# **Financial Statement**

Ottawa Carleton Standard Condominium Corporation 709

Fiscal Period January 1, 2017 to December 31, 2017

October 1, 2017 To October 31, 2017

Creation Date: Nov 20, 2017

Prepared By: Capital Integral Property Management

#### **Financial Statement**

# October 1, 2017 To October 31, 2017

# Ottawa Carleton Standard Condominium Corporation 709

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# MONTHLY FINANCIAL REPORT SUMMARY OCCC 709 October 2017

#### Revenue

100% of condo fees have been invoiced

No other major variances to report in the revenues.

#### **Expenses**

Audit fees are under budget on a YTD basis but this will self-correct when the audit is completed.

Hydro is tracking slightly under budget and we should finish the year on budget or slightly over due to high consumption in November and December. Water however is over budget by \$2,716 with bills received up October 15 2017. If water consumption continues in this pattern, we expect the actual to be approximately \$21,000 - over budget by about \$4,000.

General Maintenance is under budget by \$904 but this is offset by unbudgeted exterior repair expenses and window cleaning totalling of \$2,173.

Snow removal is over budget by \$1,996 with one more month of expense expected in 2017. This would bring the actual in line with the budget. Extra snow removal charges due to snowfall greater than the limit in the contract will cause that line to be over budget.

Overall, expenses are over budget by \$3,271. Some of these variances are due to timing differences and will come in line with budget by year. Expenses must be closely monitored as the budget does not have much room for unforeseen expenses.

#### Statement of Financial Position Reserve Split

As of October 31, 2017

|                                      |                       | 2017         |              | 2016         |
|--------------------------------------|-----------------------|--------------|--------------|--------------|
|                                      | <b>Operating Fund</b> | Reserve Fund | Total        | Total        |
| Assets                               |                       |              |              |              |
| 1010 - Operating Bank Account        | 26,869.04             | 0.00         | 26,869.04    | 12,468.62    |
| 1013 - Caisse Pop. Cap. Social       | 10.00                 | 0.00         | 10.00        | 10.00        |
| 1020 - Accounts Receivable           | 6,941.58              | 0.00         | 6,941.58     | 4,481.87     |
| 1025 - Other Receivable              | 287.42                | 0.00         | 287.42       | 287.42       |
| 1030 - Prepaid Expenses - Insurance  | 11,655.20             | 0.00         | 11,655.20    | 10,255.41    |
| 1110 - Reserve Bank Account          | 0.00                  | 318,762.55   | 318,762.55   | 250,817.94   |
| 1190 - R-Due from Operating          | 0.00                  | 90,253.25    | 90,253.25    | 71,203.21    |
| Total Assets:                        | \$45,763.24           | \$409,015.80 | \$454,779.04 | \$349,524.47 |
| 2000 - Accounts Payable              | 6,141.46              | 0.00         | 6,141.46     | 3,406.43     |
| Liabilities                          |                       |              |              |              |
| 2001 - R-Accounts Payable Reserve    | 0.00                  | 362.44       | 362.44       | 0.00         |
| 2007 - Admin. Fees Returned Items    | 25.00                 | 0.00         | 25.00        | 25.00        |
| 2015 - Accrued Liabilities           | 8,380.45              | 0.00         | 8,380.45     | 400.03       |
| 2020 - Due to Reserve                | 90,253.25             | 0.00         | 90,253.25    | 71,203.21    |
| Total Liabilities:                   | \$104,800.16          | \$362.44     | \$105,162.60 | \$75,034.67  |
| Fund Balances                        |                       |              |              |              |
| 3200 - Retained Earnings Previous Yr | (57,375.53)           | 0.00         | (57,375.53)  | (57,375.53)  |
| Operating Fund                       | (1,661.39)            | 0.00         | (1,661.39)   | 9,844.18     |
| Reserve Fund                         | 0.00                  | 408,653.36   | 408,653.36   | 322,021.15   |
| Total Fund Balances:                 | (\$59,036.92)         | \$408,653.36 | \$349,616.44 | \$274,489.80 |
| Total Liabilities and Fund Balances: | \$45,763.24           | \$409,015.80 | \$454,779.04 | \$349,524.47 |

#### Statement of Reserve Fund

Fiscal Period Starting January 1, 2017 October 1, 2017 To October 31, 2017

| Account Name                               | <b>Current Period</b> | Year To Date |
|--|-----------------------|--------------|
| Reserve Fund Balance Forwarded             | 0.00                  | 333,570.31   |
| Reserve Fund Contribution                  |                       |              |
| R-Contribution from Operating              | 5,976.67              | 59,766.70    |
| R-Add. Contribution from Operati           | 1,666.67              | 16,666.70    |
| Total:                                     | \$7,643.34            | \$76,433.40  |
| Reserve Fund Expense R-Windows & Skylights | 0.00                  | 1,350.35     |
| Total:                                     | \$0.00                | \$1,350.35   |
| Reserve Fund Expense Total:                | \$0.00                | \$1,350.35   |
| Balance at End of Period                   | \$7,643.34            | \$408,653.36 |
| Reserve Fund Increase (Decrease)           | \$7,643.34            | \$75,083.05  |

#### Statement of Operations Comparative

Fiscal Period Starting January 1, 2017 October 1, 2017 To October 31, 2017

| REVENUES                                 | Current Period |            |          | Year-to-Date |             |          | Yearly Budgets |              |
|--|----------------|------------|----------|--------------|-------------|----------|----------------|--------------|
|  | Actual         | Budget     | Variance | Actual       | Budget      | Variance | Current        | Last Year    |
| 4025 - Common /<br>Condominium Fees      | 16,530.82      | 16,530.75  | 0.07     | 165,308.20   | 165,307.50  | 0.70     | 198,369.00     | 189,414.00   |
| 4075 - Minus: Contribution to Reserve    | (5,976.67)     | (5,976.67) | (0.00)   | (59,766.70)  | (59,766.70) | (0.00)   | (71,720.00)    | (69,295.00)  |
| 4200 - Minus : Add<br>Contribution Reser | (1,666.67)     | (1,666.67) | (0.00)   | (16,666.70)  | (16,666.70) | (0.00)   | (20,000.00)    | 0.00         |
| 4600 - Other miscellaneous income        | 0.00           | 0.00       | (0.00)   | 793.68       | 0.00        | 793.68   | 0.00           | 0.00         |
| Total Revenues:                          | \$8,887.48     | \$8,887.41 | \$0.07   | \$89,668.48  | \$88,874.10 | \$794.38 | \$106,649.00   | \$120,119.00 |

| EXPENSES                                 | Current Period |          |            |            | Year-to-Date |            | Yearly Budgets |           |  |
|--|----------------|----------|------------|------------|--------------|------------|----------------|-----------|--|
|  | Actual         | Budget   | Variance   | Actual     | Budget       | Variance   | Current        | Last Year |  |
| 5002 - Management<br>Services            | 1,308.42       | 1,308.42 | (0.00)     | 13,084.22  | 13,084.20    | (0.02)     | 15,701.00      | 15,244.00 |  |
| 5004 - Legal Services                    | 0.00           | 83.33    | 83.33      | 0.00       | 833.30       | 833.30     | 1,000.00       | 1,000.00  |  |
| 5006 - Audit & accounting services       | 0.00           | 355.58   | 355.58     | 0.00       | 3,555.80     | 3,555.80   | 4,267.00       | 3,108.00  |  |
| 5008 - Other professional fees           | 362.44         | 0.00     | (362.44)   | 362.44     | 0.00         | (362.44)   | 0.00           | 0.00      |  |
| 5010 - Printing, Postage & Office Adm    | 19.77          | 29.17    | 9.40       | 135.57     | 291.70       | 156.13     | 350.00         | 800.00    |  |
| 5012 - Bank Fees                         | 5.50           | 8.33     | 2.83       | 60.00      | 83.30        | 23.30      | 100.00         | 100.00    |  |
| 5052 - Utilities - Hydro, electricity    | 947.90         | 671.25   | (276.65)   | 6,478.86   | 6,712.50     | 233.64     | 8,055.00       | 6,874.00  |  |
| 5056 - Utilities - Water                 | 4,148.89       | 1,490.58 | (2,658.31) | 17,622.03  | 14,905.80    | (2,716.23) | 17,887.00      | 19,686.00 |  |
| 5062 - Insurance                         | 1,139.49       | 1,065.67 | (73.82)    | 11,395.39  | 10,656.70    | (738.69)   | 12,788.00      | 10,260.00 |  |
| 5402 - General<br>Maintenance            | 6,930.48       | 1,500.00 | (5,430.48) | 14,095.87  | 15,000.00    | 904.13     | 18,000.00      | 18,000.00 |  |
| 5406 - Cleaning &<br>Janitorial          | (1,215.17)     | 0.00     | 1,215.17   | 0.00       | 0.00         | (0.00)     | 0.00           | 0.00      |  |
| 5412 - Electrical &<br>Lighting          | (296.96)       | 0.00     | 296.96     | 0.00       | 0.00         | (0.00)     | 0.00           | 0.00      |  |
| 5422 - Fire Protection & Equipment       | 0.00           | 166.67   | 166.67     | 2,290.14   | 1,666.70     | (623.44)   | 2,000.00       | 2,000.00  |  |
| 5428 - Window/Skylight<br>Cleaning & Rep | (255.38)       | 0.00     | 255.38     | 2,022.70   | 0.00         | (2,022.70) | 0.00           | 0.00      |  |
| 5438 - Roof & Attic<br>Maintenance       | (2,942.52)     | 0.00     | 2,942.52   | 0.00       | 0.00         | (0.00)     | 0.00           | 0.00      |  |
| 5440 - General Repairs -<br>Exterior     | 150.29         | 0.00     | (150.29)   | 150.29     | 0.00         | (150.29)   | 0.00           | 0.00      |  |
| 5442 - Waste Management                  | 464.99         | 430.58   | (34.41)    | 4,649.90   | 4,305.80     | (344.10)   | 5,167.00       | 5,880.00  |  |
| 5450 - Misc expense                      | 0.00           | 0.00     | (0.00)     | (1,519.85) | 0.00         | 1,519.85   | 0.00           | 0.00      |  |

#### Statement of Operations Comparative

Fiscal Period Starting January 1, 2017

October 1, 2017 To October 31, 2017

| EXPENSES                            | C            | Current Period |              |              | Year-to-Date |              |              | Yearly Budgets |  |
|-------------------------------------|--------------|----------------|--------------|--------------|--------------|--------------|--------------|----------------|--|
|                                     | Actual       | Budget         | Variance     | Actual       | Budget       | Variance     | Current      | Last Year      |  |
| 5470 - Pest Control                 | 169.50       | 66.67          | (102.83)     | 983.10       | 666.70       | (316.40)     | 800.00       | 0.00           |  |
| 5642 - Landscaping<br>Services      | (2,397.70)   | 1,864.50       | 4,262.20     | 11,187.00    | 11,187.00    | (0.00)       | 11,187.00    | 11,500.00      |  |
| 5646 - Other Grounds<br>Maintenance | 1,689.39     | 453.35         | (1,236.04)   | 1,689.39     | 2,720.00     | 1,030.61     | 2,720.00     | 0.00           |  |
| 5660 - Snow Removal                 | 0.00         | 0.00           | (0.00)       | 9,981.65     | 7,985.32     | (1,996.33)   | 11,978.00    | 14,000.00      |  |
| 5662 - Other Winter<br>Maintenance  | 2,572.81     | 0.00           | (2,572.81)   | 2,572.81     | 1,333.32     | (1,239.49)   | 2,000.00     | 0.00           |  |
| <b>Total Expenses:</b>              | \$12,802.14  | \$9,494.10     | (\$3,308.04) | \$97,241.51  | \$94,988.14  | (\$2,253.37) | \$114,000.00 | \$108,452.00   |  |
|                                     |              |                |              |              |              |              |              |                |  |
| NET INCOME:                         | (\$3,914.66) | (\$606.69)     | (\$3,307.97) | (\$7,573.03) | (\$6,114.04) | (\$1,458.99) | (\$7,351.00) | \$11,667.00    |  |

#### Owners A/R Aging Summary

As of October 31, 2017

| Unit | C      | Current Month | <b>Last Month</b> | 2 Months | 3 Months | > 3 Months | Total      |
|------|--------|---------------|-------------------|----------|----------|------------|------------|
| 103  |        | 320.70        | 320.70            | 320.70   | 104.34   | 1,365.07   | 2,431.51   |
| 115  |        | 0.00          | 350.82            | 0.00     | 0.00     | 0.00       | 350.82     |
| 122  |        | 322.35        | 0.00              | 0.00     | 0.00     | 0.00       | 322.35     |
| 127  |        | 312.43        | 312.43            | 291.92   | 0.00     | 312.43     | 1,229.21   |
| 128  |        | 338.88        | 388.88            | 338.88   | 388.88   | 524.96     | 1,980.48   |
| 205  |        | (292.01)      | 0.00              | 0.00     | 0.00     | 0.00       | (292.01)   |
| 215  |        | (24.00)       | 0.00              | 0.00     | 0.00     | 9.81       | (14.19)    |
| 220  |        | 320.70        | 320.70            | 0.00     | 0.00     | 0.00       | 641.40     |
|      | Total: | \$1,299.05    | \$1,693.53        | \$951.50 | \$493.22 | \$2,212.27 | \$6,649.57 |

Total owing to Corporation \$6,955.77

Total owing by Corporation \$306.20

#### Accounts Payable Aging Summary By Month

As of October 31, 2017

| Vendor                                      | Oct 2017   | Sep 2017 | Aug 2017 | Jul 2017 | < Jul 2017 | Total      |
|---|------------|----------|----------|----------|------------|------------|
| ABELL PEST<br>CONTROL                       | 169.50     | 0.00     | 0.00     | 0.00     | 0.00       | 169.50     |
| CENTAUR<br>ENTERPRISE<br>S LTD              | 54.24      | 0.00     | 0.00     | 0.00     | 0.00       | 54.24      |
| CI<br>PROPERTY<br>MANAGEME<br>NT            | 19.77      | 0.00     | 0.00     | 0.00     | 0.00       | 19.77      |
| Cody Building<br>Services                   | 2,022.70   | 0.00     | 0.00     | 0.00     | 1,243.00   | 3,265.70   |
| DEI<br>GLORIAM                              | 1,864.50   | 0.00     | 0.00     | 0.00     | 0.00       | 1,864.50   |
| HYDRO ONE<br>NETWORKS<br>INC.               | 473.95     | 0.00     | 0.00     | 0.00     | 0.00       | 473.95     |
| I.T SET- UP<br>INC.                         | 293.80     | 0.00     | 0.00     | 0.00     | 0.00       | 293.80     |
| THE CONDOMINI UM AUTHORITY OF ONTARIO - CAO | 362.44     | 0.00     | 0.00     | 0.00     | 0.00       | 362.44     |
| Other Payables                              | (362.44)   | 0.00     | 0.00     | 0.00     | 0.00       | (362.44)   |
| Total:                                      | \$4,898.46 | \$0.00   | \$0.00   | \$0.00   | \$1,243.00 | \$6,141.46 |

#### Cheque Listing Summary For Operating Bank Account

From 10-01-2017 To 10-31-2017

| Cheque<br>No. | <b>Cheque Date</b> | Paid Amount | Vendor Name | Memo                      | Status  |
|---------------|--------------------|-------------|-------------|---------------------------|---------|
| 130           | 10/01/2017         | \$1,864.50  | DEI GLORIAM | 2017-5 5 th INSTALLMENT F | Printed |

Total # of Cheques: 1

Total Printed And Cleared: \$1,864.50

G/L Bank Balance: \$26,869.04

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#### Cheque Listing Summary For Reserve Bank Account

From 10-01-2017 To 10-31-2017

**G/L Bank Balance:** \$318,762.55

| Cheque<br>No. | <b>Cheque Date</b> | Paid Amount | Vendor Name | Memo                       | Status |
|---------------|--------------------|-------------|-------------|----------------------------|--------|
|               |                    |             |             | Total # of Cheques:        | 0      |
|               |                    |             |             | Total Printed And Cleared: | \$0.00 |

#### **General Ledger Transactions**

October 1, 2017 To October 31, 2017

| 5002                   | Ma              | nagement Services          |  |                        |                           | Balan                 | ce: \$11,775.8 | 0                        |
|------------------------|-----------------|----------------------------|--|------------------------|---------------------------|-----------------------|----------------|--------------------------|
| <b>Date</b> 10/31/2017 | <b>No.</b> 4106 | Vendor                     | <b>Memo</b><br>MAN. FEES                       | <b>Type</b><br>Journal | Reference                 | <b>Debit</b> 1,308.42 | Credit<br>0.00 | <b>Balance</b> 13,084.22 |
|                        |                 |                            |  |                        | Total Management          | Services:             |                | \$13,084.22              |
| 5008                   | Otl             | ner professional fees      |  |                        |                           | I                     | Balance: \$0.0 | 0                        |
| Date                   | No.             | Vendor                     | Memo   | Type                   | Reference                 | Debit                 | Credit         | Balance                  |
| 10/31/2017             | 4108            |                            | REVERSE ACCRUAL FOR<br>MF OCT 17               | Journal                |                           | 362.44                | 0.00           | 362.44                   |
|                        |                 |                            |  | 7                      | Гotal Other professi      | onal fees:            |                | \$362.44                 |
| 5010                   | Pri             | nting, Postage & Office    | e Adm  |                        |                           | Bal                   | ance: \$115.8  | 0                        |
| Date                   | No.             | Vendor                     | Memo   | Type                   | Reference                 | Debit                 | Credit         | Balance                  |
| 10/3/2017              | 4082            | CI PROPERTY<br>MANAGEMENT  | 1268,PPO, SEPTEMBER<br>2017                    | Bill                   | 1268                      | 19.77                 | 0.00           | 135.57                   |
|                        |                 |                            |  | Total Pri              | nting, Postage & Of       | fice Adm:             |                | \$135.57                 |
| 5012                   | Baı             | nk Fees                    |  |                        |                           | Ва                    | alance: \$54.5 | 0                        |
| <b>Date</b> 10/31/2017 | <b>No.</b> 4105 | Vendor                     | Memo<br>Service Charge                         | <b>Type</b><br>Journal | Reference                 | Debit<br>5.50         | Credit<br>0.00 | Balance<br>60.00         |
|                        |                 |                            |  |                        | Total B                   | ank Fees:             |                | \$60.00                  |
| 5052                   | Uti             | lities - Hydro, electrici  | ty   |                        |                           | Balaı                 | nce: \$5,530.9 | 6                        |
| Date                   | No.             | Vendor                     | Memo   | Type                   | Reference                 | Debit                 | Credit         | Balance                  |
| 10/3/2017              | 4084            | HYDRO ONE<br>NETWORKS INC. | 24662, FROM AUGUST 09<br>TO SEPTEMBER 08, 2017 | Bill                   | 24662,<br>OCTOBER<br>2017 | 473.95                | 0.00           | 6,004.91                 |
| 10/31/2017             | 4101            |                            | HYDRO ONE OCT<br>PAYMENT                       | Journal                |                           | 473.95                | 0.00           | 6,478.86                 |
|                        |                 |                            |  | Total                  | l Utilities - Hydro, e    | lectricity:           |                | \$6,478.86               |
| 5056                   | Uti             | lities - Water             |  |                        |                           | Balan                 | ce: \$13,473.1 | 4                        |
| Date                   | No.             | Vendor                     | Memo   | Type                   | Reference                 | Debit                 | Credit         | Balance                  |
| 10/31/2017             | 4102            |                            | CITY OF OTTAWA WATER OCT PAYMENT               | Journal                |                           | 1,625.11              | 0.00           | 15,098.25                |
| 10/31/2017             | 4102            |                            | CITY OF OTTAWA WATER OCT PAYMENT               | Journal                |                           | 2,523.78              | 0.00           | 17,622.03                |
|                        |                 |                            |  |                        | Total Utilities           | s - Water:            |                | \$17,622.03              |

#### **General Ledger Transactions**

October 1, 2017 To October 31, 2017

| 5062       | Ins  | urance   |   |         |                      | Balaı       | nce: \$10,255.9 | 0           |
|------------|------|--|---|---------|----------------------|-------------|-----------------|-------------|
| Date       | No.  | Vendor   | Memo  | Type    | Reference            | Debit       | Credit          | Balance     |
| 10/31/2017 | 4112 |  | reclass prepaid insurance to insurance exp            | Journal |                      | 1,139.49    | 0.00            | 11,395.39   |
|            |      |  |   |         | Total I              | nsurance:   |                 | \$11,395.39 |
| 5100       | PR   | OFESSIONAL FEES                                |   |         |                      |             | Balance: \$0.0  | 0           |
| Date       | No.  | Vendor   | Memo  | Type    | Reference            | Debit       | Credit          | Balance     |
| 10/25/2017 | 4085 | THE CONDOMINIUM<br>AUTHORITY OF<br>ONTARIO-CAO | INV-03218-K4J2C8,<br>REGISTRATION<br>ASSESSMENT FEE   | Bill    | INV-03218-<br>K4J2C8 | 362.44      | 0.00            | 362.44      |
| 10/31/2017 | 4108 |  | REVERSE ACCRUAL FOR<br>MF OCT 17                      | Journal |                      | 0.00        | 362.44          | 0.00        |
|            |      |  |   |         | Total PROFESSION     | AL FEES:    |                 | \$0.00      |
| 5402       | Gei  | neral Maintenance                              |   |         |                      | Bala        | ance: \$7,165.3 | 9           |
| Date       | No.  | Vendor   | Memo  | Type    | Reference            | Debit       | Credit          | Balance     |
| 10/2/2017  | 4086 | I.T SET- UP INC.                               | 000407, SUPPLY AND<br>DELIVER 10 BAGS OF<br>RED BRICK | Bill    | 000407               | 197.75      | 0.00            | 7,363.14    |
| 10/31/2017 | 4076 |  | RECLASS TO PROPER EXPENSE ACC                         | Journal |                      | 1,215.17    | 0.00            | 8,578.31    |
| 10/31/2017 | 4077 |  | RECLASS TO PROPER<br>EXPENSE ACC                      | Journal |                      | 296.96      | 0.00            | 8,875.27    |
| 10/31/2017 | 4078 |  | RECLASS TO PROPER EXPENSE ACC                         | Journal |                      | 2,278.08    | 0.00            | 11,153.35   |
| 10/31/2017 | 4081 |  | RECLASS TO PROPER EXPENSE ACC                         | Journal |                      | 2,942.52    | 0.00            | 14,095.87   |
|            |      |  |   |         | Total General Mai    | intenance:  |                 | \$14,095.87 |
| 5406       | Cle  | aning & Janitorial                             |   |         |                      | Bala        | ance: \$1,215.1 | 7           |
| Date       | No.  | Vendor   | Memo  | Type    | Reference            | Debit       | Credit          | Balance     |
| 10/31/2017 | 4076 |  | RECLASS TO PROPER<br>EXPENSE ACC                      | Journal |                      | 0.00        | 1,215.17        | 0.00        |
|            |      |  |   |         | Total Cleaning &     | Janitorial: |                 | \$0.00      |
| 5412       | Ele  | ctrical & Lighting                             |   |         |                      | Ba          | alance: \$296.9 | 6           |
| Date       | No.  | Vendor   | Memo  | Type    | Reference            | Debit       | Credit          | Balance     |
| 10/31/2017 | 4077 |  | RECLASS TO PROPER<br>EXPENSE ACC                      | Journal |                      | 0.00        | 296.96          | 0.00        |
|            |      |  |   |         | Total Electrical &   | Lighting:   |                 | \$0.00      |

#### **General Ledger Transactions**

October 1, 2017 To October 31, 2017

| Date       No.         10/2/2017       4087         10/31/2017       4078         5438       I         Date       No.         10/31/2017       4081 | 7 Cody Building Services  8  Roof & Attic Maintenance  Vendor | Memo<br>RECLASS TO PROPER   | Type  Bill  Journal  Total Windo | Reference 47750  ow/Skylight Cleaning Reference | Bala                      | 0.00<br>2,278.08<br>nce: \$2,942.5 | ### Balance 4,300.78 2,022.70 \$2,022.70 |
|---|---|---|----------------------------------|---|---------------------------|------------------------------------|--|
| 10/31/2017 4078<br>5438 I<br>Date No.   | Roof & Attic Maintenance<br>Vendor                            | SERVICETO CLEAN EXTERIOR WINDOWS INCLUDING BALCONY WINDOWS AND FRAMES RECLASS TO PROPER EXPENSE ACC  Memo RECLASS TO PROPER | Journal  Total Windo             | ow/Skylight Cleanii                             | 0.00<br>ng & Rep:<br>Bala | 2,278.08                           | 2,022.70<br>\$2,022.70                   |
| 5438 I<br>Date No.  | Roof & Attic Maintenance<br>Vendor                            | RECLASS TO PROPER EXPENSE ACC  Memo RECLASS TO PROPER   | Total Windo                      |   | ng & Rep:  Bala           | ,                                  | \$2,022.70                               |
| Date No.  | Vendor  | Memo<br>RECLASS TO PROPER   |                                  |   | Bala                      | nce: \$2,942.5                     | ŕ  |
| Date No.  | Vendor  | Memo<br>RECLASS TO PROPER   | Туре                             | Reference                                       |                           | nce: \$2,942.5                     | 2  |
|   |   | RECLASS TO PROPER   | Type                             | Reference                                       | 75. * * *                 |                                    |  |
| 10/31/2017 4081   | 1   |   |                                  |   | Debit                     | Credit                             | Balance                                  |
|   |   | EXPENSE ACC   | Journal                          |   | 0.00                      | 2,942.52                           | 0.00                                     |
|   |   |   | Tota                             | ll Roof & Attic Mai                             | ntenance:                 |                                    | \$0.00                                   |
| 5440  | General Repairs - Exterior                                    |   |                                  |   | ]                         | Balance: \$0.0                     | 0  |
| Date No.  | Vendor  | Memo  | Type                             | Reference                                       | Debit                     | Credit                             | Balance                                  |
| 10/2/2017 4088  | I.T SET- UP INC.  | 000419, REPAIR, SECURE<br>BALCONY RAILING DUE<br>TO FASTENER FAILURE  | Bill                             | 000419  | 96.05                     | 0.00                               | 96.05                                    |
| 10/3/2017 4089  | CENTAUR<br>ENTERPRISES LTD                                    | 4226, INVESTIGATE<br>FAULTY WINDOW, UNIT<br>104-3265 ST JOSEPH  | Bill                             | 4226  | 54.24                     | 0.00                               | 150.29                                   |
|   |   |   | Total                            | l General Repairs -                             | Exterior:                 |                                    | \$150.29                                 |
| 5442 V  | <b>Waste Management</b>                                       |   |                                  |   | Bala                      | nce: \$4,184.9                     | 1  |
| Date No.  | Vendor  | Memo  | Type                             | Reference                                       | Debit                     | Credit                             | Balance                                  |
| 10/31/2017 4104   | 4   | BFI CANADA OCT<br>PAYMENT   | Journal                          |   | 99.30                     | 0.00                               | 4,284.21                                 |
| 10/31/2017 4104   | 4   | BFI CANADA OCT<br>PAYMENT   | Journal                          |   | 365.69                    | 0.00                               | 4,649.90                                 |
|   |   |   |                                  | Total Waste Mar                                 | nagement:                 |                                    | \$4,649.90                               |
| 5470  | Pest Control  |   |                                  |   | Ba                        | lance: \$813.6                     | 0  |
| Date No.  | Vendor  | Memo  | Type                             | Reference                                       | Debit                     | Credit                             | Balance                                  |
| 10/2/2017 4090  | O ABELL PEST<br>CONTROL                                       | 97286354, ANT<br>TREATMENT  | Bill                             | 97286354  | 169.50                    | 0.00                               | 983.10                                   |
|   |   |   |                                  | <b>Total Pes</b>                                | t Control:                |                                    | \$983.10                                 |

Balance: \$13,584.70

5642

**Landscaping Services** 

#### **General Ledger Transactions**

October 1, 2017 To October 31, 2017

Type

Reference

Debit

Credit

Balance

Vendor

Print Date: Nov 20, 2017 (9:11 AM)

Memo

No.

Date

| Date       | 110. | VCHUOI                              | Michio  | 1 ypc   | Reference          | Debit       | Citait         | Dalance     |
|------------|------|-------------------------------------|---|---------|--------------------|-------------|----------------|-------------|
| 10/4/2017  | 4115 |                                     | Reversal for journal entry<br>4091 - 19867, 2017<br>SUMMER MAINTENANCE,<br>OCTOBER CONTRACT<br>PAYMENT 6 OF 6 | Journal |                    | 0.00        | 1,018.13       | 12,566.57   |
| 10/4/2017  | 4091 | CLEAN CUT LAWN &<br>LOT MAINTENANCE | 19867, 2017 SUMMER<br>MAINTENANCE,<br>OCTOBER CONTRACT<br>PAYMENT 6 OF 6                                      | Bill    | 19867              | 1,018.13    | 0.00           | 13,584.70   |
| 10/31/2017 | 4079 |                                     | RECLASS EXTRA SNOW REMOVING   | Journal |                    | 0.00        | 2,572.81       | 11,011.89   |
| 10/31/2017 | 4080 |                                     | RECLASS TO PROPER EXPENSE ACC   | Journal |                    | 0.00        | 1,689.39       | 9,322.50    |
| 10/31/2017 | 3693 | DEI GLORIAM                         | 2017-6 6th<br>INSTALLMENT FOR 2017<br>SUMMER LAWN CARE  | Bill    | 2017-6             | 1,864.50    | 0.00           | 11,187.00   |
|            |      |                                     |   |         | Total Landscapin   | g Services: |                | \$11,187.00 |
| 5646       | Otl  | ner Grounds Maintena                | nce   |         |                    |             | Balance: \$0.0 | 0           |
| Date       | No.  | Vendor                              | Memo  | Type    | Reference          | Debit       | Credit         | Balance     |
| 10/31/2017 | 4080 |                                     | RECLASS TO PROPER<br>EXPENSE ACC  | Journal |                    | 1,689.39    | 0.00           | 1,689.39    |
|            |      |                                     |   | Total   | Other Grounds Ma   | nintenance: |                | \$1,689.39  |
| 5662       | Otl  | ner Winter Maintenand               | ce  |         |                    |             | Balance: \$0.0 | 0           |
| Date       | No.  | Vendor                              | Memo  | Type    | Reference          | Debit       | Credit         | Balance     |
| 10/31/2017 | 4079 |                                     | RECLASS EXTRA SNOW<br>REMOVING  | Journal |                    | 2,572.81    | 0.00           | 2,572.81    |
|            |      |                                     |   | Tota    | al Other Winter Ma | aintenance: |                | \$2,572.81  |
|            |      |                                     |   |         |                    |             |                |             |
|            |      |                                     |   |         | Total:             | \$12,802.14 |                | \$86,489.57 |

#### **Reconciliation Summary**

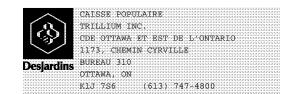
1010 - Operating Bank Account, As of 10/31/2017

| Bank Statement Balance                |           | \$29,621.59 |
|---------------------------------------|-----------|-------------|
| Beginning Balance                     |           | \$29,523.18 |
| Cleared Transactions                  |           |             |
| <b>Cheques and Payments - 8 items</b> | 15,472.66 |             |
| <b>Deposits and Credits - 2 items</b> | 15,571.07 |             |
| <b>Total Cleared Transactions</b>     | 98.41     |             |
| Cleared Balance                       |           | \$29,621.59 |
| <b>Uncleared Transactions</b>         |           |             |
| Cheques and Payments - 3 items        | 2,752.55  |             |
| Deposits and Credits - 0 items        | 0.00      |             |
| <b>Total Uncleared Transactions</b>   | -2,752.55 |             |
| Register Balance as of 10/31/2017     |           | \$26,869.04 |
| Plus/Minus                            |           | \$2,752.55  |

#### **Reconciliation Summary**

1110 - Reserve Bank Account, As of 10/31/2017

| Bank Statement Balance               |          | \$318,762.55 |
|--------------------------------------|----------|--------------|
| Beginning Balance                    |          | \$312,987.97 |
| Cleared Transactions                 |          |              |
| Cheques and Payments - 0 items       | 0.00     |              |
| <b>Deposits and Credits - 1 item</b> | 5,774.58 |              |
| <b>Total Cleared Transactions</b>    | 5,774.58 |              |
| Cleared Balance                      |          | \$318,762.55 |
| <b>Uncleared Transactions</b>        |          |              |
| Cheques and Payments - 0 items       | 0.00     |              |
| Deposits and Credits - 0 items       | 0.00     |              |
| <b>Total Uncleared Transactions</b>  | 0.00     |              |
| Register Balance as of 10/31/2017    |          | \$318,762.55 |
| Plus/Minus                           |          | \$0.00       |



| **** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | * |  |
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#### STATEMENT OF ACCOUNT

SJ 829-00123-9

OTTAWA-CARLETON STANDARD CONDOMINIUM PLAN NO. 709 100-100 ARGYLE AVENUE OTTAWA ON K2P 1B6

PCA

#### **CHEQUING ACCOUNT (C)**

| Date   | Code | Description  | Charges | Withdrawal | Deposit   | Balance   |
|--------|------|--|---------|------------|-----------|-----------|
|        |      | Balance forward                                    |         |            |           | 29 523.18 |
| OCT 2  | CR   | Deposit - Direct withd. / GESTION CONSEIL IMMOGEST |         |            | 14 955.43 | 44 478.61 |
| OCT 3  | DW   | Bill payment / Hydro One                           |         | 473.95     |           | 44 004.66 |
| OCT 3  | DW   | Utility / OTTAWA WATER                             |         | 1 625.11   |           | 42 379.55 |
| OCT 3  | DW   | Utility / OTTAWA WATER                             |         | 2 523.78   |           | 39 855.77 |
| OCT 4  | INBD | Deposit at the counter / CD DE HULL-AYLMER         |         |            | 615.64    | 40 471.41 |
| OCT 5  | TFF  | Transfer between folios / to 351268 PCA            |         | 5 774.58   |           | 34 696.83 |
| OCT 6  | CHQ  | Cheque no. 138                                     |         | 4 604.75   |           | 30 092.08 |
| OCT 20 | DW   | Payment / BFI CANADA INC (LONDON)                  |         | 99.30      |           | 29 992.78 |
| OCT 20 | DW   | Payment / BFI CANADA INC (LONDON)                  |         | 365.69     |           | 29 627.09 |
| OCT 31 | SER  | Acct stmt / Bkt / Cheq imag Charges                |         | 5.50       |           | 29 621.59 |

#### SAVINGS AND INVESTMENT ACCOUNT

| Date |                 | Charges | Withdrawal | Deposit | Balance |
|------|-----------------|---------|------------|---------|---------|
|      |                 |         |            |         |         |
| SHR  | SHARES(A)       |         |            |         |         |
|      | Balance forward |         |            |         | 10.00   |

#### **MESSAGE**

#### **OUR EXPERTS ARE THERE FOR YOU DESJARDINS.COM/YOURBUSINESS**





#### **Trillium inc**

Folio: 75111 CAD Période: du 1 OCT 2017 au 31 OCT 2017

#### **EOP**



Endorsement - Signature or Stamp
Endossement - signature ou estampille

BACK/ENDOS

BACK/ENDOS

BACK/ENDOS

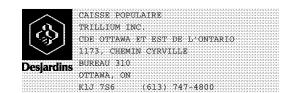
BACK/ENDOS

Date de retrait : 6 OCT 2017

Montant: 4 604.75 \$

N° du chèque : 138

N° de référence : 8705000015



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#### STATEMENT OF ACCOUNT

SJ 829-00123-9

OTTAWA-CARLETON STANDARD CONDOMINIUM PLAN NO. 709 100-100 ARGYLE AVENUE OTTAWA ON K2P 1B6

PCA CHEQUING ACCOUNT (C)

| 1 0/1 |       | OI LQUING ACCO                            | 0141 (0) |            |          |            |
|-------|-------|---|----------|------------|----------|------------|
| Date  | Code  | Description                               | Charges  | Withdrawal | Deposit  | Balance    |
|       |       | Balance forward                           |          |            |          | 312 987.97 |
| OCT   | 5 TFF | Transfer between folios / from 075111 PCA |          |            | 5 774.58 | 318 762.55 |

#### SAVINGS AND INVESTMENT ACCOUNT

| Date | Code  | Description     | Charges | Withdrawal | Deposit | Balance |
|------|-------|-----------------|---------|------------|---------|---------|
| SHR  | SHARE | ES(A)           |         |            |         |         |
|      |       | Balance forward |         |            |         | 0.00    |

#### **MESSAGE**

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