Financial Statement

Carleton Condominium Corporation 279

Fiscal Period April 1, 2017 to March 31, 2018

November 1, 2017 To November 30, 2017

Creation Date: Dec 13, 2017

Prepared By: Capital Integral Property Management

Financial Statement

November 1, 2017 To November 30, 2017

Carleton Condominium Corporation 279

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MONTHLY FINANCIAL REPORT SUMMARY CCC 279 November 2017

Revenue

100% of condo fees have been invoiced

Interest Revenue is over budget by \$316 as there is more cash in the operating bank account than last year.

Expenses

Audit fees are over budget on a YTD basis but this will self-correct as the budget catches up with the actual.

Printing Postage and Office Admin is over budget as there was an invoice for summer maintenance for \$565 that was mis-coded to that GL. This was corrected in November. You are currently \$60. Over budget

Bank fees are over budget and will continue as the monthly charge is higher than the monthly budget by approximately \$5. This will result in an end of year variance of approximately \$60.

Our utilities expense year-to-date are as a whole under budget by \$16,284.65 due mainly to a positive variance in hydro expense. This variance will decrease over the winter months but we should still achieve some savings in hydro to the end of the year.

General Maintenance is under budget by \$5,851.94 but this is offset by plumbing expenses of \$5,585. The plumbing expense is in large part to a single invoice accounting for \$3,982 for the installation of check valves.

Cleaning is over budget by \$872.62 but should be within budget by end of year barring any unforeseen cleaning expenses.

Security Services and Monitoring is over the annual budget already due to services provided by GMS Security. This will have to be taken into consideration through the year as this line will be progressively further over budget as the year proceeds.

HVAC System Service and Maintenance is under budget currently. Depending on how the year progresses we might see this remain in a positive variance through to year end.



MONTHLY RESERVE FUND REPORT SUMMARY CCC#279

November 2017

Revenue:

There is \$62,889.00 due to reserve. Transfer will be completed in December.

Expenses:

Multi Maintenance for \$2966.25 for exterior wall repair.

Statement of Financial Position Reserve Split As of November 30, 2017

		2018		2017
	Operating Fund	Reserve Fund	Total	Total
Assets				
TD Operating Bank Account	61,965.51	0.00	61,965.51	17,521.88
Prepaid Expenses - Insurance	3,983.40	0.00	3,983.40	3,837.60
Due from Reserve	50,939.10	0.00	50,939.10	50,939.10
TD Reserve Bank Account	0.00	97,547.06	97,547.06	1,235.14
R-RBC GIC	0.00	51,687.26	51,687.26	51,687.26
R-Investment Interest Receivable	0.00	613.00	613.00	613.00
R-Due from Operating	0.00	62,889.00	62,889.00	57,265.00
RBC Operating Bank account	0.00	0.00	0.00	44,299.42
Accounts Receivable	0.00	0.00	0.00	(1,235.00)
RBC Reserve Bank account	0.00	0.00	0.00	54,672.97
RBC Special Assessment	0.00	0.00	0.00	30,842.91
Liabilities				
Accounts Payable	(107.22)	0.00	(107.22)	14,076.75
Accrued Liabilities	2,510.68	0.00		14,070.73
D . D		0.00	2,510.68	2,386.81
Due to Reserve	62,889.00	0.00	2,510.68 62,889.00	
	62,889.00 0.00			2,386.81 57,265.00
Due to Reserve R-Due to Operating Total Liabilities:	-	0.00	62,889.00	2,386.81
R-Due to Operating	0.00	0.00 50,939.10	62,889.00 50,939.10	2,386.81 57,265.00 50,939.10
R-Due to Operating Total Liabilities: Fund Balances	0.00	0.00 50,939.10	62,889.00 50,939.10	2,386.81 57,265.00 50,939.10
R-Due to Operating Total Liabilities: Fund Balances Retained Earnings Previous Yr	0.00 \$65,292.46	0.00 50,939.10 \$50,939.10	62,889.00 50,939.10 \$116,231.56	2,386.81 57,265.00 50,939.10 \$124,667.66 9,831.00
R-Due to Operating Total Liabilities: Fund Balances Retained Earnings Previous Yr Operating Fund	9,831.00	0.00 50,939.10 \$50,939.10	62,889.00 50,939.10 \$116,231.56	2,386.81 57,265.00 50,939.10 \$124,667.66 9,831.00 31,803.44
R-Due to Operating Total Liabilities:	9,831.00 41,764.55	0.00 50,939.10 \$50,939.10 0.00 0.00	62,889.00 50,939.10 \$116,231.56 9,831.00 41,764.55	2,386.81 57,265.00 50,939.10 \$124,667.66

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Statement of Operations Comparative

Fiscal Period Starting April 1, 2017

November 1, 2017 To November 30, 2017

REVENUES	Current Period			Year-to-Date			Yearly Budgets	
	Actual	Budget	Variance	Actual	Budget	Variance	Current	Last Year
4025 - Common / Condominium Fees	20,995.00	20,995.00	(0.00)	167,960.00	167,960.00	(0.00)	251,940.00	246,534.00
4075 - Minus: Contribution to Reserve	(11,040.01)	(8,555.67)	(2,484.34)	(68,445.36)	(68,445.36)	(0.00)	(102,668.00)	(87,750.00)
4225 - Special assessment operating	0.00	0.00	(0.00)	0.00	0.00	(0.00)	0.00	17,000.00
4475 - Interest Revenue	92.49	8.33	84.16	466.79	66.64	400.15	100.00	0.00
4230 - Party Room Rental Revenue	530.00	166.67	363.33	570.00	1,333.36	(763.36)	2,000.00	0.00
4430 - Guest suite revenue	(80.00)	0.00	(80.00)	0.00	0.00	(0.00)	0.00	0.00
Total Revenues:	\$10,497.48	\$12,614.33	(\$2,116.85)	\$100,551.43	\$100,914.64	(\$363.21)	\$151,372.00	\$175,784.00

EXPENSES	Current Period				Year-to-Date		Yearly Budgets		
	Actual	Budget	Variance	Actual	Budget	Variance	Current	Last Year	
5002 - Management Services	851.50	768.42	(83.08)	6,313.48	6,147.36	(166.12)	9,221.00	6,000.00	
5004 - Legal Services	0.00	0.00	(0.00)	0.00	0.00	(0.00)	0.00	3,300.00	
5006 - Audit & accounting services	0.00	291.67	291.67	3,182.59	2,333.36	(849.23)	3,500.00	0.00	
5010 - Printing, Postage & Office Adm	(565.00)	16.67	581.67	194.05	133.36	(60.69)	200.00	0.00	
5012 - Bank Fees	25.90	20.83	(5.07)	215.62	166.64	(48.98)	250.00	0.00	
5052 - Utilities - Hydro, electricity	1,429.33	5,000.00	3,570.67	23,437.57	40,000.00	16,562.43	60,000.00	66,000.00	
5056 - Utilities - Water	0.00	916.67	916.67	7,611.14	7,333.36	(277.78)	11,000.00	11,000.00	
5060 - Utilities - Telecommunications	114.45	100.00	(14.45)	926.08	800.00	(126.08)	1,200.00	0.00	
5062 - Insurance	995.85	966.67	(29.18)	7,966.80	7,733.36	(233.44)	11,600.00	11,600.00	
5402 - General Maintenance	0.00	1,000.00	1,000.00	2,148.06	8,000.00	5,851.94	12,000.00	15,000.00	
5405 - Misc. Expenses	0.00	125.00	125.00	0.00	1,000.00	1,000.00	1,500.00	1,500.00	
5406 - Cleaning & Janitorial	0.00	2,016.67	2,016.67	15,260.74	16,133.36	872.62	24,200.00	0.00	
5408 - Supplies - cleaning & janitori	0.00	0.00	(0.00)	29.52	0.00	(29.52)	0.00	0.00	
5412 - Electrical & Lighting	0.00	0.00	(0.00)	544.67	0.00	(544.67)	0.00	0.00	
5414 - Plumbing Repairs	0.00	0.00	(0.00)	5,584.94	0.00	(5,584.94)	0.00	0.00	
5422 - Fire Protection & Equipment	0.00	283.33	283.33	2,180.90	2,266.64	85.74	3,400.00	5,000.00	
5424 - Security Services & Monitoring	0.00	200.00	200.00	3,033.99	1,600.00	(1,433.99)	2,400.00	1,500.00	

Statement of Operations Comparative

Fiscal Period Starting April 1, 2017

November 1, 2017 To November 30, 2017

EXPENSES	C	urrent Period			Year-to-Date	Yearly Budgets		
	Actual	Budget	Variance	Actual	Budget	Variance	Current	Last Year
5428 - Window/Skylight Cleaning & Rep	0.00	91.67	91.67	1,337.25	733.36	(603.89)	1,100.00	1,000.00
5438 - Roof & Attic Maintenance	0.00	0.00	(0.00)	678.00	0.00	(678.00)	0.00	0.00
5470 - Pest Control	0.00	0.00	(0.00)	302.73	0.00	(302.73)	0.00	450.00
5480 - Superintendent	0.00	0.00	(0.00)	0.00	0.00	(0.00)	0.00	18,100.00
5602 - Elevator Services 1	0.00	433.33	433.33	2,319.90	3,466.64	1,146.74	5,200.00	6,000.00
5606 - HVAC System Service & Maintena	0.00	375.00	375.00	1,215.88	3,000.00	1,784.12	4,500.00	7,000.00
5608 - Mechanical Equipment & Generat	0.00	0.00	(0.00)	347.41	0.00	(347.41)	0.00	0.00
5642 - Landscaping Services	565.00	283.33	(281.67)	4,610.71	2,266.64	(2,344.07)	3,400.00	3,500.00
5660 - Snow Removal	0.00	283.33	283.33	0.00	2,266.64	2,266.64	3,400.00	3,400.00
Total Expenses:	\$3,417.03	\$13,172.59	\$9,755.56	\$89,442.03	\$105,380.72	\$15,938.69	\$158,071.00	\$160,350.00
NET INCOME:	\$7,080.45	(\$558.26)	\$7,638.71	\$11,109.40	(\$4,466.08)	\$15,575.48	(\$6,699.00)	\$15,434.00

Statement of Reserve Fund Detail

Fiscal Period Starting April 1, 2017

November 1, 2017 To November 30, 2017

Account Name	Current Period	Year To Date
Reserve Fund Balance Forwarded	0.00	174,584.53
Reserve Fund Contribution		
R-Contribution from Operating	11,040.01	68,445.36
Total:	\$11,040.01	\$68,445.36
Reserve Fund Interest		
R-Interest on Investments	0.00	5.64
R-Interest Revenue	74.93	302.68
Total:	\$74.93	\$308.32
Reserve Fund Income Total:	\$11,114.94	\$68,753.68
Reserve Fund Expense		
R-Engineering Services	0.00	11,413.00
R-Bank Fees	0.00	62.54
R-Plumbing	0.00	8,339.09
R-Windows & Skylights	0.00	864.80
R-Siding, Trim & Flashing	0.00	2,966.25
R-Common Rooms	0.00	10,304.75
R-Parking Garage	0.00	44,663.86
R-Site Services	0.00	2,926.70
Total:	\$0.00	\$81,540.99
Reserve Fund Expense Total:	\$0.00	\$81,540.99
Balance at End of Period	\$11,114.94	\$161,797.22
Reserve Fund Increase (Decrease)	\$11,114.94	(\$12,787.31)
Reserve Accounts		
TD Reserve Bank Account	26,627.36	97,547.06
R-RBC GIC	0.00	51,687.26
R-Investment Interest Receivable	0.00	613.00
R-Due from Operating	-18,478.67	62,889.00
R-Accounts Payable Reserve	2,966.25	0.00

Statement of Reserve Fund Detail

Fiscal Period Starting April 1, 2017 November 1, 2017 To November 30, 2017

Account Name		Current Period	Year To Date
R-Due to Operating		0.00	-50,939.10
	Total:	\$11,114.94	\$161,797.22

Owners A/R Aging Summary

As of November 30, 2017

Unit	Legal Unit	Legal Level	Current Month	Last Month	2 Months	3 Months	> 3 Months	Total
			0.00	0.00	0	0.00	0.00	0.00
		Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
					Total owin	g to Corporat	ion	\$0.00
					Total owin	g by Corporat	tion	\$0.00

Accounts Payable Aging Summary By Month

As of November 30, 2017

Vendor	Nov 2017	Oct 2017	Sep 2017	Aug 2017	< Aug 2017	Total
Other Payables	(107.22)	0.00	0.00	0.00	0.00	(107.22)
Total:	(\$107.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$107.22)

Cheque Listing Summary For TD Reserve Bank Account

From 11-01-2017 To 11-30-2017

Cheque No.	Cheque Date	Paid Amount	Vendor Name	Memo	Status
12	11/06/2017	\$2,966.25	Multi-Maintenance LTD	1186, TO REPAIR A THROUGH WAL	CLEARED
				Total # of Cheques:	

Total Printed And Cleared: \$2,966.25 G/L Bank Balance: \$97,547.06

Cheque Listing Summary For TD Operating Bank Account

From 11-01-2017 To 11-30-2017

Cheque No.	Cheque Date	Paid Amount	Vendor Name	Memo	Status
133	11/06/2017	\$231.65	REGIONAL ELEVATOR	442612, RODE CAR WITH BUILDIN	CLEARED
134	11/06/2017	\$1,596.69	SERVICE DCM SERVICES	AO12-053, CLEANING SERVICES I	CLEARED
135	11/07/2017	\$565.00	9673261 CANADA INC.	1638, SUMMER MAINTENANCE, CLE	CLEARED
136	11/07/2017	\$17.29	CI PROPERTY MANAGEMENT	1261, PPO OCTOBER 2017, WINDO	CLEARED
137	11/07/2017	\$347.41	GENTECH SERVICES	20109908, ANNUAL SERVICE	CLEARED
138	11/07/2017	\$1,017.00	NIVI WINDOW CLEANING	1062, EXTERIOR WINDOW CLEANIN	CLEARED
139	11/07/2017	\$29.52	SERVICE DCM SERVICES	AO16-002, PURCHASE OF TOILET	CLEARED

Total # of Cheques: 7

Total Printed And Cleared: \$3,804.56

G/L Bank Balance: \$61,965.51

General Ledger Transactions

November 1, 2017 To November 30, 2017

5002	Ma	nagement Services				Balaı	nce: \$5,461.9	8
Date 11/30/2017	No. 1419	Vendor	Memo MANAGEMENT FEES NOV 17	Type Journal	Reference	Debit 851.50	Credit 0.00	Balance 6,313.48
					Total Management	Services:		\$6,313.48
5010	Pri	nting, Postage & Offic	ce Adm			Bal	lance: \$759.0	95
Date	No.	Vendor	Memo RECLASS1638, SUMMER MAINTENANCE, CLEAR	Type	Reference	Debit	Credit	Balance
11/30/2017	1378		OVERGROUND PATH ACROSS BACK OF BUILDING TO ALLOW FOR ENGINEER ACCESS	Journal		0.00	565.00	194.05
				Total Prin	ting, Postage & Off	ice Adm:		\$194.05
5012	Baı	nk Fees				Bal	ance: \$189.7	/2
Date 11/30/2017	No. 1428	Vendor	Memo Service Charge	Type Journal	Reference	Debit 25.90	Credit 0.00	Balance 215.62
					Total Ba	ank Fees:		\$215.62
5052	Uti	lities - Hydro, electric	ity			Balan	ce: \$22,008.2	4
Date 11/30/2017 11/30/2017	No. 1420 1421	Vendor	Memo HYDRO NOV PAYMENT HYDRO NOV PAYMENT	Type Journal Journal	Reference	Debit 740.26 689.07	Credit 0.00 0.00	Balance 22,748.50 23,437.57
				Total	Utilities - Hydro, el	ectricity:		\$23,437.57
5060	Uti	lities - Telecommunica	ations			Bal	ance: \$811.6	i 3
Date 11/30/2017	No. 1422	Vendor	Memo BELL NOV PAYMENT	Type Journal	Reference	Debit 114.45	Credit 0.00	Balance 926.08
				Total Uti	ilities - Telecommu	nications:		\$926.08
5062	Ins	urance				Balaı	nce: \$6,970.9	95
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/30/2017	1431		EXPENSE PREPAID INSURANCE	Journal		995.85	0.00	7,966.80
					Total Ir	isurance:		\$7,966.80

General Ledger Transactions

November 1, 2017 To November 30, 2017

5642	La	ndscaping Services	Balance: \$4,045.71				7 1	
Date	No.	Vendor	Memo RECLASS1638, SUMMER MAINTENANCE, CLEAR	Type	Reference	e Debit	Credit	Balance
11/30/2017	1378		OVERGROUND PATH ACROSS BACK OF BUILDING TO ALLOW FOR ENGINEER ACCESS	Journal		565.00	0.00	4,610.71
					Total Landscap	oing Services:		\$4,610.71
					Total:	\$3,417.03		\$43,664.31

Reconciliation Detail

1010 - TD Operating Bank Account, As of 11/30/2017

Bank Statement Balar	ace			\$62,643.51
Beginning Balance				\$78,326.46
Cleared Transact	ions			,
Cheques and	Payments - 18 items		37,220.44	
CHQ#132 -	Cheque for FRANCINE LAUZON	Oct. 24, 2017	69.40	
	BELL NOV PAYMENT	Nov. 30, 2017	114.45	
CHQ#134 -	Cheque for SERVICE DCM SERVICES	Nov. 06, 2017	1,596.69	
CHQ#136 -	Cheque for CI PROPERTY MANAGEMENT	Nov. 07, 2017	17.29	
CHQ#129 -	Cheque for CANDOR PLUMBING & HEATING LTD.	Oct. 13, 2017	354.59	
	MANAGEMENT FEES NOV 17	Nov. 30, 2017	851.50	
	TRANSF NOV APRO. TO RES	Nov. 30, 2017	8,555.67	
CHQ#133 -	Cheque for REGIONAL ELEVATOR	Nov. 06, 2017	231.65	
CHQ#137 -	Cheque for GENTECH SERVICES	Nov. 07, 2017	347.41	
CHQ#130 -	Cheque for DOUGLAS FIRE SAFETY SYSTEMS LTD.	Oct. 13, 2017	553.70	
	HYDRO NOV PAYMENT	Nov. 30, 2017	689.07	
	Service Charge	Nov. 30, 2017	25.90	
CHQ#135 -	Cheque for 9673261 CANADA INC.	Nov. 07, 2017	565.00	
CHQ#128 -	Cheque for BRIDAN MECHANICAL SERVICES	Oct. 13, 2017	498.33	
	HYDRO NOV PAYMENT	Nov. 30, 2017	740.26	
	TRANSF TO CLEAR APRO. TO RES	Nov. 30, 2017	20,963.01	
CHQ#138 -	Cheque for NIVI WINDOW CLEANING	Nov. 07, 2017	1,017.00	
CHQ#139 -	Cheque for SERVICE DCM SERVICES	Nov. 07, 2017	29.52	
Deposits and	Credits - 4 items		21,537.49	
Deposit to November	1010 - TD Operating Bank Account - Bank on 1, 2017	Nov. 01, 2017	18,525.00	
Deposit to November	1010 - TD Operating Bank Account - Bank on 10, 2017	Nov. 10, 2017	1,235.00	
Interest Ea	rned	Nov. 30, 2017	92.49	
Deposit to November	1010 - TD Operating Bank Account - Bank on 1, 2017	Nov. 01, 2017	1,685.00	
Total Cleared Tra	nnsactions		-15,68	2.95
Cleared Balance				\$62,643.51
Uncleared Transa	actions			
Cheques and	Payments - 1 item		678.00	
CHQ#131 -	Cheque for KELLER ENGINEERING	Oct. 13, 2017	678.00	

Reconciliation Detail

1010 - TD Operating Bank Account, As of 11/30/2017

Deposits and Credits - 0 items	0.00
Total Uncleared Transactions	-678.00
Register Balance as of 11/30/2017	\$61,965.51
Plus/Minus	\$678.00

Reconciliation Detail

1110 - TD Reserve Bank Account, As of 11/30/2017

Bank Statement Bala	nce		\$101,	,615.06
Beginning Balance			\$74,	,987.70
Cleared Transact	tions			
Cheques and	Payments - 1 item		2,966.25	
CHQ#12 -	Cheque for Multi-Maintenance LTD	Nov. 06, 2017	2,966.25	
Deposits and	Credits - 3 items		29,593.61	
APRO. TO APRO. TO		Nov. 30, 2017 Nov. 30, 2017	20,963.01 8,555.67	
Interest Ea		Nov. 30, 2017	74.93	
Total Cleared Tr	ansactions		26,627.36	
Cleared Balance			\$101,	,615.06
Uncleared Trans	actions			
Cheques and	Payments - 2 items		4,068.00	
CHQ#4 - CHQ#9 -	Cheque for KELLER ENGINEERING Cheque for KELLER ENGINEERING	Jun. 13, 2017 Oct. 13, 2017	2,938.00 1,130.00	
Deposits and	Credits - 0 items		0.00	
Total Uncleared	Transactions		-4,068.00	
Register Balance as o	f 11/30/2017		\$97,	547.06
Plus/Minus			\$4,	,068.00

Investments

Name	Institution	Investment #	Type	Fund Type	Amount	Interest Rate	Start Date N	Maturity Date	Interest (\$)	Active
Non redeemable GIC	Royal Bank	0002	GIC	Reserve	26,002.47	0.9%	12/16/2015	12/16/2016	234.02	~
One Year Cashable GIC	Royal Bank	0001	GIC	Reserve	25,684.79	0.5%	12/20/2015	12/22/2016	129.13	~
			T	otal Amount:	\$51,687.26			Fotal Interest:	\$363.15	

9140280 CANADA INC.

Statement of Account (Bank)

Wednesday, November 01, 2017 - Thursday, November 30, 2017

D Description	Debit	Credit	Date	Balance
Balance Forward			11/01/2017	\$78,326.46
TWCCC03545 0040 EFT		\$18,525.00	11/01/2017	\$96,851.46
RDC DEPOSIT		\$1,685.00	11/02/2017	•
CAPITAL INTEGRA BPY	\$851.50	·	11/02/2017	\$97,684.96
CHQ#00129-4140637785	\$354.59		11/08/2017	\$97,330.37
CHQ#00132-0147536090	\$69.40		11/09/2017	\$97,260.97
RDC DEPOSIT		\$1,235.00	11/10/2017	\$98,495.97
Hydro Ottawa BPY	\$740.26		11/14/2017	
CHQ#00130-3000220608	\$553.70		11/14/2017	
CHQ#00135-3145048928	\$565.00		11/14/2017	\$96,637.01
Hydro Ottawa BPY	\$689.07		11/15/2017	•
CHQ#00128-2144564386	\$498.33		11/15/2017	\$95,449.61
BELL CANADA J9K9R3	\$114.45		11/20/2017	
CHQ#00137-2142733546	\$347.41		11/20/2017	\$94,987.75
TD EFT S/C	\$10.00		11/21/2017	
TD EFT S/C	\$15.90		11/21/2017	
CHQ#00133-3000546570	\$231.65		11/21/2017	\$94,730.20
CHQ#00134-3000112100	\$1,596.69		11/24/2017	·
CHQ#00139-3000112101	\$29.52		11/24/2017	
CHQ#00136-4142155752	\$17.29		11/24/2017	\$93,086.70
CHQ#00138-3144343130	\$1,017.00		11/27/2017	\$92,069.70
HJ330 To0354 5306372	\$8,555.67		11/29/2017	,
HJ342 To0354 5306372	\$20,963.01		11/29/2017	\$62,551.02
INTEREST CREDIT		\$92.49	11/30/2017	\$62,643.51
Closing Balance			11/30/2017	\$62,643.51
tals:	\$37,220.44	\$21,537.49		
m Count:	19	4		

9140280 CANADA INC.

Statement of Account (Bank)

Wednesday, November 01, 2017 - Thursday, November 30, 2017

Account Name: 279 RES	Account: 5306372		Branch: 354	Currency: CAD	
Control of the Contro	200072		331	CAD	
B/D Description	Debit	Credit	Date	Balance	
Balance Forward			11/01/2017	\$74,987.70	
CHQ#00012-2143708258	\$2,966.25		11/21/2017	\$72,021.45	
HJ330 Fr0354 5306364		\$8,555.67	11/29/2017		
HJ342 Fr0354 5306364		\$20,963.01	11/29/2017	\$101,540.13	
INTEREST CREDIT		\$74.93	11/30/2017	\$101,615.06	
Closing Balance			11/30/2017	\$101,615.06	
Totals:	\$2,966.25	\$29,593.61			
Item Count:	1	3			