

# **MONTHLY FINANCIAL REPORT**

## **OCSCC 865**

### *April 2018*

# OCSCC 865 Monthly Financials

## Table of Contents

### Operating Reports

1. Financial Summary Report
2. Budget vs Actuals Comparison- Monthly
3. Profit and Loss Statement- Monthly
4. Balance Sheet- Monthly
5. Accounts Receivable Summary
6. Accounts Payable Summary
7. Monthly Transaction List- By Supplier
8. General Ledger- Monthly
9. Operating Account Bank Reconciliation
10. Operating Account Bank Statement

### Reserve Reports

1. Financial Summary Report
2. Profit and Loss Statement- Monthly
3. Reserve Fund Bank Reconciliation
4. Reserve Fund Bank Statement

## ***MONTHLY FINANCIAL REPORT SUMMARY***

***OCSCC 865***

***April 2018***

### **Revenue**

100% of Condo fees have been invoiced.

### **Expenses**

Utility expenses overall for this month are showing under budget due mostly to Water and Sewer and the Telecom Expense, but as this is generally the beginning of the fiscal year and some expenses paid are for the prior fiscal year there will be adjustments made at audit. Both Gas and Hydro are showing under budget.

Overall, contract expenses are under budget. General Repairs and Maintenance are under budget in all categories, but this will balance out as garage, window cleaning and other projects are underway, invoiced and paid..

Administrative expenses overall for the month are showing over budget due to an overage in the CAO Fees line and this is because the CAO invoice was paid in April but it is spread out over 12 months for budgeting purposes. Management fees were adjusted to be in line with the new budget and are being charged at the agreed amount and are on target.

# OCSCC #865

## BUDGET VS. ACTUALS: 2018/19 - FY19 P&L

April 2018

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4005 Common Element Fees	18,608.45	18,608.00	0.45	100.00 %
<b>Total Income</b>	<b>\$18,608.45</b>	<b>\$18,608.00</b>	<b>\$0.45</b>	<b>100.00 %</b>
Cost of Goods Sold				
4500 Contribution to Reserve Fund	5,210.00	5,210.00	0.00	100.00 %
<b>Total Cost of Goods Sold</b>	<b>\$5,210.00</b>	<b>\$5,210.00</b>	<b>\$0.00</b>	<b>100.00 %</b>
<b>GROSS PROFIT</b>	<b>\$13,398.45</b>	<b>\$13,398.00</b>	<b>\$0.45</b>	<b>100.00 %</b>
Expenses				
5000 Utilities				
5010 Gas	634.73	822.00	-187.27	77.22 %
5020 Hydro	1,267.87	1,624.00	-356.13	78.07 %
5030 Water & Sewer	1,524.28	1,269.00	255.28	120.12 %
5040 Telecom Expense	367.54	200.00	167.54	183.77 %
<b>Total 5000 Utilities</b>	<b>3,794.42</b>	<b>3,915.00</b>	<b>-120.58</b>	<b>96.92 %</b>
5400 Contract Repair and Maintenance				
5405 Security and Fire Monitoring	67.80	71.00	-3.20	95.49 %
5410 General Cleaning	1,722.57	1,844.00	-121.43	93.41 %
5412 Mat Service	478.56	460.00	18.56	104.03 %
5415 Waste System		635.00	-635.00	
5440 HVAC		0.00	0.00	
5455 Elevator Maintenance	357.31	350.00	7.31	102.09 %
5460 Fitness Equipment Maintenance	249.73	250.00	-0.27	99.89 %
5465 Landscaping		0.00	0.00	
5470 Snow Removal	748.56	750.00	-1.44	99.81 %
5473 Pest Control	39.55	40.00	-0.45	98.88 %
<b>Total 5400 Contract Repair and Maintenance</b>	<b>3,664.08</b>	<b>4,400.00</b>	<b>-735.92</b>	<b>83.27 %</b>
5500 Repair and Maintenance				
5503 General Repairs & Maintenance	949.32	1,292.00	-342.68	73.48 %
5504 Emergency Calls		67.00	-67.00	
5509 Garage Maintenance		0.00	0.00	
5510 Cleaning		83.00	-83.00	
5518 Window Cleaning		0.00	0.00	
5520 HVAC		142.00	-142.00	
5525 Waste System		100.00	-100.00	
5550 Elevator	226.00	337.00	-111.00	67.06 %
<b>Total 5500 Repair and Maintenance</b>	<b>1,175.32</b>	<b>2,021.00</b>	<b>-845.68</b>	<b>58.16 %</b>
5800 Administrative Expenses				
5801 Property Management Fees	2,108.33	2,108.00	0.33	100.02 %
5805 CAO Fees	444.00	42.00	402.00	1,057.14 %
5810 Office Expenses	280.13	0.00	280.13	
5812 Bank Charges	56.53	63.00	-6.47	89.73 %
5830 Insurance Expense	1,054.13	1,107.00	-52.87	95.22 %
5832 Legal		42.00	-42.00	
5833 Audit Fees		0.00	0.00	
<b>Total 5800 Administrative Expenses</b>	<b>3,943.12</b>	<b>3,362.00</b>	<b>581.12</b>	<b>117.28 %</b>

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total Expenses</b>	<b>\$12,576.94</b>	<b>\$13,698.00</b>	<b>\$ -1,121.06</b>	<b>91.82 %</b>
NET OPERATING INCOME	<b>\$821.51</b>	<b>\$ -300.00</b>	<b>\$1,121.51</b>	<b>-273.84 %</b>
Other Income				
4012 Interest Income- Reserve	285.59		285.59	
R6001 Contribution from Operating	5,210.00		5,210.00	
<b>Total Other Income</b>	<b>\$5,495.59</b>	<b>\$0.00</b>	<b>\$5,495.59</b>	<b>0.00%</b>
NET OTHER INCOME	<b>\$5,495.59</b>	<b>\$0.00</b>	<b>\$5,495.59</b>	<b>0.00%</b>
NET INCOME	<b>\$6,317.10</b>	<b>\$ -300.00</b>	<b>\$6,617.10</b>	<b>-2,105.70 %</b>

# OCSCC #865

## PROFIT AND LOSS

April 2018

	TOTAL
INCOME	
4005 Common Element Fees	18,608.45
<b>Total Income</b>	<b>18,608.45</b>
COST OF GOODS SOLD	
4500 Contribution to Reserve Fund	5,210.00
<b>Total Cost of Goods Sold</b>	<b>5,210.00</b>
<b>GROSS PROFIT</b>	<b>13,398.45</b>
EXPENSES	
5000 Utilities	
5010 Gas	634.73
5020 Hydro	1,267.87
5030 Water & Sewer	1,524.28
5040 Telecom Expense	367.54
<b>Total 5000 Utilities</b>	<b>3,794.42</b>
5400 Contract Repair and Maintenance	
5405 Security and Fire Monitoring	67.80
5410 General Cleaning	1,722.57
5412 Mat Service	478.56
5455 Elevator Maintenance	357.31
5460 Fitness Equipment Maintenance	249.73
5470 Snow Removal	748.56
5473 Pest Control	39.55
<b>Total 5400 Contract Repair and Maintenance</b>	<b>3,664.08</b>
5500 Repair and Maintenance	
5503 General Repairs & Maintenance	949.32
5550 Elevator	226.00
<b>Total 5500 Repair and Maintenance</b>	<b>1,175.32</b>
5800 Administrative Expenses	
5801 Property Management Fees	2,108.33
5805 CAO Fees	444.00
5810 Office Expenses	280.13
5812 Bank Charges	56.53
5830 Insurance Expense	1,054.13
<b>Total 5800 Administrative Expenses</b>	<b>3,943.12</b>
<b>Total Expenses</b>	<b>12,576.94</b>
OTHER INCOME	
4012 Interest Income- Reserve	285.59
R6001 Contribution from Operating	5,210.00
<b>Total Other Income</b>	<b>5,495.59</b>
<b>PROFIT</b>	<b>\$6,317.10</b>

# OCSCC #865

## BALANCE SHEET

As of April 30, 2018

	TOTAL
<b>Assets</b>	
Current Assets	
Cash and Cash Equivalent	
1010 Cash Operating Account	2,154.87
1011 Cash operating- Old Management	-0.01
1020 Cash Reserve	232,189.13
<b>Total Cash and Cash Equivalent</b>	<b>234,343.99</b>
Accounts Receivable (A/R)	
1100 Accounts Receivable	519.51
<b>Total Accounts Receivable (A/R)</b>	<b>519.51</b>
1101 temp for journal entry	427.28
1110 Provision doubtful account	-0.08
1200 Due to/from Reserve	-8,818.50
1300 Prepaid Expenses	474.60
4101 Appropriated from General Fund	0.00
4120 Available from Reserve Fund	0.00
<b>Total Current Assets</b>	<b>226,946.80</b>
Non-current Assets	
1350 Investments	44,544.91
<b>Total Non Current Assets</b>	<b>44,544.91</b>
<b>Total Assets</b>	<b>\$271,491.71</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
2000 Accounts Payable	3,558.05
<b>Total Accounts Payable (A/P)</b>	<b>3,558.05</b>
2001 temp a/p for journal entry	0.00
2020 Due to / from operating	-8,818.50
2205 Reserve Payable	0.00
<b>Total Current Liabilities</b>	<b>-5,260.45</b>
Non-current Liabilities	
2010 Accured Liabilities- Operating	10,120.24
<b>Total Non-current Liabilities</b>	<b>10,120.24</b>
<b>Total Liabilities</b>	<b>4,859.79</b>
Equity	
3560 Reserve Equity	165,336.35
3561 Reserve Fund - correction of opening	0.00
3602 Operating General Fund Equity	0.00
3603 Operating Fund - correction	0.00
Retained Earnings	90,058.80
Profit for the year	11,236.77
<b>Total Equity</b>	<b>266,631.92</b>
<b>Total Liabilities and Equity</b>	<b>\$271,491.71</b>

# OCSCC #865

## A/R AGING SUMMARY

As of April 30, 2018

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
103- Bobal, Komal		45.00	474.51			\$519.51
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$45.00</b>	<b>\$474.51</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$519.51</b>



# OCSCC #865

## A/P AGING SUMMARY

As of April 30, 2018

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
10424161 Canada Inc.		276.40				\$276.40
Bell A/C # 613 761 9682 (586)	162.77					\$162.77
CI Property Management			-100.49			\$ -100.49
Enbridge-323 WINONA AVE	1,398.99					\$1,398.99
Hydro-323 WINONA AVE PL					-114.07	\$ -114.07
Ottawa Water & Sewer-323 WINONA AVE					-53.67	\$ -53.67
Regionex	39.55					\$39.55
Reserve Fund					0.00	\$0.00
Spot Maintenance Ltd.	1,722.57					\$1,722.57
Technical Standards and Safety Authority	226.00					\$226.00
<b>TOTAL</b>	<b>\$3,549.88</b>	<b>\$276.40</b>	<b>\$ -100.49</b>	<b>\$0.00</b>	<b>\$ -167.74</b>	<b>\$3,558.05</b>

# OCSCC #865

## TRANSACTION LIST BY SUPPLIER

April 2018

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
10424161 Canada Inc.						
01-04-2018	Bill	1346	Yes		2000 Accounts Payable	135.60
01-04-2018	Bill	1387	Yes		2000 Accounts Payable	67.80
11-04-2018	Bill Payment (Cheque)	448	Yes		1010 Cash Operating Account	-406.80
17-04-2018	Bill	253	Yes		2000 Accounts Payable	276.40
Bell A/C # 613 761 9682 (586)						
07-04-2018	Bill	AP7-MA6 2018	Yes		2000 Accounts Payable	162.77
24-04-2018	Journal Entry	106	Yes			
24-04-2018	Bill Payment (Cheque)		Yes			0.00
Brown & Associates						
11-04-2018	Bill Payment (Cheque)	449	Yes		1010 Cash Operating Account	-748.56
15-04-2018	Bill	4394	Yes		2000 Accounts Payable	748.56
CI Property Management						
01-04-2018	Bill		Yes		2000 Accounts Payable	1,811.48
01-04-2018	Bill	1712	Yes		2000 Accounts Payable	280.13
01-04-2018	Bill		Yes		2000 Accounts Payable	296.85
02-04-2018	Bill Payment (Cheque)		Yes		1010 Cash Operating Account	-1,811.48
02-04-2018	Bill Payment (Cheque)		Yes		1010 Cash Operating Account	-296.85
11-04-2018	Bill Payment (Cheque)	450	Yes		1010 Cash Operating Account	-280.13
Dan's Bodybuilding Equipment Inc.						
06-04-2018	Bill	9260	Yes		2000 Accounts Payable	249.73
19-04-2018	Bill Payment (Cheque)	453	Yes		1010 Cash Operating Account	-249.73
Enbridge-323 WINONA AVE						
18-04-2018	Bill	641002766846	Yes		2000 Accounts Payable	1,398.99
Hydro-323 WINONA AVE PL						
01-04-2018	Bill	FEB13-MAR14/18	Yes		2000 Accounts Payable	817.07
16-04-2018	Bill Payment (Cheque)		Yes		1010 Cash Operating Account	-817.07

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Kone Inc						
01-04-2018	Bill	949889407	Yes		2000 Accounts Payable	357.31
19-04-2018	Bill Payment (Cheque)	454	Yes		1010 Cash Operating Account	-357.31
Ottawa Water & Sewer-323 WINONA AVE						
01-04-2018	Bill	FEB26-MAR27/18	Yes		2000 Accounts Payable	1,381.38
24-04-2018	Bill Payment (Cheque)		Yes		1010 Cash Operating Account	-1,381.38
Pyron Fire Protection Inc.						
01-04-2018	Bill	81683	Yes		2000 Accounts Payable	469.52
11-04-2018	Bill Payment (Cheque)	451	Yes		1010 Cash Operating Account	-1,662.03
Regionex						
01-04-2018	Bill	00340648	Yes		2000 Accounts Payable	39.55
17-04-2018	Bill	00342698	Yes		2000 Accounts Payable	39.55
19-04-2018	Bill Payment (Cheque)	455	Yes		1010 Cash Operating Account	-39.55
Royal Bank						
02-04-2018	Deposit		Yes	DEPOSIT INTEREST	1020 Cash Reserve	285.59
06-04-2018	Expense		Yes	ACTIVITY FEE	1010 Cash Operating Account	-18.53
06-04-2018	Expense		Yes	ACTIVITY FEE	1010 Cash Operating Account	-38.00
Spot Maintenance Ltd.						
01-04-2018	Bill	M0318-CI-95-865	Yes		2000 Accounts Payable	1,722.57
11-04-2018	Bill Payment (Cheque)	452	Yes		1010 Cash Operating Account	-1,722.57
13-04-2018	Bill	M0418-95-CI-865	Yes		2000 Accounts Payable	1,722.57
Technical Standards and Safety Authority						
30-04-2018	Bill	3116806	Yes		2000 Accounts Payable	226.00
The Condominium Authority of Ontario						
01-04-2018	Bill	INV-21271-N6J9G2	Yes		2000 Accounts Payable	444.00
19-04-2018	Bill Payment (Cheque)	456	Yes		1010 Cash Operating Account	-444.00

# OCSCC #865

## GENERAL LEDGER

April 2018

DATE	TRANSACTION TYPE	#	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
5000 Utilities							
5010 Gas							
Beginning Balance							2,775.31
01-04-2018	Journal Entry	104R		to set up monthly accrual	-Split-	\$ -2,775.31	0.00
18-04-2018	Bill	641002766846	Enbridge-323 WINONA AVE	Mar 15, 2018 - Apr 16, 2018	2000 Accounts Payable	\$1,398.99	1,398.99
30-04-2018	Journal Entry	107		to set up accruals	-Split-	\$2,011.05	3,410.04
<b>Total for 5010 Gas</b>						<b>\$634.73</b>	
5020 Hydro							
Beginning Balance							873.42
01-04-2018	Bill	FEB13-MAR14/18	Hydro-323 WINONA AVE PL	Feb 13, 2018 - March 14, 2018 (Invoiced on March 28, 2018)	2000 Accounts Payable	\$817.07	1,690.49
01-04-2018	Journal Entry	104R		to set up monthly accrual	-Split-	\$ -873.42	817.07
30-04-2018	Journal Entry	107		to set up accruals	-Split-	\$1,324.22	2,141.29
<b>Total for 5020 Hydro</b>						<b>\$1,267.87</b>	
5030 Water & Sewer							
Beginning Balance							1,476.65
01-04-2018	Bill	FEB26-MAR27/18	Ottawa Water & Sewer-323 WINONA AVE	Feb 26, 2018 - March 27, 2018 (Invoiced on March 27, 2018)	2000 Accounts Payable	\$1,381.38	2,858.03
01-04-2018	Journal Entry	104R		to set up monthly accrual	-Split-	\$ -1,476.65	1,381.38
30-04-2018	Journal Entry	107		to set up accruals	-Split-	\$1,619.55	3,000.93
<b>Total for 5030 Water &amp; Sewer</b>						<b>\$1,524.28</b>	
5040 Telecom Expense							
Beginning Balance							153.23
01-04-2018	Journal Entry	104R		to set up monthly accrual	-Split-	\$ -153.23	0.00
07-04-2018	Bill	AP7-MA6 2018	Bell A/C # 613 761 9682 (586)	Apr 7 - May 6, 2018	2000 Accounts Payable	\$162.77	162.77
30-04-2018	Journal Entry	107		to set up accruals	-Split-	\$358.00	520.77
<b>Total for 5040 Telecom Expense</b>						<b>\$367.54</b>	
<b>Total for 5000 Utilities</b>						<b>\$3,794.42</b>	
5400 Contract Repair and Maintenance							
5405 Security and Fire Monitoring							
Beginning Balance							67.80
15-04-2018	Journal Entry	105		to record monthly expense	-Split-	\$67.80	135.60
<b>Total for 5405 Security and Fire Monitoring</b>						<b>\$67.80</b>	
5410 General Cleaning							
Beginning Balance							1,722.57
01-04-2018	Bill	M0318-CI-95-865	Spot Maintenance Ltd.	garbage&recycle bins once/week (March 2018)	2000 Accounts Payable	\$1,722.57	3,445.14
01-04-2018	Journal Entry	104R		to set up monthly accrual	-Split-	\$ -1,722.57	1,722.57
13-04-2018	Bill	M0418-95-CI-865	Spot Maintenance Ltd.	Cleaning	2000 Accounts Payable	\$1,722.57	3,445.14
<b>Total for 5410 General Cleaning</b>						<b>\$1,722.57</b>	
5412 Mat Service							
Beginning Balance							478.56
01-04-2018	Journal Entry	104R		to set up monthly accrual	-Split-	\$ -478.56	0.00
30-04-2018	Journal Entry	107		to set up accruals	-Split-	\$957.12	957.12
<b>Total for 5412 Mat Service</b>						<b>\$478.56</b>	
5455 Elevator Maintenance							
Beginning Balance							350.30
01-04-2018	Journal Entry	104R		to set up monthly accrual	-Split-	\$ -350.30	0.00
01-04-2018	Bill	949889407	Kone Inc	Maintenance Apr 1- Apr 30, 2018	2000 Accounts Payable	\$357.31	357.31
30-04-2018	Journal Entry	107		to set up accruals	-Split-	\$350.30	707.61
<b>Total for 5455 Elevator Maintenance</b>						<b>\$357.31</b>	
5460 Fitness Equipment Maintenance							
06-04-2018	Bill	9260	Dan's Bodybuilding Equipment Inc.	Quarterly service charges	2000 Accounts Payable	\$249.73	249.73
<b>Total for 5460 Fitness Equipment Maintenance</b>						<b>\$249.73</b>	
5470 Snow Removal							
Beginning Balance							748.56
15-04-2018	Bill	4394	Brown & Associates	monthly snow removal	2000 Accounts Payable	\$748.56	1,497.12
<b>Total for 5470 Snow Removal</b>						<b>\$748.56</b>	
5473 Pest Control							
Beginning Balance							39.55
01-04-2018	Journal Entry	104R		to set up monthly accrual	-Split-	\$ -39.55	0.00
01-04-2018	Bill	00340648	Regionex	monthly pest control for March 2018 (Invoiced on March 26, 2018)	2000 Accounts Payable	\$39.55	39.55
17-04-2018	Bill	00342698	Regionex	monthly pest control for April 2018	2000 Accounts Payable	\$39.55	79.10
<b>Total for 5473 Pest Control</b>						<b>\$39.55</b>	
<b>Total for 5400 Contract Repair and Maintenance</b>						<b>\$3,664.08</b>	
5500 Repair and Maintenance							
5503 General Repairs & Maintenance							
Beginning Balance							1,858.85

DATE	TRANSACTION TYPE	#	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
01-04-2018	Bill	81683	Pyron Fire Protection Inc.	Replace stopper pull station covers Silicon around stoppers to prevent moisture (Invoiced on Feb 26, 2018)	2000 Accounts Payable	\$469.52	2,328.37
01-04-2018	Bill	1346	10424161 Canada Inc.	Fire extinguisher inspection/visual safety and security inspection (Invoiced on Mar 20, 2018)	2000 Accounts Payable	\$135.60	2,463.97
01-04-2018	Bill	1387	10424161 Canada Inc.	Remove hose from outside tap and check all other outside taps. (Invoiced on Mar 27, 2017)	2000 Accounts Payable	\$67.80	2,531.77
17-04-2018	Bill	253	10424161 Canada Inc.	Replace burnt lights	2000 Accounts Payable	\$276.40	2,808.17
Total for 5503 General Repairs & Maintenance						\$949.32	
5550 Elevator							226.00
Beginning Balance							226.00
30-04-2018	Bill	3116806	Technical Standards and Safety Authority	Elevating Devices Follow-up and or Subsequent (Invoiced on March 06, 2018)	2000 Accounts Payable	\$226.00	452.00
Total for 5550 Elevator						\$226.00	
Total for 5500 Repair and Maintenance						\$1,175.32	
5800 Administrative Expenses							
5801 Property Management Fees							2,108.33
Beginning Balance							2,108.33
01-04-2018	Bill		CI Property Management	Monthly increase in management fee due to new condo act changes	2000 Accounts Payable	\$296.85	2,405.18
01-04-2018	Bill		CI Property Management	2017/18 management fees	2000 Accounts Payable	\$1,811.48	4,216.66
Total for 5801 Property Management Fees						\$2,108.33	
5805 CAO Fees							
01-04-2018	Bill	INV-21271-N6J9G2	The Condominium Authority of Ontario	Registration assessment fee* - Apr 1, 2018 - Mar 31, 2019 (invoiced Mar 31, 2018)	2000 Accounts Payable	\$444.00	444.00
Total for 5805 CAO Fees						\$444.00	
5810 Office Expenses							
01-04-2018	Bill	1712	CI Property Management	Office fees 2nd Quarter Office Fees- Oct 1, 2017 - Dec 31, 2017 (Invoiced on Dec 31, 2017)	2000 Accounts Payable	\$280.13	280.13
Total for 5810 Office Expenses						\$280.13	
5812 Bank Charges							
Beginning Balance							55.08
06-04-2018	Expense		Royal Bank	ACTIVITY FEE	1010 Cash Operating Account	\$38.00	93.08
06-04-2018	Expense		Royal Bank	ACTIVITY FEE	1010 Cash Operating Account	\$18.53	111.61
Total for 5812 Bank Charges						\$56.53	
5830 Insurance Expense							
Beginning Balance							1,054.13
05-04-2018	Expense			INSURANCE AVIVA	1010 Cash Operating Account	\$1,054.13	2,108.26
Total for 5830 Insurance Expense						\$1,054.13	
Total for 5800 Administrative Expenses						\$3,943.12	

## 1010 Cash Operating Account, Period Ending 30-04-2018

## RECONCILIATION REPORT

Reconciled on: 07-05-2018

Reconciled by: Jen Walker

Any changes made to transactions after this date aren't included in this report.

## Summary

CAD

Statement beginning balance	5,792.84
Cheques and payments cleared (12)	-13,732.05
Deposits and other credits cleared (37)	18,608.45
Statement ending balance	10,669.24
Uncleared transactions as of 30-04-2018	-8,514.37
Register balance as of 30-04-2018	2,154.87
Cleared transactions after 30-04-2018	0.00
Uncleared transactions after 30-04-2018	18,564.57
Register balance as of 07-05-2018	20,719.44

## Details

## Cheques and payments cleared (12)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
07-03-2018	Bill Payment	438	10424161 Canada Inc.	-271.20
07-03-2018	Bill Payment	439	Brown & Associates	-748.56
27-03-2018	Bill Payment	447	Oceanus Plumbing & Renovati...	-1,858.85
27-03-2018	Bill Payment	446	Technical Standards and Safet...	-226.00
02-04-2018	Bill Payment		CI Property Management	-296.85
02-04-2018	Bill Payment		CI Property Management	-1,811.48
05-04-2018	Expense			-1,054.13
06-04-2018	Expense		Royal Bank	-18.53
06-04-2018	Expense		Royal Bank	-38.00
16-04-2018	Bill Payment		Hydro-323 WINONA AVE PL	-817.07
16-04-2018	Expense			-5,210.00
24-04-2018	Bill Payment		Ottawa Water & Sewer-323 WI...	-1,381.38
Total				-13,732.05

## Deposits and other credits cleared (37)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
02-04-2018	Receive Payment		206- Pilon,Jennifer	478.24
02-04-2018	Receive Payment		108- Stevens,Marion	480.10
02-04-2018	Receive Payment		302 Stonework Lofts Inc.	480.10
02-04-2018	Receive Payment		306 Stonework Lofts Inc.	481.96
02-04-2018	Receive Payment		207- Turcotte, Gary	485.68
02-04-2018	Receive Payment		101 - Prieur, Layla	491.26
02-04-2018	Receive Payment		401- John,James	498.71
02-04-2018	Receive Payment		301- Louis & Suzanne Birta	500.57
02-04-2018	Receive Payment		201- Carr,Wendy	500.57
02-04-2018	Receive Payment		308- Graham,Laurie	502.43
02-04-2018	Receive Payment		208- Smith,Ian	509.87
02-04-2018	Receive Payment		403- Crockatt,Dave/Crockett, ...	563.84
02-04-2018	Receive Payment		205- Durocher,Alan	571.28
02-04-2018	Receive Payment		305- Feng,Ping/Liam	571.28
02-04-2018	Receive Payment		404 - Sarah Smith	571.28
02-04-2018	Receive Payment		304- Martin,Rowland	571.28
02-04-2018	Receive Payment		405 - Laura Artuso	573.14
02-04-2018	Receive Payment		402- Friesen/Stashick,Sheldon...	580.58
02-04-2018	Receive Payment		105- Gawron ,Barbara/Betanc...	582.44
02-04-2018	Receive Payment		204 Stonework Lofts Inc.	593.61
02-04-2018	Receive Payment		409 Stonework Lofts Inc.	815.05
02-04-2018	Receive Payment		406- Maksymchuk,Lesa	476.38
02-04-2018	Receive Payment		203 - Gracey, Shannon	476.38
02-04-2018	Receive Payment		407- Oh,Sujin	476.38
02-04-2018	Receive Payment		107 - Jordan Mison / Jessical ...	476.38
02-04-2018	Receive Payment		307 - Cordell Anthony / Audrey...	474.51
02-04-2018	Receive Payment		103- Bobal, Komal	474.51
02-04-2018	Receive Payment		202- Patel,Mikin	474.51
02-04-2018	Receive Payment		106- Xing,Yue	474.51

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
02-04-2018	Receive Payment		102- Oldfield,Margot	407.52
02-04-2018	Receive Payment		210- Groulx ,Mr. Henri	383.33
02-04-2018	Receive Payment		209- Arsenault,Ron	379.61
02-04-2018	Receive Payment		310- St. Louis,Barbara	305.18
02-04-2018	Receive Payment		408- Marston,Elizabeth	498.71
04-04-2018	Receive Payment		303- Eder, Ed	478.24
04-04-2018	Receive Payment		309- House,Mr. Richard	375.89
04-04-2018	Receive Payment		104 Hester Crate	573.14

**Total** 18,608.45

#### Additional Information

Uncleared cheques and payments as of 30-04-2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
30-11-2016	Bill Payment		Spot Maintenance Ltd.	-1,779.75
12-12-2016	Bill Payment		Regionex	-39.55
16-05-2017	Bill Payment	369	Jet Waste Management LTD.	-632.46
11-04-2018	Bill Payment	448	10424161 Canada Inc.	-406.80
11-04-2018	Bill Payment	449	Brown & Associates	-748.56
11-04-2018	Bill Payment	450	CI Property Management	-280.13
11-04-2018	Bill Payment	451	Pyron Fire Protection Inc.	-1,662.03
11-04-2018	Bill Payment	452	Spot Maintenance Ltd.	-1,722.57
19-04-2018	Bill Payment	453	Dan's Bodybuilding Equipment...	-249.73
19-04-2018	Bill Payment	454	Kone Inc	-357.31
19-04-2018	Bill Payment	455	Regionex	-39.55
19-04-2018	Bill Payment	456	The Condominium Authority of ...	-444.00
24-04-2018	Journal	106		-151.93

**Total** -8,514.37

Uncleared cheques and payments after 30-04-2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
04-05-2018	Expense		Royal Bank	-34.75
04-05-2018	Expense		Royal Bank	-9.13

**Total** -43.88

Uncleared deposits and other credits after 30-04-2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01-05-2018	Receive Payment		210- Groulx ,Mr. Henri	383.33
01-05-2018	Receive Payment		310- St. Louis,Barbara	305.18
01-05-2018	Receive Payment		307 - Cordell Anthony / Audrey...	474.51
01-05-2018	Receive Payment		202- Patel,Mikin	474.51
01-05-2018	Receive Payment		106- Xing,Yue	474.51
01-05-2018	Receive Payment		103- Bobal, Komal	474.51
01-05-2018	Receive Payment		406- Maksymchuk,Lesa	476.38
01-05-2018	Receive Payment		107 - Jordan Mison / Jessical ...	476.38
01-05-2018	Receive Payment		203 - Gracey, Shannon	476.38
01-05-2018	Receive Payment		407- Oh,Sujin	476.38
01-05-2018	Receive Payment		206- Pilon,Jennifer	478.24
01-05-2018	Receive Payment		302 Stonework Lofts Inc.	480.10
01-05-2018	Receive Payment		108- Stevens,Marion	480.10
01-05-2018	Receive Payment		306 Stonework Lofts Inc.	481.96
01-05-2018	Receive Payment		207- Turcotte, Gary	485.68
01-05-2018	Receive Payment		101 - Prieur, Layla	491.26
01-05-2018	Receive Payment		408- Marston,Elizabeth	498.71
01-05-2018	Receive Payment		401- John,James	498.71
01-05-2018	Receive Payment		201- Carr,Wendy	500.57
01-05-2018	Receive Payment		301- Louis & Suzanne Birta	500.57
01-05-2018	Receive Payment		308- Graham,Laurie	502.43
01-05-2018	Receive Payment		208- Smith,Ian	509.87
01-05-2018	Receive Payment		403- Crockatt,Dave/Crockett, ...	563.84
01-05-2018	Receive Payment		404 - Sarah Smith	571.28
01-05-2018	Receive Payment		205- Durocher,Alan	571.28
01-05-2018	Receive Payment		305- Feng,Ping/Liam	571.28
01-05-2018	Receive Payment		304- Martin,Rowland	571.28
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01-05-2018	Receive Payment		105- Gawron ,Barbara/Betanc...	582.44
01-05-2018	Receive Payment		204 Stonework Lofts Inc.	593.61
01-05-2018	Receive Payment		409 Stonework Lofts Inc.	815.05
01-05-2018	Receive Payment		102- Oldfield,Margot	407.52
01-05-2018	Receive Payment		209- Arsenault,Ron	379.61
02-05-2018	Receive Payment	052	104 Hester Crate	573.14
02-05-2018	Receive Payment	794	303- Eder, Ed	478.24
02-05-2018	Receive Payment	434	309- House,Mr. Richard	375.89
Total				18,608.45





ROYAL BANK OF CANADA  
P.O. BOX 6011 STATION A  
MONTREAL QC H3C 3B8

# Business Account Statement

RBDDA30000\_1829861 E D 00576 00820

OTTAWA-CARLETON STANDARD CONDOMINIUM CORPORATION

OPERATING ACCOUNT

C/O CAPITAL CONCIERGE

904 LADY ELLEN PL

OTTAWA ON K1Z 5L5

March 29, 2018 to April 30, 2018

**Account number:** 00576 101-185-7

**How to reach us:**

Please contact your RBC Banking representative or call

1-800-Royal®2-0

(1-800-769-2520)

[www.rbcroyalbank.com/business](http://www.rbcroyalbank.com/business)

## Account Summary for this Period

### Business Current Account

#### Royal Bank of Canada

200 ELGIN ST-MAIN FLR, OTTAWA, ON K2P 1L5

Opening balance on March 29, 2018	\$5,792.84
Total deposits & credits (2)	+ 18,608.45
Total cheques & debits (11)	- 13,732.05
Closing balance on April 30, 2018	= \$10,669.24

## Account Activity Details

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
	<b>Opening balance</b>			<b>5,792.84</b>
02 Apr	Direct Payment (PAD's) service total GRADS5217310000		17,181.18	22,974.02
	Misc Payment CAPITAL INTEGRA	2,108.33		20,865.69
04 Apr	BR TO BR - 0496		1,427.27	22,292.96
05 Apr	Insurance AVIVA	1,054.13		21,238.83
06 Apr	Activity fee	18.53		
	Activity fee	38.00		
	Cheque - 439	748.56		20,433.74
09 Apr	Cheque - 446	226.00		20,207.74
16 Apr	Online Transfer to Deposit Account-0941	5,210.00		
	Hydro Bill Pmt Hydro Ottawa	817.07		
	Cheque - 438	271.20		13,909.47
24 Apr	Utility Bill Pmt OTTAWA WATER	1,381.38		12,528.09



## Business Account Statement

March 29, 2018 to April 30, 2018  
Account number: 00576 101-185-7

### Account Activity Details - continued

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
27 Apr	Cheque - 447	1,858.85		10,669.24
	Closing balance			10,669.24

Account Fees: \$56.53



ROYAL BANK OF CANADA  
P.O. BOX 6011 STATION A  
MONTREAL QC H3C 3B8

# Business Account Statement

March 29, 2018 to April 30, 2018  
Account number: 00576 101-185-7

Serial #: 438

Amount: \$271.20

OTTAWA-CARLETON STANDARD  
CONDOMINIUM CORPORATION # 885  
800 GRENDINE ROAD, UNIT 301  
OTTAWA, ON K2J 4P8

ROYAL BANK OF CANADA  
CLUB & URBAN BRANCH  
300 ELGIN STREET, MAIN FLOOR  
OTTAWA, ON K2P 1L5

DATE 07032018  
DDMMYYYY

PAY Two hundred seventy-one and 20/100 \$ \*\*271.20

TO THE ORDER OF 10424161 Canada Inc.  
800 Grendine Rd. Suite 301  
Ottawa ON K2J 4P8

OTTAWA-CARLETON STANDARD  
CONDOMINIUM CORPORATION # 885

PER [Signature]

#000438# #00576#003# 101-185-7#

DSPACC: 1075720  
DSPT: 00006-003  
ITEMSEQ: 1  
LOC: Location001

Printer ID# 1021  
ID d'imprimeur 1021

Endorsement - Signature or Stamp / Endossement - Signature ou timbre

BACKVERSO

Serial #: 439

Amount: \$748.56

\*00031-003\*  
04/05/2018  
010010100272

OTTAWA-CARLETON STANDARD  
CONDOMINIUM CORPORATION # 885  
800 GRENDINE ROAD, UNIT 301  
OTTAWA, ON K2J 4P8

ROYAL BANK OF CANADA  
CLUB & URBAN BRANCH  
300 ELGIN STREET, MAIN FLOOR  
OTTAWA, ON K2P 1L5

DATE 07032018  
DDMMYYYY

PAY Seven hundred forty-eight and 56/100 \$ \*\*748.56

TO THE ORDER OF Brown & Associates  
417 Main Street, Suite 100  
Ottawa ON K1P 1G1

OTTAWA-CARLETON STANDARD  
CONDOMINIUM CORPORATION # 885

PER [Signature]

#000439# #00576#003# 101-185-7#

Printer ID# 1021  
ID d'imprimeur 1021

Endorsement - Signature or Stamp / Endossement - Signature ou timbre

BACKVERSO

Serial #: 446

Amount: \$226.00

OTTAWA-CARLETON STANDARD  
CONDOMINIUM CORPORATION # 885  
800 GRENDINE ROAD, UNIT 301  
OTTAWA, ON K2J 4P8

ROYAL BANK OF CANADA  
CLUB & URBAN BRANCH  
300 ELGIN STREET, MAIN FLOOR  
OTTAWA, ON K2P 1L5

DATE 27032018  
DDMMYYYY

PAY Two hundred twenty-six and 00/100 \$ \*\*226.00

TO THE ORDER OF Technical Standards and Safety Authority  
Attn: Accounts Receivable  
Technical Standards and Safety Authority  
PO Box 4577 STN A  
Toronto ON M5W 4V8

OTTAWA-CARLETON STANDARD  
CONDOMINIUM CORPORATION # 885

PER [Signature]

#000446# #00576#003# 101-185-7#

Printer ID# 1021  
ID d'imprimeur 1021

Endorsement - Signature or Stamp / Endossement - Signature ou timbre

BACKVERSO

Serial #: 447

Amount: \$1,858.85

OTTAWA-CARLETON STANDARD  
CONDOMINIUM CORPORATION # 885  
800 GRENDINE ROAD, UNIT 301  
OTTAWA, ON K2J 4P8

ROYAL BANK OF CANADA  
CLUB & URBAN BRANCH  
300 ELGIN STREET, MAIN FLOOR  
OTTAWA, ON K2P 1L5

DATE 27032018  
DDMMYYYY

PAY One thousand eight hundred fifty-eight and 85/100 \$ \*\*1,858.85

TO THE ORDER OF Coenus Plumbing & Renovations Inc.  
3813 Maple Ridge Road  
Cumberland ON K4B 1P8

OTTAWA-CARLETON STANDARD  
CONDOMINIUM CORPORATION # 885

PER [Signature]

#000447# #00576#003# 101-185-7#

22MIX 222058619567  
61176-002 9191077  
Scotiabank  
INNES ROAD

27-Apr-2018  
8191077 61176-002  
61176 0021415

Printer ID# 1021  
ID d'imprimeur 1021

For Deposit to the Credit Of:  
Coenus Plumbing & Renovations Inc.  
The Bank of Nova Scotia  
1001176-002 Acct# 00214-15

Endorsement - Signature or Stamp / Endossement - Signature ou timbre

BACKVERSO

# MONTHLY RESERVE FINANCIAL REPORT

OCSCC 865

*April 2018*

***MONTHLY RESERVE FINANCIAL REPORT SUMMARY***

***OCSCC 865***

***April 2018***

**Revenue**

100% of budgeted contributions have been contributed

**Expenses**

There were no Reserve expenses during the month.

# OCSCC #865

## PROFIT AND LOSS

April 2018

	TOTAL
OTHER INCOME	
R6001 Contribution from Operating	5,210.00
<b>Total Other Income</b>	<b>5,210.00</b>
PROFIT	<b>\$5,210.00</b>

## 1020 Cash Reserve, Period Ending 30-04-2018

## RECONCILIATION REPORT

Reconciled on: 07-05-2018

Reconciled by: Jen Walker

Any changes made to transactions after this date aren't included in this report.

## Summary

CAD

Statement beginning balance	226,693.54
Cheques and payments cleared (0)	0.00
Deposits and other credits cleared (2)	5,495.59
Statement ending balance	232,189.13
Register balance as of 30-04-2018	232,189.13
Cleared transactions after 30-04-2018	0.00
Uncleared transactions after 30-04-2018	283.04
Register balance as of 07-05-2018	232,472.17

## Details

## Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
02-04-2018	Deposit		Royal Bank	285.59
16-04-2018	Deposit			5,210.00
Total				5,495.59

## Additional Information

## Uncleared deposits and other credits after 30-04-2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01-05-2018	Deposit		Royal Bank	283.04
Total				283.04



ROYAL BANK OF CANADA  
P.O. BOX 6011 STATION A  
MONTREAL QC H3C 3B8

## Business Account Statement

RBDDA30000\_1829861 E D 00576 00821

OTTAWA-CARLETON STANDARD CONDOMINIUM CORPORATION

RESERVE ACCOUNT

C/O CAPITAL CONCIERGE

904 LADY ELLEN PL

OTTAWA ON K1Z 5L5

March 29, 2018 to April 30, 2018

**Account number:** 00576 101-189-9

**How to reach us:**

Please contact your RBC Banking representative or call

1-800-Royal®2-0

(1-800-769-2520)

[www.rbcroyalbank.com/business](http://www.rbcroyalbank.com/business)

### Account Summary for this Period

**Business Current Account**

**Royal Bank of Canada**

200 ELGIN ST-MAIN FLR, OTTAWA, ON K2P 1L5

Opening balance on March 29, 2018	\$226,693.54
Total deposits & credits (2)	+ 5,495.59
Total cheques & debits (0)	- 0.00
<b>Closing balance on April 30, 2018</b>	<b>= \$232,189.13</b>

### Account Activity Details

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
	<b>Opening balance</b>			<b>226,693.54</b>
02 Apr	Deposit interest		285.59	226,979.13
16 Apr	Online Banking transfer - 0941		5,210.00	232,189.13
	<b>Closing balance</b>			<b>232,189.13</b>

**Deposit Interest Earned: \$285.59**