

# **MONTHLY FINANCIAL REPORT**

## **OCSCC 893**

### *June 2018*

# OCSCC 893 Monthly Financials

## Table of Contents

### Operating Reports

1. Financial Summary Report
2. Budget vs Actuals Comparison- Monthly
3. Budget vs Actuals Comparison- Year to Date
4. Profit and Loss Statement- Monthly
5. Balance Sheet- Monthly
6. Accounts Receivable Summary
7. Accounts Payable Summary
8. Monthly Transaction List- By Supplier
9. General Ledger- Monthly
10. Operating Account Bank Reconciliation
11. Operating Account Bank Statement

### Reserve Reports

1. Financial Summary Report
2. Profit and Loss Statement- Monthly
3. Profit and Loss Statement- Year to Date
4. Reserve Fund Bank Reconciliation
5. Reserve Fund Bank Statement

## ***MONTHLY FINANCIAL REPORT SUMMARY***

***OCSCC 893***

***June 2018***

### **Revenue**

All condo fees to date have been invoiced.

### **Expenses**

Utilities overall are under budget. Gas is showing over budget year to date but this should even out over the year.

Contracts are showing under budget year to date, with the Cleaning and Parking and Monitoring contracts just under target.

Overall General Repairs and Maintenance are showing over budget due to Building Supplies being over for the repayment to Carlos Ventrillon for the snacks purchased for the AGM. In the future we could have AGM expenses as a separate line item. Emergency Calls is over budget due to an after hours call the previous month to reset the alarms in both the electrical room and fire panel. HVAC Repairs are over budget due to repairs to the furnace/AC unit in 406.

Overall administrative expenses are on target year to date. Office expenses are over budget year to date due to the PPO fee recently invoiced to cover AGM mailings and other office expenses.

# OCSCC #893

## BUDGET VS. ACTUALS: 2018/19 - FY19 P&L

June 2018

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4001 Condo Fees	27,030.32	27,035.58	-5.26	99.98 %
4030 Other incomes	-69.00		-69.00	
4032 NSF fees charged to customers	45.00		45.00	
4037 Misc. Income		583.33	-583.33	
<b>Total Income</b>	<b>\$27,006.32</b>	<b>\$27,618.91</b>	<b>\$ -612.59</b>	<b>97.78 %</b>
Cost of Goods Sold				
4500 Contribution to Reserve Fund	5,741.67	5,741.67	0.00	100.00 %
<b>Total Cost of Goods Sold</b>	<b>\$5,741.67</b>	<b>\$5,741.67</b>	<b>\$0.00</b>	<b>100.00 %</b>
<b>GROSS PROFIT</b>	<b>\$21,264.65</b>	<b>\$21,877.24</b>	<b>\$ -612.59</b>	<b>97.20 %</b>
Expenses				
5000 Utilities				
5010 Gas	772.07	1,250.00	-477.93	61.77 %
5020 Hydro	2,306.43	4,605.08	-2,298.65	50.08 %
5030 Water & Sewer	2,413.25	2,539.92	-126.67	95.01 %
5040 Telecom Expenses	286.38	337.92	-51.54	84.75 %
<b>Total 5000 Utilities</b>	<b>5,778.13</b>	<b>8,732.92</b>	<b>-2,954.79</b>	<b>66.16 %</b>
5400 Contracts				
5410 General Cleaning	1,861.15	1,865.67	-4.52	99.76 %
5415 Waste management	290.18	391.17	-100.99	74.18 %
5426 Parking Monitor and Security	275.81	276.00	-0.19	99.93 %
5430 Fire System Maintenance	50.85	532.25	-481.40	9.55 %
5440 Mechanical Maintenance/HVAC	847.50	1,000.00	-152.50	84.75 %
5455 Elevator Maintenance	950.76	1,250.00	-299.24	76.06 %
5465 Landscaping	1,330.52	1,041.67	288.85	127.73 %
5470 Snow Removal		0.00	0.00	
5475 Pest Control		25.00	-25.00	
<b>Total 5400 Contracts</b>	<b>5,606.77</b>	<b>6,381.76</b>	<b>-774.99</b>	<b>87.86 %</b>
5500 General Repairs & Maintenance				
5502 Building Supplies	313.25	208.33	104.92	150.36 %
5503 General Repairs & Maint	3,713.33	1,458.33	2,255.00	254.63 %
5504 Emergency Calls	50.85	50.00	0.85	101.70 %
5507 Recreation Room		75.00	-75.00	
5510 Guest Suite Maintenance	130.96	145.83	-14.87	89.80 %
5518 Window Cleaning		666.67	-666.67	
5525 Garage Cleaning/Maintenance		250.00	-250.00	
5540 HVAC	865.07	333.33	531.74	259.52 %
5570 Additional Snow/Salt		166.67	-166.67	
<b>Total 5500 General Repairs &amp; Maintenance</b>	<b>5,073.46</b>	<b>3,354.16</b>	<b>1,719.30</b>	<b>151.26 %</b>
5800 Administrative & Professional Expenses				
5801 Property Management Fees	3,175.85	2,614.25	561.60	121.48 %
5810 Office Expenses	423.85	72.42	351.43	585.27 %
5812 Bank Charges	42.91	37.42	5.49	114.67 %
5830 Insurance Expense/General & Liability Insurance	1,979.28	1,979.33	-0.05	100.00 %
5832 Legal		183.33	-183.33	

		TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5833 Audit-Accounting	2,452.10	250.00	2,202.10	980.84 %
5850 Taxes- Parking Spaces		236.83	-236.83	
<b>Total 5800 Administrative &amp; Professional Expenses</b>	<b>8,073.99</b>	<b>5,373.58</b>	<b>2,700.41</b>	<b>150.25 %</b>
5900 Contingency/ Initiatives				
5905 General Contingency		1,500.00	-1,500.00	
<b>Total 5900 Contingency/ Initiatives</b>		<b>1,500.00</b>	<b>-1,500.00</b>	
<b>Total Expenses</b>	<b>\$24,532.35</b>	<b>\$25,342.42</b>	<b>\$ -810.07</b>	<b>96.80 %</b>
NET OPERATING INCOME	<b>\$ -3,267.70</b>	<b>\$ -3,465.18</b>	<b>\$197.48</b>	<b>94.30 %</b>
NET INCOME	<b>\$ -3,267.70</b>	<b>\$ -3,465.18</b>	<b>\$197.48</b>	<b>94.30 %</b>

# OCSCC #893

## BUDGET VS. ACTUALS: 2018/19 - FY19 P&L

February - June, 2018

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4001 Condo Fees	135,162.11	135,177.90	-15.79	99.99 %
4030 Other incomes	363.00		363.00	
4031 Key Replacement	60.00		60.00	
4032 NSF fees charged to customers	90.00		90.00	
4037 Misc. Income	880.00	2,916.65	-2,036.65	30.17 %
<b>Total Income</b>	<b>\$136,555.11</b>	<b>\$138,094.55</b>	<b>\$ -1,539.44</b>	<b>98.89 %</b>
Cost of Goods Sold				
4500 Contribution to Reserve Fund	28,708.35	28,708.35	0.00	100.00 %
<b>Total Cost of Goods Sold</b>	<b>\$28,708.35</b>	<b>\$28,708.35</b>	<b>\$0.00</b>	<b>100.00 %</b>
<b>GROSS PROFIT</b>	<b>\$107,846.76</b>	<b>\$109,386.20</b>	<b>\$ -1,539.44</b>	<b>98.59 %</b>
Expenses				
5000 Utilities				
5010 Gas	7,145.56	6,250.00	895.56	114.33 %
5020 Hydro	10,509.01	23,025.40	-12,516.39	45.64 %
5030 Water & Sewer	11,070.31	12,699.60	-1,629.29	87.17 %
5040 Telecom Expenses	1,664.58	1,689.60	-25.02	98.52 %
<b>Total 5000 Utilities</b>	<b>30,389.46</b>	<b>43,664.60</b>	<b>-13,275.14</b>	<b>69.60 %</b>
5400 Contracts				
5410 General Cleaning	9,305.75	9,328.35	-22.60	99.76 %
5415 Waste management	1,212.22	1,955.85	-743.63	61.98 %
5426 Parking Monitor and Security	1,379.05	1,380.00	-0.95	99.93 %
5430 Fire System Maintenance	1,265.60	2,661.25	-1,395.65	47.56 %
5440 Mechanical Maintenance/HVAC	847.50	5,000.00	-4,152.50	16.95 %
5455 Elevator Maintenance	4,637.61	6,250.00	-1,612.39	74.20 %
5465 Landscaping	2,530.50	5,208.35	-2,677.85	48.59 %
5470 Snow Removal	734.50	4,500.00	-3,765.50	16.32 %
5475 Pest Control		125.00	-125.00	
<b>Total 5400 Contracts</b>	<b>21,912.73</b>	<b>36,408.80</b>	<b>-14,496.07</b>	<b>60.19 %</b>
5500 General Repairs & Maintenance				
5502 Building Supplies	1,812.00	1,041.65	770.35	173.95 %
5503 General Repairs & Maint	6,345.23	7,291.65	-946.42	87.02 %
5504 Emergency Calls	593.25	250.00	343.25	237.30 %
5507 Recreation Room	316.40	375.00	-58.60	84.37 %
5510 Guest Suite Maintenance	463.38	729.15	-265.77	63.55 %
5516 Plumbing R&M	-383.12		-383.12	
5518 Window Cleaning		3,333.35	-3,333.35	
5525 Garage Cleaning/Maintenance	1,954.90	1,250.00	704.90	156.39 %
5540 HVAC	3,786.12	1,666.65	2,119.47	227.17 %
5555 Elevator	105.00		105.00	
5570 Additional Snow/Salt	339.00	833.35	-494.35	40.68 %
<b>Total 5500 General Repairs &amp; Maintenance</b>	<b>15,332.16</b>	<b>16,770.80</b>	<b>-1,438.64</b>	<b>91.42 %</b>
5800 Administrative & Professional Expenses	840.00		840.00	
5801 Property Management Fees	12,422.27	13,071.25	-648.98	95.04 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5810 Office Expenses	828.38	362.10	466.28	228.77 %
5812 Bank Charges	284.51	187.10	97.41	152.06 %
5830 Insurance Expense/General & Liability Insurance	9,896.40	9,896.65	-0.25	100.00 %
5832 Legal		916.65	-916.65	
5833 Audit-Accounting	-17.90	1,250.00	-1,267.90	-1.43 %
5835 Consulting Fees- General	1,426.63		1,426.63	
5850 Taxes- Parking Spaces	1,426.82	1,184.15	242.67	120.49 %
<b>Total 5800 Administrative &amp; Professional Expenses</b>	<b>27,107.11</b>	<b>26,867.90</b>	<b>239.21</b>	<b>100.89 %</b>
5900 Contingency/ Initiatives				
5905 General Contingency		7,500.00	-7,500.00	
<b>Total 5900 Contingency/ Initiatives</b>		<b>7,500.00</b>	<b>-7,500.00</b>	
<b>Total Expenses</b>	<b>\$94,741.46</b>	<b>\$131,212.10</b>	<b>\$ -36,470.64</b>	<b>72.20 %</b>
<b>NET OPERATING INCOME</b>	<b>\$13,105.30</b>	<b>\$ -21,825.90</b>	<b>\$34,931.20</b>	<b>-60.04 %</b>
<b>NET INCOME</b>	<b>\$13,105.30</b>	<b>\$ -21,825.90</b>	<b>\$34,931.20</b>	<b>-60.04 %</b>

# OCSCC #893

## PROFIT AND LOSS

June 2018

	TOTAL
<b>INCOME</b>	
4001 Condo Fees	27,030.32
4030 Other incomes	-69.00
4032 NSF fees charged to customers	45.00
<b>Total Income</b>	<b>27,006.32</b>
<b>COST OF GOODS SOLD</b>	
4500 Contribution to Reserve Fund	5,741.67
<b>Total Cost of Goods Sold</b>	<b>5,741.67</b>
<b>GROSS PROFIT</b>	<b>21,264.65</b>
<b>EXPENSES</b>	
5000 Utilities	
5010 Gas	772.07
5020 Hydro	2,306.43
5030 Water & Sewer	2,413.25
5040 Telecom Expenses	286.38
<b>Total 5000 Utilities</b>	<b>5,778.13</b>
5400 Contracts	
5410 General Cleaning	1,861.15
5415 Waste management	290.18
5426 Parking Monitor and Security	275.81
5430 Fire System Maintenance	50.85
5440 Mechanical Maintenance/HVAC	847.50
5455 Elevator Maintenance	950.76
5465 Landscaping	1,330.52
<b>Total 5400 Contracts</b>	<b>5,606.77</b>
5500 General Repairs & Maintenance	
5502 Building Supplies	313.25
5503 General Repairs & Maint	3,713.33
5504 Emergency Calls	50.85
5510 Guest Suite Maintenance	130.96
5540 HVAC	865.07
<b>Total 5500 General Repairs &amp; Maintenance</b>	<b>5,073.46</b>
5800 Administrative & Professional Expenses	
5801 Property Management Fees	3,175.85
5810 Office Expenses	423.85
5812 Bank Charges	42.91
5830 Insurance Expense/General & Liability Insurance	1,979.28
5833 Audit-Accounting	2,452.10
<b>Total 5800 Administrative &amp; Professional Expenses</b>	<b>8,073.99</b>
<b>Total Expenses</b>	<b>24,532.35</b>
<b>PROFIT</b>	<b>\$ -3,267.70</b>



# OCSCC #893

## BALANCE SHEET

As of June 30, 2018

	TOTAL
<b>Assets</b>	
Current Assets	
Cash and Cash Equivalent	
1010 Operating Account	29,822.03
1020 Reserve Account	180,654.76
<b>Total Cash and Cash Equivalent</b>	<b>210,476.79</b>
Accounts Receivable (A/R)	
1100 Accounts Receivable	4,089.35
1205 Accounts Receivable - Misc	0.00
<b>Total Accounts Receivable (A/R)</b>	<b>4,089.35</b>
1200 Due to/from	-368.17
1300 Prepaid Expenses	15,991.45
1310 Petty Cash	200.00
<b>Total Current Assets</b>	<b>230,389.42</b>
Non-current Assets	
1410 Investments- Reserve- Cash	3,533.77
1420 Investments- Reserve- Holdings	241,477.00
1430 Investments- Reserve- Interest	3,417.28
<b>Total Non Current Assets</b>	<b>248,428.05</b>
<b>Total Assets</b>	<b>\$478,817.47</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
2000 Accounts Payable	11,403.55
<b>Total Accounts Payable (A/P)</b>	<b>11,403.55</b>
1610 Deferred Revenue	0.00
2005 Accrued Liabilities	13,103.21
2500 Due to/from Operating	-368.17
<b>Total Current Liabilities</b>	<b>24,138.59</b>
<b>Total Liabilities</b>	<b>24,138.59</b>
Equity	
Opening Balance Equity	9,796.88
Opening Balance Equity- RESERVE	323,823.65
Retained Earnings	79,254.71
Profit for the year	41,803.64
<b>Total Equity</b>	<b>454,678.88</b>
<b>Total Liabilities and Equity</b>	<b>\$478,817.47</b>

# OCSCC #893

## A/R AGING SUMMARY

As of June 30, 2018

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
103		-451.36				\$ -451.36
104		-300.01				\$ -300.01
109	0.31	0.31	0.31			\$0.93
112					378.11	\$378.11
203	17.22	17.22	89.94			\$124.38
302		438.95				\$438.95
315		-16.37				\$ -16.37
316	272.09	41.62				\$313.71
318		-150.00				\$ -150.00
412					45.00	\$45.00
418	45.00	877.96	45.00			\$967.96
99 - Misc					1,655.52	\$1,655.52
Arthur & Dale Smith Bell (317)					-273.32	\$ -273.32
LINDSAY LANDSCAPE.					0.00	\$0.00
P100	271.17	271.17	271.17		542.34	\$1,355.85
<b>TOTAL</b>	<b>\$605.79</b>	<b>\$729.49</b>	<b>\$406.42</b>	<b>\$0.00</b>	<b>\$2,347.65</b>	<b>\$4,089.35</b>

# OCSCC #893

## A/P AGING SUMMARY

As of June 30, 2018

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
10424161 Canada Inc.		50.85				\$50.85
9020934 Canada Inc		275.81				\$275.81
99-Misc					-16.05	\$ -16.05
Action Lock & Safe Ltd	154.81					\$154.81
Axia Property Management					0.00	\$0.00
Bell Canada				-288.08	-288.59	\$ -576.67
Cantwell Air Inc.	847.50					\$847.50
Capital General Contracting 2011 Inc.			847.50			\$847.50
CAPITAL SYSTEMS		50.85				\$50.85
CARLOS A VENTRILLON		313.25				\$313.25
CI Property Management	1,473.35				-485.79	\$987.56
City of Ottawa- Water & Sewer					0.00	\$0.00
CONDOMINIUM AUTHORITY OF ONTARIO					0.00	\$0.00
ENBRIDGE					0.00	\$0.00
EXER-TECH INC.		158.20				\$158.20
HVAC MAXIMUM HEATING & COOLING INC.		865.07				\$865.07
Hydro Ottawa	39.79					\$39.79
JOHN D COOMBS MULTI MAINTENANCE LTD	2,412.55					\$2,412.55
LINDSAY LANDSCAPE	130.52					\$130.52
Maximum Heating & Cooling Inc					0.00	\$0.00
PIVOTECH DOORS INC	525.45					\$525.45
Quality Window & Glass					225.44	\$225.44
Ray Neon Signs Inc.		444.32				\$444.32
THE CONDOMINIUM AUTHORITY OF ONTARIO (CAO)					501.84	\$501.84
WALMAR VENTILATION PRODUCTS		1,003.04				\$1,003.04
Waste Connections of Canada				-290.18	0.00	\$ -290.18
WGP Professional Corporation		2,452.10				\$2,452.10
<b>TOTAL</b>	<b>\$5,583.97</b>	<b>\$5,613.49</b>	<b>\$847.50</b>	<b>\$ -578.26</b>	<b>\$ -63.15</b>	<b>\$11,403.55</b>

# OCSCC #893

## TRANSACTION LIST BY SUPPLIER

June 2018

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
10424161 Canada Inc.						
22-06-2018	Bill	1508	Yes		2000 Accounts Payable	50.85
9020934 Canada Inc						
01-06-2018	Bill	627	Yes		2000 Accounts Payable	275.81
Action Lock & Safe Ltd						
13-06-2018	Bill	65210	Yes		2000 Accounts Payable	154.81
Bell Canada						
01-06-2018	Bill	June 2018	Yes		2000 Accounts Payable	286.38
22-06-2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-286.38
Cantwell Air Inc.						
07-06-2018	Bill	M063-J9401	Yes		2000 Accounts Payable	847.50
CAPITAL SYSTEMS						
01-06-2018	Bill	FM18-128	Yes		2000 Accounts Payable	50.85
CARLOS A VENTRILLON						
14-06-2018	Bill	JUN14/2018	Yes		2000 Accounts Payable	313.25
CI Property Management						
01-06-2018	Bill	2230	Yes		2000 Accounts Payable	561.61
01-06-2018	Bill	2005	Yes		2000 Accounts Payable	1,750.00
01-06-2018	Bill	2086	Yes		2000 Accounts Payable	1,750.00
01-06-2018	Bill	2242	Yes		2000 Accounts Payable	2,614.24
04-06-2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-2,614.24
12-06-2018	Bill	2263	Yes		2000 Accounts Payable	423.85
25-06-2018	Bill	2151	Yes		2000 Accounts Payable	487.89
City of Ottawa- Water & Sewer						
01-06-2018	Bill	June 2018	Yes		2000 Accounts Payable	2,259.70
19-06-2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-2,259.70

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
ENBRIDGE						
01-06-2018	Bill	June 2018	Yes		2000 Accounts Payable	695.32
14-06-2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-695.32
HVAC MAXIMUM HEATING & COOLING INC.						
01-06-2018	Bill	200610622	Yes		2000 Accounts Payable	865.07
Hydro Ottawa						
04-06-2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-41.58
14-06-2018	Bill	May1-May31/18	Yes		2000 Accounts Payable	39.79
Hydro Ottawa- 513541						
05-06-2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-2,115.53
JOHN D COOMBS MULTI MAINTENANCE LTD						
12-06-2018	Bill	1282	Yes		2000 Accounts Payable	2,412.55
KARISSA CLERMONT						
28-06-2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-2,612.63
30-06-2018	Bill	55	Yes		2000 Accounts Payable	2,612.63
LINDSAY LANDSCAPE						
08-06-2018	Bill	QB38536	Yes		2000 Accounts Payable	130.52
PIVOTECH DOORS INC						
08-06-2018	Bill	37510	Yes		2000 Accounts Payable	525.45
Ray Neon Signs Inc.						
04-06-2018	Bill	Jun4/18	Yes		2000 Accounts Payable	444.32
Waste Connections of Canada						
01-06-2018	Bill	June 2018	Yes		2000 Accounts Payable	290.18
21-06-2018	Bill Payment (Cheque)		Yes		1010 Operating Account	-290.18
WGP Professional Corporation						
22-06-2018	Bill	R180501	Yes		2000 Accounts Payable	2,452.10

# OCSCC #893

## GENERAL LEDGER

June 2018

DATE	TRANSACTION TYPE	#	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
5000 Utilities							
5010 Gas							
Beginning Balance							6,373.49
01-06-2018	Bill	June 2018	ENBRIDGE	ON PAP	2000 Accounts Payable	\$695.32	7,068.81
01-06-2018	Journal Entry	79R		to set up accruals	-Split-	\$ -1,909.41	5,159.40
30-06-2018	Journal Entry	85		to set up accruals	-Split-	\$1,986.16	7,145.56
<b>Total for 5010 Gas</b>						<b>\$772.07</b>	
5020 Hydro							
Beginning Balance							8,202.58
01-06-2018	Journal Entry	79R		to set up accruals	-Split-	\$ -2,115.53	6,087.05
14-06-2018	Bill	May1-May31/18	Hydro Ottawa	OTT908822 FROM MAY 01 - MAY 31, 2018 _ ON PAP	2000 Accounts Payable	\$39.79	6,126.84
30-06-2018	Journal Entry	85		to set up accruals	-Split-	\$4,382.17	10,509.01
<b>Total for 5020 Hydro</b>						<b>\$2,306.43</b>	
5030 Water & Sewer							
Beginning Balance							8,657.06
01-06-2018	Journal Entry	79R		to set up accruals	-Split-	\$ -2,482.77	6,174.29
01-06-2018	Bill	June 2018	City of Ottawa- Water & Sewer	WATER	2000 Accounts Payable	\$2,259.70	8,433.99
30-06-2018	Journal Entry	85		to set up accruals	-Split-	\$2,636.32	11,070.31
<b>Total for 5030 Water &amp; Sewer</b>						<b>\$2,413.25</b>	
5040 Telecom Expenses							
Beginning Balance							1,378.20
01-06-2018	Bill	June 2018	Bell Canada		2000 Accounts Payable	\$286.38	1,664.58
01-06-2018	Journal Entry	79R		to set up accruals	-Split-	\$ -577.18	1,087.40
30-06-2018	Journal Entry	85		to set up accruals	-Split-	\$577.18	1,664.58
<b>Total for 5040 Telecom Expenses</b>						<b>\$286.38</b>	
<b>Total for 5000 Utilities</b>						<b>\$5,778.13</b>	
5400 Contracts							
5410 General Cleaning							
Beginning Balance							7,444.60
30-06-2018	Bill	55	KARISSA CLERMONT	CLEANING SERVICES FOR THE MONTH OF JUNE 2018	2000 Accounts Payable	\$1,861.15	9,305.75
<b>Total for 5410 General Cleaning</b>						<b>\$1,861.15</b>	
5415 Waste management							
Beginning Balance							922.04
01-06-2018	Bill	June 2018	Waste Connections of Canada	Waste removal	2000 Accounts Payable	\$290.18	1,212.22
01-06-2018	Journal Entry	79R		to set up accruals	-Split-	\$ -341.68	870.54
30-06-2018	Journal Entry	85		to set up accruals	-Split-	\$341.68	1,212.22
<b>Total for 5415 Waste management</b>						<b>\$290.18</b>	
5426 Parking Monitor and Security							
Beginning Balance							1,103.24
01-06-2018	Bill	627	9020934 Canada Inc	Visitor parking -Monthly Rate- June 2018	2000 Accounts Payable	\$275.81	1,379.05
<b>Total for 5426 Parking Monitor and Security</b>						<b>\$275.81</b>	
5430 Fire System Maintenance							
Beginning Balance							1,214.75
01-06-2018	Bill	FM18-128	CAPITAL SYSTEMS	TELEPHONE ENTRY MONITORING, FROM JULY 01 TO SEP 31, 2018	2000 Accounts Payable	\$50.85	1,265.60
01-06-2018	Journal Entry	79R		to set up accruals	-Split-	\$ -452.00	813.60
30-06-2018	Journal Entry	85		to set up accruals	-Split-	\$452.00	1,265.60
<b>Total for 5430 Fire System Maintenance</b>						<b>\$50.85</b>	
5440 Mechanical Maintenance/HVAC							
07-06-2018	Bill	M063-J9401	Cantwell Air Inc.	PREVENTATIVE MAINTENANCE FOR JAN TO MAR	2000 Accounts Payable	\$847.50	847.50
<b>Total for 5440 Mechanical Maintenance/HVAC</b>						<b>\$847.50</b>	
5455 Elevator Maintenance							
Beginning Balance							3,686.85
01-06-2018	Journal Entry	76		Monthly elevator expense from prepaid	-Split-	\$950.76	4,637.61
<b>Total for 5455 Elevator Maintenance</b>						<b>\$950.76</b>	
5465 Landscaping							
Beginning Balance							1,199.98
01-06-2018	Journal Entry	79R		to set up accruals	-Split-	\$ -1,200.00	-0.02
08-06-2018	Bill	QB38536	LINDSAY LANDSCAPE	GM PROJECT - FIX GRASS AND CUTTING OUT THE GRASS	2000 Accounts Payable	\$130.52	130.50
30-06-2018	Journal Entry	85		to set up accruals	-Split-	\$2,400.00	2,530.50
<b>Total for 5465 Landscaping</b>						<b>\$1,330.52</b>	

DATE	TRANSACTION TYPE	#	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
5470 Snow Removal							
Beginning Balance							734.50
<b>Total for 5470 Snow Removal</b>							
<b>Total for 5400 Contracts</b>						<b>\$5,606.77</b>	
5500 General Repairs & Maintenance							
5502 Building Supplies							
Beginning Balance							1,498.75
14-06-2018	Bill	JUN14/2018	CARLOS A VENTRILLON	REIMBURSEMENT - AGM FOOD	2000 Accounts Payable	\$313.25	1,812.00
<b>Total for 5502 Building Supplies</b>							<b>\$313.25</b>
5503 General Repairs & Maint							
Beginning Balance							2,631.90
01-06-2018	Journal Entry	79R		to set up accruals (PO 1001)	-Split-	\$ -327.70	2,304.20
08-06-2018	Bill	37510	PIVOTECH DOORS INC	STOLEN REMOTE AND KEYPAD NOT WORKING	2000 Accounts Payable	\$525.45	2,829.65
12-06-2018	Bill	1282	JOHN D COOMBS MULTI MAINTENANCE LTD	To excavate and backfill for engineer's investigation on the garage foundation.	2000 Accounts Payable	\$2,412.55	5,242.20
13-06-2018	Bill	65210	Action Lock & Safe Ltd	REKEY LOCK ON MAIN ENTRENCE DOOR	2000 Accounts Payable	\$154.81	5,397.01
30-06-2018	Bill	55	KARISSA CLERMONT	GENERAL MAINTENANCE	2000 Accounts Payable	\$620.52	6,017.53
30-06-2018	Journal Entry	85		to set up accruals - PO1001 QuatroSense	-Split-	\$327.70	6,345.23
<b>Total for 5503 General Repairs &amp; Maint</b>							<b>\$3,713.33</b>
5504 Emergency Calls							
Beginning Balance							542.40
22-06-2018	Bill	1508	10424161 Canada Inc.	After Hours Phone Call Service (invoiced on May 06, 2018)	2000 Accounts Payable	\$50.85	593.25
<b>Total for 5504 Emergency Calls</b>							<b>\$50.85</b>
5507 Recreation Room							
Beginning Balance							316.40
<b>Total for 5507 Recreation Room</b>							
5510 Guest Suite Maintenance							
Beginning Balance							332.42
30-06-2018	Bill	55	KARISSA CLERMONT	GUEST SUITE CLEANING, June 4, 8, 18, 2018	2000 Accounts Payable	\$130.96	463.38
<b>Total for 5510 Guest Suite Maintenance</b>							<b>\$130.96</b>
5516 Plumbing R&M							
Beginning Balance							-383.12
<b>Total for 5516 Plumbing R&amp;M</b>							
5525 Garage Cleaning/Maintenance							
Beginning Balance							1,954.90
<b>Total for 5525 Garage Cleaning/Maintenance</b>							
5540 HVAC							
Beginning Balance							2,921.05
01-06-2018	Bill	200610622	HVAC MAXIMUM HEATING & COOLING INC.	HIGH PITCH NOISE FROM WSH PUMP (INVOICED ON MAY 23, 2018)	2000 Accounts Payable	\$865.07	3,786.12
<b>Total for 5540 HVAC</b>							<b>\$865.07</b>
5555 Elevator							
Beginning Balance							105.00
<b>Total for 5555 Elevator</b>							
5570 Additional Snow/Salt							
Beginning Balance							339.00
<b>Total for 5570 Additional Snow/Salt</b>							
<b>Total for 5500 General Repairs &amp; Maintenance</b>						<b>\$5,073.46</b>	
5800 Administrative & Professional Expenses							
Beginning Balance							840.00
<b>Total for 5800 Administrative &amp; Professional Expenses</b>							
5801 Property Management Fees							
Beginning Balance							9,246.42
01-06-2018	Bill	2086	CI Property Management	May PM Fees	2000 Accounts Payable	\$1,750.00	10,996.42
01-06-2018	Bill	2242	CI Property Management	June PM Fees	2000 Accounts Payable	\$2,614.24	13,610.66
01-06-2018	Bill	2005	CI Property Management	April PM Fees	2000 Accounts Payable	\$1,750.00	15,360.66
01-06-2018	Bill	2230	CI Property Management	Monthly increase in management fee due to new condo act changes	2000 Accounts Payable	\$561.61	15,922.27
01-06-2018	Journal Entry	79R		to set up accruals	-Split-	\$ -3,500.00	12,422.27
<b>Total for 5801 Property Management Fees</b>							<b>\$3,175.85</b>
5810 Office Expenses							
Beginning Balance							404.53
12-06-2018	Bill	2263	CI Property Management	PPO Fees (invoiced on May 31, 2018)	2000 Accounts Payable	\$423.85	828.38
<b>Total for 5810 Office Expenses</b>							<b>\$423.85</b>
5812 Bank Charges							
Beginning Balance							241.60

DATE	TRANSACTION TYPE	#	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
06-06-2018	Expense			ACTIVITY FEE	1010 Operating Account	\$31.43	273.03
06-06-2018	Expense			ACTIVITY FEE	1010 Operating Account	\$10.73	283.76
30-06-2018	Journal Entry	83		June 18 contribution	-Split-	\$0.75	284.51
<b>Total for 5812 Bank Charges</b>						<b>\$42.91</b>	
5830 Insurance Expense/General & Liability Insurance							
Beginning Balance							7,917.12
01-06-2018	Journal Entry	77		RECORD PREPAID INSURANCE EXPENSE, MONTHLY 2018	-Split-	\$1,979.28	9,896.40
<b>Total for 5830 Insurance Expense/General &amp; Liability Insurance</b>						<b>\$1,979.28</b>	
5833 Audit-Accounting							
Beginning Balance							-2,470.00
22-06-2018	Bill	R180501	WGP Professional Corporation	Assistance in the preparation of the financial statements for the year ended January 31, 2018	2000 Accounts Payable	\$2,452.10	-17.90
<b>Total for 5833 Audit-Accounting</b>						<b>\$2,452.10</b>	
5835 Consulting Fees- General							
Beginning Balance							1,426.63
<b>Total for 5835 Consulting Fees- General</b>							
5850 Taxes- Parking Spaces							
Beginning Balance							1,426.82
<b>Total for 5850 Taxes- Parking Spaces</b>							
<b>Total for 5800 Administrative &amp; Professional Expenses with subs</b>						<b>\$8,073.99</b>	
5805 CAO Fees							
25-06-2018	Bill	2151	CI Property Management	CI management reimbursement - Condo Authority Ontario (invoiced on May 22, 2018)	2000 Accounts Payable	\$487.89	487.89
<b>Total for 5805 CAO Fees</b>						<b>\$487.89</b>	
6002 Interest income for reserve							
Beginning Balance							-714.49
04-06-2018	Deposit			DEPOSIT INTEREST	1020 Reserve Account	\$ -209.96	-924.45
<b>Total for 6002 Interest income for reserve</b>						<b>\$ -209.96</b>	
6003 Reserve Bank Fees							
Beginning Balance							2.25
<b>Total for 6003 Reserve Bank Fees</b>							
6103 Building Exterior R&M							
04-06-2018	Bill	Jun4/18	Ray Neon Signs Inc.	Set of 24" routed out painted aluminum pin mounted numbers reading "808"	2000 Accounts Payable	\$444.32	444.32
<b>Total for 6103 Building Exterior R&amp;M</b>						<b>\$444.32</b>	



## 1010 Operating Account, Period Ending 30-06-2018

## RECONCILIATION REPORT

Reconciled on: 13-07-2018

Reconciled by: Jen Walker

Any changes made to transactions after this date aren't included in this report.

## Summary

CAD

Statement beginning balance	25,597.22
Cheques and payments cleared (16)	-23,462.99
Deposits and other credits cleared (72)	27,687.80
Statement ending balance	29,822.03

Uncleared transactions as of 30-06-2018	1,599.05
Register balance as of 30-06-2018	31,421.08
Cleared transactions after 30-06-2018	0.00
Uncleared transactions after 30-06-2018	18,554.60
Register balance as of 13-07-2018	49,975.68

## Details

## Cheques and payments cleared (16)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
04-06-2018	Expense			-144.00
04-06-2018	Bill Payment		Hydro Ottawa	-41.58
04-06-2018	Bill Payment		CI Property Management	-2,614.24
05-06-2018	Bill Payment		Hydro Ottawa- 513541	-2,115.53
05-06-2018	Cheque	NSF June	302	-438.95
05-06-2018	Cheque	NSF June	418	-438.98
06-06-2018	Expense			-10.73
06-06-2018	Expense			-31.43
14-06-2018	Bill Payment		ENBRIDGE	-695.32
19-06-2018	Bill Payment		City of Ottawa- Water & Sewer	-2,259.70
21-06-2018	Bill Payment		Waste Connections of Canada	-290.18
22-06-2018	Bill Payment		Bell Canada	-286.38
28-06-2018	Bill Payment		KARISSA CLERMONT	-2,612.63
30-06-2018	Journal	83		-366.67
30-06-2018	Journal	83		-5,741.67
30-06-2018	Journal	83		-5,375.00

Total -23,462.99

## Deposits and other credits cleared (72)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01-06-2018	Receive Payment		215	448.14
01-06-2018	Receive Payment		415	448.17
01-06-2018	Receive Payment		103	454.28
01-06-2018	Receive Payment		104	541.90
01-06-2018	Receive Payment		203	342.00
01-06-2018	Receive Payment		112	403.45
01-06-2018	Receive Payment	PAP	105	73.15
01-06-2018	Receive Payment		102	272.09
01-06-2018	Receive Payment		304	272.09
01-06-2018	Receive Payment		316	272.09
01-06-2018	Receive Payment		216	272.09
01-06-2018	Receive Payment		416	272.11
01-06-2018	Receive Payment		204	299.20
01-06-2018	Receive Payment		404	299.20
01-06-2018	Receive Payment		207	327.27
01-06-2018	Receive Payment		210	329.86
01-06-2018	Receive Payment		110	329.86
01-06-2018	Receive Payment		410	329.86
01-06-2018	Receive Payment		310	329.86
01-06-2018	Receive Payment		407	354.38
01-06-2018	Receive Payment		107	354.38
01-06-2018	Receive Payment		307	354.38
01-06-2018	Receive Payment		213	354.38
01-06-2018	Receive Payment		313 - Giovana Amaro Link	354.38

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01-06-2018	Receive Payment		113	354.38
01-06-2018	Receive Payment		413	354.41
01-06-2018	Receive Payment		303	359.22
01-06-2018	Receive Payment		317 Nancy Xiao Ming Yu	359.22
01-06-2018	Receive Payment		217	359.22
01-06-2018	Receive Payment		403	359.22
01-06-2018	Receive Payment		417	359.25
01-06-2018	Receive Payment		201	361.41
01-06-2018	Receive Payment		319	361.41
01-06-2018	Receive Payment		401	361.41
01-06-2018	Receive Payment		219	361.41
01-06-2018	Receive Payment		301	361.41
01-06-2018	Receive Payment		419	361.44
01-06-2018	Receive Payment		309	378.04
01-06-2018	Receive Payment		111	378.04
01-06-2018	Receive Payment		311	378.04
01-06-2018	Receive Payment		411	378.04
01-06-2018	Receive Payment		409	378.04
01-06-2018	Receive Payment		211	378.04
01-06-2018	Receive Payment		209	378.04
01-06-2018	Receive Payment		109	378.04
01-06-2018	Receive Payment		208	403.45
01-06-2018	Receive Payment		312	403.45
01-06-2018	Receive Payment		308	403.45
01-06-2018	Receive Payment		108	403.45
01-06-2018	Receive Payment		408	403.45
01-06-2018	Receive Payment		212	403.45
01-06-2018	Receive Payment		412	403.45
01-06-2018	Receive Payment		214	413.54
01-06-2018	Receive Payment		206	413.54
01-06-2018	Receive Payment		306	413.54
01-06-2018	Receive Payment		114	413.54
01-06-2018	Receive Payment		314	413.54
01-06-2018	Receive Payment		406 Anna Ziegler	413.54
01-06-2018	Receive Payment		414	413.56
01-06-2018	Receive Payment		218	438.95
01-06-2018	Receive Payment		402	438.95
01-06-2018	Receive Payment		318	438.95
01-06-2018	Receive Payment		302	438.95
01-06-2018	Receive Payment		202	438.95
01-06-2018	Receive Payment		418	438.98
01-06-2018	Receive Payment		106	440.65
01-06-2018	Receive Payment		315	448.14
01-06-2018	Receive Payment		405	448.14
01-06-2018	Receive Payment		205, Peter Mackie	448.14
01-06-2018	Receive Payment		305	448.14
08-06-2018	Deposit			75.00
13-06-2018	Receive Payment	1-time PAP	406 Anna Ziegler	1,240.61

Total	27,687.80
-------	-----------

#### Additional Information

Uncleared cheques and payments as of 30-06-2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
30-11-2017	Bill Payment	8750-2	ROGERS	-56.47

Total	-56.47
-------	--------

Uncleared deposits and other credits as of 30-06-2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
31-07-2017	Receive Payment		112	383.12
30-09-2017	Receive Payment		P100	267.80
19-10-2017	Receive Payment		P100	267.80
19-10-2017	Receive Payment		203	13.64
19-10-2017	Receive Payment		203	354.76
19-10-2017	Receive Payment		203	354.76
19-10-2017	Receive Payment		203	13.64

Total	1,655.52
-------	----------

Uncleared cheques and payments after 30-06-2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
03-07-2018	Bill Payment	FCN_8770-2	Capital General Contracting 2011 ...	-847.50
03-07-2018	Bill Payment	FCN_8770-3	CI Property Management	-1,473.35
03-07-2018	Bill Payment	FCN_8770-4	Cantwell Air Inc.	-847.50
03-07-2018	Bill Payment	FCN_8770-11	10424161 Canada Inc.	-50.85
03-07-2018	Bill Payment	FCN_8770-6	CARLOS A VENTRILLON	-313.25
03-07-2018	Bill Payment	FCN_8770-7	EXER-TECH INC.	-158.20
03-07-2018	Bill Payment	FCN_8770-8	WALMAR VENTILATION PRODU...	-1,003.04
03-07-2018	Bill Payment	FCN_8770-9	WGP Professional Corporation	-2,452.10
03-07-2018	Bill Payment	FCN_8770-10	Ray Neon Signs Inc.	-444.32
03-07-2018	Bill Payment	FCN_8770-1	9020934 Canada Inc	-551.62
03-07-2018	Bill Payment	FCN_8770-5	CAPITAL SYSTEMS	-50.85

Total	-8,192.58
-------	-----------

Uncleared deposits and other credits after 30-06-2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
03-07-2018	Receive Payment		405	448.14
03-07-2018	Receive Payment		415	448.17
03-07-2018	Receive Payment		103	454.28
03-07-2018	Receive Payment		104	541.90
03-07-2018	Receive Payment	732	112	403.45
03-07-2018	Receive Payment	076	203	342.00
03-07-2018	Receive Payment		316	272.09
03-07-2018	Receive Payment		304	272.09
03-07-2018	Receive Payment		102	272.09
03-07-2018	Receive Payment		216	272.09
03-07-2018	Receive Payment		416	272.11
03-07-2018	Receive Payment		204	299.20
03-07-2018	Receive Payment		404	299.20
03-07-2018	Receive Payment		207	327.27
03-07-2018	Receive Payment		310	329.86
03-07-2018	Receive Payment		410	329.86
03-07-2018	Receive Payment		110	329.86
03-07-2018	Receive Payment		210	329.86
03-07-2018	Receive Payment		407	354.38
03-07-2018	Receive Payment		307	354.38
03-07-2018	Receive Payment		313 - Giovana Amaro Link	354.38
03-07-2018	Receive Payment		213	354.38
03-07-2018	Receive Payment		113	354.38
03-07-2018	Receive Payment		107	354.38
03-07-2018	Receive Payment		413	354.41
03-07-2018	Receive Payment		403	359.22
03-07-2018	Receive Payment		217	359.22
03-07-2018	Receive Payment		317 Nancy Xiao Ming Yu	359.22
03-07-2018	Receive Payment		303	359.22
03-07-2018	Receive Payment		417	359.25
03-07-2018	Receive Payment		401	361.41
03-07-2018	Receive Payment		219	361.41
03-07-2018	Receive Payment		201	361.41
03-07-2018	Receive Payment		301	361.41
03-07-2018	Receive Payment		319	361.41
03-07-2018	Receive Payment		419	361.44
03-07-2018	Receive Payment		409	378.04
03-07-2018	Receive Payment		209	378.04
03-07-2018	Receive Payment		211	378.04
03-07-2018	Receive Payment		411	378.04
03-07-2018	Receive Payment		311	378.04
03-07-2018	Receive Payment		309	378.04
03-07-2018	Receive Payment		111	378.04
03-07-2018	Receive Payment		109	378.04
03-07-2018	Receive Payment		308	403.45
03-07-2018	Receive Payment		208	403.45
03-07-2018	Receive Payment		412	403.45
03-07-2018	Receive Payment		108	403.45
03-07-2018	Receive Payment		212	403.45
03-07-2018	Receive Payment		312	403.45

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
03-07-2018	Receive Payment		408	403.45
03-07-2018	Receive Payment		214	413.54
03-07-2018	Receive Payment		306	413.54
03-07-2018	Receive Payment		206	413.54
03-07-2018	Receive Payment		406 Anna Ziegler	413.54
03-07-2018	Receive Payment		314	413.54
03-07-2018	Receive Payment		114	413.54
03-07-2018	Receive Payment		414	413.56
03-07-2018	Receive Payment		202	438.95
03-07-2018	Receive Payment		318	438.95
03-07-2018	Receive Payment		402	438.95
03-07-2018	Receive Payment		218	438.95
03-07-2018	Receive Payment		302	438.95
03-07-2018	Receive Payment		418	438.98
03-07-2018	Receive Payment		106	440.65
03-07-2018	Receive Payment		315	448.14
03-07-2018	Receive Payment		215	448.14
03-07-2018	Receive Payment		105	448.14
03-07-2018	Receive Payment		205, Peter Mackie	448.14
03-07-2018	Receive Payment		305	448.14
Total				26,747.18



ROYAL BANK OF CANADA  
P.O. BOX 6011 STATION A  
MONTREAL QC H3C 3B8

# Business Account Statement

RBDDA30000\_3189758 E D 00006 00367

OTTAWA-CARLETON STANDARD CONDOMINIUM CORPORATION  
C/O CAPITAL INTEGRAL PM  
904 LADY ELLEN PL  
OTTAWA ON K1Z 5L5

May 31, 2018 to June 29, 2018

**Account number:** 00006 108-057-1

**How to reach us:**

Please contact your RBC Banking representative or call  
1-800-Royal®2-0  
(1-800-769-2520)  
[www.rbcroyalbank.com/business](http://www.rbcroyalbank.com/business)

## Account Summary for this Period

### Business Current Account

**Royal Bank of Canada**  
90 SPARKS ST, OTTAWA, ON K1P 5T6

Opening balance on May 31, 2018	\$25,597.22
Total deposits & credits (4)	+ 27,687.80
Total cheques & debits (15)	- 23,462.99
<b>Closing balance on June 29, 2018</b>	<b>= \$29,822.03</b>

***Have your business needs changed? We can help.***

*Let us help identify opportunities to take your business to the next level, whether it's making your cash flow cycle more efficient or helping to set the stage for future growth. Your account manager would be pleased to help, or call an RBC Business Advisor at 1-800-769-2520.*

## Account Activity Details

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
	<b>Opening balance</b>			<b>25,597.22</b>
01 Jun	Direct Payment (PAD's) service total GRADS5209910000		25,626.74	51,223.96
	eCheque deposit 13770		745.45	51,969.41
04 Jun	Hydro Bill Pmt Hydro Ottawa	41.58		
	Misc Payment STRIPE	144.00		
	Misc Payment CAPITAL INTEGRA Management Fees	2,614.24		49,169.59
05 Jun	Pre-authorized payment returns GRADS5209910000	877.93		
	Hydro Bill Pmt Hydro Ottawa	2,115.53		46,176.13
06 Jun	Activity fee	10.73		
	Activity fee	31.43		46,133.97
08 Jun	eCheque deposit 13770		75.00	46,208.97



## Business Account Statement

May 31, 2018 to June 29, 2018  
Account number: 00006 108-057-1

### Account Activity Details - continued

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
13 Jun	Direct Payment (PAD's) service total GRADS5209910000		1,240.61	47,449.58
14 Jun	Utility Bill Pmt Enbridge Gas Pre-authorized	695.32		46,754.26
18 Jun	Account transfer ACTR4816901621	366.67		
	Account transfer ACTR4816901626	5,741.67		40,645.92
19 Jun	Utility Bill Pmt OTTAWA WATER	2,259.70		38,386.22
21 Jun	Misc Payment WASTE DISP	290.18		38,096.04
22 Jun	Telephone Bill Pmt BELL CANADA EFT	286.38		37,809.66
25 Jun	Web payment WIRE4817600068	5,375.00		32,434.66
28 Jun	Direct Deposits (PDS) service total GRADS7788110000	2,612.63		29,822.03
	<b>Closing balance</b>			<b>29,822.03</b>

**Account Fees: \$42.16**

### Important Account Information

#### RBC Business Advisors are available 24 hours a day, 7 days a week

Our team of business advisors are available whenever you need them.

Call us at 1-800-769-2520 for:

- Business account transaction information
- Credit and debit card processing solutions
- Your nearest ATM or Night Deposit location
- Help with your personal banking needs
- And more

Please check this Account Statement without delay and advise us of any error or omission within 45 days of the statement date.  
An image included on this Account Statement does not indicate that a cheque has been successfully processed as of the statement date.  
Please retain this statement for your records. Additional copies will be subject to a nominal fee.  
®Registered trademarks of Royal Bank of Canada.  
Royal Bank of Canada GST Registration Number: R105248165.

# **MONTHLY RESERVE FINANCIAL REPORT**

**OCSCC 893**

*June 2018*

***MONTHLY RESERVE FINANCIAL REPORT SUMMARY***

***OCSCC 893***

***June 2018***

**Revenue**

All transfers from Operating to Reserve have been done.

**Expenses**

There was a payment of \$444.32 to Ray Neon Signs as a deposit for the new 808 number sign at the front of the building to replace the inadequately sized building address signage.

**Conclusion**

The condo corporation at this point is on budget.



# OCSCC #893

## PROFIT AND LOSS

June 2018

	TOTAL
EXPENSES	
6002 Interest income for reserve	-209.96
6103 Building Exterior R&M	444.32
<b>Total Expenses</b>	<b>234.36</b>
OTHER INCOME	
6001 Contribution from operating	5,741.67
<b>Total Other Income</b>	<b>5,741.67</b>
<b>PROFIT</b>	<b>\$5,507.31</b>

# OCSCC #893

## PROFIT AND LOSS

February - June, 2018

	TOTAL
EXPENSES	
6002 Interest income for reserve	-924.45
6103 Building Exterior R&M	444.32
<b>Total Expenses</b>	<b>-480.13</b>
OTHER INCOME	
6001 Contribution from operating	28,708.35
<b>Total Other Income</b>	<b>28,708.35</b>
<b>PROFIT</b>	<b>\$29,188.48</b>

1020 Reserve Account, Period Ending 30-06-2018

RECONCILIATION REPORT

Reconciled on: 13-07-2018

Reconciled by: Jen Walker

Any changes made to transactions after this date aren't included in this report.

Summary

CAD

Statement beginning balance.....	180,661.77
Cheques and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>180,661.77</u>
Register balance as of 30-06-2018.....	180,661.77



ROYAL BANK OF CANADA  
P.O. BOX 6011 STATION A  
MONTREAL QC H3C 3B8

# Business Account Statement

RBDDA30000\_3189758 E D 00006 00368

OTTAWA-CARLETON STANDARD CONDOMINIUM CORPORATION  
C/O CAPITAL INTEGRAL PM  
904 LADY ELLEN PL  
OTTAWA ON K1Z 5L5

May 31, 2018 to June 29, 2018

**Account number:** 00006 108-059-7

**How to reach us:**

Please contact your RBC Banking representative or call  
1-800-Royal®2-0  
(1-800-769-2520)  
[www.rbcroyalbank.com/business](http://www.rbcroyalbank.com/business)

## Account Summary for this Period

### Business Current Account

**Royal Bank of Canada**

90 SPARKS ST, OTTAWA, ON K1P 5T6

Opening balance on May 31, 2018	\$168,969.22
Total deposits & credits (4)	+ 11,693.30
Total cheques & debits (1)	- 0.75
<b>Closing balance on June 29, 2018</b>	<b>= \$180,661.77</b>

***Have your business needs changed? We can help.***

*Let us help identify opportunities to take your business to the next level, whether it's making your cash flow cycle more efficient or helping to set the stage for future growth. Your account manager would be pleased to help, or call an RBC Business Advisor at 1-800-769-2520.*

## Account Activity Details

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
	<b>Opening balance</b>			<b>168,969.22</b>
01 Jun	Deposit interest		209.96	169,179.18
06 Jun	Activity fee	0.75		169,178.43
18 Jun	Account transfer May RF Shortfal		366.67	
	Account transfer June RF Tfr		5,741.67	175,286.77
25 Jun	Web payment RFA TRNSFR 893		5,375.00	180,661.77
	<b>Closing balance</b>			<b>180,661.77</b>

**Deposit Interest Earned: \$209.96**

**Account Fees: \$0.75**



# Business Account Statement

May 31, 2018 to June 29, 2018  
**Account number: 00006 108-059-7**

## Important Account Information

### **RBC Business Advisors are available 24 hours a day, 7 days a week**

Our team of business advisors are available whenever you need them.

Call us at 1-800-769-2520 for:

- Business account transaction information
- Credit and debit card processing solutions
- Your nearest ATM or Night Deposit location
- Help with your personal banking needs
- And more

Please check this Account Statement without delay and advise us of any error or omission within 45 days of the statement date.  
An image included on this Account Statement does not indicate that a cheque has been successfully processed as of the statement date.  
Please retain this statement for your records. Additional copies will be subject to a nominal fee.  
©Registered trademarks of Royal Bank of Canada.  
Royal Bank of Canada GST Registration Number: R105248165.