# **Financial Statement**

Carleton Condominium Corporation 383

Fiscal Period January 1, 2017 to December 31, 2017

April 1, 2017 To April 30, 2017

Creation Date: Jun 07, 2017

Prepared By: Integral Property Management



#### **Financial Statement**

#### April 1, 2017 To April 30, 2017

# **Carleton Condominium Corporation 383**

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# Statement of Financial Position Reserve Split As of April 30, 2017

		2017		2016
	<b>Operating Fund</b>	<b>Reserve Fund</b>	Total	Total
Assets				
1010 - Operating Bank Account / Scotia	82,394.51	0.00	82,394.51	63,600.30
1015 - Petty Cash	988.03	0.00	988.03	500.00
1020 - Accounts Receivable	4,661.09	0.00	4,661.09	5,927.72
1030 - Prepaid Expenses - Insurance	55,173.81	0.00	55,173.81	0.00
1110 - Reserve Bank Account	0.00	447,530.48	447,530.48	432,621.31
1115 - R-Investments Cash	0.00	301,285.78	301,285.78	159.89
1137 - R-Investments - Cash Balance BNSM	0.00	138,791.00	138,791.00	579,203.00
1161 - R-INV BNS 07-11-2016 (3%)	0.00	115,590.00	115,590.00	113,890.00
1165 - R-INV BNS 23-01-2017 (2.07%)	0.00	158,492.00	158,492.00	156,872.00
1166 - R-INV BNS 23-01-2017 (2.25%)	0.00	106,163.00	106,163.00	104,985.00
1169 - R- INV GEN BK OF CND 03/15/2017 (1.510%)	0.00	253,783.03	253,783.03	0.00
1190 - R-Due from Operating	0.00	45,557.32	45,557.32	0.00
1500 - Undeposited Funds	(1,089.81)	0.00	(1,089.81)	(480.00)
1025 - Other Receivable	0.00	0.00	0.00	6,830.04
1035 - Prepaid Expenses 2	0.00	0.00	0.00	(9,190.68)
		0.00	0.00	258,593.00
1168 - R-INV BNS 25-01-2016 (1.76%)  Total Assets:	\$142,127.63	\$1,567,192.61	\$1,709,320.24	
Total Assets:				\$1,713,511.58
, ,				\$1,713,511.58
Total Assets:	\$142,127.63	\$1,567,192.61	\$1,709,320.24	\$1,713,511.58 67,660.05
Liabilities 2000 - Accounts Payable	\$142,127.63 66,042.51	\$1,567,192.61 0.00	<b>\$1,709,320.24</b> 66,042.51	\$1,713,511.58 67,660.05 0.00
Liabilities 2000 - Accounts Payable 2001 - R-Accounts Payable Reserve 2005 - Source Deduction Payable	\$142,127.63 66,042.51 0.00	\$1,567,192.61 0.00 6,856.90	\$1,709,320.24 66,042.51 6,856.90	\$1,713,511.58 67,660.05 0.00 (2,063.18
Liabilities 2000 - Accounts Payable 2001 - R-Accounts Payable Reserve	\$142,127.63 66,042.51 0.00 (3,261.76)	\$1,567,192.61 0.00 6,856.90 0.00	\$1,709,320.24 66,042.51 6,856.90 (3,261.76)	\$1,713,511.58 67,660.05 0.00 (2,063.18) 9,070.54
Liabilities 2000 - Accounts Payable 2001 - R-Accounts Payable Reserve 2005 - Source Deduction Payable 2015 - Accrued Liabilities	\$142,127.63 66,042.51 0.00 (3,261.76) 48,280.49	\$1,567,192.61 0.00 6,856.90 0.00 0.00	\$1,709,320.24 66,042.51 6,856.90 (3,261.76) 48,280.49	\$1,713,511.58 67,660.05 0.00 (2,063.18) 9,070.54 9,991.12
Liabilities 2000 - Accounts Payable 2001 - R-Accounts Payable Reserve 2005 - Source Deduction Payable 2015 - Accrued Liabilities 2020 - Due to Reserve	\$142,127.63 66,042.51 0.00 (3,261.76) 48,280.49 45,557.32	\$1,567,192.61 0.00 6,856.90 0.00 0.00 0.00	\$1,709,320.24 66,042.51 6,856.90 (3,261.76) 48,280.49 45,557.32	\$1,713,511.58 67,660.05 0.00 (2,063.18) 9,070.54 9,991.12 984.32
Liabilities 2000 - Accounts Payable 2001 - R-Accounts Payable Reserve 2005 - Source Deduction Payable 2015 - Accrued Liabilities 2020 - Due to Reserve 2025 - EI Payable	\$142,127.63 66,042.51 0.00 (3,261.76) 48,280.49 45,557.32 356.35	\$1,567,192.61 0.00 6,856.90 0.00 0.00 0.00 0.00	\$1,709,320.24 66,042.51 6,856.90 (3,261.76) 48,280.49 45,557.32 356.35	\$1,713,511.58 67,660.05 0.00 (2,063.18) 9,070.54 9,991.12 984.32 2,378.28
Liabilities 2000 - Accounts Payable 2001 - R-Accounts Payable Reserve 2005 - Source Deduction Payable 2015 - Accrued Liabilities 2020 - Due to Reserve 2025 - EI Payable 2026 - CPP payable	\$142,127.63 66,042.51 0.00 (3,261.76) 48,280.49 45,557.32 356.35 1,259.18	\$1,567,192.61 0.00 6,856.90 0.00 0.00 0.00 0.00 0.00	\$1,709,320.24 66,042.51 6,856.90 (3,261.76) 48,280.49 45,557.32 356.35 1,259.18	\$1,713,511.58 67,660.05 0.00 (2,063.18) 9,070.54 9,991.12 984.32 2,378.28 3,572.01
Liabilities 2000 - Accounts Payable 2001 - R-Accounts Payable Reserve 2005 - Source Deduction Payable 2015 - Accrued Liabilities 2020 - Due to Reserve 2025 - EI Payable 2026 - CPP payable 2027 - Income Tax Payable	\$142,127.63 66,042.51 0.00 (3,261.76) 48,280.49 45,557.32 356.35 1,259.18 4,115.22	\$1,567,192.61 0.00 6,856.90 0.00 0.00 0.00 0.00 0.00	\$1,709,320.24 66,042.51 6,856.90 (3,261.76) 48,280.49 45,557.32 356.35 1,259.18 4,115.22	\$1,713,511.58 67,660.05 0.00 (2,063.18) 9,070.54 9,991.12 984.32 2,378.28 3,572.01 (107.32)
Liabilities 2000 - Accounts Payable 2001 - R-Accounts Payable Reserve 2005 - Source Deduction Payable 2015 - Accrued Liabilities 2020 - Due to Reserve 2025 - EI Payable 2026 - CPP payable 2027 - Income Tax Payable 2035 - Vacation payable	\$142,127.63 66,042.51 0.00 (3,261.76) 48,280.49 45,557.32 356.35 1,259.18 4,115.22 (991.23)	\$1,567,192.61 0.00 6,856.90 0.00 0.00 0.00 0.00 0.00 0.00 0.00	\$1,709,320.24 66,042.51 6,856.90 (3,261.76) 48,280.49 45,557.32 356.35 1,259.18 4,115.22 (991.23)	\$1,713,511.58 67,660.05 0.00 (2,063.18) 9,070.54 9,991.12 984.32 2,378.28 3,572.01 (107.32) 0.00
Liabilities 2000 - Accounts Payable 2001 - R-Accounts Payable Reserve 2005 - Source Deduction Payable 2015 - Accrued Liabilities 2020 - Due to Reserve 2025 - EI Payable 2026 - CPP payable 2027 - Income Tax Payable 2035 - Vacation payable 2120 - R-Accrued Liabilities 2024 - Wages & Salaries Payable	\$142,127.63 66,042.51 0.00 (3,261.76) 48,280.49 45,557.32 356.35 1,259.18 4,115.22 (991.23) 0.00	\$1,567,192.61 0.00 6,856.90 0.00 0.00 0.00 0.00 0.00 0.00 0.00 5,320.00	\$1,709,320.24 66,042.51 6,856.90 (3,261.76) 48,280.49 45,557.32 356.35 1,259.18 4,115.22 (991.23) 5,320.00	\$1,713,511.58 67,660.05 0.00 (2,063.18 9,070.54 9,991.12 984.32 2,378.28 3,572.01 (107.32) 0.00 1,679.25
Liabilities 2000 - Accounts Payable 2001 - R-Accounts Payable Reserve 2005 - Source Deduction Payable 2015 - Accrued Liabilities 2020 - Due to Reserve 2025 - EI Payable 2026 - CPP payable 2027 - Income Tax Payable 2035 - Vacation payable 2120 - R-Accrued Liabilities 2024 - Wages & Salaries Payable	\$142,127.63 66,042.51 0.00 (3,261.76) 48,280.49 45,557.32 356.35 1,259.18 4,115.22 (991.23) 0.00 0.00	\$1,567,192.61 0.00 6,856.90 0.00 0.00 0.00 0.00 0.00 0.00 5,320.00 0.00	\$1,709,320.24 66,042.51 6,856.90 (3,261.76) 48,280.49 45,557.32 356.35 1,259.18 4,115.22 (991.23) 5,320.00 0.00	\$1,713,511.58 67,660.05 0.00 (2,063.18) 9,070.54 9,991.12 984.32 2,378.28 3,572.01 (107.32) 0.00 1,679.25 (9,991.12)
Liabilities 2000 - Accounts Payable 2001 - R-Accounts Payable Reserve 2005 - Source Deduction Payable 2015 - Accrued Liabilities 2020 - Due to Reserve 2025 - EI Payable 2026 - CPP payable 2027 - Income Tax Payable 2035 - Vacation payable 2120 - R-Accrued Liabilities 2024 - Wages & Salaries Payable 2130 - R-Due to Operating  Total Liabilities:	\$142,127.63 66,042.51 0.00 (3,261.76) 48,280.49 45,557.32 356.35 1,259.18 4,115.22 (991.23) 0.00 0.00 0.00	\$1,567,192.61 0.00 6,856.90 0.00 0.00 0.00 0.00 0.00 0.00 5,320.00 0.00 0.00	\$1,709,320.24 66,042.51 6,856.90 (3,261.76) 48,280.49 45,557.32 356.35 1,259.18 4,115.22 (991.23) 5,320.00 0.00 0.00	\$1,713,511.58 67,660.05 0.00 (2,063.18) 9,070.54 9,991.12 984.32 2,378.28 3,572.01 (107.32) 0.00 1,679.25 (9,991.12)
Liabilities 2000 - Accounts Payable 2001 - R-Accounts Payable Reserve 2005 - Source Deduction Payable 2015 - Accrued Liabilities 2020 - Due to Reserve 2025 - EI Payable 2026 - CPP payable 2027 - Income Tax Payable 2035 - Vacation payable 2120 - R-Accrued Liabilities 2024 - Wages & Salaries Payable 2130 - R-Due to Operating	\$142,127.63 66,042.51 0.00 (3,261.76) 48,280.49 45,557.32 356.35 1,259.18 4,115.22 (991.23) 0.00 0.00 0.00	\$1,567,192.61 0.00 6,856.90 0.00 0.00 0.00 0.00 0.00 0.00 5,320.00 0.00 0.00	\$1,709,320.24 66,042.51 6,856.90 (3,261.76) 48,280.49 45,557.32 356.35 1,259.18 4,115.22 (991.23) 5,320.00 0.00 0.00	



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# Statement of Financial Position Reserve Split As of April 30, 2017

			2017		2016
		<b>Operating Fund</b>	Reserve Fund	Total	Total
Reserve Fund		0.00	1,555,015.71	1,555,015.71	1,640,771.02
	<b>Total Fund Balances:</b>	(\$19,230.45)	\$1,555,015.71	\$1,535,785.26	\$1,630,337.63
	<b>Total Liabilities and Fund Balances:</b>	\$142,127.63	\$1,567,192.61	\$1,709,320.24	\$1,713,511.58



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#### Statement of Operations Comparative

Fiscal Period Starting January 1, 2017 April 1, 2017 To April 30, 2017

REVENUES	(	Current Period			Year-to-Date	Yearly Budgets		
	Actual	Budget	Variance	Actual	Budget	Variance	Current	Last Year
4025 - Common / Condominium Fees	98,697.83	98,697.33	0.50	394,791.32	394,789.32	2.00	1,184,368.00	1,152,109.00
4075 - Minus: Contribution to Reserve	(38,250.58)	(38,250.58)	(0.00)	(153,002.32)	(153,002.32)	(0.00)	(459,007.00)	(429,782.00)
4250 - Parking Income	280.00	350.00	(70.00)	1,160.00	1,400.00	(240.00)	4,200.00	4,500.00
4275 - Guest Suite Rental	400.00	583.33	(183.33)	2,000.00	2,333.32	(333.32)	7,000.00	7,300.00
4475 - Interest Revenue	0.00	25.00	(25.00)	0.00	100.00	(100.00)	300.00	300.00
4600 - Other miscellaneous income	15.00	1,416.67	(1,401.67)	1,974.12	5,666.68	(3,692.56)	17,000.00	17,000.00
Total Revenues:	\$61,142.25	\$62,821.75	(\$1,679.50)	\$246,923.12	\$251,287.00	(\$4,363.88)	\$753,861.00	\$751,427.00

EXPENSES	C	Current Period			Year-to-Date	Yearly Budgets		
	Actual	Budget	Variance	Actual	Budget	Variance	Current	Last Year
5002 - Management Services	5,811.58	5,811.58	(0.00)	23,246.32	23,246.32	(0.00)	69,739.00	68,371.00
5004 - Legal Services	0.00	208.33	208.33	2,230.63	833.32	(1,397.31)	2,500.00	5,000.00
5006 - Audit & accounting services	0.00	0.00	(0.00)	0.00	0.00	(0.00)	6,800.00	5,800.00
5008 - Other professional fees	378.55	416.67	38.12	1,418.15	1,666.68	248.53	5,000.00	5,000.00
5010 - Printing, Postage & Office Adm	112.41	83.33	(29.08)	159.53	333.32	173.79	1,000.00	1,000.00
5012 - Bank Fees	112.86	125.00	12.14	519.80	500.00	(19.80)	1,500.00	1,500.00
5013 - Site Office Expense- Supplies	0.00	0.00	(0.00)	0.00	0.00	(0.00)	0.00	3,100.00
5018 - Site Office Expense- Phone/Fa	2,222.08	1,200.00	(1,022.08)	4,937.33	4,800.00	(137.33)	14,400.00	10,483.00
5021 - Salary Bonus Expense	0.00	0.00	(0.00)	2,161.70	0.00	(2,161.70)	0.00	0.00
5052 - Utilities - Hydro, electricity	11,625.62	10,833.33	(792.29)	51,294.14	43,333.32	(7,960.82)	130,000.00	130,000.00
5054 - Utilities - Enbridge, gas	1,943.24	2,500.00	556.76	14,461.21	10,000.00	(4,461.21)	30,000.00	30,000.00
5056 - Utilities - Water	12,892.65	12,916.67	24.02	45,940.34	51,666.68	5,726.34	155,000.00	165,000.00
5062 - Insurance	4,614.39	0.00	(4,614.39)	17,770.95	54,000.00	36,229.05	54,000.00	48,829.00
5210 - Wages & Salaries	12,853.64	12,047.67	(805.97)	36,615.72	48,190.68	11,574.96	144,572.00	96,902.00
5222 - EI Expenses	211.16	316.67	105.51	615.20	1,266.68	651.48	3,800.00	3,500.00
5230 - CPP Expenses	530.10	375.00	(155.10)	1,681.64	1,500.00	(181.64)	4,500.00	4,200.00
5240 - Deductions, Benefits & WSIB	1,109.06	375.00	(734.06)	2,232.04	1,500.00	(732.04)	4,500.00	4,200.00



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#### Statement of Operations Comparative

Fiscal Period Starting January 1, 2017 April 1, 2017 To April 30, 2017

EXPENSES	(	Current Period			Year-to-Date	Yearly Budgets		
	Actual	Budget	Variance	Actual	Budget	Variance	Current	Last Year
5250 - Part time staff - No taxes	528.00	606.67	78.67	3,316.50	2,426.68	(889.82)	7,280.00	7,500.00
5260 - Employee Attire & Equipment	0.00	62.50	62.50	0.00	250.00	250.00	750.00	500.00
5402 - General Maintenance	176.28	416.67	240.39	376.28	1,666.68	1,290.40	5,000.00	5,000.00
5404 - Supplies - general maintenance	453.33	416.67	(36.66)	3,884.92	1,666.68	(2,218.24)	5,000.00	3,500.00
5408 - Supplies - cleaning & janitori	271.03	291.67	20.64	1,485.83	1,166.68	(319.15)	3,500.00	3,500.00
5412 - Electrical & Lighting	0.00	83.33	83.33	0.00	333.32	333.32	1,000.00	1,000.00
5414 - Plumbing Repairs	1,220.40	333.33	(887.07)	4,500.12	1,333.32	(3,166.80)	4,000.00	5,000.00
5422 - Fire Protection & Equipment	835.07	291.67	(543.40)	1,643.02	1,166.68	(476.34)	3,500.00	3,500.00
5424 - Security Services & Monitoring	1,823.92	1,857.00	33.08	6,264.74	7,428.00	1,163.26	22,284.00	67,000.00
5428 - Window/Skylight Cleaning & Rep	0.00	458.33	458.33	0.00	1,833.32	1,833.32	5,500.00	5,500.00
5442 - Waste Management	926.99	791.67	(135.32)	3,367.24	3,166.68	(200.56)	9,500.00	9,500.00
5444 - Pool Maintenance	0.00	1,500.00	1,500.00	0.00	6,000.00	6,000.00	18,000.00	16,000.00
5446 - Whirlpool & Sauna	48.19	266.67	218.48	870.36	1,066.68	196.32	3,200.00	3,000.00
5449 - Exercise Room	158.20	141.67	(16.53)	316.40	566.68	250.28	1,700.00	1,500.00
5450 - Guest Suite Repairs	0.00	0.00	(0.00)	0.00	0.00	(0.00)	0.00	500.00
5453 - Roof Top Patiio	0.00	0.00	(0.00)	0.00	0.00	(0.00)	0.00	500.00
5454 - Condo Office / Super's unit Maintenance	734.11	41.67	(692.44)	1,395.99	166.68	(1,229.31)	500.00	500.00
5456 - Lobbies & Entrances	0.00	41.67	41.67	360.22	166.68	(193.54)	500.00	500.00
5458 - Remotes, Locks, Fobs & Keys	141.25	166.67	25.42	946.30	666.68	(279.62)	2,000.00	2,000.00
5460 - Recovery : Remotes, Locks, Fob	0.00	(62.50)	(62.50)	0.00	(250.00)	(250.00)	(750.00)	(750.00)
5462 - Parking Garage Maintenance	0.00	416.67	416.67	774.06	1,666.68	892.62	5,000.00	5,000.00
5470 - Pest Control	69.50	83.33	13.83	419.25	333.32	(85.93)	1,000.00	1,000.00
5602 - Elevator Services 1	1,006.19	1,000.00	(6.19)	3,073.30	4,000.00	926.70	12,000.00	8,628.00
5606 - HVAC System Service & Maintena	0.00	500.00	500.00	3,203.00	2,000.00	(1,203.00)	6,000.00	4,000.00
5608 - Mechanical Equipment & Generat	0.00	250.00	250.00	226.00	1,000.00	774.00	3,000.00	3,000.00
5642 - Landscaping Services	0.00	0.00	(0.00)	38.42	0.00	(38.42)	8,180.00	8,180.00



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#### Statement of Operations Comparative

Fiscal Period Starting January 1, 2017

April 1, 2017 To April 30, 2017

EXPENSES	C	Current Period			Year-to-Date	Yearly Budgets		
	Actual	Budget	Variance	Actual	Budget	Variance	Current	Last Year
5646 - Other Grounds Maintenance	0.00	0.00	(0.00)	504.54	0.00	(504.54)	4,500.00	4,500.00
5660 - Snow Removal	2,297.67	2,500.00	202.33	9,190.68	10,000.00	809.32	15,000.00	14,000.00
<b>Total Expenses:</b>	\$65,107.47	\$59,664.61	(\$5,442.86)	\$251,441.87	\$292,658.44	\$41,216.57	\$774,455.00	\$766,443.00
NET INCOME:	(\$3,965.22)	\$3,157.14	(\$7,122.36)	(\$4,518.75)	(\$41,371.44)	\$36,852.69	(\$20,594.00)	(\$15,016.00

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#### Statement of Reserve Fund

Fiscal Period Starting January 1, 2017 April 1, 2017 To April 30, 2017

Account Name	<b>Current Period</b>	Year To Date
Reserve Fund Balance Forwarded	0.00	1,518,215.74
Reserve Fund Contribution		
R-Contribution from Operating	38,250.58	582,782.83
Total:	\$38,250.58	\$582,782.83
Reserve Fund Interest		
R-Interest on Investments	3,775.00	14,199.92
Total:	\$3,775.00	\$14,199.92
Reserve Fund Income Total:	\$42,025.58	\$596,982.75
Reserve Fund Expense		
R-Bank Fees	5.56	110.96
R-Interior Finishes	3,014.90	6,815.32
R-Plumbing	0.00	2,243.05
R-Weatherstripping & Caulking	0.00	9,605.00
R-Fire Protection	0.00	71,774.71
R-Security (locks, keys, fobs)	0.00	1,753.55
R-Windows & Skylights	0.00	27,000.32
R-Garage Doors	0.00	3,842.00
R-Pool & Area	0.00	22,111.53
R-Whirlpool & Sauna	0.00	219.22
R-Parking Garage	0.00	412,301.35
R-HVAC Systems	0.00	1,812.52
R-Emergency Generator	0.00	593.25
Total:	\$3,020.46	\$560,182.78
Reserve Fund Expense Total:	\$3,020.46	\$560,182.78
Balance at End of Period	\$39,005.12	\$1,555,015.71
Reserve Fund Increase (Decrease)	\$39,005.12	\$36,799.97



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#### **Budget Analysis**

#### Fiscal Period Starting January 1, 2017

April 1, 2017 To April 30, 2017

Expenditures	Current Period	Last Year Period	Variance	Current YTD	Last YTD	Variance	Current Budget	% of Budget	Last Year Budget	% of Budget
Management Services	5,811.58	5,697.59	113.99	23,246.32	22,790.36	455.96	69,739.00	33.33 %	68,371.00	33.33 %
Legal Services	0.00	0.00	0.00	2,230.63	1,918.68	311.95	2,500.00	89.23 %	5,000.00	38.37 %
Audit & accounting services	0.00	0.00	0.00	0.00	(5,085.00)	5,085.00	6,800.00	0.00 %	5,800.00	-87.67 %
Other professional fees	378.55	254.25	124.30	1,418.15	1,017.00	401.15	5,000.00	28.36 %	5,000.00	20.34 %
Printing, Postage & Office Adm	112.41	0.00	112.41	159.53	55.91	103.62	1,000.00	15.95 %	1,000.00	5.59 %
Bank Fees	112.86	93.58	19.28	519.80	437.08	82.72	1,500.00	34.65 %	1,500.00	29.14 %
Site Office Expense- Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %	3,100.00	0.00 %
Site Office Expense- Phone/Fa	2,222.08	1,245.86	976.22	4,937.33	5,336.00	(398.67)	14,400.00	34.29 %	10,483.00	50.90 %
Salary Bonus Expense	0.00	0.00	0.00	2,161.70	0.00	2,161.70	0.00	0.00 %	0.00	0.00 %
Utilities - Hydro, electricity	11,625.62	12,724.17	(1,098.55)	51,294.14	36,215.47	15,078.67	130,000.00	39.46 %	130,000.00	27.86 %
Utilities - Enbridge, gas	1,943.24	0.00	1,943.24	14,461.21	7,930.14	6,531.07	30,000.00	48.20 %	30,000.00	26.43 %
Utilities - Water	12,892.65	14,438.35	(1,545.70)	45,940.34	37,535.03	8,405.31	155,000.00	29.64 %	165,000.00	22.75 %
Insurance	4,614.39	52,626.24	(48,011.85)	17,770.95	60,867.54	(43,096.59)	54,000.00	32.91 %	48,829.00	124.65 %
Wages & Salaries	12,853.64	9,101.06	3,752.58	36,615.72	35,342.63	1,273.09	144,572.00	25.33 %	96,902.00	36.47 %
EI Expenses	211.16	191.57	19.59	615.20	1,335.77	(720.57)	3,800.00	16.19 %	3,500.00	38.16 %
CPP Expenses	530.10	409.01	121.09	1,681.64	992.63	689.01	4,500.00	37.37 %	4,200.00	23.63 %
Deductions, Benefits & WSIB	1,109.06	0.00	1,109.06	2,232.04	298.85	1,933.19	4,500.00	49.60 %	4,200.00	7.12 %
Part time staff - No taxes	528.00	816.75	(288.75)	3,316.50	2,961.75	354.75	7,280.00	45.56 %	7,500.00	39.49 %
Employee Attire & Equipment	0.00	0.00	0.00	0.00	0.00	0.00	750.00	0.00 %	500.00	0.00 %
General Maintenance	176.28	0.00	176.28	376.28	148.97	227.31	5,000.00	7.53 %	5,000.00	2.98 %



#### **Budget Analysis**

#### Fiscal Period Starting January 1, 2017

April 1, 2017 To April 30, 2017

Expenditures	Current Period	Last Year Period	Variance	Current YTD	Last YTD	Variance	Current Budget	% of Budget	Last Year Budget	% of Budget
Supplies - general maintenance	453.33	478.40	(25.07)	3,884.92	2,832.72	1,052.20	5,000.00	77.70 %	3,500.00	80.93 %
Supplies - cleaning & janitori	271.03	158.77	112.26	1,485.83	684.19	801.64	3,500.00	42.45 %	3,500.00	19.55 %
Electrical & Lighting	0.00	0.00	0.00	0.00	224.94	(224.94)	1,000.00	0.00 %	1,000.00	22.49 %
Plumbing Repairs	1,220.40	0.00	1,220.40	4,500.12	502.17	3,997.95	4,000.00	112.50 %	5,000.00	10.04 %
Fire Protection & Equipment	835.07	0.00	835.07	1,643.02	294.22	1,348.80	3,500.00	46.94 %	3,500.00	8.41 %
Security Services & Monitoring	1,823.92	3,892.17	(2,068.25)	6,264.74	20,053.98	(13,789.24)	22,284.00	28.11 %	67,000.00	29.93 %
Window/Skylight Cleaning & Rep	0.00	0.00	0.00	0.00	0.00	0.00	5,500.00	0.00 %	5,500.00	0.00 %
Waste Management	926.99	724.95	202.04	3,367.24	3,062.73	304.51	9,500.00	35.44 %	9,500.00	32.24 %
Pool Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	18,000.00	0.00 %	16,000.00	0.00 %
Whirlpool & Sauna	48.19	883.44	(835.25)	870.36	1,076.70	(206.34)	3,200.00	27.20 %	3,000.00	35.89 %
Exercise Room	158.20	158.20	0.00	316.40	455.42	(139.02)	1,700.00	18.61 %	1,500.00	30.36 %
Guest Suite Repairs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %	500.00	0.00 %
Roof Top Patiio	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %	500.00	0.00 %
Condo Office / Super's unit Maintenance	734.11	417.83	316.28	1,395.99	1,298.72	97.27	500.00	279.20 %	500.00	259.74 %
Lobbies & Entrances	0.00	1,999.32	(1,999.32)	360.22	4,480.08	(4,119.86)	500.00	72.04 %	500.00	896.02 %
Remotes, Locks, Fobs & Keys	141.25	430.00	(288.75)	946.30	2,456.75	(1,510.45)	2,000.00	47.32 %	2,000.00	122.84 %
Recovery : Remotes, Locks, Fob	0.00	0.00	0.00	0.00	0.00	0.00	(750.00)	(0.00 %)	(750.00)	(0.00 %)
Parking Garage Maintenance	0.00	0.00	0.00	774.06	991.57	(217.51)	5,000.00	15.48 %	5,000.00	19.83 %



#### **Budget Analysis**

Fiscal Period Starting January 1, 2017

April 1, 2017 To April 30, 2017

Expenditures	Current Period	Last Year Period	Variance	Current YTD	Last YTD	Variance	Current Budget	% of Budget	Last Year Budget	% of Budget
Pest Control	69.50	69.50	0.00	419.25	278.00	141.25	1,000.00	41.93 %	1,000.00	27.80 %
Elevator Services 1	1,006.19	56.29	949.90	3,073.30	733.66	2,339.64	12,000.00	25.61 %	8,628.00	8.50 %
Excersie Room	0.00	508.48	(508.48)	0.00	508.48	(508.48)	0.00	0.00 %	0.00	0.00 %
HVAC System Service & Maintena	0.00	0.00	0.00	3,203.00	2,677.38	525.62	6,000.00	53.38 %	4,000.00	66.93 %
Mechanical Equipment & Generat	0.00	0.00	0.00	226.00	1,243.00	(1,017.00)	3,000.00	7.53 %	3,000.00	41.43 %
Landscaping Services	0.00	0.00	0.00	38.42	0.00	38.42	8,180.00	0.47 %	8,180.00	0.00 %
Other Grounds Maintenance	0.00	0.00	0.00	504.54	478.78	25.76	4,500.00	11.21 %	4,500.00	10.64 %
Snow Removal	2,297.67	4,595.34	(2,297.67)	9,190.68	11,488.35	(2,297.67)	15,000.00	61.27 %	14,000.00	82.06 %
TOTAL:	\$65,107.47	\$111,971.12	(\$46,863.65)	\$251,441.87	\$265,920.65	(\$14,478.78)	\$774,455.00	32.47 %	\$766,443.00	34.70 %



#### Owners A/R Aging Summary

As of April 30, 2017

Unit	Owner	Current Month	Last Month	2 Months	3 Months	> 3 Months	Total
201	Rose Marie Gingras	491.96	0.00	0.00	0.01	0.00	491.97
401	Susan Lamb	491.96	516.96	25.00	0.00	0.00	1,033.92
409	Leeanne Paquette	495.21	0.00	0.00	0.00	50.00	545.21
707	Chadi El-Hajj	489.77	489.77	489.77	489.39	0.00	1,958.70
1007	Marie-Jeanne Vary	489.77	0.00	0.00	0.00	0.00	489.77
1203	Denise Paquette	(473.51)	0.00	0.00	0.00	0.00	(473.51)
1206	Osama Fouad	(408.51)	0.00	0.00	0.00	0.00	(408.51)
1402	Norman Lui	(40.00)	0.00	0.00	80.00	0.00	40.00
1512	Tamara Zohar	491.96	0.00	0.00	0.00	0.00	491.96
1612	Connie Gail Brown	(35.00)	0.00	0.00	0.00	0.00	(35.00)
1701	Amal Kudsy	491.96	0.09	0.00	0.00	0.00	492.05
1706	Khadijatou Ampong-Saddique	529.74	0.00	0.00	0.00	0.00	529.74
1709	Tom Van Alstine	(495.21)	0.00	0.00	0.00	0.00	(495.21)
	Total:	\$2,520.10	\$1,006.82	\$514.77	\$569.40	\$50.00	\$4,661.09

Total owing to Corporation \$6,073.32

Total owing by Corporation \$1,412.23

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#### Accounts Payable Aging Summary By Month

As of April 30, 2017

Vendor	Apr 2017	Mar 2017	Feb 2017	Jan 2017	< Jan 2017	Total
9140280 CANADA INC.	100.14	0.00	0.00	0.00	0.00	100.14
Aqua Drain Sewer Services Inc	1,220.40	0.00	0.00	0.00	0.00	1,220.40
ASDG ATRENS-	3,014.90	0.00	0.00	0.00	0.00	3,014.90
COUNSEL INSURANCE BROKERS	55,372.68	0.00	0.00	0.00	0.00	55,372.68
B. PRITCHARD & SON	4,018.28	0.00	0.00	0.00	265.55	4,283.83
BELL CBM	1,051.82	0.00	0.00	0.00	0.00	1,051.82
ELEVATOR COMPANY LTD.	899.48	0.00	0.00	0.00	0.00	899.48
CITY LOCKSMITH LOCK & KEY SERVICE INC.	141.25	0.00	0.00	0.00	0.00	141.25
COMMISSIO NAIRES OTTAWA	1,689.61	0.00	0.00	0.00	0.00	1,689.61
DARLENE GIBBS	528.00	0.00	0.00	0.00	0.00	528.00
DAVIDSON VIOLETTE	240.13	0.00	0.00	0.00	0.00	240.13
ECLIPSE ENTERPRISE S FIRE PROTECTION LTD.	835.07	0.00	0.00	0.00	0.00	835.07
ENBRIDGE	1,943.24	0.00	0.00	0.00	0.00	1,943.24
EXER-TECH INC.	158.20	0.00	0.00	0.00	0.00	158.20
HEATHER STERLING HOME	378.55	0.00	0.00	0.00	0.00	378.55
DEPOT CREDIT SERVICES	453.33	0.00	0.00	0.00	0.00	453.33



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#### Accounts Payable Aging Summary By Month

As of April 30, 2017

Vendor	Apr 2017	Mar 2017	Feb 2017	Jan 2017	< Jan 2017	Total
INDUSTRIAL CLEANING SUPPLIES INC.	271.03	0.00	0.00	0.00	0.00	271.03
JET WASTE MANAGEME NT LTD.	415.50	0.00	0.00	0.00	0.00	415.50
STAPLES	452.76	0.00	0.00	0.00	(109.64)	343.12
THE OFFICE DOCTOR	41.22	0.00	0.00	0.00	0.00	41.22
Other Payables	(17.28)	0.00	0.00	0.00	0.00	(17.28)
Total:	\$73.208.31	\$0.00	\$0.00	\$0.00	\$155.91	\$73,364.22

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#### Cheque Listing Summary For Operating Bank Account / Scotia

From 04-01-2017 To 04-30-2017

Cheque No.	Cheque Date	Paid Amount	Vendor Name	Memo		Status
276	04/15/2017	\$2,297.67	PRO PAVINGSTONE INC.	6 of 6 payment for win	CLEARED	
387	04/07/2017	\$12.27	9140280 CANADA INC.	PRINTING, POSTAC	Printed	
388	04/30/2017	\$646.69	MARIE SEVERE	Pay ending April 15/2017		Printed
				Total # of Cheques:	3	
				<b>Total Printed And Cleared:</b>	\$2,956.63	
				Register Balance:	\$82,394.51	



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#### Cheque Listing Summary For Reserve Bank Account

From 04-01-2017 To 04-30-2017

Cheque No. Cheque Date Paid Amount Vendor Name Memo Status

Total # of Cheques: 0

**Total Printed And Cleared:** \$0.00

Register Balance: \$447,530.48

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#### **Reconciliation Summary**

1010 - Operating Bank Account / Scotia, As of 4/30/2017

Statement Balance		\$74,019.21
Beginning Balance		\$29,584.99
<b>Cleared Transactions</b>		
Cheques and Payments - 31 items	53,940.35	
<b>Deposits and Credits - 5 items</b>	98,374.57	
<b>Total Cleared Transactions</b>	44,434.22	
Cleared Balance		\$74,019.21
<b>Uncleared Transactions</b>		
Cheques and Payments - 27 items	8,566.56	
Deposits and Credits - 5 items	9,911.73	
<b>Total Uncleared Transactions</b>	1,345.17	
Register Balance as of 4/30/2017		\$75,364.38
Plus/Minus		(\$1,345.17)

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#### **Reconciliation Summary**

1110 - Reserve Bank Account, As of 4/30/2017

Statement Balance		\$447,530.48
Beginning Balance		\$448,129.29
<b>Cleared Transactions</b>		
Cheques and Payments - 2 items	598.81	
<b>Deposits and Credits - 0 items</b>	0.00	
<b>Total Cleared Transactions</b>	-598.81	
Cleared Balance		\$447,530.48
<b>Uncleared Transactions</b>		
Cheques and Payments - 0 items	0.00	
Deposits and Credits - 0 items	0.00	
<b>Total Uncleared Transactions</b>	0.00	
Register Balance as of 4/30/2017		\$447,530.48
Plus/Minus		\$0.00

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#### **General Ledger Transactions**

April 1, 2017 To April 30, 2017

4075	Minus: Contribution to Reserve				Balance: (\$544,532.25)				
<b>Date</b> 4/30/2017	<b>No.</b> 11489	Vendor	Memo RECORD CONTRIBUTION	<b>Type</b> Journal	Reference	<b>Debit</b> 38,250.58	Credit 0.00	<b>Balance</b> (582,782.83)	
				Total Minus	: Contribution t	o Reserve:	1	(\$582,782.83)	
4125	R-C	Contribution from C	Operating			Balan	ce: \$544,532.	25	
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance	
4/30/2017	11489		RECORD CONTRIBUTION	Journal		0.00	38,250.58	582,782.83	
				Total R-Con	tribution from (	Operating:		\$582,782.83	
4250	Par	king Income				Bala	ance: \$4,695.	.00	
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance	
4/1/2017	9937		Unit: 405 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	40.00	4,735.00	
4/1/2017	10242		Unit: 510 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	40.00	4,775.00	
4/1/2017	10243		Unit: 412 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	40.00	4,815.00	
4/1/2017	10244		Unit: 1402 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	40.00	4,855.00	
4/1/2017	10245		Unit: 1803 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	40.00	4,895.00	
4/1/2017	10909		Unit: 1512 - Parking Maintenance Fee - TEMP PARKIN RENTAL	Owner Ledger Debit	Parking Maintenance Fee	0.00	40.00	4,935.00	
4/1/2017	10912		Reversal for journal entry 10909 - Unit: 1512 - Parking Maintenance Fee - TEMP PARKIN RENTAL	Owner Ledger Credit	System Correction	40.00	0.00	4,895.00	
4/1/2017	10913		Unit: 1206 - Parking Maintenance Fee - TEMP PARKIN RENTAL	Owner Ledger Debit	Parking Maintenance Fee	0.00	40.00	4,935.00	
4/1/2017	10915		Unit: 1706 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	40.00	4,975.00	
					Total Parkir	ng Income:		\$4,975.00	
4275	Gue	est Suite Rental				Bala	ance: \$8,940.	.00	
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance	
4/7/2017	10456		GUEST SUITE RENTAL UNIT 1610 CASH 14*20\$	Journal		0.00	280.00	9,220.00	



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#### **General Ledger Transactions**

April 1, 2017 To April 30, 2017

4/7/2017	10457		GUEST SUITE RENTAL UNIT 106 CHEQUE 17	Journal		0.00	120.00	9,340.00
					<b>Total Guest Sui</b>	te Rental:		\$9,340.00
4300	R-I	nterest on Investments				Balan	ce: \$10,424.9	2
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/30/2017	11493		RECORD INTEREST EARNED ON INVESTMENT AS OF MARCH 2017	Journal		0.00	3,775.00	14,199.92
				Total l	R-Interest on Inv	estments:		\$14,199.92
4600	Oth	er miscellaneous incon	ne			Balan	ce: \$20,517.3	4
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/7/2017	10455		1 FOB UNIT 1507 CASH 3*5	Journal		0.00	15.00	20,532.34
4/10/2017	10463		Unit: 1007 - Returned Cheque/PAP Charge -	Owner Ledger Debit	Returned Cheque/PAP Charge	0.00	25.00	20,557.34
4/10/2017	11000		Reversal for journal entry 10463 - Unit: 1007 - Returned Cheque/PAP Charge -	Owner Ledger Credit	System Correction	25.00	0.00	20,532.34
				Total Ot	her miscellaneou	is income:		\$20,532.34
5002	Ma	nagement Services				Balan	ce: \$85,805.8	2
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/30/2017	10996		RECORD MNGT FEE	Journal		5,697.59	0.00	91,503.41
4/30/2017	11418		AJUST MNGT FEE AS PER NEW BUDGET	Journal		113.99	0.00	91,617.40
				To	otal Management	t Services:		\$91,617.40
5008	Oth	er professional fees				Bala	nce: \$6,994.7	0
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/19/2017	11477	HEATHER STERLING	PROVISION OF MINUTES OF THE APR 3, 2017 BOARD MEETING	Bill	17-0406	378.55	0.00	7,373.25
				Tot	al Other profess	ional fees:		\$7,373.25
5010	Pri	nting, Postage & Office	Adm			Bala	nce: \$1,566.0	7
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance



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#### **General Ledger Transactions**

April 1, 2017 To April 30, 2017

4/7/2017	10450	9140280 CANADA INC.	PRINTING, POSTAGE & OFFICE SUPPLIES FOR THE MONTHS OF JAN & FEB, 2017	Bill	5154	12.27	0.00	1,578.34
4/30/2017	10966	9140280 CANADA INC.	PRINTING, POSTAGE & OFFICE SUPPLIES FOR THE MONTHS OF MAR & APR, 2017	Bill	5318	100.14	0.00	1,678.48
				Total P	rinting, Postage & O	ffice Adm:		\$1,678.48
5012	Bar	ık Fees				Balaı	nce: \$1,884.3	32
<b>Date</b> 4/30/2017	<b>No.</b> 11426	Vendor	Memo Service Charge	Type Journal	Reference	<b>Debit</b> 112.86	Credit 0.00	<b>Balance</b> 1,997.18
					Total I	Bank Fees:		\$1,997.18
5018	Site	Office Expense- Phone	e/Fa			Balan	ce: \$16,834.7	74
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/1/2017	11014	BELL	MAR 13 TO APR 12, 2017	Bill	1528 APR, 2017	452.56	0.00	17,287.30
4/1/2017	11016	BELL	MAR 16 TO APR 15, 2017	Bill	3100 APR, 2017	599.05	0.00	17,886.35
4/17/2017	10968	TELUS MOBILITY	APR 6 TO MA 5, 2017	Bill	27831630 APR, 2017	118.65	0.00	18,005.00
4/27/2017	10937	BELL	APR 13 TO MA 12, 2017	Bill	1528 MA, 2017	452.59	0.00	18,457.59
4/27/2017	10938	BELL	APR 16 TO MA 15, 2017	Bill	3100 MA, 2017	599.23	0.00	19,056.82
				Total	Site Office Expense-	Phone/Fa:		\$19,056.82
5052	Util	ities - Hydro, electricit	y			Balance	e: \$157,715.9	9
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/7/2017	10446	HYDRO OTTAWA	FEB 19 TO MAR 19, 2017	Bill	2759 CAROUSEL MAR, 2017	11,625.62	0.00	169,341.61
				To	tal Utilities - Hydro,	electricity:		\$169,341.61
5054	Util	ities - Enbridge, gas				Balan	ce: \$34,172.7	70
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/19/2017	10935	ENBRIDGE	MAR 3 TO APR 2, 2017	Bill	64900237338	1,943.24	0.00	36,115.94
			,		4 Total Utilities - Enb			\$36,115.94
					2			300,2100

5056 Utilities - Water Balance: \$192,867.61



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#### **General Ledger Transactions**

April 1, 2017 To April 30, 2017

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/7/2017	10447	CITY OF OTTAWA - WATER & SEWER	FEB 24 TO MAR 29, 2017	Bill	2759 CAROUSEL MAR, 2017	12,892.65	0.00	205,760.26
					Total Utilitie	es - Water:		\$205,760.26
5062	Inst	urance				Balaı	nce: \$60,691.3	32
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/19/2017	10953	ATRENS-COUNSEL INSURANCE BROKERS	CONDOMINIUM PACKAGE MAR 15, 2017 TO MAR 15, 2018	Bill	94180	55,372.68	0.00	116,064.00
4/30/2017	11490		RECORD INSURANCE PREPAID EXPENSE- MARCH 15, 2017 TO MARCH 15,2018	Journal		0.00	50,758.29	65,305.71
					Total 1	Insurance:		\$65,305.71
5112	R-E	Bank Fees				Ba	nlance: \$105.4	10
<b>Date</b> 4/30/2017	<b>No.</b> 10998	Vendor	<b>Memo</b> Service Charge	<b>Type</b> Journal	Reference	<b>Debit</b> 5.56	Credit 0.00	Balance 110.96
					Total R-l	Bank Fees:		\$110.96
5210	Wa	ges & Salaries				Balan	ce: \$144,492.8	36
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/13/2017	10994		RECORD THE PAYROLL ENDING MARCH 31/2017	Journal		6,693.05	0.00	151,185.91
4/29/2017	10925	MARIE SEVERE	Pay ending April 15/2017	Bill	APRIL 30/2017	646.69	0.00	151,832.60
4/30/2017	10995		RECORD THE PAYROLL ENDING APRIL 15/2017	Journal	00/2017	5,513.90	0.00	157,346.50
					Total Wages &	& Salaries:		\$157,346.50
5222	EI l	Expenses				Bala	ance: \$3,390.8	36
5222 Date	EI l No.	Expenses Vendor	Memo	Туре	Reference	Bala Debit	ance: \$3,390.8 Credit	86 Balance
		-	<b>Memo</b> RECORD THE PAYROLL ENDING MARCH 31/2017	<b>Type</b> Journal	Reference		,	
Date	No.	-	RECORD THE PAYROLL	* -	Reference	Debit	Credit	Balance
<b>Date</b> 4/13/2017	<b>No.</b> 10994	-	RECORD THE PAYROLL ENDING MARCH 31/2017 RECORD THE PAYROLL	Journal		<b>Debit</b> 115.76	Credit 0.00	<b>Balance</b> 3,506.62
<b>Date</b> 4/13/2017	No. 10994 10995	-	RECORD THE PAYROLL ENDING MARCH 31/2017 RECORD THE PAYROLL	Journal		Debit 115.76 95.40 Expenses:	Credit 0.00	Balance 3,506.62 3,602.02 \$3,602.02



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#### **General Ledger Transactions**

April 1, 2017 To April 30, 2017

4/13/2017	10994		RECORD THE PAYROLL ENDING MARCH 31/2017	Journal		293.42	0.00	6,163.28
4/30/2017	10995		RECORD THE PAYROLL ENDING APRIL 15/2017	Journal		236.68	0.00	6,399.96
					Total CPP 1	Expenses:		\$6,399.96
5240	Dec	luctions, Benefits & WS	SIB			Bala	nce: \$4,485.7	6
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/30/2017	10997		RECORD WSIB PAYMENT - JANUARY TO MARCH 2017	Journal		1,109.06	0.00	5,594.82
				Total	Deductions, Benefits	& WSIB:		\$5,594.82
5250	Par	t time staff - No taxes				Balan	ce: \$11,916.5	0
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/15/2017	11439	DARLENE GIBBS	32 HOURS WORKED IN MAR, 2017	Bill	4-2017	528.00	0.00	12,444.50
				,	Total Part time staff -	No taxes:		\$12,444.50
5304	R-I	nterior Finishes				Bala	nce: \$3,800.4	2
Date	No.	Vendor	Memo SITE VERIFICATION,	Type	Reference	Debit	Credit	Balance
4/19/2017	11479	Atkinson Schroeter Design Group	MEASURE & AS-BUILT- DESIGN DEVELOPMENT & FINISHES- 3D RENDERING	Bill	2130	3,014.90	0.00	6,815.32
					Total R-Interior	Finishes:		\$6,815.32
5336	R-C	Garage Doors				Bala	nce: \$3,842.0	0
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
		D DDITOLIADO O CON	SUPPLY AND INSTALL					
4/17/2017	11448	B. PRITCHARD & SON GARAGE DOOR SERVICE	DOOR FACE, SPRINGS AND HARDWARE	Bill	INV-1922	3,842.00	0.00	7,684.00

Balance: \$2,391.37 5402 **General Maintenance** 

Journal

Journal

put back the Purchase

Reversal for put back the

Purchase Order No.: 95

Order No.: 95

4/30/2017

4/30/2017

11501

11502

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3,842.00

**Total R-Garage Doors:** 

0.00

0.00

3,842.00

7,684.00

3,842.00

\$3,842.00

#### **General Ledger Transactions**

April 1, 2017 To April 30, 2017

<b>Date</b> 4/30/2017	<b>No.</b> 11491	Vendor	Memo RECLASS THE GARAGE	Type Journal	Reference	<b>Debit</b> 176.28	Credit	<b>Balance</b> 2,567.65
00, 20			DOOR EXPENSE	ooua.	T ( I C I I I I I			
					Total General Mai	ntenance:		\$2,567.65
5404	Sup	oplies - general mainten	ance			Balan	ce: \$11,249.4	7
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/17/2017	10960	HOME DEPOT CREDIT SERVICES	CONCRETE SCR, MUG NUT SETTER, TAPCON	Bill	APR 7,2017	453.33	0.00	11,702.80
4/19/2017	10959		Reversal for journal entry 10952 - CONCRETE SCR, MUG NUT SETTER, TAPCON	Journal		0.00	256.43	11,446.37
4/19/2017	10952	HOME DEPOT CREDIT SERVICES	CONCRETE SCR, MUG NUT SETTER, TAPCON	Bill	APR 7, 2017	256.43	0.00	11,702.80
				Total Su	pplies - general mai	ntenance:		\$11,702.80
5408	Sup	oplies - cleaning & janit	ori			Balaı	nce: \$3,622.2	0
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/19/2017	11485	INDUSTRIAL CLEANING SUPPLIES INC.  SPRAYWAY AIRFRESH, MR. CLEAN, NITRILE GLOVES, TOWELS, DELIVERY	Bill	40559	271.03	0.00	3,893.23	
				Total S	Supplies - cleaning &	k janitori:		\$3,893.23
5414	Plu	mbing Repairs				Balaı	nce: \$3,781.8	9
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/19/2017	11480	Aqua Drain Sewer Services Inc	FLUSHED THE PIPES, SEVERAL LOTS OF GREASE	Bill	47902	1,220.40	0.00	5,002.29
					Total Plumbing	g Repairs:		\$5,002.29
5422	Fire	e Protection & Equipme	ent			Balaı	nce: \$9,000.0	0
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/19/2017	11443	ECLIPSE ENTERPRISES FIRE PROTECTION LTD.	REPAIRS FOLLOWING ANNUAL FIRE INSPECTION	Bill	17023	835.07	0.00	9,835.07
				Total I	Fire Protection & Eq	quipment:		\$9,835.07
5424	Sec	urity Services & Monit	oring			Balan	ce: \$57,266.9	7



Type

Bill

Memo

APR 2, 7, 8,9,14,15, 2017

**Date** 

4/17/2017

No.

10951

Vendor

OTTAWA

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**COMMISSIONAIRES** 

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Reference

354176

Debit

963.89

Credit

0.00

**Balance** 

58,230.86

#### **General Ledger Transactions**

April 1, 2017 To April 30, 2017

4/17/2017	11422	ADT CANADA INC.	April 2017 2017	Bill	April 2017	134.31	0.00	58,365.17
4/19/2017	11474		Reversal for journal entry 10949 - 19, 24, 25, 26,31 MAR, 2017	Journal		0.00	481.68	57,883.49
4/19/2017	11475	COMMISSIONAIRES OTTAWA	19, 24, 25, 26,31 MAR, 2017	Bill	353002	544.29	0.00	58,427.78
4/19/2017	10949	COMMISSIONAIRES OTTAWA	19, 24, 25, 26,31 MAR, 2017	Bill	353002	481.68	0.00	58,909.46
4/19/2017	10950	COMMISSIONAIRES OTTAWA	APR 1, 2017	Bill	353656	181.43	0.00	59,090.89
				Total S	ecurity Services & M	onitoring:		\$59,090.89
5442	Was	ste Management				Balan	ce: \$11,995.6	3
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/17/2017	10967	JET WASTE MANAGEMENT LTD.	RENTAL OF BIN BUDDY FOR APR, MA & JUN, 2017	Bill	22239	415.50	0.00	12,411.13
4/27/2017	10941	PROGRESSIVE WASTE SOLUTIONS CANADA INC.	MAR, 2017	Bill	7140- 000703886	511.49	0.00	12,922.62
					Total Waste Mar	nagement:		\$12,922.62
5446	Wh	irlpool & Sauna				Balaı	nce: \$4,647.8	4
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/17/2017	11008	ON CALL MESSAGE CENTRE	POOL LINE SRVICE APR, 2017	Bill	16150542410 1	48.19	0.00	4,696.03
					Total Whirlpool	& Sauna:		\$4,696.03
5449	Exe	rcise Room				Balaı	nce: \$1,737.9	3
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/17/2017	10973	EXER-TECH INC.	FITNESS EQUIPMENT MAINTENANCE	Bill	9824	158.20	0.00	1,896.13
					Total Exerc	ise Room:		\$1,896.13
5454	Con	ido Office / Super's uni	t Maintenance			Balaı	nce: \$3,746.4	0
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/17/2017	10974	Staples	STICKY NOTE, CASH BOX, UNBRECKABLE WALLPOCK, MIXED CARDSTCK	Bill	APR 2, 2017	452.76	0.00	4,199.16
4/19/2017	11478	DAVIDSON VIOLETTE	CHANGE WIFI PASSWORD, USE POE INJECTOR TO GAIN ACCESS TO AP AND CHANGED THE WIRLESS KEY	Bill	11265	240.13	0.00	4,439.29



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#### **General Ledger Transactions**

April 1, 2017 To April 30, 2017

			April 1, 2017 10	o April 30, A	2017			
4/19/2017	10948	THE OFFICE DOCTOR	APRIL, 2017 MONTHLY SERVICE	Bill	52426	41.22	0.00	4,480.51
			Total (	Condo Offic	ce / Super's unit Mai	intenance:		\$4,480.51
5458	Rei	notes, Locks, Fobs & K	eys			Balaı	nce: \$2,694.6	51
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/19/2017	11453	CITY LOCKSMITH LOCK & KEY SERVICE INC.	SERVICE CALL AND LABOUR TO REKEY ON	Bill	252547	141.25	0.00	2,835.86
				Total 1	Remotes, Locks, Fob	s & Keys:		\$2,835.86
5464	Gai	rage Door Maintenance				E	Balance: \$0.0	00
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/19/2017	11449	B. PRITCHARD & SON GARAGE DOOR SERVICE	RUN OVER HOSE	Bill	INV-1883	176.28	0.00	176.28
4/30/2017	11491		RECLASS THE GARAGE DOOR EXPENSE	Journal		0.00	176.28	0.00
				Tot	al Garage Door Mai	intenance:		\$0.00
5470	Pes	t Control				Balaı	nce: \$1,339.2	25
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/17/2017	11424	ORKIN CANADA CORPORATION	PEST CONTROL APR 17, 2017	Bill	IN-7643887	69.50	0.00	1,408.75
					Total Pes	t Control:		\$1,408.75
5602	Ele	vator Services 1				Balan	ce: \$12,614.2	:5
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/17/2017	11009	ON CALL MESSAGE CENTRE	2ND ADDITIONAL LINE APR, 2017	Bill	16150487310 1	58.52	0.00	12,672.77
4/17/2017	11010	ON CALL MESSAGE CENTRE	APR, 2017	Bill	16150542510 1	48.19	0.00	12,720.96
4/17/2017	10972	CBM ELEVATOR COMPANY LTD.	MONTHLY MAINTENANCE APR, 2017	Bill	119686	899.48	0.00	13,620.44
					Total Elevator S	Services 1:		\$13,620.44
5660	Sno	ow Removal				Balan	ce: \$22,996.7	<b>'</b> 0
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/3/2017	7281	PRO PAVINGSTONE INC.	6 of 6 payment for winter 2016-2017	Bill	April 2017	2,297.67	0.00	25,294.37
					<b>Total Snow</b>	Removal:		\$25,294.37



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**General Ledger Transactions** 

April 1, 2017 To April 30, 2017

Total: \$72,597.93 \$1,002,696.63

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**CARLETON CONDO CORP 383** 277 SAINT-JOSEPH BLVD UNIT 200 GATINEAU QC J8Y3Y2

Statement Of: **Account Number:** From: To:

**Business Account** 60756 00335 10 Mar 31 2017 Apr 28 2017

#### **Account Summary for this Period:**

No. of Debits **Total Amount - Debits** No. of Credits **Total Amount - Credits** 

32 \$53,940.35 \$98,374.57

#### **Account Details:**

Date	Description	Withdrawals/Debits (\$)	Deposits/Credits (\$)	Balance (\$)
00/04/0047	DALANOE FORWARD			00 504 00
03/31/2017	BALANCE FORWARD		/-	29,584.99
04/03/2017	NIGHT DEPOSIT HULL QC 40931 001		5,932.18	35,517.17
04/03/2017	SD SETTLEMENT SD# 39765 FCN 0094 FCD 170330		89,436.29	124,953.46
04/03/2017	TELEPHONE BILL 000000000000000 BELL CANADA TORVM5 EFT 5511	452.56		124,500.90
04/03/2017	RESIDENCE RENT 1000 383 9140280 CANADA INC	5,697.59		118,803.31
04/03/2017	UTILITY BILL PRE-AUTHORIZED ENBRIDGE	2,505.13		116,298.18
04/03/2017	CHQ* 370 7120068612	1,632.87		114,665.31
04/03/2017	CHQ 382 7221104646	1,287.00		113,378.31
04/03/2017	TRANSFER TO 61176 00149 15	5.56		113,372.75
04/03/2017	SCN BILL PAYMENT WSIB ONTARIO - SCHEDULE 1 29809767	1,109.06		112,263.69
No. of Debits	Total Amount - Debits	No. of Credits	Total Amount	- Credits
7	\$12,689.77	2	\$95,368.47	

No. of Debits	Total Amount - Debits	No. of Credits	Total Amount - Credits
7	\$12,689.77	2	\$95,368.47



Statement Of: Account Number:

From:

To:

**Business Account** 

60756 00335 10

Mar 31 2017

Apr 28 2017

Date	Description	Withdrawals/Debits (\$)	Deposits/Credits (\$)	Balance (\$)
04/04/0047	NICHT DEDOOIT		40.00	440,000,00
04/04/2017	NIGHT DEPOSIT HULL QC		40.00	112,303.69
	40931 001			
04/04/2017	CHQ* 369 3000454763	20.00		112,283.69
04/04/2017	CHQ* 364 3000464405	1.71		112,281.98
04/05/2017	CHQ 381 7221270267	805.05		111,476.93
04/05/2017	RETURNED ITEM/CHARGEBACK	489.77		110,987.16
	1 ITEM(S) / SD # 39765			·
	EFT RETURN			
04/05/2017	SERVICE CHARGE	107.30		110,879.86
	SCOTIA DIRECT PAYMENT			
04/06/2017	TELEPHONE BILL	599.05		110,280.81
	00000000000000			
	BELL CANADA TORVM5 EFT			
	5511			
04/10/2017	NIGHT DEPOSIT		943.22	111,224.03
	HULL QC			
	40931 001			
04/10/2017	NIGHT DEPOSIT		2,022.88	113,246.91
	HULL QC			
04/44/0047	40931 001	50.50		442 400 20
04/11/2017	MISC PAYMENT ON CALL MESSAGE CENTRE	58.52		113,188.39
04/11/2017	MISC PAYMENT	48.19		113,140.20
04/11/2017	ON CALL MESSAGE CENTRE	40.19		113,140.20
04/11/2017	MISC PAYMENT	48.19		113,092.01
0 1/ 1 1/ 20 1 1	ON CALL MESSAGE CENTRE	10.10		110,002.01
04/12/2017	CHQ 368 300227020	279.68		112,812.33
04/13/2017	SD SETTLEMENT	5,240.46		107,571.87
	SD# 39765 FCN 0095			
	FCD 170411			
04/17/2017	MISC PAYMENT	134.31		107,437.56
	60005046			
	ADT			
04/17/2017	CHQ 276 7221528925	2,297.67		105,139.89
04/18/2017	CHQ 383 2224955677	118.65		105,021.24
04/18/2017	CHQ* 386 3000277994	733.37		104,287.87
04/18/2017	CHQ 376 7221597775	276.85		104,011.02
04/19/2017	HYDRO BILL HYDRO OTTAWA	11,625.62		92,385.40
No. of Debits	Total Amount - Debits	No. of Credits	Total Amount	- Credits
17	\$22,884.39	3	\$3,006.10	



Statement Of: Account Number: From: To:

Business Account 60756 00335 10 Mar 31 2017 Apr 28 2017

Date	Description	Withdrawals/Debits (\$)	Deposits/Credits (\$)	Balance (\$)
04/19/2017	CHQ* 384 3000329155	282.50		92,102.90
04/20/2017	UTILITY BILL OTTAWA WATER	12,892.65		79,210.25
04/20/2017	MISC PAYMENT BFI CANADA INC (LONDON)	511.49		78,698.76
04/24/2017	BILL PAYMENT TELUS MOBILITY	118.65		78,580.11
04/24/2017	CHQ* 374 3000453907	35.09		78,545.02
04/25/2017	BILL PAYMENT ORKIN CANADA CORPORATION	69.50		78,475.52
04/25/2017	CHQ* 379 3000482709	41.35		78,434.17
04/28/2017	SD SETTLEMENT SD# 39765 FCN 0096 FCD 170428	4,414.96		74,019.21
04/28/2017	INTEREST CREDIT		0.00	74,019.21
No. of Debits	Total Amount - Debits	No. of Credits	Total Amount -	Credits

No. of DebitsTotal Amount - DebitsNo. of CreditsTotal Amount - Credits8\$18,366.191\$0.00

Uncollected fees and/or ODI owing:

\$0.00

Please examine this statement promptly.

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CARLETON CONDO CORP 383 277 SAINT-JOSEPH BLVD UNIT 200 GATINEAU QC J8Y3Y2

Statement Of: Account Number: From: To:

Business Account 60756 00398 10 Mar 31 2017 Apr 28 2017

**Account Summary for this Period:** 

No. of Debits Total Amount - Debits No. of Credits Total Amount - Credits

2 \$598.81 1 \$0.00

#### **Account Details:**

Date	Description	Withdrawals/Debits (\$)	Deposits/Credits (\$)	Balance (\$)
03/31/2017	BALANCE FORWARD			448,129.29
04/03/2017	TRANSFER TO 61176 00149 15	5.56		448,123.73
04/04/2017	CHQ 59 7221226077	593.25		447,530.48
04/28/2017	INTEREST CREDIT		0.00	447,530.48
No. of Debits	Total Amount - Debits	No. of Credits	Total Amount	- Credits
2	\$598.81	1	\$0.00	

Uncollected fees and/or ODI owing: \$0.00

Please examine this statement promptly.

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02652



CARLETON CONDOMINIUM CORPORATION #383 ATTN: CONDO OFFICE/BRIDGEPORT REALTY 2759 CAROUSEL CRES OTTAWA ON K1T 2N5 Account Number: 467-14044

Account Type:

Regular Account

For the Period:

March 1 to 31, 2017

Last Statement: February 28, 2017

#### Address Information

21st Floor, Tower 2 Constitution Sq, 350 Albert St Ottawa, ON K1R 1A4

Phone:

(613) 563-0991

Website:

www.scotiawealthmanagement.com

Branch Manager:

Scott Miller



Your Wealth Advisor

Stephen Roster

(613) 782-6786

Your Investment Team

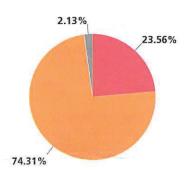
Kris Casey

(613) 782-6766

#### **CANADIAN Account Overview**

Currency: CANADIAN DOLLAR

Asset Class Summary	Mar. 31, 2017 Market Value	% of Total Assets
Cash	253,783	23.56
Cash Equivalent	23,021	2.13
Fixed Income	800,000	74.31
Total Value of Account	\$1,076,804	100.00
Total Value on Last Statement, February 28, 2017	\$1,073,029	
**************************************		



+ President Ameliana American	Property	G.L. Code
	CCC 363	
	DATE RECEIVED	Approved
O or R	AYR 1 1 2017	
CQ#	Date Posted	

# Details of Your Account Holdings

2 9						
<b>Cash</b> CASH						253,783
Total Ca	ash					\$253,783
Cash Ec	quivalent					
CASH	BNS INVESTMENT SAVINGS ACCOUNT SERIES E (1325)	2,302.079	10.000	23,020	10.000	23,021
Total Ca	ash Equivalent					\$23,021
Fixed In	ncome					
CASH	B2B BANK ANNUAL INTEREST GIC DUE 02/11/2019 1.460%	100,000	100.000	100,000	100.000	100,000
CASH	CIBC ANNUAL INTEREST GIC DUE 02/12/2018 1.300%	150,000	100.000	150,000	100.000	150,000
CASH	CONCENTRA BANK CASHABLE ANNUAL INTEREST GIC DUE 02/10/2018 0.950%	100,000	100.000	100,000	100.000	100,000
CASH	EQUITABLE BANK CASHABLE ANNUAL INTEREST GIC DUE 02/12/2018 1.000%	100,000	100.000	100,000	100.000	100,000
CASH	HOME TRUST ANNUAL INTEREST GIC DUE 02/11/2019 1.660%	100,000	100.000	100,000	100.000	100,000
CASH	ROYAL BANK OF CANADA ANNUAL INTEREST GIC DUE 02/12/2018 1.250%	150,000	100.000	150,000	100.000	150,000
CASH	ZAG BANK ANNUAL INTEREST GIC DUE 02/11/2019 1.500%	100,000	100.000	100,000	100.000	100,000
Total Fi	ixed Income					\$800,000

The average cost and adjusted book value displayed on this statement incorporates re-invested dividends and/or mutual fund distributions and does not necessarily reflect your original purchase price. Please see Average Cost & Adjusted Book Value in the Statement Notes for more information.



# Monthly Activity

Date Type Activity	Description	Quantity	Price Credit/Debit(-)
Opening Cash Balance			\$8.03
Mar. 15, 2017 CASH REDEEMED	GENERAL BANK OF CANADA ANNUAL INTEREST GIC DUE 03/15/2017 INT 1.510% 1.510 DUE 03/15/17 ISSUE REDEEMED FOR CASH	-250,000	250,000.00
Mar. 15, 2017 CASH INTEREST	GENERAL BANK OF CANADA ANNUAL INTEREST GIC DUE 03/15/2017 INT 1.510% CPN INT ON 250000 BND REC 03/14/17 PAY 03/15/17 DTD 03/15/16 F/C 03/15/17		3,775.00



#### Closing Cash Balance

\$253,783.03

# Summary

Income Summary		
	This Period	Year-to-Date
Interest	3,775	20,193
Total Income	\$3,775	\$20,193



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Please be advised that you can request a Fund Facts document for mutual funds purchased through your systematic or pre-authorized purchase plan or group investment plan by contacting your Wealth Advisor.

#### Online Tax Documents

You can now access your tax documents by logging on to Scotia Online (for those clients with current online access). For the 2016 tax year, clients with online access will also continue to receive all tax documents by mail. For next year's tax documents, if you do not wish to also receive them by mail, update your paperless preferences on your Scotia Online profile.

To switch to a convenient, paperless option through Online Access, please contact your Wealth Advisor. Online access allows you to view your accounts when you want, review your transaction history, get quotes and access Scotia Capital research.

As a reminder, April 30th, 2017 is the tax deadline for most tax returns.

#### Exchange Traded Security Costs for Transactional Accounts

The cost to buy and sell an exchange traded security (e.g. preferred shares, common shares) is calculated on a per trade basis.

Trade costs are calculated by applying the principal amount (the number of shares multiplied by price per share) to a firm-recommended schedule (as outlined below, where the larger the principal amount, the lower the percentage applied). All buys and sells are subject to a minimum cost.

Principal	\$0	\$10,000	\$25,000	\$50,000	\$100,000	\$150,000	\$200,000	\$400,000	\$600,000	\$800,000+
Amount	to \$9,999	to \$24,999	to \$49,999	to \$99,999	to \$149,999	to \$199,999	to \$399,999	to \$599,999	to \$799,999	
Schedule	2.75%	2.5%	2.25%	1.75%	1.00%	0.85%	0.60%	0.50%	0.40%	0.30%

If you have questions about the transaction costs in your account, please contact your Wealth Advisor.

#### Your Personal Investment Profile

The following information reflects your stated investment objectives and risk tolerance for this account, as well as your overall investment knowledge. If you would like to make any changes, have questions about whether or not this is appropriate for you or would like to discuss how your current investments correspond to this profile, please contact your Wealth Advisor.

For more information, please review Guidelines for Investment Objectives and Related Account Risk Factors in the ScotiaMcLeod Relationship Disclosure Document and Terms and Conditions brochure.

75%

25%

Alternatively, please visit <a href="http://www.scotiabank.com/ca/common/pdf/scotiamcleod/TandC.pdf">http://www.scotiabank.com/ca/common/pdf/scotiamcleod/TandC.pdf</a>.

# Income: Long Term Capital Appreciation: Short Term Capital Appreciation / Speculative Trading:

#### Risk Tolerance

Investment Objectives

Low Risk: 100% Medium Risk:

High Risk:

Overall Investment Knowledge

Investment Knowledge:



# Scotia Wealth Management™

**Terms and Conditions** 

Terms and Conditions are applicable to your account(s). For further details of these terms and conditions go on-line or speak to your Investment Advisor. http://www.scotiabank.com/ca/common/pdf/scotiamcleod/TandC\_pdf

Average Cost & Adjusted Book Value

Adjusted book value is average cost times the number of shares that you hold of a security. The average cost and adjusted book value displayed on this statement may represent: 1) your total cost, including commission and fees, of acquiring the security, 2) the value at the time the security was transferred into the account, 3) the effect of subsequently re-invested dividends and/or mutual fund distributions, 4) revisions as a result of security reorganizations and other corporate actions, 5) values which you have provided and requested that we reflect, or a combination of the foregoing. A statement message will advise you that an adjustment has been made in the month it occurs. This information has been calculated to the best of our ability unless provided by you. This information should not be used for the purposes of tax reporting.

Statement Frequency

Statements are issued whenever there has been activity in the account during the past month; otherwise statements are issued on a quarterly basis.

Relationship with TMX Group Limited

Scotia Capital Inc. (or an affiliate thereof) owns or controls an equity interest in TMX Group Limited ("TMX") (and has a nominee director serving on the board thereof). As such, Scotia Capital Inc. may be considered to have an economic interest in the listing of securities on an exchange owned or operated by TMX, including the Toronto Stock Exchange, the TSX Venture Exchange and the Alpha Exchange. No person or company is required to obtain products or services from TMX or its affiliates as a condition of Scotia Capital Inc. supplying or continuing to supply a product or service.

Leverage / Margin Risk Disclosure Statement

The use of leverage may not be suitable for all investors. Using borrowed money (whether through a margin account or any other method of borrowing) to finance the purchase of securities involves greater risk than using cash resources only. If you borrow money to purchase securities, your responsibility to repay the loan and pay interest as required by its terms remains the same even if the value of the securities purchased declines.

Wealth Advisor Information

Details of the individual representative who accepted your order(s) are available upon request. Please contact the Branch Manager.

Cash Balances

This section shows the balance in your account, including all transactions that have settled. A debit balance is indicated by "-" and represents an amount owed to Scotia Capital Inc. ("ScotiaMcLeod"). Free credit balances in Regular accounts represent funds payable on demand which, although properly recorded in our books, are not segregated and may be used in the conduct of our business. Cash balances in Registered accounts are held in trust by the trustee.

Asset Class Summary

Asset classes you hold will be displayed under the Asset Class Summary section in the statement. Only the asset classes of securities you hold in your account will be displayed on your statement. The classification "Other" includes Principal Protected Notes, Principal at Risk Notes, and some Exempt Market products. Please speak directly with your Wealth Advisor to ensure you understand the products held in your account. The term "Total Value of Account" refers to the total market value of priced securities within your account, by currency, including cash balances at the close of the date indicated.

Income Summary (Regular Accounts Only)

Dividend and/or interest income that has been credited to your account this month and year-to-date are summarized in this section. Accrued or deemed interest on debt or discount securities purchased or sold is not included.

Payment Information (RIF and LIF Accounts Only)

The information displayed reflects our records as of the statement date. Minimum Annual Payment refers to the minimum annual amount required from your RRIF account by Canada Revenue Agency. If, according to our records, you have elected to receive an annual amount greater than the minimum payment, then this amount will be displayed as the Elected Payment Amount. Withholding tax will be charged for amounts withdrawn in excess of the Minimum Annual Payment. The Year to Date Payment amount displayed is the total amount of the payments sent to you, after withholding tax has been deducted, if applicable.

Monthly Activity

This section shows all the activity in your account during the month. The Date column refers to the settlement date in the case of executed trades, or processing date in the case of other entries. Direct Funds Transfers made to your account on the last business day of the month may not appear on your month end statement until the following month.

Short Account

Proceeds from declared short sales have been segregated into a SHORT account and market increases and/or decreases from the original sale price are marked to the market. Such increases and or decreases are transferred to your margin account weekly. Transfers are reflected with the description "Mark to Market."

Details of Your Account Holdings

The market valuation information has been obtained from sources believed to be reliable; however, we cannot guarantee their accuracy. Our best efforts have been made to price all securities; however, in some circumstances, we may be unable to obtain valuations. A current market quotation can be made available upon request.

Segregated Quantity

Securities regulations stipulate that all fully paid and excess margin securities must be promptly segregated and are not available for use in the general conduct of our business. All security positions displayed under the account holdings section are segregated unless otherwise indicated. Should there be security in which the account holds a portion of the quantity segregated and a portion registered in your name, this will be indicated under the security description column.

Remuneration for Order Flow

In connection with certain trades in securities that are executed for you in the U.S. marketplace, ScotiaMcLeod will receive remuneration for directing orders to a particular broker-dealer or market center for execution. The source and amount of any such remuneration received by ScotiaMcLeod in connection with any transaction executed on your behalf shall be disclosed to you upon request.

Member - Canadian Investor Protection Fund

Customers' accounts are protected by the Canadian Investor Protection Fund within specified limits. A brochure describing the nature and limits of coverage is available upon request.

**Endnotes** 

- 1. There has been an adjustment made to this book value during the statement period.
- 2. There is no active market for this investment, and therefore the market value has been estimated.
- 3. There is no active market for this investment, and the market value cannot be determined.
- 4. If this position is sold, a sales charge may be applied to the proceeds.
- 5. Some or all of the book value of this position has been determined using a market value calculation.
- 6. The book value of this position cannot be determined.

Other Information

Employees of The Bank of Nova Scotia ("Scotiabank") and/or ScotiaMcLeod are not authorized to provide tax or legal advice. Please consult your accountant or lawyer on such matters.

The financial statement of Scotiabank and Scotia Capital Inc. as at the close of the last financial year and a current list of directors and officers will be furnished upon request. Clients in British Columbia are entitled to certain additional information about ScotiaMcLeod, including information about commissions and fees that we charge, and about any administrative proceedings that may relate to the firm or its staff.

This statement reflects all obligations of the firm to you. Please examine this statement of account promptly. Any errors or omissions or unauthorized discretionary transactions must be reported in writing within 60 days as of the date of this statement to: Director, Compliance Department, 1 Adelaide Street East, 7th floor, Toronto, Ontario, Canada M5C 2V9 or you will be precluded from asserting that errors or omissions have occurred.

T: 1-800-377-0065 F: 416-350-3088 em:scotiamcleodcomplaints@scotiabank.com

**Code Information** 

Code: Definition: Nonvot Non-voting Resvot Restricted Voting Subvot Subordinate voting Page 6 of 6