

# **MONTHLY FINANCIAL REPORT**

## *CCC 15*

### *February 2018*

# CCC 15 Monthly Financials

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# OCSCC 15

## BUDGET VS. ACTUALS: 2018 - FY18 P&L MONTHLY

February 2018

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4000 Income				
4001 Condo Fees	75,004.99	75,005.00	-0.01	100.00 %
4030 Laundry Income	4,315.63	2,000.00	2,315.63	215.78 %
4037 Interest Income	474.76	167.00	307.76	284.29 %
4040 Superintendent Rent	450.00	450.00	0.00	100.00 %
<b>Total 4000 Income</b>	<b>80,245.38</b>	<b>77,622.00</b>	<b>2,623.38</b>	<b>103.38 %</b>
<b>Total Income</b>	<b>\$80,245.38</b>	<b>\$77,622.00</b>	<b>\$2,623.38</b>	<b>103.38 %</b>
Cost of Goods Sold				
4500 Contribution to Reserve Fund	21,183.00	21,183.00	0.00	100.00 %
<b>Total Cost of Goods Sold</b>	<b>\$21,183.00</b>	<b>\$21,183.00</b>	<b>\$0.00</b>	<b>100.00 %</b>
<b>GROSS PROFIT</b>	<b>\$59,062.38</b>	<b>\$56,439.00</b>	<b>\$2,623.38</b>	<b>104.65 %</b>
Expenses				
5000 Utilities				
5010 Gas	2,559.87	2,083.00	476.87	122.89 %
5020 Hydro	17,852.40	12,813.00	5,039.40	139.33 %
5025 Hydro- Superintendent		175.00	-175.00	
5030 Water & Sewer	5,472.78	7,022.00	-1,549.22	77.94 %
5040 Telecom Expenses	371.36	167.00	204.36	222.37 %
<b>Total 5000 Utilities</b>	<b>26,256.41</b>	<b>22,260.00</b>	<b>3,996.41</b>	<b>117.95 %</b>
5100 Employee Salaries & Benefits				
5110 Taxes	243.34	246.00	-2.66	98.92 %
5120 Wages	3,400.00	3,400.00	0.00	100.00 %
5122 Employee Benefits		210.75	-210.75	
5130 WSIB		0.00	0.00	
5145 Relief Staff/ Casual Staff		167.00	-167.00	
<b>Total 5100 Employee Salaries &amp; Benefits</b>	<b>3,643.34</b>	<b>4,023.75</b>	<b>-380.41</b>	<b>90.55 %</b>
5300 Joint Common Elements				
5305 Administration	2,260.00	2,260.00	0.00	100.00 %
5310 Salaries	1,801.00	1,801.00	0.00	100.00 %
5311 Utilities	2,722.00	2,722.00	0.00	100.00 %
5312 Repair and Maintenance	792.00	792.00	0.00	100.00 %
5325 Garage Maintenance	755.00	755.00	0.00	100.00 %
5360 Recreation Area	236.00	236.00	0.00	100.00 %
5365 Landscaping		0.00	0.00	
5370 Snow Removal	1,026.00	1,026.00	0.00	100.00 %
5380 Pool & Sauna	615.00	615.00	0.00	100.00 %
5390 JCE Reserve Items	6,806.00	6,806.00	0.00	100.00 %
<b>Total 5300 Joint Common Elements</b>	<b>17,013.00</b>	<b>17,013.00</b>	<b>0.00</b>	<b>100.00 %</b>
5400 Contracts				
5415 Waste management		250.00	-250.00	
5430 Fire System Maintenance		1,250.00	-1,250.00	
5440 Mechanical Maintenance/HVAC		250.00	-250.00	
5450 Generator Maintenance		250.00	-250.00	
5455 Elevator Maintenance	944.08	1,199.25	-255.17	78.72 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5475 Pest Control		83.00	-83.00	
<b>Total 5400 Contracts</b>	<b>944.08</b>	<b>3,282.25</b>	<b>-2,338.17</b>	<b>28.76 %</b>
5500 General Repairs & Maintenance				
5502 Building Supplies	251.13	167.00	84.13	150.38 %
5503 General Repairs & Maint	50.00	542.00	-492.00	9.23 %
5510 Carpet and Flooring		42.00	-42.00	
5516 Plumbing R&M	469.46	417.00	52.46	112.58 %
5520 Electrical R&M	482.84	583.00	-100.16	82.82 %
5537 Doors, Keys & Locks	-125.00	167.00	-292.00	-74.85 %
5560 Painting		417.00	-417.00	
<b>Total 5500 General Repairs &amp; Maintenance</b>	<b>1,128.43</b>	<b>2,335.00</b>	<b>-1,206.57</b>	<b>48.33 %</b>
5800 Administrative & Professional Expenses				
5801 Property Management Fees	4,139.75	4,139.75	0.00	100.00 %
5810 Office Expenses		167.00	-167.00	
5812 Bank Charges	75.63	66.00	9.63	114.59 %
5815 Miscellaneous Expenses	13.89	167.00	-153.11	8.32 %
5830 Insurance Expense/General & Liability Insurance	4,567.50	4,567.50	0.00	100.00 %
5832 Legal		208.00	-208.00	
5833 Audit-Accounting		0.00	0.00	
5835 Consulting Fees- General	565.00	167.00	398.00	338.32 %
5836 Consulting- Translation		167.00	-167.00	
<b>Total 5800 Administrative &amp; Professional Expenses</b>	<b>9,361.77</b>	<b>9,649.25</b>	<b>-287.48</b>	<b>97.02 %</b>
6001 Contribution from operating	-21,183.00		-21,183.00	
6002 Interest income for reserve	-330.16		-330.16	
6115 Reserve - Exterior R&M	12,712.50		12,712.50	
6138 R-Balconies & Decks	1,073.50		1,073.50	
<b>Total Expenses</b>	<b>\$50,619.87</b>	<b>\$58,563.25</b>	<b>\$ -7,943.38</b>	<b>86.44 %</b>
<b>NET OPERATING INCOME</b>	<b>\$8,442.51</b>	<b>\$ -2,124.25</b>	<b>\$10,566.76</b>	<b>-397.43 %</b>
<b>NET INCOME</b>	<b>\$8,442.51</b>	<b>\$ -2,124.25</b>	<b>\$10,566.76</b>	<b>-397.43 %</b>

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## BUDGET VS. ACTUALS: 2018 - FY18 P&L YTD

January - February, 2018

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4000 Income				
4001 Condo Fees	150,009.98	150,010.00	-0.02	100.00 %
4005 Misc income	5.00		5.00	
4030 Laundry Income	6,135.58	4,000.00	2,135.58	153.39 %
4037 Interest Income	906.08	334.00	572.08	271.28 %
4040 Superintendent Rent	900.00	900.00	0.00	100.00 %
<b>Total 4000 Income</b>	<b>157,956.64</b>	<b>155,244.00</b>	<b>2,712.64</b>	<b>101.75 %</b>
<b>Total Income</b>	<b>\$157,956.64</b>	<b>\$155,244.00</b>	<b>\$2,712.64</b>	<b>101.75 %</b>
Cost of Goods Sold				
4500 Contribution to Reserve Fund	42,366.00	42,366.00	0.00	100.00 %
<b>Total Cost of Goods Sold</b>	<b>\$42,366.00</b>	<b>\$42,366.00</b>	<b>\$0.00</b>	<b>100.00 %</b>
<b>GROSS PROFIT</b>	<b>\$115,590.64</b>	<b>\$112,878.00</b>	<b>\$2,712.64</b>	<b>102.40 %</b>
Expenses				
5000 Utilities				
5010 Gas	11,971.92	4,166.00	7,805.92	287.37 %
5020 Hydro	-3,943.54	25,626.00	-29,569.54	-15.39 %
5025 Hydro- Superintendent	-158.88	350.00	-508.88	-45.39 %
5030 Water & Sewer	13,381.40	14,044.00	-662.60	95.28 %
5040 Telecom Expenses	371.36	334.00	37.36	111.19 %
<b>Total 5000 Utilities</b>	<b>21,622.26</b>	<b>44,520.00</b>	<b>-22,897.74</b>	<b>48.57 %</b>
5100 Employee Salaries & Benefits				
5110 Taxes	486.68	492.00	-5.32	98.92 %
5120 Wages	6,800.00	6,800.00	0.00	100.00 %
5122 Employee Benefits		421.50	-421.50	
5130 WSIB	43.52	294.75	-251.23	14.77 %
5145 Relief Staff/ Casual Staff		334.00	-334.00	
<b>Total 5100 Employee Salaries &amp; Benefits</b>	<b>7,330.20</b>	<b>8,342.25</b>	<b>-1,012.05</b>	<b>87.87 %</b>
5200 Charge back receivables	329.27		329.27	
5300 Joint Common Elements				
5305 Administration	4,520.00	4,520.00	0.00	100.00 %
5310 Salaries	3,602.00	3,602.00	0.00	100.00 %
5311 Utilities	5,444.00	5,444.00	0.00	100.00 %
5312 Repair and Maintenance	1,584.00	1,584.00	0.00	100.00 %
5325 Garage Maintenance	1,510.00	1,510.00	0.00	100.00 %
5360 Recreation Area	472.00	472.00	0.00	100.00 %
5365 Landscaping		0.00	0.00	
5370 Snow Removal	2,052.00	2,052.00	0.00	100.00 %
5380 Pool & Sauna	1,230.00	1,230.00	0.00	100.00 %
5390 JCE Reserve Items	13,612.00	13,612.00	0.00	100.00 %
<b>Total 5300 Joint Common Elements</b>	<b>34,026.00</b>	<b>34,026.00</b>	<b>0.00</b>	<b>100.00 %</b>
5400 Contracts				
5415 Waste management		500.00	-500.00	
5430 Fire System Maintenance		2,500.00	-2,500.00	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5440 Mechanical Maintenance/HVAC		500.00	-500.00	
5450 Generator Maintenance		500.00	-500.00	
5455 Elevator Maintenance	5,246.18	2,398.50	2,847.68	218.73 %
5475 Pest Control		166.00	-166.00	
<b>Total 5400 Contracts</b>	<b>5,246.18</b>	<b>6,564.50</b>	<b>-1,318.32</b>	<b>79.92 %</b>
5500 General Repairs & Maintenance				
5501 Reimbursable Expense	316.40		316.40	
5502 Building Supplies	617.25	334.00	283.25	184.81 %
5503 General Repairs & Maint	241.80	1,084.00	-842.20	22.31 %
5510 Carpet and Flooring	25.00	84.00	-59.00	29.76 %
5516 Plumbing R&M	1,364.84	834.00	530.84	163.65 %
5520 Electrical R&M	482.84	1,166.00	-683.16	41.41 %
5537 Doors, Keys & Locks	379.08	334.00	45.08	113.50 %
5560 Painting	300.00	834.00	-534.00	35.97 %
<b>Total 5500 General Repairs &amp; Maintenance</b>	<b>3,727.21</b>	<b>4,670.00</b>	<b>-942.79</b>	<b>79.81 %</b>
5800 Administrative & Professional Expenses				
5801 Property Management Fees	8,279.50	8,279.50	0.00	100.00 %
5810 Office Expenses		334.00	-334.00	
5812 Bank Charges	141.08	132.00	9.08	106.88 %
5815 Miscellaneous Expenses	70.29	334.00	-263.71	21.04 %
5830 Insurance Expense/General & Liability Insurance	9,135.00	9,135.00	0.00	100.00 %
5832 Legal		416.00	-416.00	
5833 Audit-Accounting		0.00	0.00	
5835 Consulting Fees- General	565.00	334.00	231.00	169.16 %
5836 Consulting- Translation		334.00	-334.00	
<b>Total 5800 Administrative &amp; Professional Expenses</b>	<b>18,190.87</b>	<b>19,298.50</b>	<b>-1,107.63</b>	<b>94.26 %</b>
5900 Contingency/ Initiatives				
5905 General Contingency	65.00		65.00	
<b>Total 5900 Contingency/ Initiatives</b>	<b>65.00</b>		<b>65.00</b>	
6001 Contribution from operating	-42,366.00		-42,366.00	
6002 Interest income for reserve	-703.35		-703.35	
6103 Building Exterior R&M	8,418.50		8,418.50	
6115 Reserve - Exterior R&M	81,157.62		81,157.62	
6138 R-Balconies & Decks	2,712.00		2,712.00	
6190 Reserve- General Repairs	1,017.00		1,017.00	
6367 R Corridors - Reserve	767.83		767.83	
<b>Total Expenses</b>	<b>\$141,540.59</b>	<b>\$117,421.25</b>	<b>\$24,119.34</b>	<b>120.54 %</b>
NET OPERATING INCOME	<b>\$ -25,949.95</b>	<b>\$ -4,543.25</b>	<b>\$ -21,406.70</b>	<b>571.18 %</b>
NET INCOME	<b>\$ -25,949.95</b>	<b>\$ -4,543.25</b>	<b>\$ -21,406.70</b>	<b>571.18 %</b>

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## PROFIT AND LOSS

February 2018

	TOTAL
Income	
4000 Income	
4001 Condo Fees	75,004.99
4030 Laundry Income	4,315.63
4037 Interest Income	474.76
4040 Superintendent Rent	450.00
<b>Total 4000 Income</b>	<b>80,245.38</b>
<b>Total Income</b>	<b>\$80,245.38</b>
Cost of Goods Sold	
4500 Contribution to Reserve Fund	21,183.00
<b>Total Cost of Goods Sold</b>	<b>\$21,183.00</b>
<b>GROSS PROFIT</b>	<b>\$59,062.38</b>
Expenses	
5000 Utilities	
5010 Gas	2,559.87
5020 Hydro	17,852.40
5030 Water & Sewer	5,472.78
5040 Telecom Expenses	371.36
<b>Total 5000 Utilities</b>	<b>26,256.41</b>
5100 Employee Salaries & Benefits	
5110 Taxes	243.34
5120 Wages	3,400.00
<b>Total 5100 Employee Salaries &amp; Benefits</b>	<b>3,643.34</b>
5300 Joint Common Elements	
5305 Administration	2,260.00
5310 Salaries	1,801.00
5311 Utilities	2,722.00
5312 Repair and Maintenance	792.00
5325 Garage Maintenance	755.00
5360 Recreation Area	236.00
5370 Snow Removal	1,026.00
5380 Pool & Sauna	615.00
5390 JCE Reserve Items	6,806.00
<b>Total 5300 Joint Common Elements</b>	<b>17,013.00</b>
5400 Contracts	
5455 Elevator Maintenance	944.08
<b>Total 5400 Contracts</b>	<b>944.08</b>
5500 General Repairs & Maintenance	
5502 Building Supplies	251.13
5503 General Repairs & Maint	50.00
5516 Plumbing R&M	469.46
5520 Electrical R&M	482.84
5537 Doors, Keys & Locks	-125.00
<b>Total 5500 General Repairs &amp; Maintenance</b>	<b>1,128.43</b>
5800 Administrative & Professional Expenses	
5801 Property Management Fees	4,139.75

	TOTAL
5812 Bank Charges	75.63
5815 Miscellaneous Expenses	13.89
5830 Insurance Expense/General & Liability Insurance	4,567.50
5835 Consulting Fees- General	565.00
<b>Total 5800 Administrative &amp; Professional Expenses</b>	<b>9,361.77</b>
6001 Contribution from operating	-21,183.00
6002 Interest income for reserve	-330.16
6115 Reserve - Exterior R&M	12,712.50
6138 R-Balconies & Decks	1,073.50
<b>Total Expenses</b>	<b>\$50,619.87</b>
<b>PROFIT</b>	<b>\$8,442.51</b>

# OCSCC 15

## BALANCE SHEET

As of February 28, 2018

	TOTAL
<b>Assets</b>	
Current Assets	
1045 Capital Assets	2.00
1200 Due to/from	-50,867.10
1300 Prepaid Expenses	51,012.67
undeposited funds	3,580.97
Cash and cash equivalents	
1010 Operating Account	404,371.70
1011 JCE Bank	54,593.88
1015 Petty Cash	100.00
1020 Reserve Account	306,377.58
<b>Total Cash and cash equivalents</b>	<b>\$765,443.16</b>
Accounts receivable (A/R)	
1100 Accounts Receivable	14,040.61
<b>Total Accounts receivable (A/R)</b>	<b>\$14,040.61</b>
<b>Total Current Assets</b>	<b>\$783,212.31</b>
<b>Total Assets</b>	<b>\$783,212.31</b>
<b>Liabilities and Equity</b>	
Current Liabilities	
1110 Provision for doubtful account	0.22
2003 Source deduction payable	-335.60
2004 Wages payable	594.00
2005 Accrued Liabilities	24,661.37
2015 Due to Towers A & C	-27,063.19
2500 Due to/from Operating	-50,867.10
RESERVE FUND	300,000.00
Accounts Payable	
2000 Accounts Payable	23,961.16
2001 JCE A/P (1/3)	-15,790.60
<b>Total Accounts Payable</b>	<b>\$8,170.56</b>
<b>Total Current Liabilities</b>	<b>\$255,160.26</b>
Equity	
Opening Balance Equity	13,461.05
Retained Earnings	540,540.95
Profit for the year	-25,949.95
<b>Total Equity</b>	<b>\$528,052.05</b>
<b>Total Liabilities and Equity</b>	<b>\$783,212.31</b>

# OCSCC 15

## A/R AGING SUMMARY

As of February 28, 2018

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
0104B			738.06			\$738.06
0304B			1,036.12			\$1,036.12
0308B		-939.36				\$ -939.36
0407B			422.57			\$422.57
0506B		-434.65	-348.85			\$ -783.50
0603B			843.78			\$843.78
0604B			135.60			\$135.60
0803B			708.18			\$708.18
0804B			1,452.24			\$1,452.24
0902B			-0.01			\$ -0.01
0904B	409.45		-328.61			\$80.84
1009B			3,280.48			\$3,280.48
1101B			290.93			\$290.93
1408B			296.00			\$296.00
1409B			820.12			\$820.12
1502B			738.65			\$738.65
1503B			226.00			\$226.00
1601B			857.71			\$857.71
1604B			2,460.20			\$2,460.20
1705B			836.48			\$836.48
1808B		-6.00				\$ -6.00
1908B			17.34			\$17.34
1909B		-12.86				\$ -12.86
PH-2B			135.60			\$135.60
PH-4B			-0.37			\$ -0.37
PH-6B			405.81			\$405.81
<b>TOTAL</b>	<b>\$409.45</b>	<b>\$ -1,392.87</b>	<b>\$15,024.03</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14,040.61</b>

# OCSCC 15

## A/P AGING SUMMARY

As of February 28, 2018

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
BOG		34,026.00				\$34,026.00
BROOK RESTORATION		12,712.50				\$12,712.50
CCI OTTAWA & AREA CHAPTER			146.90			\$146.90
ENBRIDGE		3,959.24				\$3,959.24
HYDRO OTTAWA			63.55			\$63.55
JCE			-49,816.60			\$ -49,816.60
KONE INC.			2,764.78			\$2,764.78
ON CALL MESSAGE CENTRE	51.69					\$51.69
SEGA ELECTRIC INC			4,262.50			\$4,262.50
<b>TOTAL</b>	<b>\$51.69</b>	<b>\$50,697.74</b>	<b>\$ -42,578.87</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,170.56</b>

# OCSCC 15

## TRANSACTION LIST BY SUPPLIER

February 2018

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
<b>A.Dagenais &amp; Assoc. Inc.</b>						
16/02/2018	Bill	10064	Yes		2000 Accounts Payable	1,073.50
16/02/2018	Bill Payment (Cheque)	1003	Yes		1020 Reserve Account	-1,073.50
<b>Aqua Drain Sewer Services Inc</b>						
02/02/2018	Bill	55670	Yes		2000 Accounts Payable	127.13
07/02/2018	Bill Payment (Cheque)	1002	Yes		1010 Operating Account	-127.13
<b>BROOK RESTORATION</b>						
01/02/2018	Bill	*1608813	Yes		2000 Accounts Payable	12,712.50
07/02/2018	Bill Payment (Cheque)	1002	Yes	Voided	1020 Reserve Account	0.00
<b>Canada Revenue Agency</b>						
01/02/2018	Bill	Jan 2018	Yes		2000 Accounts Payable	481.52
22/02/2018	Bill	FEB 2018	Yes		2000 Accounts Payable	13.89
22/02/2018	Bill Payment (Cheque)	1015	Yes		1010 Operating Account	-13.89
23/02/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-481.52
<b>CI Property Management</b>						
01/02/2018	Bill		Yes		2000 Accounts Payable	3,183.33
01/02/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-3,183.33
16/02/2018	Bill Payment (Cheque)	1012	Yes	Voided	1010 Operating Account	0.00
<b>CITY OF OTTAWA - WATER &amp; SEWER</b>						
07/02/2018	Bill Payment (Cheque)	1003	Yes		1010 Operating Account	-6,815.86
20/02/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-1,212.87
28/02/2018	Bill		Yes		2000 Accounts Payable	1,212.87
<b>CLEAN WATER WORKS INC.</b>						
07/02/2018	Bill Payment (Cheque)	1004	Yes		1010 Operating Account	-895.38
<b>Collins Barrow Ottawa LLP</b>						
16/02/2018	Bill	184687	Yes		2000 Accounts Payable	565.00
16/02/2018	Bill Payment (Cheque)	1014	Yes		1010 Operating Account	-565.00
<b>Denis Bissonnette</b>						
07/02/2018	Bill Payment (Cheque)	1005	Yes		1010 Operating Account	-504.08
16/02/2018	Bill	February 14, 2018	Yes		2000 Accounts Payable	25.00
16/02/2018	Bill Payment (Cheque)	1013	Yes		1010 Operating Account	-25.00
<b>ENBRIDGE</b>						
10/02/2018	Bill	5022	Yes		2000 Accounts Payable	3,959.24
<b>Evolution Building Services</b>						
07/02/2018	Bill Payment (Cheque)	1006	Yes		1010 Operating Account	-316.40
07/02/2018	Bill Payment (Cheque)	1001	Yes		1020 Reserve Account	-1,017.00
<b>HYDRO OTTAWA</b>						
05/02/2018	Bill		Yes		2000 Accounts Payable	16,586.22
05/02/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-16,586.22
20/02/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-1.11
20/02/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-1.11

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
20/02/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-27.32
20/02/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-343.66
28/02/2018	Bill		Yes		2000 Accounts Payable	1.11
28/02/2018	Bill		Yes		2000 Accounts Payable	1.11
28/02/2018	Bill		Yes		2000 Accounts Payable	27.32
28/02/2018	Bill		Yes		2000 Accounts Payable	343.66
KONE INC.						
07/02/2018	Bill Payment (Cheque)	1007	Yes		1010 Operating Account	-1,458.87
16/02/2018	Bill	949841854	Yes		2000 Accounts Payable	840.70
16/02/2018	Bill Payment (Cheque)	589	Yes		1010 Operating Account	-840.70
Marchand Electrical CO. LTD.						
16/02/2018	Bill	774125	Yes		2000 Accounts Payable	447.48
16/02/2018	Bill Payment (Cheque)	1001	Yes		1010 Operating Account	-447.48
ON CALL MESSAGE CENTRE						
02/02/2018	Bill	162505618101	Yes		2000 Accounts Payable	51.69
07/02/2018	Bill Payment (Cheque)	1008	Yes		1010 Operating Account	-51.69
28/02/2018	Bill	162605618101	Yes		2000 Accounts Payable	51.69
Raymond Dube						
02/02/2018	Bill	CheqReq-RD-Jan15/18	Yes		2000 Accounts Payable	50.00
07/02/2018	Bill Payment (Cheque)	1009	Yes		1010 Operating Account	-50.00
Rejean Ouellette						
07/02/2018	Bill Payment (Cheque)	1010	Yes		1010 Operating Account	-56.40
ROGERS						
06/02/2018	Bill	1852672788	Yes		2000 Accounts Payable	371.36
28/02/2018	Bill Payment (Cheque)	1016	Yes		1010 Operating Account	-371.36
ROMCO						
02/02/2018	Bill	707123	Yes		2000 Accounts Payable	251.13
07/02/2018	Bill Payment (Cheque)	1011	Yes		1010 Operating Account	-251.13
TD CANADA TRUST - VISA						
16/02/2018	Bill	4022	Yes		2000 Accounts Payable	377.69
28/02/2018	Bill Payment (Cheque)	1017	Yes		1010 Operating Account	-377.69
THE CONDOMINIUM AUTHORITY OF ONTARIO - CAO						
12/02/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-1,233.69

# OCSCC 15

## GENERAL LEDGER

February 2018

DATE	TRANSACTION TYPE	#	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
5000 Utilities							
5010 Gas							
Beginning Balance							9,412.05
01/02/2018	Journal Entry	24R		SET UP ACCRUALS GAS, JANUARY 2018	-Split-	\$ -3,906.89	5,505.16
10/02/2018	Bill	5022	ENBRIDGE	gas bill split	2000 Accounts Payable	\$3,959.24	9,464.40
28/02/2018	Journal Entry	37		SET UP ACCRUALS GAS FROM FEB 10 TO FEB 28	-Split-	\$2,507.52	11,971.92
<b>Total for 5010 Gas</b>						<b>\$2,559.87</b>	
5020 Hydro							
Beginning Balance							-21,795.94
01/02/2018	Journal Entry	24R		SET UP ACCRUALS HYDRO, JANUARY 2018	-Split-	\$ -14,088.12	-35,884.06
05/02/2018	Bill		HYDRO OTTAWA	HYDRO FEBRUARY PAP	2000 Accounts Payable	\$16,586.22	-19,297.84
28/02/2018	Bill		HYDRO OTTAWA	HYDRO FEBRUARY PAP	2000 Accounts Payable	\$343.66	-18,954.18
28/02/2018	Bill		HYDRO OTTAWA	HYDRO FEBRUARY PAP	2000 Accounts Payable	\$1.11	-18,953.07
28/02/2018	Bill		HYDRO OTTAWA	HYDRO FEBRUARY PAP	2000 Accounts Payable	\$1.11	-18,951.96
28/02/2018	Bill		HYDRO OTTAWA	HYDRO FEBRUARY PAP	2000 Accounts Payable	\$27.32	-18,924.64
28/02/2018	Journal Entry	37		SET UP ACCRUALS HYDRO FROM FEB 2018	-Split-	\$14,981.10	-3,943.54
<b>Total for 5020 Hydro</b>						<b>\$17,852.40</b>	
5025 Hydro- Superintendent							
Beginning Balance							-158.88
<b>Total for 5025 Hydro- Superintendent</b>							
5030 Water & Sewer							
Beginning Balance							7,908.62
28/02/2018	Journal Entry	37		SET UP ACCRUALS WATER FROM JAN 30 TO FEB 28	-Split-	\$4,259.91	12,168.53
28/02/2018	Bill		CITY OF OTTAWA - WATER & SEWER	FEBRUARY PAP	2000 Accounts Payable	\$1,212.87	13,381.40
<b>Total for 5030 Water &amp; Sewer</b>						<b>\$5,472.78</b>	
5040 Telecom Expenses							
06/02/2018	Bill	1852672788	ROGERS		2000 Accounts Payable	\$371.36	371.36
<b>Total for 5040 Telecom Expenses</b>						<b>\$371.36</b>	
<b>Total for 5000 Utilities</b>						<b>\$26,256.41</b>	
5100 Employee Salaries & Benefits							
5110 Taxes							
Beginning Balance							243.34
15/02/2018	Journal Entry	31		PAYROLL JAN 30TH 2018	-Split-	\$121.67	365.01
26/02/2018	Journal Entry	32		PAYROLL FEB 15TH 2018	-Split-	\$121.67	486.68
<b>Total for 5110 Taxes</b>						<b>\$243.34</b>	
5120 Wages							
Beginning Balance							3,400.00
15/02/2018	Journal Entry	31		PAYROLL JAN 30TH 2018	-Split-	\$1,700.00	5,100.00
26/02/2018	Journal Entry	32		PAYROLL FEB 15TH 2018	-Split-	\$1,700.00	6,800.00
<b>Total for 5120 Wages</b>						<b>\$3,400.00</b>	
5130 WSIB							
Beginning Balance							43.52
<b>Total for 5130 WSIB</b>							
<b>Total for 5100 Employee Salaries &amp; Benefits</b>						<b>\$3,643.34</b>	
5200 Charge back receivables							
Beginning Balance							329.27
<b>Total for 5200 Charge back receivables</b>							
5300 Joint Common Elements							
5305 Administration							
Beginning Balance							2,260.00
01/02/2018	Journal Entry	36		RECORD DUE TO BOG JOINT ELLEMENTS	-Split-	\$2,260.00	4,520.00
<b>Total for 5305 Administration</b>						<b>\$2,260.00</b>	
5310 Salaries							
Beginning Balance							1,801.00
01/02/2018	Journal Entry	36		RECORD DUE TO BOG JOINT ELLEMENTS	-Split-	\$1,801.00	3,602.00
<b>Total for 5310 Salaries</b>						<b>\$1,801.00</b>	
5311 Utilities							
Beginning Balance							2,722.00
01/02/2018	Journal Entry	36		RECORD DUE TO BOG JOINT ELLEMENTS	-Split-	\$2,722.00	5,444.00
<b>Total for 5311 Utilities</b>						<b>\$2,722.00</b>	
5312 Repair and Maintenance							
Beginning Balance							792.00
01/02/2018	Journal Entry	36		RECORD DUE TO BOG JOINT ELLEMENTS	-Split-	\$792.00	1,584.00

DATE	TRANSACTION TYPE	#	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for 5312 Repair and Maintenance						\$792.00	
5325 Garage Maintenance							
Beginning Balance							
01/02/2018	Journal Entry	36		RECORD DUE TO BOG JOINT ELLEMENTS	-Split-	\$755.00	755.00 1,510.00
Total for 5325 Garage Maintenance						\$755.00	
5360 Recreation Area							
Beginning Balance							
01/02/2018	Journal Entry	36		RECORD DUE TO BOG JOINT ELLEMENTS	-Split-	\$236.00	236.00 472.00
Total for 5360 Recreation Area						\$236.00	
5370 Snow Removal							
Beginning Balance							
01/02/2018	Journal Entry	36		RECORD DUE TO BOG JOINT ELLEMENTS	-Split-	\$1,026.00	1,026.00 2,052.00
Total for 5370 Snow Removal						\$1,026.00	
5380 Pool & Sauna							
Beginning Balance							
01/02/2018	Journal Entry	36		RECORD DUE TO BOG JOINT ELLEMENTS	-Split-	\$615.00	615.00 1,230.00
Total for 5380 Pool & Sauna						\$615.00	
5390 JCE Reserve Items							
Beginning Balance							
01/02/2018	Journal Entry	36		RECORD DUE TO BOG JOINT ELLEMENTS	-Split-	\$6,806.00	6,806.00 13,612.00
Total for 5390 JCE Reserve Items						\$6,806.00	
Total for 5300 Joint Common Elements						\$17,013.00	
5400 Contracts							
5455 Elevator Maintenance							
Beginning Balance							
02/02/2018	Bill	162505618101	ON CALL MESSAGE CENTRE	Emergency Service-Dec16/17 to Jan15/18	2000 Accounts Payable	\$51.69	4,302.10 4,353.79
16/02/2018	Bill	949841854	KONE INC.	949841854-Maintenance Feb 1, 2018	2000 Accounts Payable	\$840.70	5,194.49
28/02/2018	Bill	162605618101	ON CALL MESSAGE CENTRE		2000 Accounts Payable	\$51.69	5,246.18
Total for 5455 Elevator Maintenance						\$944.08	
Total for 5400 Contracts						\$944.08	
5500 General Repairs & Maintenance							
5501 Reimbursable Expense							
Beginning Balance							
Total for 5501 Reimbursable Expense							316.40
5502 Building Supplies							
Beginning Balance							
02/02/2018	Bill	707123	ROMCO	Cleaning Supplies	2000 Accounts Payable	\$251.13	366.12 617.25
Total for 5502 Building Supplies						\$251.13	
5503 General Repairs & Maint							
Beginning Balance							
02/02/2018	Bill	CheqReq-RD-Jan15/18	Raymond Dube	Water Damage Ceiling Repair 1207B	2000 Accounts Payable	\$50.00	191.80 241.80
Total for 5503 General Repairs & Maint						\$50.00	
5510 Carpet and Flooring							
Beginning Balance							
Total for 5510 Carpet and Flooring							25.00
5516 Plumbing R&M							
Beginning Balance							
02/02/2018	Bill	55670	Aqua Drain Sewer Services Inc	Blockage 1404/1405A	2000 Accounts Payable	\$127.13	895.38 1,022.51
16/02/2018	Bill	4022	TD CANADA TRUST - VISA	Crane Canada Jan 5, 2018	2000 Accounts Payable	\$342.33	1,364.84
Total for 5516 Plumbing R&M						\$469.46	
5520 Electrical R&M							
Beginning Balance							
16/02/2018	Bill	4022	TD CANADA TRUST - VISA	Home Depot Feb 1, 2018	2000 Accounts Payable	\$35.36	35.36
16/02/2018	Bill	774125	Marchand Electrical CO. LTD.	Eik 09903 x30 - Feb 14, 2018	2000 Accounts Payable	\$447.48	482.84
Total for 5520 Electrical R&M						\$482.84	
5537 Doors, Keys & Locks							
Beginning Balance							
01/02/2018	Journal Entry	27		FOB KEY, BERNIE GERMAIN, UNIT 202B, CASH	-Split-	\$ -50.00	504.08 454.08
01/02/2018	Journal Entry	27		FOB KEY, MARY-ROSE GAUTHIER, UNIT 908B, CASH	-Split-	\$ -50.00	404.08
16/02/2018	Bill	February 14, 2018	Denis Bissonnette	Install Lever Handle - Feb 9, 2018	2000 Accounts Payable	\$25.00	429.08
22/02/2018	Journal Entry	26		NEW FOB, UNIT 602B, CHRIS CHARETTE, CASH	-Split-	\$ -50.00	379.08
Total for 5537 Doors, Keys & Locks						\$ -125.00	
5560 Painting							
Beginning Balance							
Total for 5560 Painting							300.00
Total for 5500 General Repairs & Maintenance						\$1,128.43	
5800 Administrative & Professional Expenses							
5801 Property Management Fees							

DATE	TRANSACTION TYPE	#	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Beginning Balance							4,139.75
01/02/2018	Journal Entry	38		SET UP ACCRUALS MANAGEMENT FEES FEB 2018, INCREASE 2018	-Split-	\$956.42	5,096.17
01/02/2018	Journal Entry	38		SET UP ACCRUALS MANAGEMENT FEES JAN 2018, INCREASE 2018	-Split-	\$956.42	6,052.59
01/02/2018	Bill		CI Property Management	2018 management fees	2000 Accounts Payable	\$3,183.33	9,235.92
01/02/2018	Journal Entry	12R		SET UP ACCRUALS MANAGEMENT FEES JAN 2018, INCREASE 2018	-Split-	\$ -956.42	8,279.50
Total for 5801 Property Management Fees						\$4,139.75	
5812 Bank Charges							
Beginning Balance							65.45
21/02/2018	Expense			TD EFT S/C	1010 Operating Account	\$20.12	85.57
21/02/2018	Expense			TD EFT S/C	1010 Operating Account	\$55.51	141.08
Total for 5812 Bank Charges						\$75.63	
5815 Miscellaneous Expenses							
Beginning Balance							56.40
22/02/2018	Bill	FEB 2018	Canada Revenue Agency	Penalty late remittance Dec 2017	2000 Accounts Payable	\$13.89	70.29
Total for 5815 Miscellaneous Expenses						\$13.89	
5830 Insurance Expense/General & Liability Insurance							
Beginning Balance							4,567.50
01/02/2018	Journal Entry	35		RECORD PREPAID INSURANCE FEB 2018	-Split-	\$4,567.50	9,135.00
Total for 5830 Insurance Expense/General & Liability Insurance						\$4,567.50	
5835 Consulting Fees- General							
16/02/2018	Bill	184687	Collins Barrow Ottawa LLP	Assisted accounting with ledger reconciliation - Jan 31, 2018	2000 Accounts Payable	\$565.00	565.00
Total for 5835 Consulting Fees- General						\$565.00	
Total for 5800 Administrative & Professional Expenses						\$9,361.77	
5900 Contingency/ Initiatives							
5905 General Contingency							
Beginning Balance							65.00
Total for 5905 General Contingency							
Total for 5900 Contingency/ Initiatives							
6001 Contribution from operating							
Beginning Balance							-21,183.00
01/02/2018	Journal Entry	30		TR DUE TO RESERVE FEBRUARY 2018	-Split-	\$ -21,183.00	-42,366.00
Total for 6001 Contribution from operating						\$ -21,183.00	
6002 Interest income for reserve							
Beginning Balance							-373.19
28/02/2018	Deposit			INTEREST CREDIT	1020 Reserve Account	\$ -330.16	-703.35
Total for 6002 Interest income for reserve						\$ -330.16	
6103 Building Exterior R&M							
Beginning Balance							8,418.50
Total for 6103 Building Exterior R&M							
6115 Reserve - Exterior R&M							
Beginning Balance							68,445.12
01/02/2018	Bill	*1608813	BROOK RESTORATION	Balcony Repairs	2000 Accounts Payable	\$12,712.50	81,157.62
Total for 6115 Reserve - Exterior R&M						\$12,712.50	
6138 R-Balconies & Decks							
Beginning Balance							1,638.50
16/02/2018	Bill	10064	A.Dagenais & Assoc. Inc.	Balcony Investigation- Jan 31, 2018	2000 Accounts Payable	\$1,073.50	2,712.00
Total for 6138 R-Balconies & Decks						\$1,073.50	
6190 Reserve- General Repairs							
Beginning Balance							1,017.00
Total for 6190 Reserve- General Repairs							
6367 R Corridors - Reserve							
Beginning Balance							767.83
Total for 6367 R Corridors - Reserve							

## 1010 Operating Account, Period Ending 28/02/2018

## RECONCILIATION REPORT

Reconciled on: 23/03/2018

Reconciled by: Olesea Axentii

Any changes made to transactions after this date aren't included in this report.

## Summary

CAD

Statement beginning balance.....	377,806.62
Cheques and payments cleared (24).....	-57,857.69
Deposits and other credits cleared (186).....	87,088.89
Statement ending balance.....	<u>407,037.82</u>

Uncleared transactions as of 28/02/2018.....	-2,666.12
Register balance as of 28/02/2018.....	404,371.70
Cleared transactions after 28/02/2018.....	0.00
Uncleared transactions after 28/02/2018.....	69,302.37
Register balance as of 23/03/2018.....	473,674.07

## Details

## Cheques and payments cleared (24)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01/02/2018	Journal	30		-21,975.67
01/02/2018	Bill Payment		CI Property Management	-3,183.33
05/02/2018	Bill Payment		HYDRO OTTAWA	-16,586.22
07/02/2018	Bill Payment	1005	Denis Bissonnette	-504.08
07/02/2018	Bill Payment	1006	Evolution Building Services	-316.40
07/02/2018	Bill Payment	1007	KONE INC.	-1,458.87
07/02/2018	Bill Payment	1008	ON CALL MESSAGE CENTRE	-51.69
07/02/2018	Bill Payment	1010	Rejean Ouellette	-56.40
07/02/2018	Bill Payment	1004	CLEAN WATER WORKS INC.	-895.38
07/02/2018	Bill Payment	1003	CITY OF OTTAWA - WATER ...	-6,815.86
07/02/2018	Bill Payment	1002	Aqua Drain Sewer Services Inc	-127.13
07/02/2018	Bill Payment	1011	ROMCO	-251.13
12/02/2018	Bill Payment		THE CONDOMINIUM AUTHO...	-1,233.69
15/02/2018	Journal	31		-1,116.81
16/02/2018	Bill Payment	1013	Denis Bissonnette	-25.00
20/02/2018	Bill Payment		HYDRO OTTAWA	-1.11
20/02/2018	Bill Payment		HYDRO OTTAWA	-1.11
20/02/2018	Bill Payment		HYDRO OTTAWA	-27.32
20/02/2018	Bill Payment		HYDRO OTTAWA	-343.66
20/02/2018	Bill Payment		CITY OF OTTAWA - WATER ...	-1,212.87
21/02/2018	Expense			-20.12
21/02/2018	Expense			-55.51
23/02/2018	Bill Payment		Canada Revenue Agency	-481.52
26/02/2018	Journal	32		-1,116.81

Total -57,857.69

## Deposits and other credits cleared (186)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
02/01/2018	Bill Payment	5075	SEGA (deleted)	0.00
01/02/2018	Receive Payment		1008B	469.68
01/02/2018	Receive Payment		0608B	469.68
01/02/2018	Receive Payment		1208B	469.68
01/02/2018	Receive Payment		1708B	469.68
01/02/2018	Receive Payment		0508B	469.68
01/02/2018	Receive Payment		1608B	469.68
01/02/2018	Receive Payment		0108B	469.68
01/02/2018	Receive Payment		0708B	469.68

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01/02/2018	Receive Payment		0208B	469.68
01/02/2018	Receive Payment		0808B	469.68
01/02/2018	Receive Payment		0908B	469.68
01/02/2018	Receive Payment		1408B	469.68
01/02/2018	Receive Payment		1108B	469.68
01/02/2018	Receive Payment		0501B	475.83
01/02/2018	Receive Payment		0901B	475.83
01/02/2018	Receive Payment		0401B	475.83
01/02/2018	Receive Payment		0701B	475.83
01/02/2018	Receive Payment		1201B	475.83
01/02/2018	Receive Payment		0201B	475.83
01/02/2018	Receive Payment		0301B	475.83
01/02/2018	Receive Payment		0801B	475.83
01/02/2018	Receive Payment		1801B	475.83
01/02/2018	Receive Payment		0101B	475.83
01/02/2018	Receive Payment		1601B	475.83
01/02/2018	Receive Payment		0601B	475.83
01/02/2018	Receive Payment		1101B	475.83
01/02/2018	Receive Payment		1701B	475.83
01/02/2018	Receive Payment		1901B	475.83
01/02/2018	Receive Payment		1401B	475.83
01/02/2018	Receive Payment		1501B	475.83
01/02/2018	Receive Payment		PH-5B	499.38
01/02/2018	Receive Payment		PH-2B	505.23
01/02/2018	Receive Payment		PH-4B	544.54
01/02/2018	Receive Payment		PH-1B	555.71
01/02/2018	Journal	29		1,949.15
01/02/2018	Deposit		0308B	469.68
01/02/2018	Receive Payment		0307B	496.93
01/02/2018	Receive Payment		1002B	742.65
01/02/2018	Receive Payment		1605B	836.48
01/02/2018	Receive Payment		1206B	1,044.64
01/02/2018	Receive Payment		L1U1	378.03
01/02/2018	Receive Payment		0903B	392.88
01/02/2018	Receive Payment		0103B	392.88
01/02/2018	Receive Payment		1204B	409.45
01/02/2018	Receive Payment		1002B	412.00
01/02/2018	Receive Payment		0606B	434.65
01/02/2018	Receive Payment		0207B	468.86
01/02/2018	Receive Payment		1001B	475.83
01/02/2018	Receive Payment		1506B	434.65
01/02/2018	Receive Payment		0306B	434.65
01/02/2018	Receive Payment		1006B	434.65
01/02/2018	Receive Payment		1606B	434.65
01/02/2018	Receive Payment		1806B	434.65
01/02/2018	Receive Payment		0906B	434.65
01/02/2018	Receive Payment		1106B	434.65
01/02/2018	Receive Payment		0109B	454.98
01/02/2018	Receive Payment		0509B	454.98
01/02/2018	Receive Payment		0809B	454.98
01/02/2018	Receive Payment		1809B	454.98
01/02/2018	Receive Payment		0209B	454.98
01/02/2018	Receive Payment		0409B	454.98
01/02/2018	Receive Payment		1209B	454.98
01/02/2018	Receive Payment		1709B	454.98
01/02/2018	Receive Payment		0309B	454.98
01/02/2018	Receive Payment		0909B	454.98
01/02/2018	Receive Payment		1009B	454.98
01/02/2018	Receive Payment		1509B	454.98
01/02/2018	Receive Payment		1609B	454.98
01/02/2018	Receive Payment		1909B	454.98
01/02/2018	Receive Payment		1109B	454.98
01/02/2018	Receive Payment		0609B	454.98
01/02/2018	Receive Payment		0709B	454.98

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01/02/2018	Receive Payment		1409B	454.98
01/02/2018	Receive Payment		0105B	464.06
01/02/2018	Receive Payment		0405B	464.06
01/02/2018	Receive Payment		1505B	464.06
01/02/2018	Receive Payment		0605B	464.06
01/02/2018	Receive Payment		0705B	464.06
01/02/2018	Receive Payment		1005B	464.06
01/02/2018	Receive Payment		0205B	464.06
01/02/2018	Receive Payment		1705B	464.06
01/02/2018	Receive Payment		1905B	464.06
01/02/2018	Receive Payment		0305B	464.06
01/02/2018	Receive Payment		1205B	464.06
01/02/2018	Receive Payment		1405B	464.06
01/02/2018	Receive Payment		1605B	464.06
01/02/2018	Receive Payment		1805B	464.06
01/02/2018	Receive Payment		0905B	464.06
01/02/2018	Receive Payment		0505B	464.06
01/02/2018	Receive Payment		1105B	464.06
01/02/2018	Receive Payment		0805B	464.06
01/02/2018	Receive Payment		1907B	468.86
01/02/2018	Receive Payment		0807B	468.86
01/02/2018	Receive Payment		1807B	468.86
01/02/2018	Receive Payment		1507B	468.86
01/02/2018	Receive Payment		1707B	468.86
01/02/2018	Receive Payment		0707B	468.86
01/02/2018	Receive Payment		1607B	468.86
01/02/2018	Receive Payment		1107B	468.86
01/02/2018	Receive Payment		1407B	468.86
01/02/2018	Receive Payment		0907B	468.86
01/02/2018	Receive Payment		0407B	468.86
01/02/2018	Receive Payment		0507B	468.86
01/02/2018	Receive Payment		1007B	468.86
01/02/2018	Receive Payment		1207B	468.86
01/02/2018	Receive Payment		0107B	468.86
01/02/2018	Receive Payment		0307B	468.86
01/02/2018	Receive Payment		0607B	468.86
01/02/2018	Receive Payment		1908B	469.68
01/02/2018	Receive Payment		0408B	469.68
01/02/2018	Receive Payment		1508B	469.68
01/02/2018	Receive Payment		1808B	469.68
01/02/2018	Receive Payment		0308B	469.68
01/02/2018	Journal	27		105.00
01/02/2018	Deposit		0506B	434.65
01/02/2018	Receive Payment		0804B	1,500.00
01/02/2018	Receive Payment		1003B	392.88
01/02/2018	Receive Payment		1603B	392.88
01/02/2018	Receive Payment		0303B	392.88
01/02/2018	Receive Payment		0603B	392.88
01/02/2018	Receive Payment		0703B	392.88
01/02/2018	Receive Payment		1903B	392.88
01/02/2018	Receive Payment		0203B	392.88
01/02/2018	Receive Payment		1503B	392.88
01/02/2018	Receive Payment		0503B	392.88
01/02/2018	Receive Payment		1203B	392.88
01/02/2018	Receive Payment		0403B	392.88
01/02/2018	Receive Payment		1403B	392.88
01/02/2018	Receive Payment		1803B	392.88
01/02/2018	Receive Payment		0803B	392.88
01/02/2018	Receive Payment		1703B	392.88
01/02/2018	Receive Payment		1103B	392.88
01/02/2018	Receive Payment		PH-3B	408.93
01/02/2018	Receive Payment		1604B	409.45
01/02/2018	Receive Payment		0304B	409.45
01/02/2018	Receive Payment		0504B	409.45

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01/02/2018	Receive Payment		1104B	409.45
01/02/2018	Receive Payment		0104B	409.45
01/02/2018	Receive Payment		0204B	409.45
01/02/2018	Receive Payment		0404B	409.45
01/02/2018	Receive Payment		1904B	409.45
01/02/2018	Receive Payment		0604B	409.45
01/02/2018	Receive Payment		0804B	409.45
01/02/2018	Receive Payment		1404B	409.45
01/02/2018	Receive Payment		1804B	409.45
01/02/2018	Receive Payment		1504B	409.45
01/02/2018	Receive Payment		0704B	409.45
01/02/2018	Receive Payment		1704B	409.45
01/02/2018	Receive Payment		1004B	409.45
01/02/2018	Receive Payment		1902B	412.00
01/02/2018	Receive Payment		0602B	412.00
01/02/2018	Receive Payment		0302B	412.00
01/02/2018	Receive Payment		1502B	412.00
01/02/2018	Receive Payment		0802B	412.00
01/02/2018	Receive Payment		0202B	412.00
01/02/2018	Receive Payment		0402B	412.00
01/02/2018	Receive Payment		0502B	412.00
01/02/2018	Receive Payment		0102B	412.00
01/02/2018	Receive Payment		1202B	412.00
01/02/2018	Receive Payment		1402B	412.00
01/02/2018	Receive Payment		1702B	412.00
01/02/2018	Receive Payment		1102B	412.00
01/02/2018	Receive Payment		1802B	412.00
01/02/2018	Receive Payment		0902B	412.00
01/02/2018	Receive Payment		1602B	412.00
01/02/2018	Receive Payment		PH-6B	430.15
01/02/2018	Receive Payment		1906B	434.65
01/02/2018	Receive Payment		0706B	434.65
01/02/2018	Receive Payment		1706B	434.65
01/02/2018	Receive Payment		0406B	434.65
01/02/2018	Receive Payment		1206B	434.65
01/02/2018	Receive Payment		1406B	434.65
01/02/2018	Receive Payment		0806B	434.65
01/02/2018	Receive Payment		0206B	434.65
01/02/2018	Receive Payment		0106B	434.65
16/02/2018	Bill Payment	1012	CI Property Management	0.00
20/02/2018	Receive Payment		0702B	412.00
20/02/2018	Receive Payment		1101B	285.90
20/02/2018	Receive Payment		0304B	320.00
20/02/2018	Receive Payment		1604B	492.04
20/02/2018	Receive Payment		1206B	1,044.64
22/02/2018	Receive Payment		0304B	320.00
22/02/2018	Journal	25		2,361.48
22/02/2018	Journal	26		50.00
28/02/2018	Deposit			474.76

Total 87,088.89

#### Additional Information

Uncleared cheques and payments as of 28/02/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
07/02/2018	Bill Payment	1009	Raymond Dube	-50.00
16/02/2018	Bill Payment	1001	Marchand Electrical CO. LTD.	-447.48
16/02/2018	Bill Payment	1014	Collins Barrow Ottawa LLP	-565.00
16/02/2018	Bill Payment	589	KONE INC.	-840.70
22/02/2018	Bill Payment	1015	Canada Revenue Agency	-13.89
28/02/2018	Bill Payment	1017	TD CANADA TRUST - VISA	-377.69
28/02/2018	Bill Payment	1016	ROGERS	-371.36

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
<b>Total</b>				<b>-2,666.12</b>

## Uncleared cheques and payments after 28/02/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01/03/2018	Bill Payment	1019	ENBRIDGE	-3,959.24
01/03/2018	Bill Payment	1020	ON CALL MESSAGE CENTRE	-51.69
07/03/2018	Bill Payment	1025	SYLVIE OULLETTE	-288.10
07/03/2018	Bill Payment	1023	QUALITY LOCK	-452.00
07/03/2018	Bill Payment	1024	DAVID LEFEBVRE	-354.20
14/03/2018	Bill Payment	1027	CLEAN WATER WORKS INC.	-135.60
21/03/2018	Bill Payment	1031	ROGERS	-68.80
21/03/2018	Bill Payment	1030	JEAN OULLETTE	-72.27
21/03/2018	Bill Payment	1029	Marchand Electrical CO. LTD.	-31.24
21/03/2018	Bill Payment	1028	KONE INC.	-840.70
21/03/2018	Bill Payment	1032	BELL	-39.44
21/03/2018	Bill Payment	1033	DODDS JANITORIAL	-769.64

**Total** **-7,062.92**

## Uncleared deposits and other credits after 28/02/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01/03/2018	Receive Payment		1001B	475.83
01/03/2018	Journal	28		100.00
01/03/2018	Deposit		0308B	469.68
01/03/2018	Receive Payment		1601B	857.71
01/03/2018	Receive Payment		L1U1	378.03
01/03/2018	Bill Payment	1018	ROGERS	0.00
01/03/2018	Receive Payment		0203B	392.88
01/03/2018	Receive Payment		1604B	492.04
01/03/2018	Receive Payment		1002B	412.00
01/03/2018	Receive Payment		0606B	434.65
01/03/2018	Receive Payment		0207B	468.86
01/03/2018	Receive Payment		0103B	392.88
02/03/2018	Receive Payment		0307B	468.86
02/03/2018	Receive Payment		0807B	468.86
02/03/2018	Receive Payment		0607B	468.86
02/03/2018	Receive Payment		0407B	468.86
02/03/2018	Receive Payment		1207B	468.86
02/03/2018	Receive Payment		0107B	468.86
02/03/2018	Receive Payment		1407B	468.86
02/03/2018	Receive Payment		0907B	468.86
02/03/2018	Receive Payment		1007B	468.86
02/03/2018	Receive Payment		0707B	468.86
02/03/2018	Receive Payment		1907B	468.86
02/03/2018	Receive Payment		1807B	468.86
02/03/2018	Receive Payment		1707B	468.86
02/03/2018	Receive Payment		1607B	468.86
02/03/2018	Receive Payment		1408B	469.68
02/03/2018	Receive Payment		0108B	469.68
02/03/2018	Receive Payment		1108B	469.68
02/03/2018	Receive Payment		0908B	469.68
02/03/2018	Receive Payment		1008B	469.68
02/03/2018	Receive Payment		1508B	469.68
02/03/2018	Receive Payment		0408B	469.68
02/03/2018	Receive Payment		0708B	469.68
02/03/2018	Receive Payment		0808B	469.68
02/03/2018	Receive Payment		1608B	469.68
02/03/2018	Receive Payment		0208B	469.68
02/03/2018	Receive Payment		1808B	469.68
02/03/2018	Receive Payment		1908B	469.68
02/03/2018	Receive Payment		1708B	469.68

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
02/03/2018	Receive Payment		1208B	469.68
02/03/2018	Receive Payment		0508B	469.68
02/03/2018	Receive Payment		0608B	469.68
02/03/2018	Receive Payment		0401B	475.83
02/03/2018	Receive Payment		1801B	475.83
02/03/2018	Receive Payment		0901B	475.83
02/03/2018	Receive Payment		1501B	475.83
02/03/2018	Receive Payment		0801B	475.83
02/03/2018	Receive Payment		0501B	475.83
02/03/2018	Receive Payment		0301B	475.83
02/03/2018	Receive Payment		0601B	475.83
02/03/2018	Receive Payment		1701B	475.83
02/03/2018	Receive Payment		1401B	475.83
02/03/2018	Receive Payment		1201B	475.83
02/03/2018	Receive Payment		1601B	475.83
02/03/2018	Receive Payment		1101B	475.83
02/03/2018	Receive Payment		0101B	475.83
02/03/2018	Receive Payment		1901B	475.83
02/03/2018	Receive Payment		0701B	475.83
02/03/2018	Receive Payment		0201B	475.83
02/03/2018	Receive Payment		PH-5B	499.38
02/03/2018	Receive Payment		PH-2B	505.23
02/03/2018	Receive Payment		PH-4B	544.54
02/03/2018	Receive Payment		PH-1B	555.71
02/03/2018	Receive Payment		1502B	412.00
02/03/2018	Receive Payment		0502B	412.00
02/03/2018	Receive Payment		1602B	412.00
02/03/2018	Receive Payment		0202B	412.00
02/03/2018	Receive Payment		1402B	412.00
02/03/2018	Receive Payment		1102B	412.00
02/03/2018	Receive Payment		0302B	412.00
02/03/2018	Receive Payment		PH-6B	430.15
02/03/2018	Receive Payment		1506B	434.65
02/03/2018	Receive Payment		0906B	434.65
02/03/2018	Receive Payment		1706B	434.65
02/03/2018	Receive Payment		1606B	434.65
02/03/2018	Receive Payment		1806B	434.65
02/03/2018	Receive Payment		0506B	434.65
02/03/2018	Receive Payment		0106B	434.65
02/03/2018	Receive Payment		0206B	434.65
02/03/2018	Receive Payment		1406B	434.65
02/03/2018	Receive Payment		0706B	434.65
02/03/2018	Receive Payment		1206B	434.65
02/03/2018	Receive Payment		1906B	434.65
02/03/2018	Receive Payment		1106B	434.65
02/03/2018	Receive Payment		1006B	434.65
02/03/2018	Receive Payment		0806B	434.65
02/03/2018	Receive Payment		0306B	434.65
02/03/2018	Receive Payment		0406B	434.65
02/03/2018	Receive Payment		0309B	454.98
02/03/2018	Receive Payment		1409B	454.98
02/03/2018	Receive Payment		1909B	454.98
02/03/2018	Receive Payment		0809B	454.98
02/03/2018	Receive Payment		0909B	454.98
02/03/2018	Receive Payment		0109B	454.98
02/03/2018	Receive Payment		0709B	454.98
02/03/2018	Receive Payment		1009B	454.98
02/03/2018	Receive Payment		1809B	454.98
02/03/2018	Receive Payment		1709B	454.98
02/03/2018	Receive Payment		0509B	454.98
02/03/2018	Receive Payment		0409B	454.98
02/03/2018	Receive Payment		1109B	454.98
02/03/2018	Receive Payment		1209B	454.98
02/03/2018	Receive Payment		0609B	454.98

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
02/03/2018	Receive Payment		0209B	454.98
02/03/2018	Receive Payment		1609B	454.98
02/03/2018	Receive Payment		1509B	454.98
02/03/2018	Receive Payment		1905B	464.06
02/03/2018	Receive Payment		1105B	464.06
02/03/2018	Receive Payment		1205B	464.06
02/03/2018	Receive Payment		0805B	464.06
02/03/2018	Receive Payment		0705B	464.06
02/03/2018	Receive Payment		1705B	464.06
02/03/2018	Receive Payment		1805B	464.06
02/03/2018	Receive Payment		0405B	464.06
02/03/2018	Receive Payment		0605B	464.06
02/03/2018	Receive Payment		0305B	464.06
02/03/2018	Receive Payment		0905B	464.06
02/03/2018	Receive Payment		1605B	464.06
02/03/2018	Receive Payment		0205B	464.06
02/03/2018	Receive Payment		1505B	464.06
02/03/2018	Receive Payment		1405B	464.06
02/03/2018	Receive Payment		1005B	464.06
02/03/2018	Receive Payment		0105B	464.06
02/03/2018	Receive Payment		0505B	464.06
02/03/2018	Receive Payment		0507B	468.86
02/03/2018	Receive Payment		1507B	468.86
02/03/2018	Receive Payment		1107B	468.86
02/03/2018	Bill Payment	1021	DAVID LEFEBVRE	0.00
02/03/2018	Deposit			802.33
02/03/2018	Receive Payment		1203B	392.88
02/03/2018	Receive Payment		0803B	392.88
02/03/2018	Receive Payment		1603B	392.88
02/03/2018	Receive Payment		1703B	392.88
02/03/2018	Receive Payment		1403B	392.88
02/03/2018	Receive Payment		0303B	392.88
02/03/2018	Receive Payment		0703B	392.88
02/03/2018	Receive Payment		0603B	392.88
02/03/2018	Receive Payment		1903B	392.88
02/03/2018	Receive Payment		1103B	392.88
02/03/2018	Receive Payment		1003B	392.88
02/03/2018	Receive Payment		1803B	392.88
02/03/2018	Receive Payment		1503B	392.88
02/03/2018	Receive Payment		0403B	392.88
02/03/2018	Receive Payment		0503B	392.88
02/03/2018	Receive Payment		PH-3B	408.93
02/03/2018	Receive Payment		1004B	409.45
02/03/2018	Receive Payment		1404B	409.45
02/03/2018	Receive Payment		0204B	409.45
02/03/2018	Receive Payment		0604B	409.45
02/03/2018	Receive Payment		1504B	409.45
02/03/2018	Receive Payment		1904B	409.45
02/03/2018	Receive Payment		1804B	409.45
02/03/2018	Receive Payment		0804B	409.45
02/03/2018	Receive Payment		0404B	409.45
02/03/2018	Receive Payment		0304B	409.45
02/03/2018	Receive Payment		0504B	409.45
02/03/2018	Receive Payment		0704B	409.45
02/03/2018	Receive Payment		1704B	409.45
02/03/2018	Receive Payment		1104B	409.45
02/03/2018	Receive Payment		0104B	409.45
02/03/2018	Receive Payment		0602B	412.00
02/03/2018	Receive Payment		1902B	412.00
02/03/2018	Receive Payment		0102B	412.00
02/03/2018	Receive Payment		0402B	412.00
02/03/2018	Receive Payment		1802B	412.00
02/03/2018	Receive Payment		0702B	412.00
02/03/2018	Receive Payment		0902B	412.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
02/03/2018	Receive Payment		1702B	412.00
02/03/2018	Receive Payment		1202B	412.00
02/03/2018	Receive Payment		0802B	412.00
07/03/2018	Bill Payment	1022	Marchand Electrical CO. LTD.	0.00
14/03/2018	Bill Payment	1026	Marchand Electrical CO. LTD.	0.00
16/03/2018	Receive Payment	287	1204B	409.45
16/03/2018	Receive Payment	033	0304B	320.00
Total				76,365.29

INTEGRAL PROPERTY MGT.(CHATEAU VAN)

Statement of Account

Thursday, February 01, 2018 - Wednesday, February 28, 2018

Account Name:	Account:	Branch:	Currency:
CCC15 - OP	5291227	354	CAD

B/D	Description	Debit	Credit	Date	Balance
	Balance Forward			02/01/2018	\$377,806.62
	RDC DEPOSIT		\$8,904.11	02/01/2018	
	TWCCC03542 0261 EFT		\$72,730.96	02/01/2018	
	CAPITAL INTEGRA BPY	\$3,183.33		02/01/2018	\$456,258.36
	Hydro Ottawa BPY	\$16,586.22		02/05/2018	\$439,672.14
	PRFD-TPCCC03542-0069	\$1,116.81		02/12/2018	
	CHQ#00558-1143140478	\$1,233.69		02/12/2018	\$437,321.64
	CHQ#01005-3000306322	\$504.08		02/14/2018	\$436,817.56
	PTS TO: 03545295117	\$21,975.67		02/15/2018	\$414,841.89
	CHQ#01008-1140632604	\$51.69		02/16/2018	
	CHQ#01004-3140152031	\$895.38		02/16/2018	
	CHQ#01002-3140715212	\$127.13		02/16/2018	\$413,767.69
	RDC DEPOSIT		\$2,142.58	02/20/2018	
	Hydro Ottawa BPY	\$1.11		02/20/2018	
	Hydro Ottawa BPY	\$1.11		02/20/2018	
	Hydro Ottawa BPY	\$27.32		02/20/2018	
	Hydro Ottawa BPY	\$343.66		02/20/2018	
	OTTAWA WATER BPY	\$1,212.87		02/20/2018	
	CHQ#01011-0146974013	\$251.13		02/20/2018	
	CHQ#01003-3000445836	\$6,815.86		02/20/2018	
	CHQ#01006-3000511623	\$316.40		02/20/2018	\$406,940.81
	TD EFT S/C	\$20.12		02/21/2018	
	TD EFT S/C	\$55.51		02/21/2018	\$406,865.18
	GC 0164-DEPOSIT		\$50.00	02/22/2018	
	GC 0164-DEPOSIT		\$105.00	02/22/2018	
	RDC DEPOSIT		\$2,361.48	02/22/2018	
	RDC DEPOSIT		\$320.00	02/22/2018	\$409,701.66
	CHQ#01504-3000104910	\$481.52		02/23/2018	
	CHQ#01007-3144986852	\$1,458.87		02/23/2018	\$407,761.27
	PRFD-TPCCC03542-0070	\$1,116.81		02/26/2018	\$406,644.46
	CHQ#01013-3000272817	\$25.00		02/27/2018	\$406,619.46
	CHQ#01010-0144006152	\$56.40		02/28/2018	
	INTEREST CREDIT		\$474.76	02/28/2018	\$407,037.82
	Closing Balance			02/28/2018	\$407,037.82
<b>Totals:</b>		<b>\$57,857.69</b>	<b>\$87,088.89</b>		
<b>Item Count:</b>		<b>24</b>	<b>8</b>		

# OCSCC 15

## PROFIT AND LOSS BY MONTH

February 2018

	FEB 2018	TOTAL
Income		
<b>Total Income</b>		<b>\$0.00</b>
GROSS PROFIT	<b>\$0.00</b>	<b>\$0.00</b>
Expenses		
6001 Contribution from operating	-21,183.00	\$ -21,183.00
6002 Interest income for reserve	-330.16	\$ -330.16
6115 Reserve - Exterior R&M	12,712.50	\$12,712.50
6138 R-Balconies & Decks	1,073.50	\$1,073.50
<b>Total Expenses</b>	<b>\$ -7,727.16</b>	<b>\$ -7,727.16</b>
PROFIT	<b>\$7,727.16</b>	<b>\$7,727.16</b>

# OCSCC 15

## PROFIT AND LOSS YDT

January - February, 2018

	JAN 2018	FEB 2018	TOTAL
Income			
<b>Total Income</b>			<b>\$0.00</b>
GROSS PROFIT	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Expenses			
6001 Contribution from operating	-21,183.00	-21,183.00	\$ -42,366.00
6002 Interest income for reserve	-373.19	-330.16	\$ -703.35
6103 Building Exterior R&M	8,418.50	0.00	\$8,418.50
6115 Reserve - Exterior R&M	68,445.12	12,712.50	\$81,157.62
6138 R-Balconies & Decks	1,638.50	1,073.50	\$2,712.00
6190 Reserve- General Repairs	1,017.00	0.00	\$1,017.00
6367 R Corridors - Reserve	767.83	0.00	\$767.83
<b>Total Expenses</b>	<b>\$58,730.76</b>	<b>\$ -7,727.16</b>	<b>\$51,003.60</b>
PROFIT	<b>\$ -58,730.76</b>	<b>\$7,727.16</b>	<b>\$ -51,003.60</b>

## 1020 Reserve Account, Period Ending 28/02/2018

## RECONCILIATION REPORT

Reconciled on: 23/03/2018

Reconciled by: Olesea Axentii

Any changes made to transactions after this date aren't included in this report.

## Summary

CAD

Statement beginning balance.....	286,162.25
Cheques and payments cleared (1).....	-1,017.00
Deposits and other credits cleared (3).....	22,305.83
Statement ending balance.....	<u>307,451.08</u>

Uncleared transactions as of 28/02/2018.....	-1,073.50
Register balance as of 28/02/2018.....	306,377.58
Cleared transactions after 28/02/2018.....	0.00
Uncleared transactions after 28/02/2018.....	-12,712.50
Register balance as of 23/03/2018.....	293,665.08

## Details

## Cheques and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
07/02/2018	Bill Payment	1001	Evolution Building Services	-1,017.00
Total				-1,017.00

## Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01/02/2018	Journal	30		21,975.67
07/02/2018	Bill Payment	1002	BROOK RESTORATION	0.00
28/02/2018	Deposit			330.16
Total				22,305.83

## Additional Information

## Uncleared cheques and payments as of 28/02/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
16/02/2018	Bill Payment	1003	A.Dagenais & Assoc. Inc.	-1,073.50
Total				-1,073.50

## Uncleared cheques and payments after 28/02/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
07/03/2018	Bill Payment	1004	BROOK RESTORATION	-12,712.50
Total				-12,712.50

INTEGRAL PROPERTY MGT.(CHATEAU VAN)

Statement of Account

Thursday, February 01, 2018 - Wednesday, February 28, 2018

Account Name:	Account:	Branch:	Currency:
CCC15 - RES	5295117	354	CAD

B/D	Description	Debit	Credit	Date	Balance
	Balance Forward			02/01/2018	\$286,162.25
	PTS FRM: 03545291227		\$21,975.67	02/15/2018	\$308,137.92
	CHQ#01001-3000511625	\$1,017.00		02/20/2018	\$307,120.92
	INTEREST CREDIT		\$330.16	02/28/2018	\$307,451.08
	Closing Balance			02/28/2018	\$307,451.08
Totals:		\$1,017.00	\$22,305.83		
Item Count:		1	2		