouchard</b>	<b>7,104.00</b>	<b>7,992.00</b>	<b>-8,800.00</b>			<b>\$6,296.00</b>
206, Nadia Harleen Kang						\$0.00
206 SA	5,584.00					\$5,584.00
<b>Total 206, Nadia Harleen Kang</b>	<b>5,584.00</b>					<b>\$5,584.00</b>
301, Tensae Berhanu & Elizabeth Mengesha						\$0.00
301 SA	7,136.00					\$7,136.00
<b>Total 301, Tensae Berhanu &amp; Elizabeth Mengesha</b>	<b>7,136.00</b>					<b>\$7,136.00</b>
302, Eric Christie						\$0.00
302 SA	5,620.00					\$5,620.00
<b>Total 302, Eric Christie</b>	<b>5,620.00</b>					<b>\$5,620.00</b>
303, Louise Klein						\$0.00
303 SA					-5,612.00	\$ -5,612.00
<b>Total 303, Louise Klein</b>					<b>-5,612.00</b>	<b>\$ -5,612.00</b>
304, Lynda Pilkington						\$0.00
304 SA	7,828.00					\$7,828.00
<b>Total 304, Lynda Pilkington</b>	<b>7,828.00</b>					<b>\$7,828.00</b>
305, Luigi Rossi						\$0.00
305 SA	7,136.00					\$7,136.00
<b>Total 305, Luigi Rossi</b>	<b>7,136.00</b>					<b>\$7,136.00</b>
306, Dorothy Charbonneau					-35.00	\$ -35.00
306 SA	5,620.00					\$5,620.00
<b>Total 306, Dorothy Charbonneau</b>	<b>5,620.00</b>				<b>-35.00</b>	<b>\$5,585.00</b>
401 Bertha Khederlarian				473.75		\$473.75
401 SA	7,172.00					\$7,172.00
<b>Total 401 Bertha Khederlarian</b>	<b>7,172.00</b>			<b>473.75</b>		<b>\$7,645.75</b>
402						\$0.00
402 SA	5,656.00			6,363.00		\$12,019.00
<b>Total 402</b>	<b>5,656.00</b>			<b>6,363.00</b>		<b>\$12,019.00</b>
403, M'Hamed Amdiss						\$0.00
403 SA	5,656.00			6,363.00		\$12,019.00
<b>Total 403, M'Hamed Amdiss</b>	<b>5,656.00</b>			<b>6,363.00</b>		<b>\$12,019.00</b>
404, Sergio Piccinin						\$0.00
404 SA	7,860.00			0.43		\$7,860.43
<b>Total 404, Sergio Piccinin</b>	<b>7,860.00</b>			<b>0.43</b>		<b>\$7,860.43</b>
405, MSJP Capital Inc						\$0.00
405 SA					-7,172.00	\$ -7,172.00
<b>Total 405, MSJP Capital Inc</b>					<b>-7,172.00</b>	<b>\$ -7,172.00</b>
406, GRAZYNA LACH						\$0.00
406 SA					-5,008.32	\$ -5,008.32
<b>Total 406, GRAZYNA LACH</b>					<b>-5,008.32</b>	<b>\$ -5,008.32</b>
501, Claire Sanderson						\$0.00
501 SA	7,208.00					\$7,208.00
<b>Total 501, Claire Sanderson</b>	<b>7,208.00</b>					<b>\$7,208.00</b>
502, Josephine Cassie						\$0.00
502 SA	5,688.00			4,799.25		\$10,487.25
<b>Total 502, Josephine Cassie</b>	<b>5,688.00</b>			<b>4,799.25</b>		<b>\$10,487.25</b>

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
503, Sophia Papailiadis				50.85		\$50.85
504, Nelson Belzile						\$0.00
504 SA	7,896.00					\$7,896.00
<b>Total 504, Nelson Belzile</b>	<b>7,896.00</b>					<b>\$7,896.00</b>
505						\$0.00
505 SA	7,208.00			8,109.00		\$15,317.00
<b>Total 505</b>	<b>7,208.00</b>			<b>8,109.00</b>		<b>\$15,317.00</b>
506	195.21					\$195.21
506 SA	5,688.00					\$5,688.00
<b>Total 506</b>	<b>5,883.21</b>					<b>\$5,883.21</b>
602, Suzanne Laporte						\$0.00
602 SA	5,724.00	-477.00	-477.00	-175.05		\$4,594.95
<b>Total 602, Suzanne Laporte</b>	<b>5,724.00</b>	<b>-477.00</b>	<b>-477.00</b>	<b>-175.05</b>		<b>\$4,594.95</b>
603, Alaina Johnston						\$0.00
603 SA					-5,114.66	\$ -5,114.66
<b>Total 603, Alaina Johnston</b>					<b>-5,114.66</b>	<b>\$ -5,114.66</b>
604, Joseph Michniewicz					-60.00	\$ -60.00
604 SA	7,932.00					\$7,932.00
<b>Total 604, Joseph Michniewicz</b>	<b>7,932.00</b>				<b>-60.00</b>	<b>\$7,872.00</b>
605						\$0.00
605 SA	7,240.00			8,145.00		\$15,385.00
<b>Total 605</b>	<b>7,240.00</b>			<b>8,145.00</b>		<b>\$15,385.00</b>
606, Hélène Boivin						\$0.00
606 SA				-2,420.99		\$ -2,420.99
<b>Total 606, Hélène Boivin</b>				<b>-2,420.99</b>		<b>\$ -2,420.99</b>
701, Hugh Thorne		904.16	754.84			\$1,659.00
701 SA	7,312.00					\$7,312.00
<b>Total 701, Hugh Thorne</b>	<b>7,312.00</b>	<b>904.16</b>	<b>754.84</b>			<b>\$8,971.00</b>
702						\$0.00
702 SA	5,792.00					\$5,792.00
<b>Total 702</b>	<b>5,792.00</b>					<b>\$5,792.00</b>
703						\$0.00
703 SA	5,792.00					\$5,792.00
<b>Total 703</b>	<b>5,792.00</b>					<b>\$5,792.00</b>
704						\$0.00
704 SA	8,000.00					\$8,000.00
<b>Total 704</b>	<b>8,000.00</b>					<b>\$8,000.00</b>
705						\$0.00
705 SA	7,312.00					\$7,312.00
<b>Total 705</b>	<b>7,312.00</b>					<b>\$7,312.00</b>
706, James Wightman			-482.66			\$ -482.66
706 SA	5,792.00	-482.66				\$5,309.34
<b>Total 706, James Wightman</b>	<b>5,792.00</b>	<b>-482.66</b>	<b>-482.66</b>			<b>\$4,826.68</b>
801						\$0.00
801 SA	7,376.00			8,298.00		\$15,674.00
<b>Total 801</b>	<b>7,376.00</b>			<b>8,298.00</b>		<b>\$15,674.00</b>
802, James Wyndels						\$0.00
802 SA				0.04		\$0.04
<b>Total 802, James Wyndels</b>				<b>0.04</b>		<b>\$0.04</b>
803						\$0.00
803 SA	5,864.00					\$5,864.00

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
<b>Total 803</b>	<b>5,864.00</b>					<b>\$5,864.00</b>
804						\$0.00
804 SA	8,068.00			9,076.50		\$17,144.50
<b>Total 804</b>	<b>8,068.00</b>			<b>9,076.50</b>		<b>\$17,144.50</b>
805						\$0.00
805 SA	7,376.00					\$7,376.00
<b>Total 805</b>	<b>7,376.00</b>					<b>\$7,376.00</b>
806						\$0.00
806 SA	5,864.00					\$5,864.00
<b>Total 806</b>	<b>5,864.00</b>					<b>\$5,864.00</b>
902, Rhoda Attwood						\$0.00
902 SA	5,932.00			5,561.26		\$11,493.26
<b>Total 902, Rhoda Attwood</b>	<b>5,932.00</b>			<b>5,561.26</b>		<b>\$11,493.26</b>
903, Geoffrey Greatrex			-494.33		-0.06	\$ -494.39
903 SA	5,932.00	-494.33				\$5,437.67
<b>Total 903, Geoffrey Greatrex</b>	<b>5,932.00</b>	<b>-494.33</b>	<b>-494.33</b>		<b>-0.06</b>	<b>\$4,943.28</b>
904						\$0.00
904 SA	8,136.00			9,153.00		\$17,289.00
<b>Total 904</b>	<b>8,136.00</b>			<b>9,153.00</b>		<b>\$17,289.00</b>
905, Suzanne Dansereau Dorais			-620.66			\$ -620.66
905 SA	7,448.00	-620.66	-774.00			\$6,053.34
<b>Total 905, Suzanne Dansereau Dorais</b>	<b>7,448.00</b>	<b>-620.66</b>	<b>-1,394.66</b>			<b>\$5,432.68</b>
906						\$0.00
906 SA	5,932.00					\$5,932.00
<b>Total 906</b>	<b>5,932.00</b>					<b>\$5,932.00</b>
Alice Heenan (601)					-0.04	\$ -0.04
601 SA	7,240.00	-678.75	-678.75			\$5,882.50
<b>Total Alice Heenan (601)</b>	<b>7,240.00</b>	<b>-678.75</b>	<b>-678.75</b>		<b>-0.04</b>	<b>\$5,882.46</b>
Mafalda Urbanyi (503)						\$0.00
503 SA					-5,688.00	\$ -5,688.00
<b>Total Mafalda Urbanyi (503)</b>					<b>-5,688.00</b>	<b>\$ -5,688.00</b>
Petra & Teodor Vidican (1001) _Previous Owner						\$0.00
1001 SA					-7,876.01	\$ -7,876.01
<b>Total Petra &amp; Teodor Vidican (1001) _Previous Owner</b>					<b>-7,876.01</b>	<b>\$ -7,876.01</b>
Sonia Plourde (901)						\$0.00
901 SA				-7,448.00		\$ -7,448.00
<b>Total Sonia Plourde (901)</b>				<b>-7,448.00</b>		<b>\$ -7,448.00</b>
<b>TOTAL</b>	<b>\$329,507.21</b>	<b>\$5,642.76</b>	<b>\$ -12,072.56</b>	<b>\$56,858.78</b>	<b>\$ -51,402.04</b>	<b>\$328,534.15</b>

# OCSCC 60

## A/P AGING SUMMARY

As of November 30, 2018

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
10424161 Canada Inc.				-50.85		\$ -50.85
Bell		418.80				\$418.80
C. Levett Renovation Inc.		1,084.80				\$1,084.80
City of Ottawa- Water & Sewer		2,594.45				\$2,594.45
Covertite Eastern Ltd.		339.00				\$339.00
DAVIDSON HOULE ALLEN LLP		576.87				\$576.87
CONDOMINIUM LAW						
Hydro- OTT 513521		4,303.80				\$4,303.80
Keller Engineering		1,222.38				\$1,222.38
LUMENIX					-8,956.60	\$ -8,956.60
Maurice. Richard		14.26				\$14.26
Orkin Canada Corporation		63.85				\$63.85
Ram Doors		199.16				\$199.16
Receiver General	64.77					\$64.77
Regional Elevator		1,389.90				\$1,389.90
Romco			-38.94			\$ -38.94
tyco Integrated Fire & Security		-322.65				\$ -322.65
Waste Connections of Canada Inc	690.27					\$690.27
<b>TOTAL</b>	<b>\$755.04</b>	<b>\$11,884.62</b>	<b>\$ -38.94</b>	<b>\$ -50.85</b>	<b>\$ -8,956.60</b>	<b>\$3,593.27</b>

# OCSCC 60

## TRANSACTION LIST BY SUPPLIER

November 2018

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
10424161 Canada Inc.						
01/11/2018	Bill	1763	Yes		2000 Accounts Payable	6,047.68
01/11/2018	Bill Payment (Cheque)	1132	Yes		1010 Operating Account	-6,047.68
06/11/2018	Bill	1852	Yes		2000 Accounts Payable	50.85
19/11/2018	Bill Payment (Cheque)	1133	Yes		1010 Operating Account	-50.85
9852379 Canada Inc.						
19/11/2018	Bill Payment (Cheque)	1134	Yes		1010 Operating Account	-701.54
Baxtec Mechanical Services						
19/11/2018	Bill Payment (Cheque)	1135	Yes		1010 Operating Account	-1,897.21
19/11/2018	Bill Payment (Cheque)	1145	Yes		1010 Operating Account	-1,949.16
19/11/2018	Journal Entry	140	Yes			
Bell						
07/11/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-418.80
13/11/2018	Bill	NOV13-DEC12/18	Yes		2000 Accounts Payable	418.80
C. Levett Renovation Inc.						
01/11/2018	Bill	2298	Yes		2000 Accounts Payable	1,084.80
19/11/2018	Bill Payment (Cheque)	1136	Yes		1010 Operating Account	-768.40
CCI Eastern Ontario Chapter						
19/11/2018	Bill Payment (Cheque)	1137	Yes		1010 Operating Account	-192.10
CI Property Management						
01/11/2018	Bill		Yes		2000 Accounts Payable	2,021.30
01/11/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-2,021.30
19/11/2018	Bill Payment (Cheque)	1138	Yes		1010 Operating Account	-481.38
City of Ottawa- Water & Sewer						
21/11/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-3,738.54
28/11/2018	Bill	OCT29-NOV28/18	Yes		2000 Accounts Payable	2,594.45
Covertite Eastern Ltd.						
24/11/2018	Bill	*20896	Yes		2000 Accounts Payable	339.00
Dan's Bodybuilding Equipment Inc.						
19/11/2018	Bill Payment (Cheque)	1139	Yes		1010 Operating Account	-219.22
DAVIDSON HOULE ALLEN LLP CONDOMINIUM LAW						
18/11/2018	Bill	10441	Yes		2000 Accounts Payable	576.87
Enbridge Gas						
06/11/2018	Bill	518001424856	Yes		2000 Accounts Payable	1,887.07
26/11/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-1,887.07
Gifford Associates Insurance						
19/11/2018	Bill Payment (Cheque)	1140	Yes		1010 Operating Account	-16,857.72
30/11/2018	Journal Entry	148	Yes			
Hydro- OTT 513521						
19/11/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-5,419.69

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
27/11/2018	Bill	OCT15-NOV13/18	Yes		2000 Accounts Payable	4,303.80
Keller Engineering						
01/11/2018	Bill	*181249	Yes		2000 Accounts Payable	1,222.38
Maurice. Richard						
20/11/2018	Bill	Supply	Yes		2000 Accounts Payable	14.26
Orkin Canada Corporation						
08/11/2018	Bill	IN-8923240	Yes		2000 Accounts Payable	63.85
Pyron Fire Protection						
19/11/2018	Bill Payment (Cheque)	1141	Yes		1010 Operating Account	-248.60
Ram Doors						
19/11/2018	Bill	118539	Yes		2000 Accounts Payable	199.16
Receiver General						
01/11/2018	Tax Payment	1118	Yes	Tax Payment for Period: 01/10/2018-31/10/2018	1010 Operating Account	-984.20
30/11/2018	Bill	Oct 25/18	Yes		2000 Accounts Payable	64.77
Regional Elevator						
01/11/2018	Bill	448269	Yes		2000 Accounts Payable	802.53
13/11/2018	Bill	448541	Yes		2000 Accounts Payable	1,389.90
19/11/2018	Bill Payment (Cheque)	1142	Yes		1010 Operating Account	-802.53
Rogers						
04/11/2018	Bill	1947883480	Yes		2000 Accounts Payable	81.36
19/11/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-81.36
22/11/2018	Bill	NOV PAP	Yes		2000 Accounts Payable	180.79
26/11/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-180.79
tyco Integrated Fire & Security						
19/11/2018	Bill Payment (Cheque)	1143	Yes		1010 Operating Account	-322.65
Waste Connections of Canada Inc						
20/11/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-690.27
30/11/2018	Bill	7140-0000785366	Yes		2000 Accounts Payable	690.27

# CCC 60

## GENERAL LEDGER

November 2018

DATE	TRANSACTION TYPE	#	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
5000 Utilities							
5010 Gas							
Beginning Balance							400.00
01/11/2018	Journal Entry	141R		Reverse October ACCRUAL	-Split-	\$ -475.64	-75.64
06/11/2018	Bill	518001424856	Enbridge Gas	Oct 02, 2018 - Nov 02, 2018	2000 Accounts Payable	\$1,887.07	1,811.43
30/11/2018	Journal Entry	154		Set up November ACCRUAL	-Split-	\$1,704.45	3,515.88
<b>Total for 5010 Gas</b>						<b>\$3,115.88</b>	
5020 Hydro							
Beginning Balance							4,165.48
01/11/2018	Journal Entry	141R		Reverse October ACCRUAL	-Split-	\$ -2,709.85	1,455.63
27/11/2018	Bill	OCT15-NOV13/18	Hydro- OTT 513521	OCT 15 - NOV 13, 2018, OTT513521	2000 Accounts Payable	\$4,303.80	5,759.43
30/11/2018	Journal Entry	154		Set up November ACCRUAL	-Split-	\$2,522.92	8,282.35
<b>Total for 5020 Hydro</b>						<b>\$4,116.87</b>	
5030 Water & Sewer							
Beginning Balance							2,481.15
01/11/2018	Journal Entry	141R		Reverse October ACCRUAL	-Split-	\$ -186.93	2,294.22
28/11/2018	Bill	OCT29-NOV28/18	City of Ottawa- Water & Sewer	OCT29-NOV28/18	2000 Accounts Payable	\$2,594.45	4,888.67
30/11/2018	Journal Entry	154		Set up November ACCRUAL	-Split-	\$172.96	5,061.63
<b>Total for 5030 Water &amp; Sewer</b>						<b>\$2,580.48</b>	
5040 Telecom Expenses							
Beginning Balance							1,108.79
04/11/2018	Bill	1947883480	Rogers	Nov 05 - Dec 04	2000 Accounts Payable	\$81.36	1,190.15
13/11/2018	Bill	NOV13-DEC12/18	Bell	NOV 13 - DEC 12, 2018	2000 Accounts Payable	\$418.80	1,608.95
22/11/2018	Bill	NOV PAP	Rogers	Nov PAP	2000 Accounts Payable	\$180.79	1,789.74
<b>Total for 5040 Telecom Expenses</b>						<b>\$680.95</b>	
<b>Total for 5000 Utilities</b>						<b>\$10,494.18</b>	
5100 Employee Salaries & Benefits							
5110 Taxes							
Beginning Balance							244.14
08/11/2018	Pay cheque		Maurice Richard	Employer Taxes	1010 Operating Account	\$122.07	366.21
22/11/2018	Pay cheque		Maurice Richard	Employer Taxes	1010 Operating Account	\$122.06	488.27
<b>Total for 5110 Taxes</b>						<b>\$244.13</b>	
5120 Wages							
Beginning Balance							3,539.40
08/11/2018	Pay cheque		Maurice Richard	Gross Pay - This is not a legal pay stub	1010 Operating Account	\$1,769.70	5,309.10
22/11/2018	Pay cheque		Maurice Richard	Gross Pay - This is not a legal pay stub	1010 Operating Account	\$1,769.70	7,078.80
<b>Total for 5120 Wages</b>						<b>\$3,539.40</b>	
5123 WSIB EXPENSE							
Beginning Balance							333.23
<b>Total for 5123 WSIB EXPENSE</b>							
<b>Total for 5100 Employee Salaries &amp; Benefits</b>						<b>\$3,783.53</b>	
5400 Contracts							
5410 General Cleaning							
Beginning Balance							701.54
<b>Total for 5410 General Cleaning</b>							
5415 Waste management							
Beginning Balance							1,380.54
30/11/2018	Bill	7140-0000785366	Waste Connections of Canada Inc	Monthly waste service	2000 Accounts Payable	\$690.27	2,070.81
<b>Total for 5415 Waste management</b>						<b>\$690.27</b>	
5426 Parking Monitor and Security							
Beginning Balance							322.65
<b>Total for 5426 Parking Monitor and Security</b>							
5430 Fire System Maintenance							
Beginning Balance							1,152.60
<b>Total for 5430 Fire System Maintenance</b>							
5455 Elevator Maintenance							
Beginning Balance							120.00
01/11/2018	Bill	448269	Regional Elevator	Maintenance for your monthly contract for Nov, 2018.	2000 Accounts Payable	\$802.53	922.53
13/11/2018	Bill	448541	Regional Elevator	Car 2 left shut down due to drive fault	2000 Accounts Payable	\$1,389.90	2,312.43
<b>Total for 5455 Elevator Maintenance</b>						<b>\$2,192.43</b>	
5465 Landscaping							
Beginning Balance							769.95
<b>Total for 5465 Landscaping</b>							
5475 Pest Control							
08/11/2018	Bill	IN-8923240	Orkin Canada Corporation	Pest Control	2000 Accounts Payable	\$63.85	63.85
<b>Total for 5475 Pest Control</b>						<b>\$63.85</b>	
<b>Total for 5400 Contracts</b>						<b>\$2,946.55</b>	
5500 General Repairs & Maintenance							
5502 Building Supplies							
Beginning Balance							872.46
20/11/2018	Bill	Supply	Maurice. Richard	maintenance supply	2000 Accounts Payable	\$14.26	886.72
<b>Total for 5502 Building Supplies</b>						<b>\$14.26</b>	
5503 General Repairs & Maint							

DATE	TRANSACTION TYPE	#	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Beginning Balance							1,479.18
01/11/2018	Bill	2298	C. Levett Renovation Inc.	Repair ceiling in unit 1103, repaired wall and cabinet in kitchen in unit 602 (Invoiced on Oct 04, 2018)	2000 Accounts Payable	\$1,084.80	2,563.98
01/11/2018	Bill	1763	10424161 Canada Inc.	Emergency work and repairs to Superintendent's unit	2000 Accounts Payable	\$6,047.68	8,611.66
06/11/2018	Bill	1852	10424161 Canada Inc.	After hour phone call	2000 Accounts Payable	\$50.85	8,662.51
19/11/2018	Bill	118539	Ram Doors	Maintenance on 2 doors	2000 Accounts Payable	\$199.16	8,861.67
Total for 5503 General Repairs & Maint						\$7,382.49	
5516 Plumbing R&M							
Beginning Balance							1,403.89
Total for 5516 Plumbing R&M							
5540 HVAC							
Beginning Balance							1,899.33
Total for 5540 HVAC							
Total for 5500 General Repairs & Maintenance						\$7,396.75	
5800 Administrative & Professional Expenses							
5801 Property Management Fees							
Beginning Balance							2,502.68
01/11/2018	Bill		CI Property Management	MANAGEMENT FEES 2019	2000 Accounts Payable	\$2,021.30	4,523.98
Total for 5801 Property Management Fees						\$2,021.30	
5805 CAO Fees							
Beginning Balance							192.10
Total for 5805 CAO Fees							
5812 Bank Charges							
Beginning Balance							56.27
01/11/2018	Expense			Bank Charges	1010 Operating Account	\$5.56	61.83
05/11/2018	Expense			SCOTIA DIRECT PAYMENT Service Charge	1010 Operating Account	\$95.54	157.37
09/11/2018	Expense			Debit MemoBANK CONFIRMATION FEE	1010 Operating Account	\$22.00	179.37
30/11/2018	Expense			Service Charge	1010 Operating Account	\$6.50	185.87
Total for 5812 Bank Charges						\$129.60	
5830 Insurance Expense/General & Liability Insurance							
Beginning Balance							137.20
01/11/2018	Journal Entry	153		RECORD MONTHLY PREPAID INSURANCE EXPENSE October 2018	-Split-	\$898.11	1,035.31
01/11/2018	Journal Entry	137		MANULIFE INSURANCE 2018	-Split-	\$137.20	1,172.51
30/11/2018	Journal Entry	148		Record monthly prepaid Insurance invoice 422468 from Oct 21, 2018 - Oct 21, 2019	-Split-	\$1,404.81	2,577.32
Total for 5830 Insurance Expense/General & Liability Insurance						\$2,440.12	
5832 Legal							
18/11/2018	Bill	10441	DAVIDSON HOULE ALLEN LLP CONDOMINIUM LAW	General matters 3275-27979	2000 Accounts Payable	\$576.87	576.87
Total for 5832 Legal						\$576.87	
Total for 5800 Administrative & Professional Expenses						\$5,167.89	
6000 Reserve Expenses							
6012 RESERVE - BANK CHARGES							
Beginning Balance							5.56
01/11/2018	Expense			Bank charges	1020 Reserve Account	\$5.56	11.12
Total for 6012 RESERVE - BANK CHARGES						\$5.56	
6120 Reserve- Roof							
24/11/2018	Bill	*20896	Covertite Eastern Ltd.	Perform 4 test cuts	2000 Accounts Payable	\$339.00	339.00
Total for 6120 Reserve- Roof						\$339.00	
6135 Heating & Air Conditioning HVAC							
Beginning Balance							62,108.21
Total for 6135 Heating & Air Conditioning HVAC							
6142 Reserve - Electrical							
Beginning Balance							21,856.54
Total for 6142 Reserve - Electrical							
6155 Reserve- Pool Repairs							
Beginning Balance							1,442.35
Total for 6155 Reserve- Pool Repairs							
6180 Reserve-Professional Fees							
Beginning Balance							4,237.50
01/11/2018	Bill	*181249	Keller Engineering	For professional services rendered in conjunction with the above project, from Aug to Sep 2018 (Invoiced on Oct 30, 2018)	2000 Accounts Payable	\$1,222.38	5,459.88
Total for 6180 Reserve-Professional Fees						\$1,222.38	
Total for 6000 Reserve Expenses						\$1,566.94	

## 1010 Operating Account, Period Ending 30/11/2018

## RECONCILIATION REPORT

Reconciled on: 06/12/2018

Reconciled by: Shannon Cheng

Any changes made to transactions after this date aren't included in this report.

## Summary

CAD

Statement beginning balance	607,811.51
Cheques and payments cleared (37)	-179,531.24
Deposits and other credits cleared (77)	210,524.99
Statement ending balance	<u>638,805.26</u>

Uncleared transactions as of 30/11/2018	-28,537.30
Register balance as of 30/11/2018	610,267.96
Cleared transactions after 30/11/2018	0.00
Uncleared transactions after 30/11/2018	16,673.53
Register balance as of 06/12/2018	626,941.49

## Details

## Cheques and payments cleared (37)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01/06/2018	Bill Payment	1042	ESTHER KLEIN	-90.00
26/10/2018	Bill Payment	1121	tyco Integrated Fire & Security	-322.65
26/10/2018	Bill Payment	1122	Baxtec Mechanical Services	-62,488.74
26/10/2018	Bill Payment	1119	Baxtec Mechanical Services	-518.67
26/10/2018	Bill Payment	1120	Pyron Fire Protection	-904.00
30/10/2018	Bill Payment	1123	Technical Standards and Safety...	-120.00
30/10/2018	Bill Payment	1130	Marchand Lighting and Electrical	-1,082.54
30/10/2018	Bill Payment	1124	John Fenton Landscape Garde...	-769.95
30/10/2018	Bill Payment	1125	Home Depot Credit Services	-326.84
30/10/2018	Bill Payment	1126	Romco	-584.56
30/10/2018	Bill Payment	1127	Gunnebo Canada Inc.	-491.56
30/10/2018	Bill Payment	1128	Morrison Hershfield Limited	-4,237.50
30/10/2018	Bill Payment	1129	10424161 Canada Inc.	-20,774.00
31/10/2018	Bill Payment	1131	Baxtec Mechanical Services	-39,334.41
01/11/2018	Expense			-5.56
01/11/2018	Journal	152		-0.01
01/11/2018	Journal	137		-137.20
01/11/2018	Bill Payment		CI Property Management	-2,021.30
01/11/2018	Bill Payment	1132	10424161 Canada Inc.	-6,047.68
01/11/2018	Tax Payment	1118	Receiver General	-984.20
05/11/2018	Expense			-95.54
07/11/2018	Bill Payment		Bell	-418.80
08/11/2018	Payroll Cheque		Maurice Richard	-1,120.58
09/11/2018	Cheque	NSF	205, Marc Bouchard:205 SA	-7,992.00
09/11/2018	Expense			-22.00
19/11/2018	Bill Payment		Hydro- OTT 513521	-5,419.69
19/11/2018	Bill Payment		Rogers	-81.36
19/11/2018	Bill Payment	1138	CI Property Management	-481.38
19/11/2018	Bill Payment	1133	10424161 Canada Inc.	-50.85
20/11/2018	Bill Payment		Waste Connections of Canada I...	-690.27
21/11/2018	Bill Payment		City of Ottawa- Water & Sewer	-3,738.54
22/11/2018	Payroll Cheque		Maurice Richard	-1,120.59
26/11/2018	Bill Payment		Enbridge Gas	-1,887.07
26/11/2018	Bill Payment		Rogers	-180.79
30/11/2018	Journal	149		-1,120.16
30/11/2018	Journal	149		-13,863.75
30/11/2018	Expense			-6.50

Total -179,531.24

Deposits and other credits cleared (77)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
17/05/2018	Receive Payment		606, Hélène Boivin	0.01
01/11/2018	Receive Payment	755	Alice Heenan (601)	895.26
01/11/2018	Receive Payment	767	Alice Heenan (601):601 SA	678.75
01/11/2018	Receive Payment	042	401 Bertha Khederlarian	886.85
01/11/2018	Receive Payment	079	501, Claire Sanderson	891.30
01/11/2018	Receive Payment	074	304, Lynda Pilkington	967.97
01/11/2018	Receive Payment	429	904	1,006.05
01/11/2018	Receive Payment	277	902, Rhoda Attwood:902 SA	556.12
01/11/2018	Receive Payment	255	902, Rhoda Attwood	733.52
01/11/2018	Receive Payment	095	301, Tensae Berhanu & Elizabe...	882.40
01/11/2018	Receive Payment	476	502, Josephine Cassie:502 SA	533.25
01/11/2018	Receive Payment	005	205, Marc Bouchard:205 SA	7,992.00
01/11/2018	Receive Payment	144	1103, Raffie Stepanian:1103 SA	6,831.00
01/11/2018	Deposit			80.00
01/11/2018	Receive Payment		1006, Kelly Masterson:1006 SA	500.00
01/11/2018	Receive Payment		202, Jo-Anne Charlebois:202 SA	465.33
01/11/2018	Receive Payment		706, James Wightman:706 SA	482.66
01/11/2018	Receive Payment		903, Geoffrey Greatrex:903 SA	494.33
01/11/2018	Receive Payment		905, Suzanne Dansereau Dorai...	620.66
01/11/2018	Receive Payment		1003, Jared Keil:1003 SA	6,754.50
01/11/2018	Receive Payment		1101, Jared Keil:1101 SA	8,541.00
01/11/2018	Receive Payment		202, Jo-Anne Charlebois	690.49
01/11/2018	Receive Payment		203, Richard Schmaltz	690.49
01/11/2018	Receive Payment		206, Nadia Harleen Kang	690.49
01/11/2018	Receive Payment		303, Louise Klein	694.94
01/11/2018	Receive Payment		306, Dorothy Charbonneau	694.94
01/11/2018	Receive Payment		302, Eric Christie	694.94
01/11/2018	Receive Payment		402	699.39
01/11/2018	Receive Payment		403, M'Hamed Amdiss	699.39
01/11/2018	Receive Payment		406, GRAZYNA LACH	699.39
01/11/2018	Receive Payment		502, Josephine Cassie	703.35
01/11/2018	Receive Payment		503, Sophia Papailiadis	703.35
01/11/2018	Receive Payment		506	703.35
01/11/2018	Receive Payment		603, Alaina Johnston	707.80
01/11/2018	Receive Payment		606, Hélène Boivin	707.80
01/11/2018	Receive Payment		602, Suzanne Laporte	707.80
01/11/2018	Receive Payment		703	716.21
01/11/2018	Receive Payment		706, James Wightman	716.21
01/11/2018	Receive Payment		702	716.21
01/11/2018	Receive Payment		802, James Wyndels	725.11
01/11/2018	Receive Payment		806	725.11
01/11/2018	Receive Payment		803	725.11
01/11/2018	Receive Payment		903, Geoffrey Greatrex	733.52
01/11/2018	Receive Payment		906	733.52
01/11/2018	Receive Payment		1006, Kelly Masterson	741.93
01/11/2018	Receive Payment		1002, Jossé Marie Cecillia Piqu...	741.93
01/11/2018	Receive Payment		1003, Jared Keil	742.42
01/11/2018	Receive Payment		1106, Sharen Findlay	750.34
01/11/2018	Receive Payment		1102, Ashley Rouse	750.34
01/11/2018	Receive Payment		1103, Raffie Stepanian	750.83
01/11/2018	Receive Payment		201, Yuriko Maass	878.44
01/11/2018	Receive Payment		205, Marc Bouchard	878.44
01/11/2018	Receive Payment		305, Luigi Rossi	882.40
01/11/2018	Receive Payment		405, MSJP Capital Inc	886.85
01/11/2018	Receive Payment		505	891.30
01/11/2018	Receive Payment		605	895.26
01/11/2018	Receive Payment		705	904.16
01/11/2018	Receive Payment		801	912.08
01/11/2018	Receive Payment		805	912.08
01/11/2018	Receive Payment		Sonia Plourde (901)	920.98
01/11/2018	Receive Payment		905, Suzanne Dansereau Dorais	920.98
01/11/2018	Receive Payment		1005, Francine Titley	929.39
01/11/2018	Receive Payment		1001, Bernard & Jeannette Sco...	929.39
01/11/2018	Receive Payment		1101, Jared Keil	938.79
01/11/2018	Receive Payment		1105, David Grant	938.79
01/11/2018	Receive Payment		204 Bernard Scobie	963.52

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01/11/2018	Receive Payment		404, Sergio Piccinin	971.93
01/11/2018	Receive Payment		504, Nelson Belzile	976.38
01/11/2018	Receive Payment		604, Joseph Michniewicz	980.83
01/11/2018	Receive Payment		704	989.24
01/11/2018	Receive Payment		804	997.65
01/11/2018	Receive Payment		1004, Julie and Vince Tam	1,014.96
01/11/2018	Receive Payment		1104, Sharen Findlay	1,023.86
07/11/2018	Journal	150		125,947.31
16/11/2018	Receive Payment	onetime	602, Suzanne Laporte:602 SA	477.00
22/11/2018	Deposit			315.00
30/11/2018	Deposit			698.32

**Total** 210,524.99

#### Additional Information

Uncleared cheques and payments as of 30/11/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01/08/2018	Bill Payment	1084	LUMENIX	-4,478.30
09/08/2018	Bill Payment	1098	Marcia Clement	-39.87
27/09/2018	Bill Payment	1112	Tanvi Medhekar	-60.00
19/11/2018	Bill Payment	1136	C. Levett Renovation Inc.	-768.40
19/11/2018	Bill Payment	1137	CCI Eastern Ontario Chapter	-192.10
19/11/2018	Bill Payment	1139	Dan's Bodybuilding Equipment ...	-219.22
19/11/2018	Bill Payment	1140	Gifford Associates Insurance	-16,857.72
19/11/2018	Bill Payment	1134	9852379 Canada Inc.	-701.54
19/11/2018	Bill Payment	1142	Regional Elevator	-802.53
19/11/2018	Bill Payment	1143	tyco Integrated Fire & Security	-322.65
19/11/2018	Bill Payment	1145	Baxtec Mechanical Services	-1,949.16
19/11/2018	Bill Payment	1135	Baxtec Mechanical Services	-1,897.21
19/11/2018	Bill Payment	1141	Pyron Fire Protection	-248.60

**Total** -28,537.30

Uncleared cheques and payments after 30/11/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01/12/2018	Bill Payment	1144	Yanic Dufresne Excavation	-659.16
01/12/2018	Tax Payment	1146	Receiver General	-984.18
01/12/2018	Bill Payment	1147	Receiver General	-64.77
03/12/2018	Bill Payment		CI Property Management	-2,021.30
03/12/2018	Expense			-5.56
06/12/2018	Payroll Cheque		Maurice Richard	-1,120.58

**Total** -4,855.55

Uncleared deposits and other credits after 30/11/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01/12/2018	Receive Payment	71094	Alice Heenan (601):601 SA	13,122.46
03/12/2018	Receive Payment	043	401 Bertha Khederlarian	886.85
03/12/2018	Receive Payment	257	902, Rhoda Attwood	733.52
03/12/2018	Receive Payment	477	502, Josephine Cassie:502 SA	533.25
03/12/2018	Receive Payment	075	304, Lynda Pilkington	967.97
03/12/2018	Receive Payment	278	902, Rhoda Attwood:902 SA	556.12
03/12/2018	Receive Payment	096	301, Tensae Berhanu & Elizabe...	882.40
03/12/2018	Receive Payment	080	501, Claire Sanderson	891.30
03/12/2018	Receive Payment	430	904	1,006.05
04/12/2018	Journal	151		1,949.16

**Total** 21,529.08



110 PLACE D'ORLEANS DRIVE 60756  
ORLEANS ON K1C 2L9  
824-6691

CARLETON CONDOMINIUM CORPORATI  
INTEGRAL PROPERTY MANAGEMENT  
904 LADY ELLEN PL  
OTTAWA ON K1Z5L5

<b>Statement Of:</b>	<b>Account Number:</b>	<b>From:</b>	<b>To:</b>
Business Account	60756 01507 11	Oct 31 2018	Nov 30 2018

### Account Summary for this Period:

<b>No. of Debits</b>	<b>Total Amount - Debits</b>	<b>No. of Credits</b>	<b>Total Amount - Credits</b>
36	\$179,531.23	7	\$210,524.98

### Account Details:

Date	Description	Withdrawals/Debits (\$)	Deposits/Credits (\$)	Balance (\$)
10/31/2018	BALANCE FORWARD			607,811.51
11/01/2018	SD SETTLEMENT SD# 39763 FCN 0163 FCD 181030		60,152.88	667,964.39
11/01/2018	MISC PAYMENT MANULIFE 147042	137.20		667,827.19
11/01/2018	BILL PAYMENT CAPITAL INTEGRA	2,021.30		665,805.89
11/01/2018	TRANSFER TO 61176 00149 15	5.56		665,800.33
11/02/2018	CHQ 1118 7224862101	984.20		664,816.13
11/05/2018	CHQ* 1130 7125560133	1,082.54		663,733.59
11/05/2018	SERVICE CHARGE SCOTIA DIRECT PAYMENT	95.54		663,638.05
11/06/2018	DEPOSIT CARLING & WOODROFFE 60236 001		22,854.47	686,492.52
11/06/2018	DEPOSIT CARLING & WOODROFFE 60236 001		80.00	686,572.52
11/07/2018	TRANSFER FROM 60756 01508 19		125,947.31	812,519.83
11/07/2018	TELEPHONE BILL 0000000000000000 BELL CANADA TORVM5 EFT 5511	418.80		812,101.03

<b>No. of Debits</b>	<b>Total Amount - Debits</b>	<b>No. of Credits</b>	<b>Total Amount - Credits</b>
7	\$4,745.14	4	\$209,034.66

110 PLACE D'ORLEANS DRIVE 60756  
ORLEANS ON K1C 2L9  
824-6691

**Statement Of:**  
Business Account

**Account Number:**  
60756 01507 11

**From:**  
Oct 31 2018

**To:**  
Nov 30 2018

Date	Description	Withdrawals/Debits (\$)	Deposits/Credits (\$)	Balance (\$)
11/07/2018	RETURNED ITEM/CHARGEBACK CHQ 005 00734 INSUFFICIENT FUNDS	7,992.00		804,109.03
11/08/2018	CHQ* 1132 7027057285	6,047.68		798,061.35
11/08/2018	CHQ* 1129 7027057286	20,774.00		777,287.35
11/08/2018	SD SETTLEMENT SD# 39763 FCN 0164 FCD 181106	1,120.58		776,166.77
11/09/2018	CHQ 1042 2223189381	90.00		776,076.77
11/09/2018	CHQ 1121 3222518709	322.65		775,754.12
11/09/2018	CHQ 1127 3222521296	491.56		775,262.56
11/09/2018	CHQ 1120 7225532980	904.00		774,358.56
11/09/2018	CHQ 1125 7225555488	326.84		774,031.72
11/09/2018	CHQ 1128 7225560942	4,237.50		769,794.22
11/09/2018	CHQ 1123 7225598890	120.00		769,674.22
11/09/2018	DEBIT MEMO BANK CONFIRMATION FEE	22.00		769,652.22
11/15/2018	TRANSFER TO 60756 01508 19	13,863.75		755,788.47
11/16/2018	SD SETTLEMENT SD# 39763 FCN 0165 FCD 181113		477.00	756,265.47
11/16/2018	CHQ 1126 7226074914	584.56		755,680.91
11/19/2018	HYDRO BILL HYDRO OTTAWA	5,419.69		750,261.22
11/19/2018	TELEPHONE BILL ROGERS WIRELESS PRE- AUTH DR	81.36		750,179.86
11/20/2018	MISC PAYMENT BFI CANADA INC (LONDON)	690.27		749,489.59
11/21/2018	UTILITY BILL OTTAWA WATER	3,738.54		745,751.05
11/22/2018	CHQ 1122 2223672409	62,488.74		683,262.31
11/22/2018	CHQ 1131 2223672410	39,334.41		643,927.90
11/22/2018	CHQ 1119 2223672411	518.67		643,409.23
11/22/2018	CHQ* 1124 7125877091	769.95		642,639.28
<b>No. of Debits</b>	<b>Total Amount - Debits</b>	<b>No. of Credits</b>	<b>Total Amount - Credits</b>	
22	\$169,938.75	1	\$477.00	



110 PLACE D'ORLEANS DRIVE 60756  
ORLEANS ON K1C 2L9  
824-6691

**Statement Of:**  
Business Account

**Account Number:**  
60756 01507 11

**From:**  
Oct 31 2018

**To:**  
Nov 30 2018

Date	Description	Withdrawals/Debits (\$)	Deposits/Credits (\$)	Balance (\$)
11/22/2018	SD SETTLEMENT SD# 39763 FCN 0166 FCD 181120	1,120.59		641,518.69
11/23/2018	DEPOSIT CARLING & WOODROFFE 60236 001		315.00	641,833.69
11/26/2018	TELEPHONE BILL ROGERS WIRELESS PRE- AUTH DR	180.79		641,652.90
11/26/2018	UTILITY BILL PRE-AUTHORIZED ENBRIDGE	1,887.07		639,765.83
11/29/2018	CHQ* 1133 7027308344	50.85		639,714.98
11/29/2018	CHQ* 1138 7027308547	481.38		639,233.60
11/30/2018	TRANSFER TO 60756 01508 19	1,120.16		638,113.44
11/30/2018	INTEREST CREDIT		698.32	638,811.76
11/30/2018	SERVICE CHARGE	6.50		638,805.26
<b>No. of Debits</b>		<b>Total Amount - Debits</b>	<b>No. of Credits</b>	<b>Total Amount - Credits</b>
7		\$4,847.34	2	\$1,013.32

Uncollected fees and/or ODI owing: \$0.00

Please examine this statement promptly.

This is your official account statement generated by us. Report any errors or omissions within 30 days of receipt electronically of this statement. Please see the terms and conditions of the applicable Scotiabank Financial Services Agreement or Business Banking Services Agreement for your account obligations.

All service fees and charges may be subject to any applicable sales taxes (GST/PST/QST/HST) or any tax levied by the government thereafter. These taxes will be payable by the customer.

GST Registration No. R105195598

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110 PLACE D'ORLEANS DRIVE 60756  
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824-6691

CARLETON CONDOMINIUM CORPORATI  
INTEGRAL PROPERTY MANAGEMENT  
904 LADY ELLEN PL  
OTTAWA ON K1Z5L5

<b>Statement Of:</b>	<b>Account Number:</b>	<b>From:</b>	<b>To:</b>
Service Charge	60756 01507 11	Oct 31 2018	Nov 30 2018

Item	Volume	Rate	Charge (\$)
Transaction Fees			
Deposit	3	1.25	3.75
Cheques	18	1.25	22.50
Other Credits	2	1.25	2.50
Other Debits	13	1.25	16.25
Self Service Transfers	2	1.00	2.00
Sub Total			47.00
Account Maintenance			9.95
Deposit Contents			
Items Deposited	19	.20	3.80
Sub Total Service Charge			60.75
Less % Discount Allowed		99.999%	60.75
Paper Chargeback	1	6.50	6.50
<b>Total Service Charges</b>			<b>\$6.50</b>

Please examine this statement promptly.

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824-6691

CARLETON CONDOMINIUM CORPORATI  
INTEGRAL PROPERTY MANAGEMENT  
904 LADY ELLEN PL  
OTTAWA ON K1Z5L5

<b>Statement Of:</b>	<b>Account Number:</b>	<b>From:</b>	<b>To:</b>
Deposit Interest	60756 01507 11	Nov 01 2018	Nov 30 2018

## Account Information

Currency: CAD

Average Credit Balance This Period	\$708,019.00
------------------------------------	--------------

Scotiabank Prime This Period	3.950%
------------------------------	--------

Interest Rate Rule:		
Scotiabank Prime	- 2.750%	1.200%

## Interest Calculation

Average Credit Balance		\$708,019.00
Total Balance Deductions		\$0.00
Net Surplus Balance		\$708,019.00
Interest At	1.200%	\$698.32

<b>Total Interest</b>		<b>\$698.32</b>
-----------------------	--	-----------------

**Your account 60756 01507 11 has been credited.**

Please examine this statement promptly.

This is your official account statement generated by us. Report any errors or omissions within 30 days of receipt electronically of this statement. Please see the terms and conditions of the applicable Scotiabank Financial Services Agreement or Business Banking Services Agreement for your account obligations.

All service fees and charges may be subject to any applicable sales taxes (GST/PST/QST/HST) or any tax levied by the government thereafter. These taxes will be payable by the customer.

GST Registration No. R105195598

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# **MONTHLY RESERVE FINANCIAL REPORT**

**CCC 60**

*November 2018*

***MONTHLY RESERVE FINANCIAL REPORT SUMMARY***

***OCCC 60***

***November 2018***

**Revenue**

100% of budgeted contributions have been contributed

**Expenses**

There was a Reserve expense of \$339.00 to perform four test cuts on the roof in conjunction with Keller Engineering's roof assessment report. There was also a \$5.56 expense for bank charges.

# OCSCC 60

## PROFIT AND LOSS

November 2018

		TOTAL
EXPENSES		
6000 Reserve Expenses		
6012 RESERVE - BANK CHARGES		5.56
6120 Reserve- Roof		339.00
<b>Total 6000 Reserve Expenses</b>		<b>344.56</b>
<b>Total Expenses</b>		<b>\$344.56</b>
OTHER INCOME		
6001 Contribution from operating		14,423.83
6002 Interest income for reserve		565.00
<b>Total Other Income</b>		<b>\$14,988.83</b>
<b>PROFIT</b>		<b>\$14,644.27</b>

# OCSCC 60

## PROFIT AND LOSS

October - November, 2018

	TOTAL
EXPENSES	
6000 Reserve Expenses	
6012 RESERVE - BANK CHARGES	11.12
6120 Reserve- Roof	339.00
6135 Heating & Air Conditioning HVAC	62,108.21
6142 Reserve - Electrical	21,856.54
6155 Reserve- Pool Repairs	1,442.35
<b>Total 6000 Reserve Expenses</b>	<b>85,757.22</b>
<b>Total Expenses</b>	<b>\$85,757.22</b>
OTHER INCOME	
6001 Contribution from operating	28,847.66
6002 Interest income for reserve	1,130.92
<b>Total Other Income</b>	<b>\$29,978.58</b>
<b>PROFIT</b>	<b>\$ -55,778.64</b>

## 1020 Reserve Account, Period Ending 30/11/2018

## RECONCILIATION REPORT

Reconciled on: 06/12/2018

Reconciled by: Shannon Cheng

Any changes made to transactions after this date aren't included in this report.

## Summary

CAD

Statement beginning balance	666,176.93
Cheques and payments cleared (2)	-125,952.87
Deposits and other credits cleared (3)	15,548.91
Statement ending balance	<u>555,772.97</u>

Register balance as of 30/11/2018	555,772.97
Cleared transactions after 30/11/2018	0.00
Uncleared transactions after 30/11/2018	-1,949.16
Register balance as of 06/12/2018	<u>553,823.81</u>

## Details

## Cheques and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01/11/2018	Expense			-5.56
07/11/2018	Journal	150		-125,947.31
Total				-125,952.87

## Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
30/11/2018	Journal	149		13,863.75
30/11/2018	Journal	149		1,120.16
30/11/2018	Deposit			565.00
Total				15,548.91

## Additional Information

## Uncleared cheques and payments after 30/11/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
04/12/2018	Journal	151		-1,949.16
Total				-1,949.16



110 PLACE D'ORLEANS DRIVE 60756  
ORLEANS ON K1C 2L9  
824-6691

CARLETON CONDOMINIUM CORPORATI  
INTEGRAL PROPERTY MANAGEMENT  
904 LADY ELLEN PL  
OTTAWA ON K1Z5L5

<b>Statement Of:</b>	<b>Account Number:</b>	<b>From:</b>	<b>To:</b>
Business Account	60756 01508 19	Oct 31 2018	Nov 30 2018

### Account Summary for this Period:

<b>No. of Debits</b>	<b>Total Amount - Debits</b>	<b>No. of Credits</b>	<b>Total Amount - Credits</b>
2	\$125,952.87	3	\$15,548.91

### Account Details:

Date	Description	Withdrawals/Debits (\$)	Deposits/Credits (\$)	Balance (\$)
10/31/2018	BALANCE FORWARD			666,176.93
11/01/2018	TRANSFER TO 61176 00149 15	5.56		666,171.37
11/07/2018	TRANSFER TO 60756 01507 11	125,947.31		540,224.06
11/15/2018	TRANSFER FROM 60756 01507 11		13,863.75	554,087.81
11/30/2018	TRANSFER FROM 60756 01507 11		1,120.16	555,207.97
11/30/2018	INTEREST CREDIT		565.00	555,772.97

<b>No. of Debits</b>	<b>Total Amount - Debits</b>	<b>No. of Credits</b>	<b>Total Amount - Credits</b>
2	\$125,952.87	3	\$15,548.91

Uncollected fees and/or ODI owing: \$0.00

Please examine this statement promptly.

This is your official account statement generated by us. Report any errors or omissions within 30 days of receipt electronically of this statement. Please see the terms and conditions of the applicable Scotiabank Financial Services Agreement or Business Banking Services Agreement for your account obligations.

All service fees and charges may be subject to any applicable sales taxes (GST/PST/QST/HST) or any tax levied by the government thereafter. These taxes will be payable by the customer.

GST Registration No. R105195598

® Registered trademark of The Bank of Nova Scotia



110 PLACE D'ORLEANS DRIVE 60756  
ORLEANS ON K1C 2L9  
824-6691

CARLETON CONDOMINIUM CORPORATI  
INTEGRAL PROPERTY MANAGEMENT  
904 LADY ELLEN PL  
OTTAWA ON K1Z5L5

<b>Statement Of:</b>	<b>Account Number:</b>	<b>From:</b>	<b>To:</b>
Service Charge	60756 01508 19	Oct 31 2018	Nov 30 2018

Item	Volume	Rate	Charge (\$)
Transaction Fees			
Self Service Transfers	2	1.00	2.00
Sub Total			2.00
Account Maintenance			9.95
Sub Total Service Charge			11.95
Less % Discount Allowed		99.999%	11.95

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<b>Statement Of:</b>	<b>Account Number:</b>	<b>From:</b>	<b>To:</b>
Deposit Interest	60756 01508 19	Nov 01 2018	Nov 30 2018

## Account Information

Currency: CAD

Average Credit Balance This Period	\$572,845.00
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Scotiabank Prime This Period	3.950%
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Interest Rate Rule:		
Scotiabank Prime	- 2.750%	1.200%

## Interest Calculation

Average Credit Balance	\$572,845.00	
Total Balance Deductions	\$0.00	
Net Surplus Balance	\$572,845.00	
Interest At	1.200%	\$565.00

<b>Total Interest</b>	<b>\$565.00</b>
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**Your account 60756 01508 19 has been credited.**

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