

# **MONTHLY FINANCIAL REPORT**

## **CCC 383**

### *January 2018*

# CCC 383 Monthly Financials

## Table of Contents

### Operating Reports

1. Financial Summary Report
2. Budget vs Actuals Comparison- Monthly
3. Budget vs Actuals Comparison- Year to Date
4. Profit and Loss Statement- Monthly
5. Balance Sheet- Monthly
6. Accounts Receivable Summary
7. Accounts Payable Summary
8. Monthly Transaction List- By Supplier
9. General Ledger- Monthly
10. Operating Account Bank Reconciliation
11. Operating Account Bank Statement

### Reserve Reports

1. Financial Summary Report
2. Profit and Loss Statement- Monthly
3. Profit and Loss Statement- Year to Date
4. Reserve Fund Bank Reconciliation
5. Reserve Fund Bank Statement

# OCSCC 383

## BUDGET VS. ACTUALS: 2018 - FY18 P&L

January 2018

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4000 Income				
4001 Condo Fees	102,547	102,547	-0	100.00 %
4030 Parking Income		333	-333	
4031 Guest Suite Rental	80	583	-503	14.00 %
4037 Rooftop Rental	403	1,417	-1,014	28.00 %
4040 Interest Income	50	25	25	198.00 %
<b>Total 4000 Income</b>	<b>103,079</b>	<b>104,905</b>	<b>-1,826</b>	<b>98.00 %</b>
<b>Total Income</b>	<b>\$103,079</b>	<b>\$104,905</b>	<b>\$ -1,826</b>	<b>98.00 %</b>
Cost of Goods Sold				
4500 Contribution to Reserve Fund	41,234	41,234	0	100.00 %
<b>Total Cost of Goods Sold</b>	<b>\$41,234</b>	<b>\$41,234</b>	<b>\$0</b>	<b>100.00 %</b>
<b>GROSS PROFIT</b>	<b>\$61,845</b>	<b>\$63,671</b>	<b>\$ -1,826</b>	<b>97.00 %</b>
Expenses				
5000 Utilities				
5010 Gas	3,455	2,333	1,122	148.00 %
5020 Hydro	11,342	9,167	2,175	124.00 %
5030 Water & Sewer	11,335	12,917	-1,582	88.00 %
5040 Telecom Expenses	1,015	1,167	-152	87.00 %
<b>Total 5000 Utilities</b>	<b>27,148</b>	<b>25,584</b>	<b>1,564</b>	<b>106.00 %</b>
5100 Employee Salaries & Benefits				
5110 Payroll Taxes (EI/CPP)	486	692	-206	70.00 %
5120 Wages	8,067	9,426	-1,359	86.00 %
5122 Employee Benefits		375	-375	
5150 WSIB	-254		-254	
<b>Total 5100 Employee Salaries &amp; Benefits</b>	<b>8,299</b>	<b>10,493</b>	<b>-2,194</b>	<b>79.00 %</b>
5400 Contracts				
5415 Waste management	417	792	-375	53.00 %
5435 Private Security	1,991	2,408	-417	83.00 %
5440 HVAC	1,163	500	663	233.00 %
5450 Generator Maintenance		250	-250	
5455 Elevator Maintenance	161	1,083	-922	15.00 %
5460 Fitness Equipment	158	125	33	127.00 %
5465 Landscaping		0	0	
5470 Snow Removal	2,298	2,500	-202	92.00 %
5475 Pest Control	70	83	-14	84.00 %
5480 Pool		1,833	-1,833	
5490 Whirlpool & Sauna	88	208	-120	42.00 %
<b>Total 5400 Contracts</b>	<b>6,345</b>	<b>9,782</b>	<b>-3,437</b>	<b>65.00 %</b>
5500 General Repairs & Maintenance				
5501 Reimbursable Expense	110		110	
5502 Building Supplies	954	833	121	114.00 %
5503 General Repairs & Maint	225	250	-25	90.00 %
5510 Building Cleaning Supplies	109	292	-183	37.00 %
5516 Plumbing R&M	-50	333	-383	-15.00 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5518 Window Cleaning		0	0	
5520 Electrical R&M		83	-83	
5530 Fire System Repairs		333	-333	
5535 Garage Cleaning	5,352	417	4,935	1,284.00 %
5537 Doors, Keys & Locks	-40	104	-144	-38.00 %
5560 Guest Suite Amenity R&M		167	-167	
5570 Additional Grounds Maintenance		167	-167	
<b>Total 5500 General Repairs &amp; Maintenance</b>	<b>6,660</b>	<b>2,979</b>	<b>3,681</b>	<b>224.00 %</b>
5600 Staffing				
5625 Uniforms		63	-63	
<b>Total 5600 Staffing</b>		<b>63</b>	<b>-63</b>	
5800 Administrative & Professional Expenses				
5801 Property Management Fees	7,555	7,555	0	100.00 %
5810 Office Expenses	266	225	41	118.00 %
5812 Bank Charges	167	125	42	134.00 %
5830 Insurance Expense/General & Liability Insurance	4,614	4,833	-219	95.00 %
5832 Legal		208	-208	
5833 Audit-Accounting		0	0	
5835 Other Professional Fees	1,380	458	922	301.00 %
5836 Site Office Expenses		83	-83	
5840 Condo Office/ Super Unit Expense	34	42	-8	82.00 %
<b>Total 5800 Administrative &amp; Professional Expenses</b>	<b>14,017</b>	<b>13,529</b>	<b>488</b>	<b>104.00 %</b>
<b>Total Expenses</b>	<b>\$62,468</b>	<b>\$62,430</b>	<b>\$38</b>	<b>100.00 %</b>
NET OPERATING INCOME	<b>\$ -623</b>	<b>\$1,241</b>	<b>\$ -1,864</b>	<b>-50.00 %</b>
NET INCOME	<b>\$ -623</b>	<b>\$1,241</b>	<b>\$ -1,864</b>	<b>-50.00 %</b>

# OCSCC 383

## PROFIT AND LOSS

January 2018

	TOTAL
<b>INCOME</b>	
4000 Income	
4001 Condo Fees	102,546.57
4031 Guest Suite Rental	80.00
4037 Rooftop Rental	403.02
4040 Interest Income	49.61
<b>Total 4000 Income</b>	<b>103,079.20</b>
<b>Total Income</b>	<b>103,079.20</b>
<b>COST OF GOODS SOLD</b>	
4500 Contribution to Reserve Fund	41,234.08
<b>Total Cost of Goods Sold</b>	<b>41,234.08</b>
<b>GROSS PROFIT</b>	<b>61,845.12</b>
<b>EXPENSES</b>	
5800 Administrative & Professional Expenses	
5801 Property Management Fees	7,555.16
5810 Office Expenses	265.70
5812 Bank Charges	166.93
5830 Insurance Expense/General & Liability Insurance	4,614.39
5835 Other Professional Fees	1,380.06
5840 Condo Office/ Super Unit Expense	34.34
<b>Total 5800 Administrative &amp; Professional Expenses</b>	<b>14,016.58</b>
5100 Employee Salaries & Benefits	
5110 Payroll Taxes (EI/CPP)	485.55
5120 Wages	8,066.98
5150 WSIB	-253.69
<b>Total 5100 Employee Salaries &amp; Benefits</b>	<b>8,298.84</b>
5400 Contracts	
5415 Waste management	416.72
5435 Private Security	1,990.98
5440 HVAC	1,162.84
5455 Elevator Maintenance	161.13
5460 Fitness Equipment	158.20
5470 Snow Removal	2,297.67
5475 Pest Control	69.50
5490 Whirlpool & Sauna	88.03
<b>Total 5400 Contracts</b>	<b>6,345.07</b>
5500 General Repairs & Maintenance	
5501 Reimbursable Expense	110.27
5502 Building Supplies	953.70
5503 General Repairs & Maint	224.90
5510 Building Cleaning Supplies	108.59
5516 Plumbing R&M	-50.00
5535 Garage Cleaning	5,352.20
5537 Doors, Keys & Locks	-40.00
<b>Total 5500 General Repairs &amp; Maintenance</b>	<b>6,659.66</b>
5000 Utilities	

	TOTAL
5010 Gas	3,455.48
5020 Hydro	11,342.44
5030 Water & Sewer	11,335.42
5040 Telecom Expenses	1,014.85
<b>Total 5000 Utilities</b>	<b>27,148.19</b>
<b>Total Expenses</b>	<b>62,468.34</b>
PROFIT	<b>\$ -623.22</b>

# OCSCC 383

## BALANCE SHEET

As of January 31, 2018

	TOTAL
<b>Assets</b>	
Current Assets	
Cash and Cash Equivalent	
1015 Petty Cash	1,963.41
1010 Operating Account	48,097.47
1020 Reserve Account	635,125.67
Undeposited Funds	-3,369.88
<b>Total Cash and Cash Equivalent</b>	<b>681,816.67</b>
Accounts Receivable (A/R)	
1100 Accounts Receivable	14,816.84
<b>Total Accounts Receivable (A/R)</b>	<b>14,816.84</b>
1300 Prepaid Expenses	
1310 Prepaid Expenses- Insurance	9,048.55
<b>Total 1300 Prepaid Expenses</b>	<b>9,048.55</b>
<b>Total Current Assets</b>	<b>705,682.06</b>
Non-current Assets	
1016 Investments	1,085,478.00
1017 Investments- CASH	2,070.00
<b>Total Non Current Assets</b>	<b>1,087,548.00</b>
<b>Total Assets</b>	<b>\$1,793,230.06</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
2000 Accounts Payable	62,375.25
<b>Total Accounts Payable (A/P)</b>	<b>62,375.25</b>
2005 Accrued Liabilities	18,617.52
2025 EI Payable	629.69
2030 CPP Payable	1,856.22
2035 Income Tax Payable	2,606.21
2040 Vacation Payable	-1,932.40
<b>Total Current Liabilities</b>	<b>84,152.49</b>
<b>Total Liabilities</b>	<b>84,152.49</b>
Equity	
Opening Balance Equity	-24,640.16
Retained Earnings	1,713,640.02
Profit for the year	20,077.71
<b>Total Equity</b>	<b>1,709,077.57</b>
<b>Total Liabilities and Equity</b>	<b>\$1,793,230.06</b>

# OCSCC 383

## A/R AGING SUMMARY

As of January 31, 2018

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
1007	217.60					\$217.60
1010		-40.00				\$ -40.00
103			1,011.35			\$1,011.35
1105			-197.86			\$ -197.86
1203			-473.50			\$ -473.50
1206			-105.53			\$ -105.53
1401			186.71			\$186.71
1402			565.69			\$565.69
1506	19.10	-508.87	688.27			\$198.50
1510			809.08			\$809.08
1610	525.44		204.96			\$730.40
1612			164.38			\$164.38
1701		-0.65				\$ -0.65
1702		197.86	-197.86			\$0.00
1706	18.87		-3.37			\$15.50
1709			-495.21			\$ -495.21
1803		-40.00				\$ -40.00
201	511.14		691.34			\$1,202.48
308		507.26	538.22			\$1,045.48
401			199.38			\$199.38
405		-120.00				\$ -120.00
408			538.22			\$538.22
412	199.38	-239.38				\$ -40.00
506			-197.85			\$ -197.85
510		-40.00				\$ -40.00
601		0.00				\$0.00
612	199.38					\$199.38
707			-0.37			\$ -0.37
801			138.99			\$138.99
805		-40.00				\$ -40.00
808	160.00	-320.00				\$ -160.00
901	511.14					\$511.14
903			218.23			\$218.23
907			-79.99			\$ -79.99
OTHER RECEIVABLES			8,895.29			\$8,895.29
<b>TOTAL</b>	<b>\$2,362.05</b>	<b>\$ -643.78</b>	<b>\$13,098.57</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14,816.84</b>



# OCSCC 383

## A/P AGING SUMMARY

As of January 31, 2018

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Ambico			12,541.90			\$12,541.90
Aqua Drain Sewer Services Inc.		-138.99	138.99			\$0.00
B.PRITCHARD &SON			265.55			\$265.55
Baxtec Mechanical Services	1,162.84					\$1,162.84
Bell (535)		487.10				\$487.10
BRIAN HUNT	110.27					\$110.27
BROOK RESTORATION LTD		20,787.48				\$20,787.48
CI Property Management		5,958.42				\$5,958.42
Clty of Ottawa- Water & Sewer		13,989.50				\$13,989.50
Commissionaires Ottawa	941.17		725.72			\$1,666.89
HELENE SYLVESTRE AND PIERRE BOUDREAU		5,352.20				\$5,352.20
INGLIS CARPET CLEANERS INC			2,313.62			\$2,313.62
LUC O'BYRNE			56.49			\$56.49
ON CALL CENTRE			96.32			\$96.32
Other Payables			1,436.72			\$1,436.72
OTTAWA MAINTENANCE SOLUTIONS	50.85					\$50.85
Ottawa Police Service Alarm Management			149.00			\$149.00
PRESTON HARDWARE		747.50				\$747.50
SAFEGUARD BUSINESS SYSTEMS LTD	265.70					\$265.70
SANI-SOL	174.05					\$174.05
SHEILA MCHUGH	160.00					\$160.00
TELUS MOBILITY			39.55			\$39.55
THE OFFICE DOCTOR		-46.48				\$ -46.48
The Office Door			46.48			\$46.48
WASTE CONNECTIONS OF CANADA INC.	521.72					\$521.72
<b>TOTAL</b>	<b>\$3,386.60</b>	<b>\$47,136.73</b>	<b>\$17,810.34</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$68,333.67</b>

# OCSCC 383

## TRANSACTION LIST BY SUPPLIER

January 2018

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Accel Electrical						
15/01/2018	Bill Payment (Cheque)	583	Yes		1010 Operating Account	-241.54
Al Parsons Electronics Ltd.						
15/01/2018	Bill Payment (Cheque)	584	Yes		1010 Operating Account	-281.37
Aqua Drain Sewer Services Inc.						
15/01/2018	Cheque Expense	621	Yes		1010 Operating Account	-138.99
15/01/2018	Bill Payment (Cheque)	585	Yes		1010 Operating Account	-138.99
Baxtec Mechanical Services						
15/01/2018	Bill Payment (Cheque)	586	Yes		1010 Operating Account	-1,000.05
19/01/2018	Bill	W22332	Yes		2000 Accounts Payable	733.37
31/01/2018	Bill	W22547	Yes		2000 Accounts Payable	429.47
Bell						
01/01/2018	Bill	6135263100 DECEMBER,	Yes		2000 Accounts Payable	602.62
01/01/2018	Bill	6137331528, DECEMBER	Yes		2000 Accounts Payable	477.61
02/01/2018	Bill Payment (Cheque)	528	Yes		1010 Operating Account	-477.61
08/01/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-602.62
Bell (535)						
13/01/2018	Bill	3733152853504006	Yes		2000 Accounts Payable	487.10
BRIAN HUNT						
04/01/2018	Bill	CHEQUEREQ, JAN 04/18	Yes		2000 Accounts Payable	110.27
BROOK RESTORATION LTD						
01/01/2018	Bill	173082	Yes		2000 Accounts Payable	20,787.48
CANADA REVENUE AGENCY						
01/01/2018	Bill		Yes		2000 Accounts Payable	2,114.81
15/01/2018	Bill Payment (Cheque)	582	Yes		1010 Operating Account	-2,114.81
CBM Elevator Company Ltd.						
15/01/2018	Bill Payment (Cheque)	605	Yes		1010 Operating Account	-899.48
15/01/2018	Bill Payment (Cheque)	587	Yes		1010 Operating Account	-899.48
CI Property Management						
01/01/2018	Bill	1596	Yes		2000 Accounts Payable	1,596.58
01/01/2018	Bill	1467	Yes		2000 Accounts Payable	1,588.55
01/01/2018	Bill	1569	Yes		2000 Accounts Payable	23.21
15/01/2018	Bill Payment (Cheque)	618	Yes		1010 Operating Account	-3,208.34
15/01/2018	Bill Payment (Cheque)	606	Yes		1010 Operating Account	-426.89
City Locksmith Lock & Key Service						
15/01/2018	Bill Payment (Cheque)	588	Yes		1010 Operating Account	-64.52
Clty of Ottawa- Water & Sewer						
01/01/2018	Bill	0494, DECEMBER 2017	Yes		2000 Accounts Payable	11,492.07

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
17/01/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-11,492.07
29/01/2018	Bill	0181-0494-10	Yes		2000 Accounts Payable	13,989.50
Commissionaires Ottawa						
06/01/2018	Bill	000000371789	Yes		2000 Accounts Payable	941.17
15/01/2018	Bill Payment (Cheque)	3501	Yes		1010 Operating Account	-725.72
15/01/2018	Bill Payment (Cheque)	590	Yes		1010 Operating Account	-2,177.16
15/01/2018	Bill Payment (Cheque)	589	Yes		1010 Operating Account	-208.70
20/01/2018	Bill	0000000372679	Yes		2000 Accounts Payable	725.72
Darlene Gibbs						
15/01/2018	Bill Payment (Cheque)	608	Yes		1010 Operating Account	-1,113.75
Davidson Houle Allen LLP						
15/01/2018	Bill Payment (Cheque)	600	Yes		1010 Operating Account	-791.00
Davidson Violette						
15/01/2018	Bill Payment (Cheque)	591	Yes		1010 Operating Account	-120.06
Donley's Pool Services						
01/01/2018	Bill	68516	Yes		2000 Accounts Payable	88.03
15/01/2018	Bill Payment (Cheque)	614	Yes		1010 Operating Account	-88.03
15/01/2018	Bill Payment (Cheque)	592	Yes		1010 Operating Account	-578.90
Eclipse Enterprises Fire Protection Ltd.						
15/01/2018	Bill Payment (Cheque)	609	Yes		1010 Operating Account	-2,932.25
ENBRIDGE						
01/01/2018	Bill	674002309424	Yes		2000 Accounts Payable	3,803.07
02/01/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-3,803.07
EXER-TECH INC.						
01/01/2018	Bill	30569	Yes		2000 Accounts Payable	158.20
15/01/2018	Bill Payment (Cheque)	610	Yes		1010 Operating Account	-158.20
Gentech Services						
15/01/2018	Bill Payment (Cheque)	593	Yes		1010 Operating Account	-194.93
GUNNEBO CANADA INC.						
01/01/2018	Bill	INVC020424	Yes		2000 Accounts Payable	175.09
19/01/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-175.09
HDS Canada Inc						
01/01/2018	Bill	2901770-00	Yes		2000 Accounts Payable	206.20
15/01/2018	Bill Payment (Cheque)	622	Yes		1010 Operating Account	-101.65
15/01/2018	Bill Payment (Cheque)	619	Yes		1010 Operating Account	-206.20
HELENE SYLVESTRE AND PIERRE BOUDREAU						
22/01/2018	Bill	CHEQUEREQ, JAN 22/18	Yes		2000 Accounts Payable	5,352.20
Home Depot Credit Services						
15/01/2018	Bill Payment (Cheque)	595	Yes		1010 Operating Account	-512.55
15/01/2018	Bill Payment (Cheque)	594	Yes		1010 Operating Account	-479.38
HYDRO OTTAWA, OTT513001						
23/01/2018	Bill	JANUARY 04, 2018	Yes		2000 Accounts Payable	8,141.84

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
23/01/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-8,141.84
INDUSTRIAL CLEANING SUPPLIES INC.						
01/01/2018	Bill	0044734	Yes		2000 Accounts Payable	108.59
15/01/2018	Bill Payment (Cheque)	615	Yes		1010 Operating Account	-108.59
JET WASTE MANAGEMENT LTD.						
01/01/2018	Bill	23733	Yes		2000 Accounts Payable	416.72
15/01/2018	Bill Payment (Cheque)	616	Yes		1010 Operating Account	-416.72
MORRISON HERSHFIELD LIMITED						
01/01/2018	Bill	263642	Yes		2000 Accounts Payable	1,350.80
15/01/2018	Bill Payment (Cheque)	75	Yes		1020 Reserve Account	-1,350.80
OCSCC 340						
15/01/2018	Bill Payment (Cheque)	76	Yes		1020 Reserve Account	-2,936.84
15/01/2018	Bill Payment (Cheque)	620	Yes		1010 Operating Account	-23,661.96
15/01/2018	Bill Payment (Cheque)	74	Yes		1020 Reserve Account	-16,232.56
ON CALL CENTRE						
01/01/2018	Bill	162404873101	Yes		2000 Accounts Payable	60.87
01/01/2018	Bill	162405425101	Yes		2000 Accounts Payable	50.13
01/01/2018	Bill	162405424101	Yes		2000 Accounts Payable	50.13
10/01/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-60.87
10/01/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-50.13
10/01/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-50.13
ORKIN CANADA						
15/01/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-69.50
19/01/2018	Bill	IN-8194278	Yes		2000 Accounts Payable	69.50
OTTAWA MAINTENANCE SOLUTIONS						
01/01/2018	Bill	1641	Yes		2000 Accounts Payable	50.85
Ottawa Police Service Alarm Management						
01/01/2018	Bill	732620	Yes		2000 Accounts Payable	149.00
15/01/2018	Bill Payment (Cheque)	3500	Yes		1010 Operating Account	-149.00
15/01/2018	Bill Payment (Cheque)	603	Yes		1010 Operating Account	-149.00
Paul Davis Systems of Ottawa						
15/01/2018	Bill Payment (Cheque)	623	Yes		1010 Operating Account	-2,074.28
PRESTON HARDWARE						
01/01/2018	Bill	IN01289728	Yes		2000 Accounts Payable	747.50
PRO PAVINGSTONE INC.						
15/01/2018	Bill	JANUARY 2018	Yes		2000 Accounts Payable	2,297.67
15/01/2018	Bill Payment (Cheque)	527	Yes		1010 Operating Account	-2,297.67
SAFEGUARD BUSINESS SYSTEMS LTD						
24/01/2018	Bill	032651238	Yes		2000 Accounts Payable	265.70
SANI-SOL						
17/01/2018	Bill	298622	Yes		2000 Accounts Payable	174.05
SHEILA MCHUGH						

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
23/01/2018	Bill	CHEQUEREQ JAN 23/18	Yes		2000 Accounts Payable	160.00
Staples						
15/01/2018	Bill Payment (Cheque)	598	Yes		1010 Operating Account	-8.09
15/01/2018	Bill Payment (Cheque)	597	Yes		1010 Operating Account	-339.25
TELUS MOBILITY						
01/01/2018	Bill	27831630, JANUARY 201	Yes		2000 Accounts Payable	39.55
24/01/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-39.55
THE CONDOMINIUM AUTHORITY OF ONTARIO - CAO						
01/01/2018	Bill	INV-03217-Z6S6W9	Yes		2000 Accounts Payable	1,380.06
15/01/2018	Bill Payment (Cheque)	612	Yes		1010 Operating Account	-1,380.06
THE OFFICE DOCTOR						
01/01/2018	Bill	54436	Yes		2000 Accounts Payable	34.34
15/01/2018	Bill Payment (Cheque)	617	Yes		1010 Operating Account	-34.34
15/01/2018	Cheque Expense	599	Yes		1010 Operating Account	-46.48
WASTE CONNECTIONS OF CANADA INC.						
01/01/2018	Bill	7140-0000740657	Yes		2000 Accounts Payable	521.72
22/01/2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-521.72

# OCSCC 383

## GENERAL LEDGER

January 2018

DATE	TRANSACTION TYPE	#	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
5000 Utilities							
5010 Gas							
01/01/2018	Journal Entry	21R		SET UP ACCRUALS DEC 07 - DEC 31, 2017 GAS	-Split-	\$ -4,269.17	-4,269.17
01/01/2018	Bill	674002309424	ENBRIDGE	674002309424, FROM NOVEMBER 06 TO DECEMBER 06, 2017	2000 Accounts Payable	\$3,803.07	-466.10
31/01/2018	Journal Entry	22		SET UP ACCRUALS GAS, DEC 07.2017 - JAN 31.2018	-Split-	\$6,624.70	6,158.60
31/01/2018	Journal Entry	17		REVERSE ACCRUALS GAS NOV 06 - DEC 31 2017	-Split-	\$ -2,703.12	3,455.48
<b>Total for 5010 Gas</b>						<b>\$3,455.48</b>	
5020 Hydro							
23/01/2018	Bill	JANUARY 04, 2018	HYDRO OTTAWA, OTT513001	FROM NOVEMBER 16, TO DECEMBER 18, 2017	2000 Accounts Payable	\$8,141.84	8,141.84
31/01/2018	Journal Entry	17		REVERSE ACCRUALS HYDRO NOV 19 - DEC 31.2017	-Split-	\$ -7,740.00	401.84
31/01/2018	Journal Entry	22		SET UP ACCRUALS HYDRO , DEC 19.2017 - JAN 31.2018	-Split-	\$10,940.60	11,342.44
<b>Total for 5020 Hydro</b>						<b>\$11,342.44</b>	
5030 Water & Sewer							
01/01/2018	Bill	0494, DECEMBER 2017	Clty of Ottawa- Water & Sewer	0494, FROM NOVEMBER 28 TO DECEMBER 27, 2017 2759 CAROUSEL CRES	2000 Accounts Payable	\$11,492.07	11,492.07
29/01/2018	Bill	0181-0494-10	Clty of Ottawa- Water & Sewer	Dec 27- Jan 29	2000 Accounts Payable	\$13,989.50	25,481.57
31/01/2018	Journal Entry	22		SET UP ACCRUALS WATER JAN 30 TO JAN 31.2018	-Split-	\$847.85	26,329.42
31/01/2018	Journal Entry	17		REVERSE ACCRUALS WATER NOV 27 -DEC 31 2017	-Split-	\$ -14,994.00	11,335.42
<b>Total for 5030 Water &amp; Sewer</b>						<b>\$11,335.42</b>	
5040 Telecom Expenses							
01/01/2018	Bill	6137331528, DECEMBER	Bell	6137331528, MONTHLY CHARGE FROM DECEMBER 13, 2017 TO JANUARY 12, 2018	2000 Accounts Payable	\$477.61	477.61
01/01/2018	Bill	27831630, JANUARY 201	TELUS MOBILITY	27831630, FROM JANUARY 06 TO FEBRUARY 05, 2018	2000 Accounts Payable	\$39.55	517.16
01/01/2018	Bill	6135263100 DECEMBER,	Bell	6135263100, MONTHLY CHARGE FROM DECEMBER 16, 2017 TO JANUARY 15, 2018	2000 Accounts Payable	\$602.62	1,119.78
01/01/2018	Journal Entry	21R		SET UP ACCRUALS FYE 2017 BELL DEC 2017	-Split-	\$ -270.64	849.14
01/01/2018	Journal Entry	21R		SET UP ACCRUALS FYE 2017 BELL DEC 2017	-Split-	\$ -321.39	527.75
13/01/2018	Bill	3733152853504006	Bell (535)	Jan 13- Feb 12	2000 Accounts Payable	\$487.10	1,014.85
<b>Total for 5040 Telecom Expenses</b>						<b>\$1,014.85</b>	
<b>Total for 5000 Utilities</b>						<b>\$27,148.19</b>	
5100 Employee Salaries & Benefits							
5110 Payroll Taxes (EI/CPP)							
01/01/2018	Journal Entry	13		TO RECORD THE PAYROLL JAN 15/2018 (ENDING PERIOD DEC 30.2017)	-Split-	\$171.60	171.60
01/01/2018	Journal Entry	13		TO RECORD THE PAYROLL JAN 15/2018 (ENDING PERIOD DEC 30.2017)	-Split-	\$69.41	241.01
01/01/2018	Journal Entry	12		TO RECORD THE PAYROLL JAN 30 /2018 (ENDING PERIOD JAN 15)	-Split-	\$174.19	415.20
01/01/2018	Journal Entry	12		TO RECORD THE PAYROLL JAN 30 /2018 (ENDING PERIOD JAN 15)	-Split-	\$70.35	485.55
<b>Total for 5110 Payroll Taxes (EI/CPP)</b>						<b>\$485.55</b>	
5120 Wages							
01/01/2018	Journal Entry	12		TO RECORD THE PAYROLL JAN 30 /2018 (ENDING PERIOD JAN 15)	-Split-	\$4,058.90	4,058.90
01/01/2018	Journal Entry	13		TO RECORD THE PAYROLL JAN 15/2018 (ENDING PERIOD DEC 30.2017)	-Split-	\$4,008.08	8,066.98
<b>Total for 5120 Wages</b>						<b>\$8,066.98</b>	
5150 WSIB							

DATE	TRANSACTION TYPE	#	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
01/01/2018	Journal Entry	9		WSIB PAYMNT OCT - DEC 2017	-Split-	\$676.31	676.31
31/01/2018	Journal Entry	17		REVERSE ACCRUALS WSIB OCT- DEC 2017	-Split-	\$ -930.00	-253.69
<b>Total for 5150 WSIB</b>						<b>\$ -253.69</b>	
<b>Total for 5100 Employee Salaries &amp; Benefits</b>						<b>\$8,298.84</b>	
5400 Contracts							
5415 Waste management							
01/01/2018	Journal Entry	21R		SET UP ACCRUALS FYE 2017 WASTE DEC 2017	-Split-	\$ -521.72	-521.72
01/01/2018	Bill	23733	JET WASTE MANAGEMENT LTD.	23733, RENTAL BIN BUDDY, AIRFRESH & MAINTENANCE. INVOICE FOR JANUARY, FEBRUARY AND MARCH 2018	2000 Accounts Payable	\$416.72	-105.00
01/01/2018	Bill	7140-0000740657	WASTE CONNECTIONS OF CANADA INC.	7140-0000740657, MONTHLY SERVICE CHARGE, DECEMBER 2017	2000 Accounts Payable	\$521.72	416.72
<b>Total for 5415 Waste management</b>						<b>\$416.72</b>	
5435 Private Security							
01/01/2018	Bill	732620	Ottawa Police Service Alarm Management	FALSE ALARM, DECEMBER 11, 2017	2000 Accounts Payable	\$149.00	149.00
01/01/2018	Bill	INVC020424	GUNNEBO CANADA INC.	INVC020424, SERVICE CALL PLACED & RESOLVED - WATCH DOG SYSTEM WAS NOT WORKING	2000 Accounts Payable	\$175.09	324.09
06/01/2018	Bill	000000371789	Commissionaires Ottawa	0000000371004, 39 REGULAR GUARD HOURS & 1 STA. HOLIDAY HOURSGARD, DECEMBER 2018 & JANUARY 2018	2000 Accounts Payable	\$941.17	1,265.26
20/01/2018	Bill	0000000372679	Commissionaires Ottawa	0000000371004, 32 REGULAR GUARD HOURS, JANUARY 2018	2000 Accounts Payable	\$725.72	1,990.98
<b>Total for 5435 Private Security</b>						<b>\$1,990.98</b>	
5440 HVAC							
19/01/2018	Bill	W22332	Baxtec Mechanical Services	TO PROVIDE PARTS AND LABOUR TO REPLACE THE DEFECTIVE MOTOR AND PULLEY ON THE EXHAUST FAN SERVING THE BASEMENT LEFT SIDE STORAGE ROOMS AS PER QUOTE # 32257	2000 Accounts Payable	\$733.37	733.37
31/01/2018	Bill	W22547	Baxtec Mechanical Services	TO PROVIDE LABOUR AND MATERIAL TO INVESTIGATE NOISY MAKE UP AIR	2000 Accounts Payable	\$429.47	1,162.84
<b>Total for 5440 HVAC</b>						<b>\$1,162.84</b>	
5455 Elevator Maintenance							
01/01/2018	Bill	162404873101	ON CALL CENTRE	162404873101, 2ND ADDITIONAL LINE, ADDITIONAL LINE, EMERGENCY ELEVATOR SERVICE, JANUARY 2018	2000 Accounts Payable	\$60.87	60.87
01/01/2018	Bill	162405424101	ON CALL CENTRE	162405424101, POOL LINE SERVICE; JANUARY 2018	2000 Accounts Payable	\$50.13	111.00
01/01/2018	Bill	162405425101	ON CALL CENTRE	162405425101, 2759 CAROUSEL CRES. CLUB FLR., JANUARY 2018	2000 Accounts Payable	\$50.13	161.13
<b>Total for 5455 Elevator Maintenance</b>						<b>\$161.13</b>	
5460 Fitness Equipment							
01/01/2018	Bill	30569	EXER-TECH INC.	30569, FITNESS EQUIPMENT MAINTENANCE	2000 Accounts Payable	\$158.20	158.20
<b>Total for 5460 Fitness Equipment</b>						<b>\$158.20</b>	
5470 Snow Removal							
15/01/2018	Bill	JANUARY 2018	PRO PAVINGSTONE INC.	3 OF 6 PAYMENTS FOR WINTER MAINTENANCE FROM NOVEMBER 15, 2017 TO APRIL 15, 2018	2000 Accounts Payable	\$2,297.67	2,297.67
<b>Total for 5470 Snow Removal</b>						<b>\$2,297.67</b>	
5475 Pest Control							
19/01/2018	Bill	IN-8194278	ORKIN CANADA	PEST CONTROL FOR DECEMBER 2017	2000 Accounts Payable	\$69.50	69.50
<b>Total for 5475 Pest Control</b>						<b>\$69.50</b>	
5490 Whirlpool & Sauna							
01/01/2018	Bill	68516	Donley's Pool Services	68516, AIR BLEED SYSTEM 2, MOR-CAL 8KG	2000 Accounts Payable	\$88.03	88.03
<b>Total for 5490 Whirlpool &amp; Sauna</b>						<b>\$88.03</b>	
<b>Total for 5400 Contracts</b>						<b>\$6,345.07</b>	

DATE	TRANSACTION TYPE	#	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
5500 General Repairs & Maintenance							
5501 Reimbursable Expense							
04/01/2018	Bill	CHEQUEREQ, JAN 04/18	BRIAN HUNT	MAINTENANCE SUPPLIES FER RENTAL POOL UNIT AT CCC 383	2000 Accounts Payable	\$110.27	110.27
<b>Total for 5501 Reimbursable Expense</b>						<b>\$110.27</b>	
5502 Building Supplies							
01/01/2018	Bill	IN01289728	PRESTON HARDWARE	SALT DE-ICING 20KG BAGS 920, MELTER ICE ENVIROMELT 50 LBS, RETURNABLE SKID, DELIVERY CHARGE	2000 Accounts Payable	\$747.50	747.50
01/01/2018	Bill	2901770-00	HDS Canada Inc	2901770-00,VARIOUS ITEMS PURCHASED	2000 Accounts Payable	\$206.20	953.70
<b>Total for 5502 Building Supplies</b>						<b>\$953.70</b>	
5503 General Repairs & Maint							
01/01/2018	Bill	1641	OTTAWA MAINTENANCE SOLUTIONS	AFTER HOURS PHONE CALL, CALL FEE FOR OMS, PARAMEDIC SERVICE REQUIRED ACCESS, REACHED SITE SUPER TO GRANT ACCESS	2000 Accounts Payable	\$50.85	50.85
17/01/2018	Bill	298622	SANI-SOL	7822-L1 LID FOR 7822 CONTAINER, INO AERO 100 GLASS 539G	2000 Accounts Payable	\$174.05	224.90
<b>Total for 5503 General Repairs &amp; Maint</b>						<b>\$224.90</b>	
5510 Building Cleaning Supplies							
01/01/2018	Bill	0044734	INDUSTRIAL CLEANING SUPPLIES INC.	0044734, CLEANING SUPPLIES	2000 Accounts Payable	\$108.59	108.59
<b>Total for 5510 Building Cleaning Supplies</b>						<b>\$108.59</b>	
5516 Plumbing R&M							
01/01/2018	Journal Entry	3		PLUMBING DONE BY SUPER, CHARGE BACK	-Split-	\$ -50.00	-50.00
<b>Total for 5516 Plumbing R&amp;M</b>						<b>\$ -50.00</b>	
5535 Garage Cleaning							
22/01/2018	Bill	CHEQUEREQ, JAN 22/18	HELENE SYLVESTRE AND PIERRE BOUDREAU	PAY-OUT FOR DAMAGES TO RESIDENT VEHICLE DUE TO MALFUNCTION OF THE TIMER TO THE GARAGE DOOR	2000 Accounts Payable	\$5,352.20	5,352.20
<b>Total for 5535 Garage Cleaning</b>						<b>\$5,352.20</b>	
5537 Doors, Keys & Locks							
15/01/2018	Journal Entry	2		NEW FOB PURCHASE UNIT 706	-Split-	\$ -20.00	-20.00
15/01/2018	Journal Entry	2		NEW FOB PURCHASE UNIT 612	-Split-	\$ -20.00	-40.00
<b>Total for 5537 Doors, Keys &amp; Locks</b>						<b>\$ -40.00</b>	
<b>Total for 5500 General Repairs &amp; Maintenance</b>						<b>\$6,659.66</b>	
5800 Administrative & Professional Expenses							
5801 Property Management Fees							
01/01/2018	Bill	1467	CI Property Management	Monthly increase in Management fees due to new condo act changes, DEC 2017	2000 Accounts Payable	\$1,588.55	1,588.55
01/01/2018	Bill	1596	CI Property Management	Monthly increase in Management fee due to new condo act changes, February 2018	2000 Accounts Payable	\$1,596.58	3,185.13
01/01/2018	Journal Entry	5		MANAGEMENT FEES JANUARY 2018	-Split-	\$5,811.58	8,996.71
31/01/2018	Journal Entry	17		REVERSE ACCRUALS CIPM INV RECORDED IN JAN 2018, #1467, 1467, MONTHLY INCREASE IN MANAGEMENT FEE DUE TO NEW CONDO A	-Split-	\$ -1,588.55	7,408.16
31/01/2018	Journal Entry	23		SET UP ACCRUALS MANAGEMENT FEES JAN NEW BUDGET	-Split-	\$147.00	7,555.16
<b>Total for 5801 Property Management Fees</b>						<b>\$7,555.16</b>	
5810 Office Expenses							
01/01/2018	Bill	1569	CI Property Management	1569, PPO NOVEMBER 2017	2000 Accounts Payable	\$23.21	23.21
24/01/2018	Bill	032651238	SAFEGUARD BUSINESS SYSTEMS LTD	LASER L1 CHEQUE 1PT TAN LINEN, ELECTRONIC PROOF LASER	2000 Accounts Payable	\$265.70	288.91
31/01/2018	Journal Entry	17		REVERSE ACCRUALS CIPM INV RECORDED IN JAN 2018, #1569, PPO NOV 2017	-Split-	\$ -23.21	265.70
<b>Total for 5810 Office Expenses</b>						<b>\$265.70</b>	
5812 Bank Charges							



DATE	TRANSACTION TYPE	#	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
01/01/2018	Journal Entry	4		BANK FEES JAN 2018	-Split-	\$161.37	161.37
01/01/2018	Journal Entry	4		BANK FEES JAN 2018	-Split-	\$5.56	166.93
<b>Total for 5812 Bank Charges</b>						<b>\$166.93</b>	
5830 Insurance Expense/General & Liability Insurance							
31/01/2018	Journal Entry	16		RECORD PREPAID INSURANCE JAN 2018	-Split-	\$4,614.39	4,614.39
<b>Total for 5830 Insurance Expense/General &amp; Liability Insurance</b>						<b>\$4,614.39</b>	
5835 Other Professional Fees							
01/01/2018	Bill	INV-03217-Z6S6W9	THE CONDOMINIUM AUTHORITY OF ONTARIO - CAO	INV-03217-Z6S6W9, REGISTRATION ASSESSMENT FEE	2000 Accounts Payable	\$1,380.06	1,380.06
<b>Total for 5835 Other Professional Fees</b>						<b>\$1,380.06</b>	
5840 Condo Office/ Super Unit Expense							
01/01/2018	Bill	54436	THE OFFICE DOCTOR	54436, MONTHLY SERVICE AGREEMENT BILLABLE COPIES, JANUARY 2018	2000 Accounts Payable	\$34.34	34.34
<b>Total for 5840 Condo Office/ Super Unit Expense</b>						<b>\$34.34</b>	
<b>Total for 5800 Administrative &amp; Professional Expenses</b>						<b>\$14,016.58</b>	
6000 Reserve Expenses							
6170 Engineering Services							
01/01/2018	Bill	263642	MORRISON HERSHFIELD LIMITED	263642, PROFESSIONAL SERVICES RENDERED THROUGH DECEMBER 29, 2017- CLADDING REPAIRS	2000 Accounts Payable	\$1,350.80	1,350.80
01/01/2018	Journal Entry	21R		RECORD DEC 2017 ACCRUALS, INV RECEIVED JAN 2018, MORRISON HERSHFILED	-Split-	\$ -1,350.80	0.00
<b>Total for 6170 Engineering Services</b>						<b>\$0.00</b>	
6175 Reserve Bank Charges							
01/01/2018	Journal Entry	14		BANK FEES JAN 2018	-Split-	\$5.56	5.56
<b>Total for 6175 Reserve Bank Charges</b>						<b>\$5.56</b>	
<b>Total for 6000 Reserve Expenses</b>						<b>\$5.56</b>	
6103 Building Exterior R&M							
01/01/2018	Bill	173082	BROOK RESTORATION LTD	PAYMENT APPLICATION # 2: BRICK THROUGH WALL & SEALANT REPLACEMENT	2000 Accounts Payable	\$20,787.48	20,787.48
<b>Total for 6103 Building Exterior R&amp;M</b>						<b>\$20,787.48</b>	

RECONCILIATION REPORT

Reconciled on: 26/02/2018

Reconciled by: Olesea Axentii

Any changes made to transactions after this date aren't included in this report.

Summary	CAD
Statement beginning balance.....	0.00
Cheques and payments cleared (44).....	-101,763.60
Deposits and other credits cleared (212).....	188,230.72
Statement ending balance.....	86,467.12
Uncleared transactions as of 31/01/2018.....	-38,369.65
Register balance as of 31/01/2018.....	48,097.47
Cleared transactions after 31/01/2018.....	0.00
Uncleared transactions after 31/01/2018.....	-31,750.03
Register balance as of 26/02/2018.....	16,347.44

Details

Cheques and payments cleared (44)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
31/12/2017	Journal	20		-145.00
31/12/2017	Journal	20		-1,558.92
31/12/2017	Journal	20		-2,760.07
31/12/2017	Journal	20		-4,431.30
01/01/2018	Cheque		308	-507.26
01/01/2018	Journal	12		-3,265.69
01/01/2018	Journal	11		-199.38
01/01/2018	Journal	9		-676.31
01/01/2018	Journal	8		-35,815.00
01/01/2018	Journal	7		-5,419.08
01/01/2018	Journal	13		-3,226.29
01/01/2018	Journal	4		-5.56
01/01/2018	Journal	4		-161.37
01/01/2018	Journal	5		-5,811.58
02/01/2018	Bill Payment	528	Bell	-477.61
02/01/2018	Bill Payment		ENBRIDGE	-3,803.07
08/01/2018	Bill Payment		Bell	-602.62
10/01/2018	Bill Payment		ON CALL CENTRE	-60.87
10/01/2018	Bill Payment		ON CALL CENTRE	-50.13
10/01/2018	Bill Payment		ON CALL CENTRE	-50.13
15/01/2018	Bill Payment	588	City Locksmith Lock & Key Service	-64.52
15/01/2018	Bill Payment	582	CANADA REVENUE AGENCY	-2,114.81
15/01/2018	Bill Payment	527	PRO PAVINGSTONE INC.	-2,297.67
15/01/2018	Bill Payment	595	Home Depot Credit Services	-512.55
15/01/2018	Bill Payment	594	Home Depot Credit Services	-479.38
15/01/2018	Bill Payment	585	Aqua Drain Sewer Services Inc.	-138.99
15/01/2018	Bill Payment		ORKIN CANADA	-69.50
15/01/2018	Bill Payment	603	Ottawa Police Service Alarm Management	-149.00
15/01/2018	Bill Payment	600	Davidson Houle Allen LLP	-791.00
15/01/2018	Bill Payment	584	AI Parsons Electronics Ltd.	-281.37
15/01/2018	Bill Payment	583	Accel Electrical	-241.54
15/01/2018	Bill Payment	592	Donley's Pool Services	-578.90
15/01/2018	Cheque	599	THE OFFICE DOCTOR	-46.48
15/01/2018	Bill Payment	591	Davidson Violette	-120.06
15/01/2018	Bill Payment	590	Commissionaires Ottawa	-2,177.16
15/01/2018	Bill Payment	593	Gentech Services	-194.93
15/01/2018	Bill Payment	586	Baxtec Mechanical Services	-1,000.05
15/01/2018	Bill Payment	589	Commissionaires Ottawa	-208.70
15/01/2018	Bill Payment	587	CBM Elevator Company Ltd.	-899.48
17/01/2018	Bill Payment		City of Ottawa- Water & Sewer	-11,492.07
19/01/2018	Bill Payment		GUNNEBO CANADA INC.	-175.09
22/01/2018	Bill Payment		WASTE CONNECTIONS OF CANADA INC.	-521.72
23/01/2018	Bill Payment		HYDRO OTTAWA, OTT513001	-8,141.84
24/01/2018	Bill Payment		TELUS MOBILITY	-39.55

Total	-101,763.60
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Deposits and other credits cleared (212)				
DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
31/12/2017	Journal	19		56.49
31/12/2017	Journal	19		2,313.62
31/12/2017	Journal	18		1,263.45
31/12/2017	Journal	18		3,050.54
31/12/2017	Journal	1		78,551.66
01/01/2018	Journal	6		49.61
02/01/2018	Receive Payment		808	507.26
02/01/2018	Receive Payment		1008	507.26
02/01/2018	Receive Payment		1102	507.26
02/01/2018	Receive Payment		1108	507.26
02/01/2018	Receive Payment		1411	507.26
02/01/2018	Receive Payment		702	507.26
02/01/2018	Receive Payment		1511	507.26
02/01/2018	Receive Payment		911	507.26
02/01/2018	Receive Payment		1702	507.26
02/01/2018	Receive Payment		1211	507.26
02/01/2018	Receive Payment		1808	507.26
02/01/2018	Receive Payment		1205	507.26
02/01/2018	Receive Payment		1802	507.26
02/01/2018	Receive Payment		1605	507.26
02/01/2018	Receive Payment		1811	507.26
02/01/2018	Receive Payment		308	507.26
02/01/2018	Receive Payment		1202	507.26
02/01/2018	Receive Payment		1208	507.26
02/01/2018	Receive Payment		1408	507.26
02/01/2018	Receive Payment		104	507.26
02/01/2018	Receive Payment		408	507.26
02/01/2018	Receive Payment		305	507.26
02/01/2018	Receive Payment		311	507.26
02/01/2018	Receive Payment		411	507.26
02/01/2018	Receive Payment		605	507.26
02/01/2018	Receive Payment		908	507.26
02/01/2018	Receive Payment		705	507.26
02/01/2018	Receive Payment		602	507.26
02/01/2018	Receive Payment		805	507.26
02/01/2018	Receive Payment		711	507.26
02/01/2018	Receive Payment		1005	507.26
02/01/2018	Receive Payment		1105	507.26
02/01/2018	Receive Payment		1402	507.26
02/01/2018	Receive Payment		1611	507.26
02/01/2018	Receive Payment		1608	507.26
02/01/2018	Receive Payment		205	507.26
02/01/2018	Receive Payment		402	507.26
02/01/2018	Receive Payment		905	507.26
02/01/2018	Receive Payment		511	507.26
02/01/2018	Receive Payment		1405	507.26
02/01/2018	Receive Payment		1805	507.26
02/01/2018	Receive Payment		508	507.26
02/01/2018	Receive Payment		708	507.26
02/01/2018	Receive Payment		1502	507.26
02/01/2018	Receive Payment		302	507.26
02/01/2018	Receive Payment		502	507.26
02/01/2018	Receive Payment		608	507.26
02/01/2018	Receive Payment		611	507.26
02/01/2018	Receive Payment		1002	507.26
02/01/2018	Receive Payment		1111	507.26
02/01/2018	Receive Payment		902	507.26
02/01/2018	Receive Payment		802	507.26
02/01/2018	Receive Payment		811	507.26
02/01/2018	Receive Payment		505	507.26
02/01/2018	Receive Payment		1602	507.26
02/01/2018	Receive Payment		1705	507.26
02/01/2018	Receive Payment		208	507.26
02/01/2018	Receive Payment		1011	507.26
02/01/2018	Receive Payment		1508	507.26
02/01/2018	Receive Payment		202	507.26
02/01/2018	Receive Payment		211	507.26
02/01/2018	Receive Payment		1711	507.26

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
02/01/2018	Receive Payment		506	508.87
02/01/2018	Receive Payment		1106	508.87
02/01/2018	Receive Payment		1207	508.87
02/01/2018	Receive Payment		307	508.87
02/01/2018	Receive Payment		406	508.87
02/01/2018	Receive Payment		606	508.87
02/01/2018	Receive Payment		1206	508.87
02/01/2018	Receive Payment		1407	508.87
02/01/2018	Receive Payment		607	508.87
02/01/2018	Receive Payment		1806	508.87
02/01/2018	Receive Payment		1507	508.87
02/01/2018	Receive Payment		1707	508.87
02/01/2018	Receive Payment		1807	508.87
02/01/2018	Receive Payment		706	508.87
02/01/2018	Receive Payment		1406	508.87
02/01/2018	Receive Payment		206	508.87
02/01/2018	Receive Payment		306	508.87
02/01/2018	Receive Payment		906	508.87
02/01/2018	Receive Payment		907	508.87
02/01/2018	Receive Payment		507	508.87
02/01/2018	Receive Payment		806	508.87
02/01/2018	Receive Payment		1607	508.87
02/01/2018	Receive Payment		1006	508.87
02/01/2018	Receive Payment		207	508.87
02/01/2018	Receive Payment		1606	508.87
02/01/2018	Receive Payment		407	508.87
02/01/2018	Receive Payment		712	511.14
02/01/2018	Receive Payment		1112	511.14
02/01/2018	Receive Payment		512	511.14
02/01/2018	Receive Payment		1212	511.14
02/01/2018	Receive Payment		1512	511.14
02/01/2018	Receive Payment		1712	511.14
02/01/2018	Receive Payment		912	511.14
02/01/2018	Receive Payment		1012	511.14
02/01/2018	Receive Payment		812	511.14
02/01/2018	Receive Payment		801	511.14
02/01/2018	Receive Payment		601	511.14
02/01/2018	Receive Payment		1401	511.14
02/01/2018	Receive Payment		1001	511.14
02/01/2018	Receive Payment		212	511.14
02/01/2018	Receive Payment		1601	511.14
02/01/2018	Receive Payment		701	511.14
02/01/2018	Receive Payment		1801	511.14
02/01/2018	Receive Payment		1101	511.14
02/01/2018	Receive Payment		1501	511.14
02/01/2018	Receive Payment		501	511.14
02/01/2018	Receive Payment		1201	511.14
02/01/2018	Receive Payment		412	551.44
02/01/2018	Receive Payment		1812	511.14
02/01/2018	Receive Payment		301	511.14
02/01/2018	Receive Payment		1412	511.14
02/01/2018	Receive Payment		710	525.44
02/01/2018	Receive Payment		1510	525.44
02/01/2018	Receive Payment		810	525.44
02/01/2018	Receive Payment		510	565.44
02/01/2018	Receive Payment		106	525.44
02/01/2018	Receive Payment		1110	525.44
02/01/2018	Receive Payment		910	525.44
02/01/2018	Receive Payment		1710	525.44
02/01/2018	Receive Payment		310	525.44
02/01/2018	Receive Payment		610	525.44
02/01/2018	Receive Payment		1010	565.44
02/01/2018	Receive Payment		210	525.44
02/01/2018	Receive Payment		1810	525.44
02/01/2018	Receive Payment		1410	525.44
02/01/2018	Receive Payment		410	525.44
02/01/2018	Receive Payment		504	528.93
02/01/2018	Receive Payment		704	528.93
02/01/2018	Receive Payment		1709	528.93
02/01/2018	Receive Payment		105	528.93

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
02/01/2018	Receive Payment		209	528.93
02/01/2018	Receive Payment		1809	528.93
02/01/2018	Receive Payment		404	528.93
02/01/2018	Receive Payment		1404	528.93
02/01/2018	Receive Payment		1509	528.93
02/01/2018	Receive Payment		1004	528.93
02/01/2018	Receive Payment		1804	528.93
02/01/2018	Receive Payment		409	528.93
02/01/2018	Receive Payment		309	528.93
02/01/2018	Receive Payment		909	528.93
02/01/2018	Receive Payment		709	528.93
02/01/2018	Receive Payment		804	528.93
02/01/2018	Receive Payment		509	528.93
02/01/2018	Receive Payment		904	528.93
02/01/2018	Receive Payment		1504	528.93
02/01/2018	Receive Payment		1609	528.93
02/01/2018	Receive Payment		304	528.93
02/01/2018	Receive Payment		809	528.93
02/01/2018	Receive Payment		1704	528.93
02/01/2018	Receive Payment		604	528.93
02/01/2018	Receive Payment		1104	528.93
02/01/2018	Receive Payment		1209	528.93
02/01/2018	Receive Payment		1109	528.93
02/01/2018	Receive Payment		102	528.93
02/01/2018	Receive Payment		1204	528.93
02/01/2018	Receive Payment		1009	528.93
02/01/2018	Receive Payment		1409	528.93
02/01/2018	Receive Payment		1604	528.93
02/01/2018	Receive Payment		1503	559.47
02/01/2018	Receive Payment		1003	559.47
02/01/2018	Receive Payment		1103	559.47
02/01/2018	Receive Payment		1603	559.47
02/01/2018	Receive Payment		1403	559.47
02/01/2018	Receive Payment		703	549.13
02/01/2018	Receive Payment		803	559.47
02/01/2018	Receive Payment		101	559.47
02/01/2018	Receive Payment		1803	599.47
02/01/2018	Receive Payment		203	559.47
02/01/2018	Receive Payment		903	559.47
02/01/2018	Receive Payment		403	559.47
02/01/2018	Receive Payment		503	559.47
02/01/2018	Receive Payment		603	559.47
02/01/2018	Receive Payment		303	559.47
02/01/2018	Receive Payment		1203	559.47
02/01/2018	Receive Payment		1703	559.47
03/01/2018	Receive Payment		1612	511.14
03/01/2018	Receive Payment		204	528.93
03/01/2018	Receive Payment		405	507.26
03/01/2018	Receive Payment		1708	507.26
03/01/2018	Receive Payment		1107	508.87
12/01/2018	Receive Payment		1506	489.77
12/01/2018	Receive Payment		1506	508.87
15/01/2018	Journal	2		20.00
15/01/2018	Journal	2		80.00
15/01/2018	Journal	2		160.00
15/01/2018	Journal	2		403.02
15/01/2018	Deposit		805	40.00
15/01/2018	Journal	2		20.00
19/01/2018	Receive Payment		312	511.14
19/01/2018	Receive Payment		1210	525.44
19/01/2018	Receive Payment		401	511.14
19/01/2018	Receive Payment		1701	511.20
19/01/2018	Receive Payment		807	508.87
19/01/2018	Receive Payment		1007	291.27
19/01/2018	Receive Payment		405	80.00
19/01/2018	Receive Payment		1505	507.26
19/01/2018	Receive Payment		103	507.26
19/01/2018	Receive Payment		1007	198.50
19/01/2018	Receive Payment		612	311.76
19/01/2018	Receive Payment		1706	490.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
19/01/2018	Receive Payment		707	508.87
19/01/2018	Receive Payment		609	528.93
19/01/2018	Deposit		1110	50.00
19/01/2018	Receive Payment		612	691.34
Total				188,230.72

Additional Information				
Uncleared cheques and payments as of 31/01/2018				
DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01/01/2018	Journal	10		-197.86
15/01/2018	Bill Payment	622	HDS Canada Inc	-101.65
15/01/2018	Bill Payment	597	Staples	-339.25
15/01/2018	Bill Payment	598	Staples	-8.09
15/01/2018	Bill Payment	606	CI Property Management	-426.89
15/01/2018	Bill Payment	605	CBM Elevator Company Ltd.	-899.48
15/01/2018	Bill Payment	609	Eclipse Enterprises Fire Protection Ltd.	-2,932.25
15/01/2018	Bill Payment	3501	Commissionaires Ottawa	-725.72
15/01/2018	Bill Payment	3500	Ottawa Police Service Alarm Management	-149.00
15/01/2018	Bill Payment	608	Darlene Gibbs	-1,113.75
15/01/2018	Bill Payment	610	EXER-TECH INC.	-158.20
15/01/2018	Bill Payment	612	THE CONDOMINIUM AUTHORITY OF ONTARIO - CAO	-1,380.06
15/01/2018	Bill Payment	616	JET WASTE MANAGEMENT LTD.	-416.72
15/01/2018	Bill Payment	617	THE OFFICE DOCTOR	-34.34
15/01/2018	Bill Payment	615	INDUSTRIAL CLEANING SUPPLIES INC.	-108.59
15/01/2018	Bill Payment	614	Donley's Pool Services	-88.03
15/01/2018	Bill Payment	618	CI Property Management	-3,208.34
15/01/2018	Bill Payment	619	HDS Canada Inc	-206.20
15/01/2018	Bill Payment	620	OCSCC 340	-23,661.96
15/01/2018	Bill Payment	623	Paul Davis Systems of Ottawa	-2,074.28
15/01/2018	Cheque	621	Aqua Drain Sewer Services Inc.	-138.99
Total				-38,369.65

Uncleared cheques and payments after 31/01/2018				
DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
02/02/2018	Bill Payment	1	CI Property Management	-5,811.58
02/02/2018	Bill Payment	EFT	CI Property Management	-5,811.58
15/02/2018	Bill Payment	528	PRO PAVINGSTONE INC.	-2,297.67
20/02/2018	Bill Payment	3511	Baxtec Mechanical Services	-1,162.84
20/02/2018	Bill Payment	3510	ADVANCED HVAC INC.	-248.60
20/02/2018	Bill Payment	3509	OTTAWA MAINTENANCE SOLUTIONS	-50.85
20/02/2018	Bill Payment	3508	SAFEGUARD BUSINESS SYSTEMS LTD	-265.70
20/02/2018	Bill Payment	3507	SHEILA MCHUGH	-160.00
20/02/2018	Bill Payment	3506	SANI-SOL	-174.05
20/02/2018	Bill Payment	3505	HDS Canada Inc	-149.10
20/02/2018	Bill Payment	3504	CI Property Management	-1,596.58
20/02/2018	Bill Payment	3503	PRESTON HARDWARE	-1,244.42
20/02/2018	Bill Payment	3502	Darlene Gibbs	-181.50
20/02/2018	Bill Payment	3512	Commissionaires Ottawa	-941.17
20/02/2018	Bill Payment	3513	BRIAN HUNT	-110.27
20/02/2018	Bill Payment	3515	CI Property Management	-1,596.58
20/02/2018	Bill Payment	3514	HELENE SYLVESTRE AND PIERRE BOUDREAU	-5,352.20
15/03/2018	Bill Payment	529	PRO PAVINGSTONE INC.	-2,297.67
15/04/2018	Bill Payment	530	PRO PAVINGSTONE INC.	-2,297.67
Total				-31,750.03

2515 BANK STREET 31336  
OTTAWA ON K1V 8R9  
000-000-0000

CARLETON CONDO CORP 383  
904 LADY ELLEN PL  
OTTAWA ON K1Z5L5

**Statement Of:**  
Business Account

**Account Number:**  
60756 00335 10

**From:**  
Dec 29 2017

**To:**  
Jan 31 2018

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**Account Summary for this Period:**

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<b>No. of Debits</b>	<b>Total Amount - Debits</b>	<b>No. of Credits</b>	<b>Total Amount - Credits</b>
40	\$92,868.31	6	\$102,994.96

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**Account Details:**

Date	Description	Withdrawals/Debits (\$)	Deposits/Credits (\$)	Balance (\$)
12/29/2017	BALANCE FORWARD			76,340.47
01/02/2018	SD SETTLEMENT SD# 39765 FCN 0125 FCD 171229		91,927.25	168,267.72
01/02/2018	BILL PAYMENT CAPITAL INTEGRA	5,811.58		162,456.14
01/02/2018	TELEPHONE BILL 0000000000000000 BELL CANADA TORVM5 EFT 5511	477.61		161,978.53
01/02/2018	UTILITY BILL PRE-AUTHORIZED ENBRIDGE	3,803.07		158,175.46
01/02/2018	TRANSFER TO 61176 00149 15	5.56		158,169.90
01/03/2018	DEPOSIT CARLING & KIRKWOOD 20396 001		2,563.46	160,733.36
01/03/2018	RETURNED ITEM/CHARGEBACK 1 ITEM(S) / SD # 39765 EFT RETURN	507.26		160,226.10
01/04/2018	SERVICE CHARGE SCOTIA DIRECT PAYMENT	161.37		160,064.73

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<b>No. of Debits</b>	<b>Total Amount - Debits</b>	<b>No. of Credits</b>	<b>Total Amount - Credits</b>
6	\$10,766.45	2	\$94,490.71

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2515 BANK STREET 31336  
OTTAWA ON K1V 8R9  
000-000-0000

**Statement Of:**  
Business Account

**Account Number:**  
60756 00335 10

**From:**  
Dec 29 2017

**To:**  
Jan 31 2018

Date	Description	Withdrawals/Debits (\$)	Deposits/Credits (\$)	Balance (\$)
01/08/2018	TELEPHONE BILL 0000000000000000 BELL CANADA TORVM5 EFT 5511	602.62		159,462.11
01/10/2018	MISC PAYMENT ON CALL MESSAGE CENTRE	60.87		159,401.24
01/10/2018	MISC PAYMENT ON CALL MESSAGE CENTRE	50.13		159,351.11
01/10/2018	MISC PAYMENT ON CALL MESSAGE CENTRE	50.13		159,300.98
01/12/2018	SD SETTLEMENT SD# 39765 FCN 0127 FCD 180111		998.64	160,299.62
01/15/2018	BILL PAYMENT ORKIN CANADA CORPORATION	69.50		160,230.12
01/15/2018	CHQ* 582 3000069840	2,114.81		158,115.31
01/15/2018	CHQ 527 7227470680	2,297.67		155,817.64
01/15/2018	TRANSFER TO 60756 00398 10	35,815.00		120,002.64
01/15/2018	SD SETTLEMENT SD# 39765 FCN 0126 FCD 180111	3,226.29		116,776.35
01/17/2018	UTILITY BILL OTTAWA WATER	11,492.07		105,284.28
01/17/2018	CHQ 595 500012908	512.55		104,771.73
01/17/2018	CHQ 594 500013005	479.38		104,292.35
01/17/2018	CHQ 584 2228684629	281.37		104,010.98
01/17/2018	CHQ* 585 7121808868	138.99		103,871.99
01/17/2018	CHQ 587 7227679910	899.48		102,972.51
01/17/2018	CHQ 588 7227679948	64.52		102,907.99
01/18/2018	CHQ 600 2228751933	791.00		102,116.99
01/18/2018	SCN BILL PAYMENT WSIB ONTARIO - SCHEDULE 1 89779271	676.31		101,440.68
01/19/2018	DEPOSIT CARLING & KIRKWOOD 20396 001		5,404.03	106,844.71
01/19/2018	DEPOSIT CARLING & KIRKWOOD 20396 001		2,051.97	108,896.68

No. of Debits	Total Amount - Debits	No. of Credits	Total Amount - Credits
18	\$59,622.69	3	\$8,454.64



2515 BANK STREET 31336  
OTTAWA ON K1V 8R9  
000-000-0000

**Statement Of:**  
Business Account

**Account Number:**  
60756 00335 10

**From:**  
Dec 29 2017

**To:**  
Jan 31 2018

Date	Description	Withdrawals/Debits (\$)	Deposits/Credits (\$)	Balance (\$)
01/19/2018	CHQ 602 3221258383	175.09		108,721.59
01/19/2018	CHQ 593 7227798160	194.93		108,526.66
01/19/2018	CHQ 601 7227812009	199.38		108,327.28
01/19/2018	CHQ 591 7227893897	120.06		108,207.22
01/22/2018	MISC PAYMENT BFI CANADA INC (LONDON)	521.72		107,685.50
01/22/2018	CHQ 586 2228906969	1,000.05		106,685.45
01/22/2018	CHQ* 603 3000324902	149.00		106,536.45
01/23/2018	HYDRO BILL HYDRO OTTAWA	8,141.84		98,394.61
01/23/2018	CHQ 590 7228057397	2,177.16		96,217.45
01/23/2018	CHQ 589 7228057398	208.70		96,008.75
01/24/2018	BILL PAYMENT TELUS MOBILITY	39.55		95,969.20
01/24/2018	CHQ* 583 7121873134	241.54		95,727.66
01/25/2018	CHQ* 599 3000463388	46.48		95,681.18
01/30/2018	CHQ* 592 7121935858	578.90		95,102.28
01/30/2018	SD SETTLEMENT SD# 39765 FCN 0128 FCD 180126	3,265.69		91,836.59
01/31/2018	TRANSFER TO 60756 00398 10	5,419.08		86,417.51
01/31/2018	INTEREST CREDIT		49.61	86,467.12

No. of Debits	Total Amount - Debits	No. of Credits	Total Amount - Credits
16	\$22,479.17	1	\$49.61

Uncollected fees and/or ODI owing: \$0.00

Please examine this statement promptly.

This is your official account statement generated by us. Report any errors or omissions within 30 days of receipt electronically of this statement. Please see the terms and conditions of the applicable Scotiabank Financial Services Agreement or Business Banking Services Agreement for your account obligations.

All service fees and charges may be subject to any applicable sales taxes (GST/PST/QST/HST) or any tax levied by the government thereafter. These taxes will be payable by the customer.

GST Registration No. R105195598

® Registered trademark of The Bank of Nova Scotia

# **MONTHLY RESERVE FINANCIAL REPORT**

**CCC 383**

*January 2018*

# OCSCC 383

## PROFIT AND LOSS

January 2018

	TOTAL
EXPENSES	
6000 Reserve Expenses	
6170 Engineering Services	0.00
6175 Reserve Bank Charges	5.56
<b>Total 6000 Reserve Expenses</b>	<b>5.56</b>
6103 Building Exterior R&M	20,787.48
<b>Total Expenses</b>	<b>20,793.04</b>
OTHER INCOME	
6001 Contribution from operating	41,234.08
6002 Interest income for reserve	259.89
<b>Total Other Income</b>	<b>41,493.97</b>
<b>PROFIT</b>	<b>\$20,700.93</b>

RECONCILIATION REPORT

Reconciled on: 16/02/2018

Reconciled by: Olesea Axentii

Any changes made to transactions after this date aren't included in this report.

Summary	CAD
Statement beginning balance.....	0.00
Cheques and payments cleared (2).....	-1,356.36
Deposits and other credits cleared (4).....	655,676.43
Statement ending balance.....	654,320.07
Uncleared transactions as of 31/01/2018.....	-19,169.40
Register balance as of 31/01/2018.....	635,150.67

Details

Cheques and payments cleared (2)				
DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01/01/2018	Journal	14		-5.56
15/01/2018	Bill Payment	75	MORRISON HERSHFIELD LIMITED	-1,350.80
Total				-1,356.36

Deposits and other credits cleared (4)				
DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
31/12/2017	Journal	1		614,182.46
01/01/2018	Journal	7		5,419.08
01/01/2018	Journal	8		35,815.00
01/01/2018	Journal	15		259.89
Total				655,676.43

Additional Information				
Uncleared cheques and payments as of 31/01/2018				
DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
15/01/2018	Bill Payment	74	OCSCC 340	-16,232.56
15/01/2018	Bill Payment	76	OCSCC 340	-2,936.84
Total				-19,169.40

2515 BANK STREET 31336  
OTTAWA ON K1V 8R9  
000-000-0000

CARLETON CONDO CORP 383  
904 LADY ELLEN PL  
OTTAWA ON K1Z5L5

**Statement Of:**  
Business Account

**Account Number:**  
60756 00398 10

**From:**  
Dec 29 2017

**To:**  
Jan 31 2018

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**Account Summary for this Period:**

---

<b>No. of Debits</b>	<b>Total Amount - Debits</b>	<b>No. of Credits</b>	<b>Total Amount - Credits</b>
3	\$21,314.99	3	\$41,493.97

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**Account Details:**

Date	Description	Withdrawals/Debits (\$)	Deposits/Credits (\$)	Balance (\$)
12/29/2017	BALANCE FORWARD			634,141.09
01/02/2018	TRANSFER TO 61176 00149 15	5.56		634,135.53
01/09/2018	CHQ 71 3221220626	19,958.63		614,176.90
01/15/2018	TRANSFER FROM 60756 00335 10		35,815.00	649,991.90
01/31/2018	TRANSFER FROM 60756 00335 10		5,419.08	655,410.98
01/31/2018	CHQ 75 500280382	1,350.80		654,060.18
01/31/2018	INTEREST CREDIT		259.89	654,320.07

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<b>No. of Debits</b>	<b>Total Amount - Debits</b>	<b>No. of Credits</b>	<b>Total Amount - Credits</b>
3	\$21,314.99	3	\$41,493.97

---

Uncollected fees and/or ODI owing: \$0.00

Please examine this statement promptly.

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GST Registration No. R105195598

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