CAPITAL CONCIERGE

Growing With Ottawa

Monthly Financial Report

OCSCC 886

May 2017

904 Lady Ellen Pl. Ottawa, ON. K1Z-5L5 Tel: (613 722-1232 Fax: 1-613-651-0306 www.capitalconcierge.ca

CCC 886
MAY 2017 Financial Summary

Revenue

All condo fees and parking fees to date have been accounted for.

Expenses

Gas expenses are slightly over budget this month but with the cooler summer months coming it will hopefully offset this overage slightly.

Telecom expenses for the month of March are under budget because of the change from Bell to Fibrestream phone services. We expect that this change will be a large cost savings next year and should keep this in mind when approving the budget.

Hydro and water expense this month where both well under budget. To date so far all utility expenses are as budgeted. Hydro expenses are under budget at the moment however, this is because the delay in the priority submetering billing.

General maintenance repairs this month include the calibration of the vehicle exhaust monitor in the parking garage and the replacement of the burnt out outdoor light.

HVAC repairs include the repair to the motor bracket that needed to be done and fire system repairs are over budget this month due to the annual fire alarm test and inspection and the repairs that needed to be completed as a result.

We have not yet seen an invoice for landscaping.

Reserve

There were no new reserve fund expenses this month. To date there have been no reserve expenses for this fiscal year.

Conclusion

Overall at this point the condo is still within budget at this time.

CCC 886

BUDGET VS. ACTUALS: 2015/2016 FY - FY16 P&L

May 2017

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
INCOME				
4000 Income				
4005 Common Element Fees	13,708	14,037	329	98%
4010 Parking Income	330		-330	
4090 Rooftop Rental	2,206	1,000	-1,206	221%
Total 4000 Income	**16,244**	**15,037**	**-1,207**	**108%**
Total Income	**$16,244**	**$15,037**	**$ -1,207**	**108%**
COST OF GOODS SOLD				
4030 Contribution to Reserve Fund	8,812	4,406	-4,406	200%
Total Cost of Goods Sold	**$8,812**	**$4,406**	**$ -4,406**	**200%**
GROSS PROFIT	**$7,432**	**$10,631**	**$3,199**	**70%**
EXPENSES				
5000 Utilities Expense				
5010 Gas	278	179	-99	155%
5020 Hydro	751	2,291	1,540	33%
5030 Water & Sewer	809	1,353	544	60%
5040 Telecom Expenses	68	213	145	32%
5050 Internet	906	907	1	100%
Total 5000 Utilities Expense	**2,812**	**4,943**	**2,131**	**57%**
5400 Contracts				
5405 Elevator/ Fire Panel Monitoring		0	0	
5410 Cleaning	1,260	1,260	0	100%
5412 Mat Service	-135	65	200	-208%
5415 Waste Removal	342	351	9	97%
5440 HVAC		0	0	
5455 Elevator Maintenance	644	0	-644	
5470 Snow Removal		0	0	
5475 Pest Control	51	50	-1	102%
Total 5400 Contracts	**2,161**	**1,726**	**-435**	**125%**
5500 General Repairs and Maintenance				
5501 Emergency Calls		12	12	
5503 General Repairs & Maint	861	666	-195	129%
5518 Window Cleaning		70	70	
5520 HVAC	702	66	-636	1,064%
5530 Garage Cleaning		33	33	
5550 Elevator		140	140	
5555 Fire System Repairs	1,072	100	-972	1,072%
5570 Landscaping		125	125	
Total 5500 General Repairs and Maintenance	**2,636**	**1,212**	**-1,424**	**217%**
5800 Administrative Expenses				
5801 Property Management Fees	1,113	1,112	-1	100%
5810 Office Expenses		45	45	
5812 Bank Charges	47	50	3	95%
5830 Insurance Expense/General & Liability Insurance	665	601	-64	111%
5833 Audit-Accounting	263	0	-263	

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
Total 5800 Administrative Expenses	**2,088**	**1,808**	**-280**	**115%**
5900 Repair and maintenance				
5905 Contingency		250	250	
Total 5900 Repair and maintenance		**250**	**250**	
Total Expenses	**$9,697**	**$9,939**	**$242**	**98%**
NET OPERATING INCOME	**$ -2,265**	**$692**	**$2,957**	**-327%**
NET INCOME	**$ -2,265**	**$692**	**$2,957**	**-327%**

CCC 886

BUDGET VS. ACTUALS: 2015/2016 FY - FY16 P&L

December 2016 - May 2017

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
INCOME				
4000 Income				
4005 Common Element Fees	82,250	84,222	1,972	98%
4010 Parking Income	1,978		-1,978	
4090 Rooftop Rental	7,206	6,000	-1,206	120%
Total 4000 Income	**91,434**	**90,222**	**-1,212**	**101%**
Total Income	**$91,434**	**$90,222**	**$ -1,212**	**101%**
COST OF GOODS SOLD				
4030 Contribution to Reserve Fund	30,842	26,436	-4,406	117%
Total Cost of Goods Sold	**$30,842**	**$26,436**	**$ -4,406**	**117%**
GROSS PROFIT	**$60,592**	**$63,786**	**$3,194**	**95%**
EXPENSES				
5000 Utilities Expense				
5010 Gas	4,514	4,479	-35	101%
5020 Hydro	5,406	13,746	8,340	39%
5030 Water & Sewer	4,078	4,059	-19	100%
5040 Telecom Expenses	1,299	1,278	-21	102%
5050 Internet	5,438	5,442	4	100%
Total 5000 Utilities Expense	**20,735**	**29,004**	**8,269**	**71%**
5400 Contracts				
5405 Elevator/ Fire Panel Monitoring	678	700	22	97%
5410 Cleaning	7,560	7,560	0	100%
5412 Mat Service	1,249	1,156	-93	108%
5415 Waste Removal	1,708	2,106	398	81%
5440 HVAC	339	678	339	50%
5455 Elevator Maintenance	966	1,950	984	50%
5470 Snow Removal	1,374	1,374	-0	100%
5475 Pest Control	305	300	-5	102%
Total 5400 Contracts	**14,180**	**15,824**	**1,644**	**90%**
5500 General Repairs and Maintenance				
5501 Emergency Calls	51	72	21	71%
5503 General Repairs & Maint	2,770	3,996	1,226	69%
5518 Window Cleaning		420	420	
5520 HVAC	1,290	396	-894	326%
5530 Garage Cleaning		198	198	
5550 Elevator		840	840	
5555 Fire System Repairs	1,883	600	-1,283	314%
5570 Landscaping	-1,500	750	2,250	-200%
Total 5500 General Repairs and Maintenance	**4,494**	**7,272**	**2,778**	**62%**
5800 Administrative Expenses				
5801 Property Management Fees	6,677	6,672	-5	100%
5810 Office Expenses	463	270	-193	172%
5812 Bank Charges	292	300	8	97%
5830 Insurance Expense/General & Liability Insurance	3,990	3,606	-384	111%
5833 Audit-Accounting	706	3,500	2,794	20%

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
Total 5800 Administrative Expenses	**12,129**	**14,348**	**2,219**	**85%**
5900 Repair and maintenance				
5905 Contingency		1,500	1,500	
Total 5900 Repair and maintenance		**1,500**	**1,500**	
Total Expenses	**$51,537**	**$67,948**	**$16,411**	**76%**
NET OPERATING INCOME	**$9,055**	**$ -4,162**	**$ -13,217**	**-218%**
NET INCOME	**$9,055**	**$ -4,162**	**$ -13,217**	**-218%**

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PROFIT AND LOSS

May 2017

	TOTAL
INCOME	
4000 Income	
4005 Common Element Fees	13,708.37
4010 Parking Income	329.70
4090 Rooftop Rental	2,205.92
Total 4000 Income	**16,243.99**
Total Income	**$16,243.99**
COST OF GOODS SOLD	
4030 Contribution to Reserve Fund	8,812.00
Total Cost of Goods Sold	**$8,812.00**
GROSS PROFIT	**$7,431.99**
OTHER INCOME	
6000 Contribution from operating	8,812.00
R4012 Reserve Fund Interest Income	1.40
Total Other Income	**$8,813.40**
EXPENSES	
5000 Utilities Expense	
5010 Gas	278.07
5020 Hydro	750.96
5030 Water & Sewer	809.03
5040 Telecom Expenses	67.80
5050 Internet	906.26
Total 5000 Utilities Expense	**2,812.12**
5400 Contracts	
5410 Cleaning	1,259.95
5412 Mat Service	-135.32
5415 Waste Removal	341.68
5455 Elevator Maintenance	644.10
5475 Pest Control	50.85
Total 5400 Contracts	**2,161.26**
5500 General Repairs and Maintenance	
5503 General Repairs & Maint	861.49
5520 HVAC	702.30
5555 Fire System Repairs	1,071.82
Total 5500 General Repairs and Maintenance	**2,635.61**
5800 Administrative Expenses	
5801 Property Management Fees	1,112.84
5812 Bank Charges	47.31
5830 Insurance Expense/General & Liability Insurance	665.07
5833 Audit-Accounting	262.73
Total 5800 Administrative Expenses	**2,087.95**
Total Expenses	**$9,696.94**
PROFIT	**$6,548.45**

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BALANCE SHEET

As of May 31, 2017

	TOTAL
ASSETS	
Current Assets	
1016 GIC Investments	120,000.00
1041 Due from developer	0.00
1110 Provisions for doubtfull account	-6.02
1115 Preaid Insurance	1,084.61
1116 Prepaid Elevator	0.00
1117 Prepaid Expenses	344.00
1200 Undeposited Funds	0.00
R1135 Reserve interest receivable	329.00
R1300 Due from Operating Fund	2,215.00
Cash and cash equivalents	
1010 Cash Operating Account	20,565.94
1020 Cash Reserve Fund	48,627.36
Total Cash and cash equivalents	**$69,193.30**
Accounts receivable (A/R)	
1100 Accounts Receivable	3,763.01
Total Accounts receivable (A/R)	**$3,763.01**
Total Current Assets	**$196,922.90**
Total Assets	**$196,922.90**
LIABILITIES AND EQUITY	
Current Liabilities	
2010 Accrued Accounts Payable	1,931.00
2020 Due to/from Reserve	-2,191.00
R2000 Reserve Accounts Payable	-0.20
Accounts Payable	
2000 Accounts Payable	17,652.18
Total Accounts Payable	**$17,652.18**
Total Current Liabilities	**$17,391.98**
Equity	
3000 Opening Balance Equity	0.00
3200 Retained Earnings	25,636.88
R3200 Reserve Retained Earnings	109,584.31
Profit for the year	44,309.73
Total Equity	**$179,530.92**
Total Liabilities and Equity	**$196,922.90**

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A/R AGING SUMMARY

As of June 16, 2017

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
101 - Francesco Papalia		552.10	552.10			$1,104.20
108 - Ryan Petty		431.45	40.90			$472.35
301 Dev. Princiotta Tower Inc.					-1.56	$ -1.56
303 Salvitore Princiotta					35.35	$35.35
401 -Salvator Princiotta					31.84	$31.84
402 Salvatore Princiotta					398.75	$398.75
9 Balsam - Barb Virley					502.93	$502.93
Parking 10A - Developer		47.10	47.10	47.10	188.38	$329.68
Parking 19A -Developer		47.10	47.10	47.10	188.39	$329.69
Telus	1,000.00	1,000.00				$2,000.00
TOTAL	**$1,000.00**	**$2,077.75**	**$687.20**	**$94.20**	**$1,344.08**	**$5,203.23**

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A/P AGING SUMMARY

As of May 31, 2017

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
9495100 Canada Ltd.				72.96		$72.96
Ainger Cabling + Security					127.13	$127.13
Armstrong Monitoring	440.70					$440.70
Capital Concierge Ltd.	974.06	974.06		974.06	20.33	$2,942.51
Clean All Environmental Services Inc.	1,259.95	1,259.95				$2,519.90
Day-View Electric Inc.	420.79					$420.79
Enbridge-388 BOOTH ST		491.07				$491.07
Gore Mutual					0.00	$0.00
Independent Linen Service	134.68					$134.68
Lock Solutions		349.05				$349.05
Optimum Mechanical Solutions	702.30		187.02			$889.32
Orkin Canada Corporation	50.85		-50.85			$0.00
Ottawa Water & Sewer-9 BALSAM ST		1,627.03				$1,627.03
Ouseley Hanvey Clipsham Deep LLP				3,616.00		$3,616.00
Priority Submetering Solutions	1,050.96					$1,050.96
Pyron Fire Protection Inc.	1,071.82	649.75				$1,721.57
Strivetech Elevator Services Inc.	644.10					$644.10
Technical Standards and Safety Authority	262.73					$262.73
Waste Connections of Canada Inc.	341.68					$341.68
TOTAL	**$7,354.62**	**$5,350.91**	**$136.17**	**$4,663.02**	**$147.46**	**$17,652.18**

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TRANSACTION LIST BY SUPPLIER

May 2017

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Armstrong Monitoring						
31-05-2017	Bill	INV50642	Yes		2000 Accounts Payable	440.70
Bell A/C # 613 232 6405 (418)						
16-05-2017	Bill Payment (Cheque)	EFT9979	Yes		1010 Cash Operating Account	-244.95
Capital Concierge Ltd.						
01-05-2017	Bill		Yes		2000 Accounts Payable	974.06
01-05-2017	Bill		Yes		2000 Accounts Payable	1,112.84
04-05-2017	Bill Payment (Cheque)		Yes		1010 Cash Operating Account	-1,112.84
Clean All Environmental Services Inc.						
01-05-2017	Bill	167221	Yes		2000 Accounts Payable	1,259.95
Day-View Electric Inc.						
31-05-2017	Bill		Yes		2000 Accounts Payable	420.79
Enbridge-388 BOOTH ST						
09-05-2017	Bill	641002522126	Yes		2000 Accounts Payable	491.07
Gore Mutual						
08-05-2017	Expense		Yes	INSURANCE GORE MUTUAL INS	1010 Cash Operating Account	-665.07
Independent Linen Service						
03-05-2017	Bill	468462	Yes		2000 Accounts Payable	67.34
31-05-2017	Bill	474050	Yes		2000 Accounts Payable	67.34
Optimum Mechanical Solutions						
08-05-2017	Bill	01794	Yes		2000 Accounts Payable	702.30
Orkin Canada Corporation						
16-05-2017	Bill Payment (Cheque)	415	Yes		1010 Cash Operating Account	-50.85
19-05-2017	Bill	IN-7719257	Yes		2000 Accounts Payable	50.85
Ottawa Water & Sewer-9 BALSAM ST						
09-05-2017	Bill	1MR-9MA/17	Yes		2000 Accounts Payable	1,627.03
Priority Submetering Solutions						
16-05-	Bill Payment (Cheque)	416	Yes		1010 Cash Operating Account	-1,156.68

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
2017						
31-05-2017	Bill	20633	Yes		2000 Accounts Payable	1,050.96
Pyron Fire Protection Inc.						
04-05-2017	Bill	78668	Yes		2000 Accounts Payable	1,071.82
Royal Bank						
01-05-2017	Expense		Yes	ITEMS ON DEP. FEE	1010 Cash Operating Account	-0.66
01-05-2017	Expense		Yes	SERVICE FEE	1010 Cash Operating Account	-10.70
01-05-2017	Expense		Yes	ELECTRONIC ITEM FEE	1010 Cash Operating Account	-10.50
01-05-2017	Deposit		Yes	DEPOSIT INTEREST	1020 Cash Reserve Fund	1.40
04-05-2017	Expense		Yes	ACTIVITY FEE	1010 Cash Operating Account	-30.45
Strivetech Elevator Services Inc.						
31-05-2017	Bill	2000	Yes		2000 Accounts Payable	644.10
Technical Standards and Safety Authority						
24-05-2017	Bill	3005485	Yes		2000 Accounts Payable	262.73
Waste Connections of Canada Inc.						
31-05-2017	Bill	7140-0000713165	Yes		2000 Accounts Payable	341.68

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1010 Cash Operating Account, Period Ending 31-05-2017

RECONCILIATION REPORT

Reconciled on: 08-06-2017

Reconciled by: Jen Walker

Any changes made to transactions after this date aren't included in this report.

Summary CAD

Statement beginning balance	17,572.26
Cheques and payments cleared	-10,792.03
Deposits and other credits cleared	14,993.24
Statement ending balance	21,773.47
Uncleared transactions as of 31-05-2017	-1,207.53
Register balance as of 31-05-2017	20,565.94

Details

Cheques and payments cleared

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
28-02-2017	Bill Payment	406	Oceanus Plumbing & Renova...	-192.10
19-04-2017	Bill Payment	412	Independent Linen Service	-529.84
19-04-2017	Bill Payment	413	Optimum Mechanical Solutions	-569.52
19-04-2017	Bill Payment	414	Capital Concierge Ltd.	-3,019.40
01-05-2017	Expense		Royal Bank	-0.66
01-05-2017	Expense		Royal Bank	-10.50
01-05-2017	Expense		Royal Bank	-10.70
04-05-2017	Expense		Royal Bank	-30.45
04-05-2017	Bill Payment		Capital Concierge Ltd.	-1,112.84
04-05-2017	Expense			-4,406.00
08-05-2017	Expense		Gore Mutual	-665.07
16-05-2017	Bill Payment	EFT9979	Bell A/C # 613 232 6405 (418)	-244.95
Total				-10,792.03

Deposits and other credits cleared

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01-05-2017	Receive Payment		303 Salvitore Princiotta	711.60
01-05-2017	Receive Payment		401 -Salvator Princiotta	641.04
01-05-2017	Receive Payment		403 Matthew & Marjorie Pritc...	637.53
01-05-2017	Receive Payment		405 - Allie & Abraham Ryu	611.73
01-05-2017	Receive Payment		203 Dev.Princiotta Tower Inc.	617.39
01-05-2017	Receive Payment		404 - Gilles Brisebois	636.70
01-05-2017	Receive Payment		205 Ingrid & James Payer	610.16
01-05-2017	Receive Payment		402 Salvatore Princiotta	597.29
01-05-2017	Receive Payment		305 -Andash Developments (...	596.12
01-05-2017	Receive Payment		102 - Ron Mathews/C Rainey	582.71
01-05-2017	Receive Payment		394 Booth - DNS Networks	293.10
01-05-2017	Receive Payment		206 - Stefan Dumas	326.06
01-05-2017	Receive Payment		307 - Martin Dinan	358.42
01-05-2017	Receive Payment		306 - Daniel Seens	373.15
01-05-2017	Receive Payment		204 - Mrs. Liu	393.64
01-05-2017	Receive Payment		207 - Sonja Lishchynski	405.52
01-05-2017	Receive Payment		106 - Ruth Gmehlin	423.18
01-05-2017	Receive Payment		304 - David Crowe	440.74
01-05-2017	Receive Payment		107 - Josie Bellissimo	470.28
01-05-2017	Receive Payment		9 Balsam - Barb Virley	502.93
01-05-2017	Receive Payment		301 Dev. Princiotta Tower Inc.	515.88
01-05-2017	Receive Payment		202- Misako Gratton	531.93
01-05-2017	Receive Payment		104 - T. Riley & Jasmine Craig	541.22

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01-05-2017	Receive Payment		201 - Jennifer Carter	562.97
01-05-2017	Receive Payment		302 - Orion Sheila Clark	579.03
02-05-2017	Deposit			1,205.92
03-05-2017	Receive Payment		108 - Ryan Petty	822.00
23-05-2017	Deposit			5.00
Total				14,993.24

Additional Information

Uncleared cheques and payments

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
16-05-2017	Bill Payment	415	Orkin Canada Corporation	-50.85
16-05-2017	Bill Payment	416	Priority Submetering Solutions	-1,156.68
Total				-1,207.53

ROYAL BANK OF CANADA
P.O. BOX 6011 STATION A
MONTREAL QC H3C 3B8

Business Account Statement

RBBDA30000_1219748 E D 00576 00327
OTTAWA-CARLETON STANDARD CONDOMINIUM CORPORATION
C/O CAPITAL CONCIERGE
904 LADY ELLEN PLACE
OTTAWA ON K1Z 5L5

April 28, 2017 to May 31, 2017

Account number: 00576 100-857-2

How to reach us:
Please contact your RBC Banking representative or call
1-800-Royal®2-0
(1-800-769-2520)
www.rbcroyalbank.com/business

Account Summary for this Period

RBC Business Essentials ® Variable Pricing Account

Royal Bank of Canada
200 ELGIN ST-MAIN FLR, OTTAWA, ON K2P 1L5

Opening balance on April 28, 2017	$17,572.26
Total deposits & credits (4)	+ 14,993.24
Total cheques & debits (12)	- 10,792.03
Closing balance on May 31, 2017	**= $21,773.47**

Account Activity Details

Date	Description	Cheques & Debits ($)	Deposits & Credits ($)	Balance ($)
	Opening balance			**17,572.26**
01 May	Direct Payment (PAD's) service total GRADS8518110000		12,960.32	30,532.58
	Regular transaction fee 8 Drs @ 1.07 2 Crs @ 1.07	10.70		
	Electronic transaction fee 12 Drs @ 0.75 2 Crs @ 0.75	10.50		
	Items on deposit fee 3 ID @ 0.22	0.66		30,510.72
02 May	BR TO BR - 4356		1,205.92	31,716.64
03 May	INTERAC e-Transfer - 1623		822.00	32,538.64
	Cheque - 412	529.84		
	Cheque - 414	3,019.40		28,989.40
04 May	Account transfer ACTR4712400306	1,112.84		
	Account transfer ACTR4712400040	4,406.00		

Account Activity Details - continued

Date	Description	Cheques & Debits ($)	Deposits & Credits ($)	Balance ($)
04 May	Activity fee	30.45		
	Cheque - 413	569.52		22,870.59
08 May	Insurance GORE MUTUAL INS	665.07		22,205.52
09 May	Cheque - 406	192.10		22,013.42
16 May	Online Banking payment - 9979 BELL CANADA	244.95		21,768.47
23 May	Misc Payment STRIPE 000005003274184		5.00	21,773.47
	Closing balance			**21,773.47**

Account Fees: $52.31

Important Account Information

Starting May 2017, you will be able to send a wire payment of up to $10,000 CAD equivalent through **RBC® Online Banking for business.** Wire payments can be sent securely from your Canadian or U.S. dollar business deposit account to virtually any destination in the world in a variety of currencies supported by RBC.

Remember to always ensure the contact information for your business is updated whenever it changes, such as when you get a new mobile phone number, change your email address or undergo organizational changes. If you have any questions please call Advice Centre at **1-800-769-2520.**

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An image included on this Account Statement does not indicate that a cheque has been successfully processed as of the statement date.
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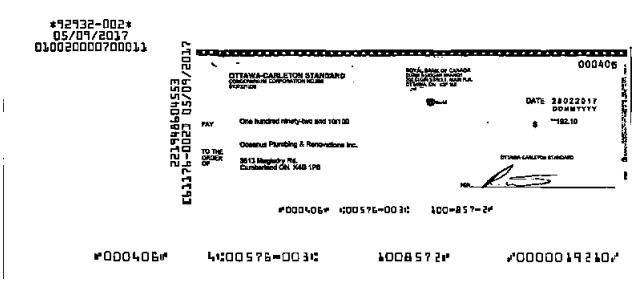
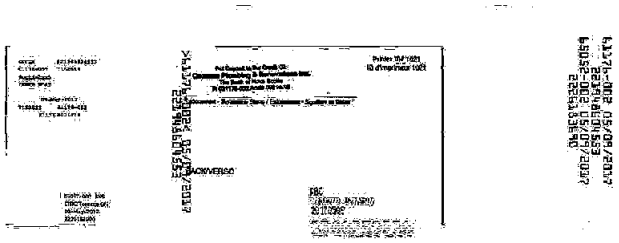
ROYAL BANK OF CANADA
P.O. BOX 6011 STATION A
MONTREAL QC H3C 3B8

Business Account Statement

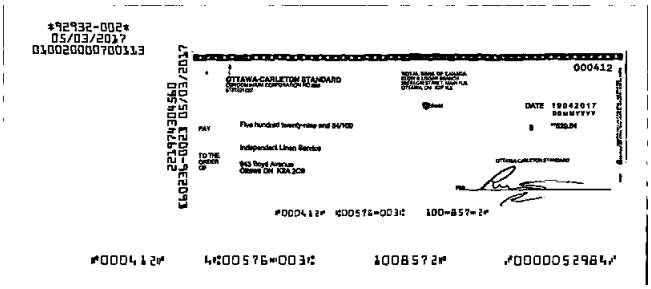
April 28, 2017 to May 31, 2017
Account number: 00576 100-857-2

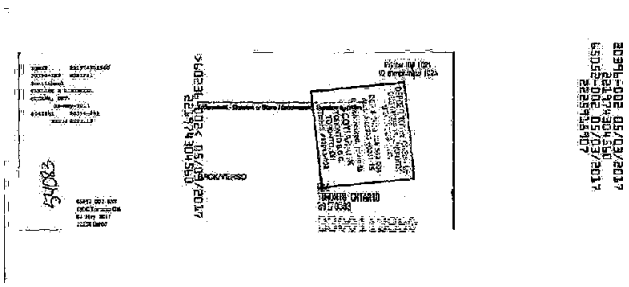
Serial #: 406 **Amount: $192.10**



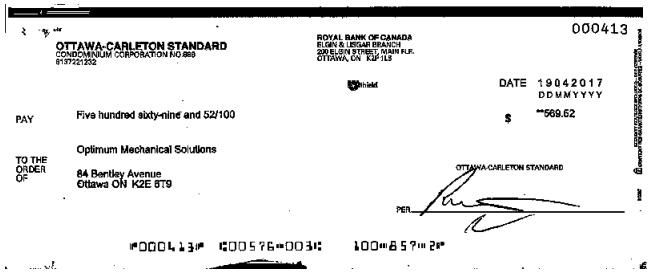


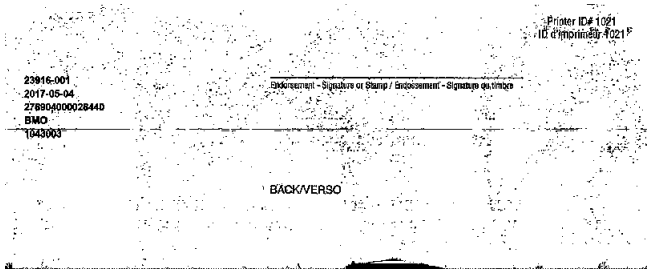
Serial #: 412 **Amount: $529.84**



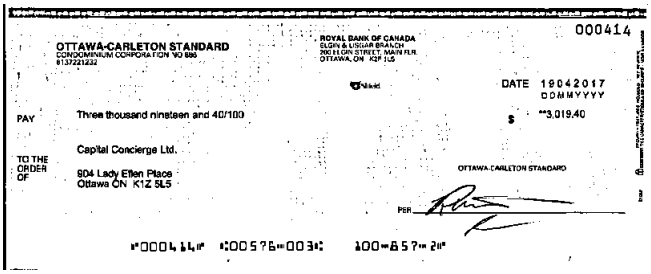


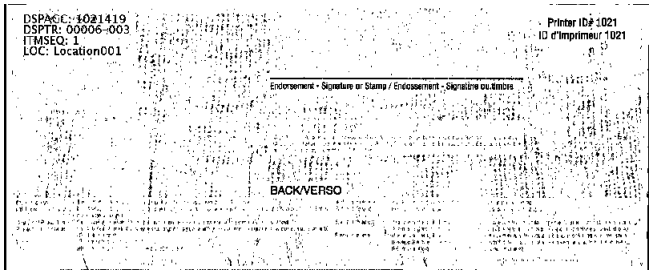
Serial #: 413 **Amount: $569.52**





Serial #: 414 **Amount: $3,019.40**





CAPITAL CONCIERGE

Growing With Ottawa

Monthly Reserve Report

OCSCC 886

May 2017

904 Lady Ellen Pl. Ottawa, ON. K1Z-5L5 Tel: (613 722-1232 Fax: 1-613-651-0306 www.capitalconcierge.ca

OCSCC #886

TRANSACTION DETAIL BY ACCOUNT

May 2017

DATE	TRANSACTION TYPE	#	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
1020 Cash Reserve Fund								
01-05-2017	Deposit		Royal Bank		DEPOSIT INTEREST	R4012 Reserve Fund Interest Income	$1.40	1.40
04-05-2017	Deposit				ACCOUNT TRANSFER RF transfer	6000 Contribution from operating	$4,406.00	4,407.40
Total for 1020 Cash Reserve Fund							**$4,407.40**	
R1300 Due from Operating Fund								
11-05-2017	Journal Entry	155			Monthly transfer to reserve - accrual	-Split-	$4,406.00	4,406.00
11-05-2017	Journal Entry	156			monthly transfer to reserve	-Split-	$ -4,406.00	0.00
Total for R1300 Due from Operating Fund							**$0.00**	
R4012 Reserve Fund Interest Income								
01-05-2017	Deposit		Royal Bank	reserve	DEPOSIT INTEREST	1020 Cash Reserve Fund	$1.40	1.40
Total for R4012 Reserve Fund Interest Income							**$1.40**	

OCSCC #886

1020 Cash Reserve Fund, Period Ending 31-05-2017

RECONCILIATION REPORT

Reconciled on: 08-06-2017

Reconciled by: Jen Walker

Any changes made to transactions after this date aren't included in this report.

Summary CAD

Statement beginning balance	44,219.96
Cheques and payments cleared	0.00
Deposits and other credits cleared	4,407.40
Statement ending balance	48,627.36
Register balance as of 31-05-2017	48,627.36
Cleared transactions after 31-05-2017	0.00
Uncleared transactions after 31-05-2017	4,407.63
Register balance as of 08-06-2017	53,034.99

Details

Deposits and other credits cleared

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01-05-2017	Deposit		Royal Bank	1.40
04-05-2017	Deposit			4,406.00
Total				4,407.40

Additional Information

Uncleared deposits and other credits

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01-06-2017	Deposit		Royal Bank	1.63
05-06-2017	Deposit			4,406.00
Total				4,407.63

ROYAL BANK OF CANADA
P.O. BOX 6011 STATION A
MONTREAL QC H3C 3B8

Business Account Statement

RBBDA30000_1219748 E D 00576 00329
OTTAWA-CARLETON STANDARD CONDOMINIUM CORPORATION
C/O CAPITAL CONCIERGE
904 LADY ELLEN PLACE
OTTAWA ON K1Z 5L5

April 28, 2017 to May 31, 2017

Account number: 00576 100-873-9

How to reach us:
Please contact your RBC Banking representative or call
1-800-Royal®2-0
(1-800-769-2520)
www.rbcroyalbank.com/business

Account Summary for this Period

RBC Business Essentials ® Savings Account

Royal Bank of Canada
200 ELGIN ST-MAIN FLR, OTTAWA, ON K2P 1L5

Opening balance on April 28, 2017	$44,219.96
Total deposits & credits (2)	+ 4,407.40
Total cheques & debits (0)	- 0.00
Closing balance on May 31, 2017	**= $48,627.36**

Account Activity Details

Date	Description	Cheques & Debits ($)	Deposits & Credits ($)	Balance ($)
	Opening balance			**44,219.96**
01 May	Deposit interest		1.40	44,221.36
04 May	Account transfer RF transfer		4,406.00	48,627.36
	Closing balance			**48,627.36**

Deposit Interest Earned: $1.40

Important Account Information

Starting May 2017, you will be able to send a wire payment of up to $10,000 CAD equivalent through **RBC® Online Banking for business.** Wire payments can be sent securely from your Canadian or U.S. dollar business deposit account to virtually any destination in the world in a variety of currencies supported by RBC.

Remember to always ensure the contact information for your business is updated whenever it changes, such as when you get a new mobile phone number, change your email address or undergo organizational changes. If you have any questions please call Advice Centre at **1-800-769-2520.**

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Please check this Account Statement without delay and advise us of any error or omission within 45 days of the statement date.
An image included on this Account Statement does not indicate that a cheque has been successfully processed as of the statement date.
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