

Financial Statement

Carleton Condominium Corporation 383

Fiscal Period January 1, 2017 to December 31, 2017

November 1, 2017 To November 30, 2017

Creation Date: Dec 13, 2017

Prepared By: Capital Integral Property Management

Financial Statement

November 1, 2017 To November 30, 2017

Carleton Condominium Corporation 383

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Carleton Condominium Corporation 383

Statement of Financial Position Reserve Split

As of November 30, 2017

	2017			2016
	Operating Fund	Reserve Fund	Total	Total
Assets				
1010 - Operating Bank Account / Scotia	85,369.44	0.00	85,369.44	243,339.78
1015 - Petty Cash	1,963.41	0.00	1,963.41	500.00
1020 - Accounts Receivable	8,639.69	0.00	8,639.69	221.39
1030 - Prepaid Expenses - Insurance	18,277.33	0.00	18,277.33	21,957.60
1110 - Reserve Bank Account	0.00	489,280.58	489,280.58	202,277.78
1115 - R-Investments Cash	0.00	2,070.00	2,070.00	301,293.81
1120 - R-Investment 2	0.00	1,085,478.00	1,085,478.00	0.00
1190 - R-Due from Operating	0.00	48,424.36	48,424.36	0.00
1500 - Undeposited Funds	(3,369.88)	0.00	(3,369.88)	(464.81)
1137 - R-Investments - Cash Balance BNSM	0.00	0.00	0.00	138,791.00
1161 - R-INV BNS 07-11-2016 (3%)	0.00	0.00	0.00	115,590.00
1165 - R-INV BNS 23-01-2017 (2.07%)	0.00	0.00	0.00	158,492.00
1166 - R-INV BNS 23-01-2017 (2.25%)	0.00	0.00	0.00	106,163.00
1169 - R- INV GEN BK OF CND 03/15/2017 (1.510%)	0.00	0.00	0.00	250,000.00
Total Assets:	\$110,879.99	\$1,625,252.94	\$1,736,132.93	\$1,538,161.55
Liabilities				
2000 - Accounts Payable	25,505.58	0.00	25,505.58	(438.72)
2001 - R-Accounts Payable Reserve	0.00	83,967.02	83,967.02	0.00
2005 - Source Deduction Payable	410.84	0.00	410.84	(3,261.76)
2015 - Accrued Liabilities	3,363.50	0.00	3,363.50	10,020.52
2020 - Due to Reserve	48,424.36	0.00	48,424.36	206,662.03
2025 - EI Payable	247.07	0.00	247.07	0.00
2026 - CPP payable	961.90	0.00	961.90	0.00
2027 - Income Tax Payable	1,483.05	0.00	1,483.05	5,472.43
2035 - Vacation payable	(2,356.75)	0.00	(2,356.75)	(581.70)
2120 - R-Accrued Liabilities	0.00	0.00	0.00	5,320.00
2130 - R-Due to Operating	0.00	0.00	0.00	(206,662.03)
Total Liabilities:	\$78,039.55	\$83,967.02	\$162,006.57	\$16,530.77
Fund Balances				
3200 - Retained Earnings	5,617.46	0.00	5,617.46	5,615.46
Operating Fund	27,222.98	0.00	27,222.98	42,065.70
Reserve Fund	0.00	1,541,285.92	1,541,285.92	1,473,949.62
Total Fund Balances:	\$32,840.44	\$1,541,285.92	\$1,574,126.36	\$1,521,630.78

Carleton Condominium Corporation 383

Statement of Financial Position Reserve Split

As of November 30, 2017

		2017		2016
	Operating Fund	Reserve Fund	Total	Total
Total Liabilities and Fund Balances:	\$110,879.99	\$1,625,252.94	\$1,736,132.93	\$1,538,161.55

Carleton Condominium Corporation 383

Statement of Operations Comparative

Fiscal Period Starting January 1, 2017

November 1, 2017 To November 30, 2017

REVENUES	Current Period			Year-to-Date			Yearly Budgets	
	Actual	Budget	Variance	Actual	Budget	Variance	Current	Last Year
4025 - Common / Condominium Fees	98,697.83	98,697.33	0.50	1,085,675.91	1,085,670.63	5.28	1,184,368.00	1,152,109.00
4075 - Minus: Contribution to Reserve	(38,250.58)	(38,250.58)	(0.00)	(420,756.38)	(420,756.38)	(0.00)	(459,007.00)	(429,782.00)
4250 - Parking Income	200.00	350.00	(150.00)	2,600.00	3,850.00	(1,250.00)	4,200.00	4,500.00
4275 - Guest Suite Rental	200.00	583.33	(383.33)	4,720.00	6,416.63	(1,696.63)	7,000.00	7,300.00
4400 - Party Room Rental	120.00	0.00	120.00	310.00	0.00	310.00	0.00	0.00
4475 - Interest Revenue	65.91	25.00	40.91	182.49	275.00	(92.51)	300.00	300.00
4600 - Other miscellaneous income	403.02	1,416.67	(1,013.65)	18,919.79	15,583.37	3,336.42	17,000.00	17,000.00
4230 - Party Room Rental Revenue	0.00	0.00	(0.00)	240.00	0.00	240.00	0.00	0.00
Total Revenues:	\$61,436.18	\$62,821.75	(\$1,385.57)	\$691,891.81	\$691,039.25	\$852.56	\$753,861.00	\$751,427.00

EXPENSES	Current Period			Year-to-Date			Yearly Budgets	
	Actual	Budget	Variance	Actual	Budget	Variance	Current	Last Year
5002 - Management Services	7,400.13	5,811.58	(1,588.55)	65,971.89	63,927.38	(2,044.51)	69,739.00	68,371.00
5004 - Legal Services	355.95	208.33	(147.62)	2,586.58	2,291.63	(294.95)	2,500.00	5,000.00
5006 - Audit & accounting services	0.00	0.00	(0.00)	3,671.23	0.00	(3,671.23)	6,800.00	5,800.00
5008 - Other professional fees	785.35	416.67	(368.68)	6,356.08	4,583.37	(1,772.71)	5,000.00	5,000.00
5010 - Printing, Postage & Office Adm	102.57	83.33	(19.24)	1,515.55	916.63	(598.92)	1,000.00	1,000.00
5012 - Bank Fees	166.87	125.00	(41.87)	1,746.78	1,375.00	(371.78)	1,500.00	1,500.00
5013 - Site Office Expense -Supplies	0.00	0.00	(0.00)	1,616.85	0.00	(1,616.85)	0.00	3,100.00
5018 - Site Office Expense - Phone/Fa	1,116.39	1,200.00	83.61	12,319.23	13,200.00	880.77	14,400.00	10,483.00
5021 - Salary Bonus Expense	0.00	0.00	(0.00)	2,161.70	0.00	(2,161.70)	0.00	0.00
5023 - WSIB Expense	0.00	0.00	(0.00)	723.01	0.00	(723.01)	0.00	0.00
5052 - Utilities - Hydro, electricity	4,118.63	10,833.33	6,714.70	81,595.51	119,166.63	37,571.12	130,000.00	130,000.00
5054 - Utilities - Enbridge, gas	198.88	2,500.00	2,301.12	15,583.50	27,500.00	11,916.50	30,000.00	30,000.00
5056 - Utilities - Water	13,774.96	12,916.67	(858.29)	127,203.77	142,083.37	14,879.60	155,000.00	165,000.00
5062 - Insurance	4,614.39	0.00	(4,614.39)	50,071.68	54,000.00	3,928.32	54,000.00	48,829.00
5210 - Wages & Salaries	9,286.09	12,047.67	2,761.58	113,667.93	132,524.37	18,856.44	144,572.00	96,902.00
5222 - EI Expenses	160.86	316.67	155.81	1,924.60	3,483.37	1,558.77	3,800.00	3,500.00

Carleton Condominium Corporation 383

Statement of Operations Comparative

Fiscal Period Starting January 1, 2017

November 1, 2017 To November 30, 2017

EXPENSES	Current Period			Year-to-Date			Yearly Budgets	
	Actual	Budget	Variance	Actual	Budget	Variance	Current	Last Year
5230 - CPP Expenses	442.26	375.00	(67.26)	6,660.13	4,125.00	(2,535.13)	4,500.00	4,200.00
5240 - Deductions, Benefits & WSIB	0.00	375.00	375.00	2,994.51	4,125.00	1,130.49	4,500.00	4,200.00
5250 - Part time staff - No taxes	816.75	606.67	(210.08)	7,202.25	6,673.37	(528.88)	7,280.00	7,500.00
5260 - Employee Attire & Equipment	0.00	62.50	62.50	371.20	687.50	316.30	750.00	500.00
5402 - General Maintenance	2,180.56	416.67	(1,763.89)	3,091.78	4,583.37	1,491.59	5,000.00	5,000.00
5404 - Supplies - general maintenance	29.31	416.67	387.36	7,910.42	4,583.37	(3,327.05)	5,000.00	3,500.00
5406 - Cleaning & Janitorial	833.43	0.00	(833.43)	2,125.54	0.00	(2,125.54)	0.00	0.00
5408 - Supplies - cleaning & janitori	(110.27)	291.67	401.94	1,543.52	3,208.37	1,664.85	3,500.00	3,500.00
5410 - Carpets & Flooring	2,680.87	0.00	(2,680.87)	2,680.87	0.00	(2,680.87)	0.00	0.00
5412 - Electrical & Lighting	1,679.75	83.33	(1,596.42)	3,191.52	916.63	(2,274.89)	1,000.00	1,000.00
5414 - Plumbing Repairs	3,183.12	333.33	(2,849.79)	7,987.20	3,666.63	(4,320.57)	4,000.00	5,000.00
5418 - Water Damage Repairs	169.50	0.00	(169.50)	169.50	0.00	(169.50)	0.00	0.00
5422 - Fire Protection & Equipment	0.00	291.67	291.67	597.62	3,208.37	2,610.75	3,500.00	3,500.00
5424 - Security Services & Monitoring	5,311.86	1,857.00	(3,454.86)	24,948.07	20,427.00	(4,521.07)	22,284.00	67,000.00
5428 - Window/Skylight Cleaning & Rep	0.00	458.33	458.33	7,232.00	5,041.63	(2,190.37)	5,500.00	5,500.00
5430 - Entry Door/Patio Door Repairs	0.00	0.00	(0.00)	203.40	0.00	(203.40)	0.00	0.00
5442 - Waste Management	556.81	791.67	234.86	8,736.20	8,708.37	(27.83)	9,500.00	9,500.00
5444 - Pool Maintenance	0.00	1,500.00	1,500.00	0.00	16,500.00	16,500.00	18,000.00	16,000.00
5446 - Whirlpool & Sauna	0.00	266.67	266.67	962.62	2,933.37	1,970.75	3,200.00	3,000.00
5449 - Exercise Room	0.00	141.67	141.67	632.80	1,558.37	925.57	1,700.00	1,500.00
5450 - Guest Suite Repairs	0.00	0.00	(0.00)	308.63	0.00	(308.63)	0.00	500.00
5453 - Roof Top Patiiio	1,519.85	0.00	(1,519.85)	1,519.85	0.00	(1,519.85)	0.00	500.00
5454 - Condo Office / Super's unit Maintenance	60.26	41.67	(18.59)	557.00	458.37	(98.63)	500.00	500.00
5456 - Lobbies & Entrances	360.22	41.67	(318.55)	720.44	458.37	(262.07)	500.00	500.00
5458 - Remotes, Locks, Fobs & Keys	304.42	166.67	(137.75)	2,952.50	1,833.37	(1,119.13)	2,000.00	2,000.00
5460 - Recovery : Remotes, Locks, Fob	0.00	(62.50)	(62.50)	0.00	(687.50)	(687.50)	(750.00)	(750.00)

Carleton Condominium Corporation 383

Statement of Operations Comparative

Fiscal Period Starting January 1, 2017

November 1, 2017 To November 30, 2017

EXPENSES	Current Period			Year-to-Date			Yearly Budgets	
	Actual	Budget	Variance	Actual	Budget	Variance	Current	Last Year
5462 - Parking Garage Maintenance	0.00	416.67	416.67	774.06	4,583.37	3,809.31	5,000.00	5,000.00
5464 - Garage Door Maintenance	316.40	0.00	(316.40)	1,395.55	0.00	(1,395.55)	0.00	0.00
5470 - Pest Control	69.50	83.33	13.83	905.75	916.63	10.88	1,000.00	1,000.00
5602 - Elevator Services 1	1,060.61	1,000.00	(60.61)	13,912.33	11,000.00	(2,912.33)	12,000.00	8,628.00
5606 - HVAC System Service & Maintena	1,141.31	500.00	(641.31)	6,474.67	5,500.00	(974.67)	6,000.00	4,000.00
5608 - Mechanical Equipment & Generat	0.00	250.00	250.00	6,094.08	2,750.00	(3,344.08)	3,000.00	3,000.00
5642 - Landscaping Services	4,090.00	0.00	(4,090.00)	9,604.88	8,180.00	(1,424.88)	8,180.00	8,180.00
5646 - Other Grounds Maintenance	0.00	0.00	(0.00)	504.54	4,500.00	3,995.46	4,500.00	4,500.00
5660 - Snow Removal	7,156.67	2,500.00	(4,656.67)	16,347.35	12,500.00	(3,847.35)	15,000.00	14,000.00
Total Expenses:	\$75,934.26	\$59,664.61	(\$16,269.65)	\$640,028.67	\$707,990.71	\$67,962.04	\$774,455.00	\$766,443.00

NET INCOME:	(\$14,498.08)	\$3,157.14	(\$17,655.22)	\$51,863.14	(\$16,951.46)	\$68,814.60	(\$20,594.00)	(\$15,016.00)
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Carleton Condominium Corporation 383

Statement of Reserve Fund

Fiscal Period Starting January 1, 2017

November 1, 2017 To November 30, 2017

Account Name	Current Period	Year To Date
Reserve Fund Balance Forwarded	0.00	1,414,271.18
Reserve Fund Contribution		
R-Contribution from Operating	38,250.58	420,756.38
Total:	\$38,250.58	\$420,756.38
Reserve Fund Interest		
R-Interest on Investments	10,478.00	15,135.00
R-Interest Revenue	190.41	577.28
Total:	\$10,668.41	\$15,712.28
Reserve Fund Income Total:	\$48,918.99	\$436,468.66
Reserve Fund Expense		
R-Engineering Services	20,919.58	38,669.06
R-Bank Fees	7.76	69.36
R-Interior Finishes	0.00	3,014.90
R-Electrical & Lighting	0.00	175,300.76
R-Windows & Skylights	2,268.23	19,716.17
R-Garage Doors	0.00	8,192.00
R-Parging, Brick & Masonry	19,958.63	19,958.63
R-Parking Garage	0.00	43,939.79
R-Emergency Generator	0.00	593.25
Total:	\$43,154.20	\$309,453.92
Reserve Fund Expense Total:	\$43,154.20	\$309,453.92
Balance at End of Period	\$5,764.79	\$1,541,285.92
Reserve Fund Increase (Decrease)	\$5,764.79	\$127,014.74

Carleton Condominium Corporation 383

Owners A/R Aging Summary

As of November 30, 2017

Unit	Current Month	Last Month	2 Months	3 Months	> 3 Months	Total
103	0.00	0.00	1011.35	0.00	0.00	1,011.35
201	491.96	491.96	491.96	491.96	1,500.89	3,468.73
401	441.96	0.00	0.00	0.00	50.00	491.96
405	40.00	0.00	0.00	0.00	0.00	40.00
707	0.00	0.00	0.00	0.00	(490.15)	(490.15)
1007	489.77	489.77	489.77	489.77	1,959.08	3,918.16
1105	(197.86)	0.00	0.00	0.00	0.00	(197.86)
1203	(473.51)	0.00	0.00	0.00	0.00	(473.51)
1206	(448.51)	0.00	0.00	0.00	0.00	(448.51)
1401	186.71	0.00	0.00	0.00	0.00	186.71
1409	149.73	0.00	0.00	0.00	0.00	149.73
1510	505.72	0.00	303.36	0.00	0.00	809.08
1612	(35.00)	0.00	0.00	0.00	0.00	(35.00)
1701	0.00	0.01	0.01	0.00	0.00	0.02
1706	488.36	0.00	0.00	0.00	0.00	488.36
1709	(495.21)	0.00	0.00	0.00	0.00	(495.21)
1712	215.83	0.00	0.00	0.00	0.00	215.83
Total:	\$1,359.95	\$981.74	\$2,296.45	\$981.73	\$3,019.82	\$8,639.69

Total owing to Corporation \$10,779.93

Total owing by Corporation \$2,140.24

Carleton Condominium Corporation 383

Accounts Payable Aging Summary By Month

As of November 30, 2017

Vendor	Nov 2017	Oct 2017	Sep 2017	Aug 2017	< Aug 2017	Total
BROOK RESTORATION CITY LOCKSMITH LOCK & KEY SERVICE INC.	19,958.63	0.00	0.00	0.00	0.00	19,958.63
DARLENE GIBBS	492.98	0.00	0.00	0.00	0.00	492.98
HEATHER STERLING	282.50	0.00	0.00	0.00	0.00	282.50
M&T GLASS	2,372.54	0.00	0.00	0.00	0.00	2,372.54
ACCEL ELECTRIC	107.35	0.00	0.00	0.00	0.00	107.35
CAPINASSO ENTERPRISES	4,090.00	0.00	0.00	0.00	0.00	4,090.00
INGLIS CARPET CLEANERS INC.	2,313.62	0.00	0.00	0.00	0.00	2,313.62
STAPLES	0.00	0.00	0.00	0.00	(54.82)	(54.82)
TINA SARYEDDINE	200.00	0.00	0.00	0.00	0.00	200.00
ADVANTAGE AUDIO VISUAL RENTALS LTD.	502.85	0.00	0.00	0.00	0.00	502.85
MORRISON HERSHFIELD LIMITED	20,919.58	0.00	0.00	0.00	0.00	20,919.58
PRO PAVINGSTONE INC.	4,859.00	0.00	0.00	0.00	0.00	4,859.00
ATHENS RUGS LTD. B.	367.25	0.00	0.00	0.00	0.00	367.25
PRITCHARD & SON	316.40	0.00	0.00	0.00	0.00	316.40
CANDOR PLUMBING & HEATING LTD.	908.66	0.00	0.00	0.00	0.00	908.66

Carleton Condominium Corporation 383

Accounts Payable Aging Summary By Month

As of November 30, 2017

Vendor	Nov 2017	Oct 2017	Sep 2017	Aug 2017	< Aug 2017	Total
CBM ELEVATOR COMPANY LTD.	899.48	0.00	0.00	0.00	0.00	899.48
CI PROPERTY MANAGEMENT NT	1,690.44	0.00	0.00	0.00	0.00	1,690.44
COMMISSIONAIRES OTTAWA DAVIDSON HOULE ALLEN LLP	2,966.37	0.00	0.00	0.00	0.00	2,966.37
INDUSTRIAL CLEANING SUPPLIES INC.	317.02	0.00	0.00	0.00	0.00	317.02
MARCHAND ELECTRICAL CO LTD.	1,465.05	0.00	0.00	0.00	0.00	1,465.05
PROBEL THE OFFICE DOCTOR	1,519.85	0.00	0.00	0.00	0.00	1,519.85
60.26	60.26	0.00	0.00	0.00	0.00	60.26
Other Payables	1,901.45	0.00	0.00	0.00	0.00	1,901.45
Total:	\$69,171.65	\$0.00	\$0.00	\$0.00	(\$54.82)	\$69,116.83

Carleton Condominium Corporation 383

Reconciliation Summary

1010 - Operating Bank Account / Scotia, As of 11/30/2017

Bank Statement Balance		\$90,952.08
Beginning Balance		\$127,335.34
Cleared Transactions		
Cheques and Payments - 34 items	133,974.69	
Deposits and Credits - 5 items	97,591.43	
Total Cleared Transactions	-36,383.26	
Cleared Balance		\$90,952.08
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Uncleared Transactions		
Cheques and Payments - 27 items	14,477.93	
Deposits and Credits - 4 items	8,895.29	
Total Uncleared Transactions	-5,582.64	
Register Balance as of 11/30/2017		\$85,369.44
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Plus/Minus		\$5,582.64

Carleton Condominium Corporation 383

Reconciliation Summary

1110 - Reserve Bank Account, As of 11/30/2017

Bank Statement Balance		\$570,451.21
Beginning Balance		\$501,041.48
Cleared Transactions		
Cheques and Payments - 2 items	17,455.70	
Deposits and Credits - 3 items	86,865.43	
Total Cleared Transactions	69,409.73	
Cleared Balance		\$570,451.21
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Uncleared Transactions		
Cheques and Payments - 1 item	81,170.63	
Deposits and Credits - 0 items	0.00	
Total Uncleared Transactions	-81,170.63	
Register Balance as of 11/30/2017		\$489,280.58
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Plus/Minus		\$81,170.63

Carleton Condominium Corporation 383

Budget Analysis

Fiscal Period Starting January 1, 2017

November 1, 2017 To November 30, 2017

Expenditures	Current Period	Last Year Period	Variance	Current YTD	Last YTD	Variance	Current Budget	% of Budget	Last Year Budget	% of Budget
Management Services	7,400.13	5,697.59	1,702.54	65,971.89	62,673.49	3,298.40	69,739.00	94.60 %	68,371.00	91.67 %
Legal Services	355.95	(490.00)	845.95	2,586.58	3,746.03	(1,159.45)	2,500.00	103.46 %	5,000.00	74.92 %
Audit & accounting services	0.00	0.00	0.00	3,671.23	1,695.00	1,976.23	6,800.00	53.99 %	5,800.00	29.22 %
Other professional fees	785.35	1,361.65	(576.30)	6,356.08	5,576.55	779.53	5,000.00	127.12 %	5,000.00	111.53 %
Printing, Postage & Office Adm	102.57	103.16	(0.59)	1,515.55	1,443.95	71.60	1,000.00	151.56 %	1,000.00	144.40 %
Bank Fees	166.87	137.86	29.01	1,746.78	1,359.52	387.26	1,500.00	116.45 %	1,500.00	90.63 %
Site Office Expense-Supplies	0.00	0.00	0.00	1,616.85	0.00	1,616.85	0.00	0.00 %	3,100.00	0.00 %
Site Office Expense-Phone/Fa	1,116.39	1,441.01	(324.62)	12,319.23	11,875.07	444.16	14,400.00	85.55 %	10,483.00	113.28 %
Salary Bonus Expense	0.00	0.00	0.00	2,161.70	0.00	2,161.70	0.00	0.00 %	0.00	0.00 %
WSIB Expense	0.00	0.00	0.00	723.01	0.00	723.01	0.00	0.00 %	0.00	0.00 %
Utilities - Hydro, electricity	4,118.63	8,194.15	(4,075.52)	81,595.51	101,730.61	(20,135.10)	130,000.00	62.77 %	130,000.00	78.25 %
Utilities - Enbridge, gas	198.88	1,502.06	(1,303.18)	15,583.50	15,884.87	(301.37)	30,000.00	51.95 %	30,000.00	52.95 %
Utilities - Water	13,774.96	0.00	13,774.96	127,203.77	129,978.12	(2,774.35)	155,000.00	82.07 %	165,000.00	78.77 %
Insurance	4,614.39	4,385.52	228.87	50,071.68	43,149.24	6,922.44	54,000.00	92.73 %	48,829.00	88.37 %
Wages & Salaries	9,286.09	12,924.07	(3,637.98)	113,667.93	108,448.89	5,219.04	144,572.00	78.62 %	96,902.00	111.92 %
EI Expenses	160.86	263.81	(102.95)	1,924.60	2,732.55	(807.95)	3,800.00	50.65 %	3,500.00	78.07 %
CPP Expenses	442.26	580.03	(137.77)	6,660.13	4,184.67	2,475.46	4,500.00	148.00 %	4,200.00	99.64 %
Deductions, Benefits & WSIB	0.00	0.00	0.00	2,994.51	2,239.80	754.71	4,500.00	66.54 %	4,200.00	53.33 %
Part time staff - No taxes	816.75	2,354.75	(1,538.00)	7,202.25	8,798.00	(1,595.75)	7,280.00	98.93 %	7,500.00	117.31 %
Employee Attire & Equipment	0.00	0.00	0.00	371.20	134.30	236.90	750.00	49.49 %	500.00	26.86 %

Carleton Condominium Corporation 383

Budget Analysis

Fiscal Period Starting January 1, 2017

November 1, 2017 To November 30, 2017

Expenditures	Current Period	Last Year Period	Variance	Current YTD	Last YTD	Variance	Current Budget	% of Budget	Last Year Budget	% of Budget
General Maintenance	2,180.56	606.90	1,573.66	3,091.78	2,191.37	900.41	5,000.00	61.84 %	5,000.00	43.83 %
Supplies - general maintenance	29.31	176.32	(147.01)	7,910.42	6,741.03	1,169.39	5,000.00	158.21 %	3,500.00	192.60 %
Cleaning & Janitorial	833.43	0.00	833.43	2,125.54	0.00	2,125.54	0.00	0.00 %	0.00	0.00 %
Supplies - cleaning & janitori	(110.27)	360.79	(471.06)	1,543.52	2,407.40	(863.88)	3,500.00	44.10 %	3,500.00	68.78 %
Carpets & Flooring	2,680.87	167.96	2,512.91	2,680.87	563.46	2,117.41	0.00	0.00 %	0.00	0.00 %
Electrical & Lighting	1,679.75	107.35	1,572.40	3,191.52	332.29	2,859.23	1,000.00	319.15 %	1,000.00	33.23 %
Plumbing Repairs	3,183.12	0.00	3,183.12	7,987.20	502.17	7,485.03	4,000.00	199.68 %	5,000.00	10.04 %
Water Damage Repairs	169.50	0.00	169.50	169.50	0.00	169.50	0.00	0.00 %	0.00	0.00 %
Fire Protection & Equipment	0.00	238.43	(238.43)	597.62	1,146.65	(549.03)	3,500.00	17.07 %	3,500.00	32.76 %
Security Services & Monitoring	5,311.86	2,344.31	2,967.55	24,948.07	50,746.39	(25,798.32)	22,284.00	111.96 %	67,000.00	75.74 %
Window/Skylight Cleaning & Rep	0.00	0.00	0.00	7,232.00	5,141.50	2,090.50	5,500.00	131.49 %	5,500.00	93.48 %
Entry Door/Patio Door Repairs	0.00	0.00	0.00	203.40	0.00	203.40	0.00	0.00 %	0.00	0.00 %
Waste Management	556.81	1,064.03	(507.22)	8,736.20	8,892.16	(155.96)	9,500.00	91.96 %	9,500.00	93.60 %
Pool Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	18,000.00	0.00 %	16,000.00	0.00 %
Whirlpool & Sauna	0.00	376.18	(376.18)	962.62	3,777.48	(2,814.86)	3,200.00	30.08 %	3,000.00	125.92 %
Exercise Room	0.00	0.00	0.00	632.80	1,579.73	(946.93)	1,700.00	37.22 %	1,500.00	105.32 %
Guest Suite Repairs	0.00	0.00	0.00	308.63	118.65	189.98	0.00	0.00 %	500.00	23.73 %
Roof Top Patiio	1,519.85	0.00	1,519.85	1,519.85	310.75	1,209.10	0.00	0.00 %	500.00	62.15 %
Condo Office / Super's unit Maintenance	60.26	34.95	25.31	557.00	2,989.92	(2,432.92)	500.00	111.40 %	500.00	597.98 %
Lobbies & Entrances	360.22	0.00	360.22	720.44	5,191.04	(4,470.60)	500.00	144.09 %	500.00	1,038.21 %

Carleton Condominium Corporation 383

Budget Analysis

Fiscal Period Starting January 1, 2017

November 1, 2017 To November 30, 2017

Expenditures	Current Period	Last Year Period	Variance	Current YTD	Last YTD	Variance	Current Budget	% of Budget	Last Year Budget	% of Budget
Remotes, Locks, Fobs & Keys	304.42	0.00	304.42	2,952.50	1,889.56	1,062.94	2,000.00	147.63 %	2,000.00	94.48 %
Recovery : Remotes, Locks, Fob	0.00	0.00	0.00	0.00	(110.00)	110.00	(750.00)	(0.00 %)	(750.00)	(-14.67 %)
Parking Garage Maintenance	0.00	0.00	0.00	774.06	1,915.35	(1,141.29)	5,000.00	15.48 %	5,000.00	38.31 %
Garage Door Maintenance	316.40	0.00	316.40	1,395.55	0.00	1,395.55	0.00	0.00 %	0.00	0.00 %
Pest Control	69.50	0.00	69.50	905.75	773.10	132.65	1,000.00	90.58 %	1,000.00	77.31 %
Elevator Services 1	1,060.61	873.49	187.12	13,912.33	7,819.96	6,092.37	12,000.00	115.94 %	8,628.00	90.63 %
HVAC System Service & Maintena	1,141.31	902.58	238.73	6,474.67	7,659.28	(1,184.61)	6,000.00	107.91 %	4,000.00	191.48 %
Mechanical Equipment & Generat	0.00	0.00	0.00	6,094.08	3,039.90	3,054.18	3,000.00	203.14 %	3,000.00	101.33 %
Landscaping Services	4,090.00	190.95	3,899.05	9,604.88	11,765.21	(2,160.33)	8,180.00	117.42 %	8,180.00	143.83 %
Other Grounds Maintenance	0.00	0.00	0.00	504.54	1,152.25	(647.71)	4,500.00	11.21 %	4,500.00	25.61 %
Snow Removal	7,156.67	2,297.67	4,859.00	16,347.35	13,806.02	2,541.33	15,000.00	108.98 %	14,000.00	98.61 %
TOTAL:	\$75,934.26	\$48,197.57	\$27,736.69	\$640,028.67	\$647,993.28	(\$7,964.61)	\$774,455.00	82.64 %	\$766,443.00	84.55 %

Carleton Condominium Corporation 383

Cheque Listing Summary For Operating Bank Account / Scotia

From 11-01-2017 To 11-30-2017

Cheque No.	Cheque Date	Paid Amount	Vendor Name	Memo	Status
	11/25/2017	\$100.26	ON CALL MESSAGE CENTRE	162205424101, POOL LINE SERVI	VOID
525	11/16/2017	\$2,297.67	PRO PAVINGSTONE INC.	1 OF 6 PAYMENTS FOR WINTER MA	CLEARED
545	11/15/2017	\$107.35	ACCEL ELECTRIC	13600, REPAIRED NEW LIGHT FIX	Printed
546	11/15/2017	\$1,141.31	BAXTEC MECHANICAL SERVICES	W21564, TO PROVIDE LABOUR TO	Printed
547	11/15/2017	\$347.95	BRIAN HUNT	REIMBURSEMENT, FLOOD IN BASEM	CLEARED
548	11/15/2017	\$2,211.18	COMMISSIONAIRES OTTAWA	0000000365314, 48 GUARD HOURS	Printed
549	11/15/2017	\$816.75	DARLENE GIBBS	11-2017, 49.5 HOURS WORKED IN	Printed
550	11/15/2017	\$35.09	JET WASTE MANAGEMENT LTD.	2315, INSPECTION ON COMPCATOR	Printed
551	11/15/2017	\$516.41	MILLER WASTE SOLUTION GROUP	21496, SERVICE CALL-LABOUR TO	Printed
552	11/15/2017	\$298.00	OTTAWA POLICE SERVICE ALARM MANAGEMENT	726508, FALSE ALARM CASE# 17-	VOID
553	11/15/2017	\$360.22	PAPER SIGN MAN INC	5610,ENGRAVED PLATE NO SMOKI	Printed
554	11/15/2017	\$854.25	STEEVEN SEVERE	SWEEPING LEVELS 1-6 OF GARAGE	CLEARED
555	11/15/2017	\$40.00	TINA SARYEDDINE	GUEST SUITE BOOKED FOR 2 NIGH	Printed
556	11/15/2017	\$2,274.46	Aqua Drain Sewer Services Inc	53186, SERVICE TECHNICIAN,BLO	Printed
557	11/15/2017	\$0.68	CI PROPERTY MANAGEMENT	1264, PPO, SEPTEMBER 2017	Printed
558	11/15/2017	\$1,147.86	HD SUPPLY CANADA INC.	2872022-00, MAINTENANCE SUPPL	Printed

Total # of Cheques: 16

Total Printed And Cleared: \$12,151.18

G/L Bank Balance: \$85,369.44

Carleton Condominium Corporation 383

Cheque Listing Summary For Reserve Bank Account

From 11-01-2017 To 11-30-2017

Cheque No.	Cheque Date	Paid Amount	Vendor Name	Memo	Status
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Total # of Cheques:	0
Total Printed And Cleared:	\$0.00
G/L Bank Balance:	\$489,280.58

Carleton Condominium Corporation 383

General Ledger Transactions

November 1, 2017 To November 30, 2017

4075 Minus: Contribution to Reserve

Balance: (\$382,505.80)

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/30/2017	14798		RECORD RF CONTRIBUTION	Journal		35,815.00	0.00	(418,320.80)
11/30/2017	14810		RF ADDITION CONTRIBUTION AS PER BUDGET	Journal		2,435.58	0.00	(420,756.38)
Total Minus: Contribution to Reserve:								(\$420,756.38)

4125 R-Contribution from Operating

Balance: \$382,505.80

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/30/2017	14798		RECORD RF CONTRIBUTION	Journal		0.00	35,815.00	418,320.80
11/30/2017	14810		RF ADDITION CONTRIBUTION AS PER BUDGET	Journal		0.00	2,435.58	420,756.38
Total R-Contribution from Operating:								\$420,756.38

4250 Parking Income

Balance: \$2,400.00

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/1/2017	13958		Unit: 510 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	40.00	2,440.00
11/1/2017	13959		Unit: 412 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	40.00	2,480.00
11/1/2017	13960		Unit: 1803 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	40.00	2,520.00
11/1/2017	14681		Unit: 405 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	40.00	2,560.00
11/1/2017	14682		Unit: 405 - Parking Maintenance Fee - OCTOBER PARKING CHARGE	Owner Ledger Debit	Parking Maintenance Fee	0.00	40.00	2,600.00
Total Parking Income:								\$2,600.00

4275 Guest Suite Rental

Balance: \$4,520.00

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/3/2017	14159		GUEST SUITE RENTAL, UNIT 1603, TINA SARYEDDINE, CHEQUE # 326	Journal		0.00	440.00	4,960.00
11/15/2017	14215	TINA SARYEDDINE	GUEST SUITE BOOKED FOR 2 NIGHTS, 1 NIGHT CANCELLED	Bill	CHEQUERE Q, OCTOBER 23, 2017	40.00	0.00	4,920.00

Carleton Condominium Corporation 383

General Ledger Transactions

November 1, 2017 To November 30, 2017

11/21/2017	14769		Reversal for journal entry 14722 - CANCELLATION OF GUEST SUITE FOR RENTAL FROM 11-24, 2017 TO 11-29, 2017	Journal		0.00	200.00	5,120.00
11/21/2017	14722	MARIE BOUCARD SEVERE	CANCELLATION OF GUEST SUITE FOR RENTAL FROM 11-24, 2017 TO 11-29, 2017	Bill	CHEQUERE Q, NOVEMBER 20, 2017	200.00	0.00	4,920.00
11/21/2017	14770	TINA SARYEDDINE	CANCELLATION OF GUEST SUITE FOR RENTAL FROM 11-24, 2017 TO 11-29, 2017	Bill	CHEQUERE Q, NOVEMBER 20, 2017	200.00	0.00	4,720.00
Total Guest Suite Rental:								\$4,720.00

4300 R-Interest on Investments

Balance: \$4,657.00

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/30/2017	14825		TO RECORD INTEREST EARNED ON INVESTMENT AS OF NOVEMBER 2017	Journal		0.00	10,478.00	15,135.00
Total R-Interest on Investments:								\$15,135.00

4325 R-Interest Revenue

Balance: \$386.87

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/30/2017	14808		Interest Earned	Journal		0.00	190.41	577.28
Total R-Interest Revenue:								\$577.28

4400 Party Room Rental

Balance: \$190.00

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/3/2017	14158		SOCIAL ROOM RENTAL, UNIT 1206, YOUSEF AL- YOUSEF, CASH	Journal		0.00	40.00	230.00
11/3/2017	14160		SOCIAL ROOM RENTAL, UNIT 508, FARIDAH AL BAQAMI, CASH	Journal		0.00	40.00	270.00
11/3/2017	14161		SOCIAL ROOM RENTAL, UNIT 1206, YOUSEF AL- YOUSEF, CASH	Journal		0.00	40.00	310.00
Total Party Room Rental:								\$310.00

4475 Interest Revenue

Balance: \$116.58

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/30/2017	14806		Interest Earned	Journal		0.00	65.91	182.49
Total Interest Revenue:								\$182.49

Carleton Condominium Corporation 383

General Ledger Transactions

November 1, 2017 To November 30, 2017

4600		Other miscellaneous income				Balance: \$18,516.77		
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/3/2017	14163		BGIS, ROGERS ROGERS ROOF RENTAL, NOVEMBER 01, 2017, CHEQUE # 1100068648	Journal		0.00	403.02	18,919.79
Total Other miscellaneous income:						\$18,919.79		
5002		Management Services				Balance: \$58,571.76		
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/2/2017	14741	CI PROPERTY MANAGEMENT	1366, MONTHLY INCREASE IN MANAGEMENT FEE DUE TO NEW CONDO ACT CHANGES	Bill	1366	1,588.55	0.00	60,160.31
11/30/2017	14797		RECORD MNGT FEE	Journal		5,811.58	0.00	65,971.89
Total Management Services:						\$65,971.89		
5004		Legal Services				Balance: \$2,230.63		
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/13/2017	14693	DAVIDSON HOULE ALLEN LLP	4758, GENERAL MATTERS 13804-3, EMAIL COMMUNICATIONS	Bill	4758	355.95	0.00	2,586.58
Total Legal Services:						\$2,586.58		
5008		Other professional fees				Balance: \$5,570.73		
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/8/2017	14694	HEATHER STERLING	17-1107, PROVISION OF MINUTES OF THE NOVEMBER6, 2017 BOARD MEETING, ADDITIONAL ON-SITE TIME	Bill	17-1107	282.50	0.00	5,853.23
11/16/2017	14716	ADVANTAGE AUDIO VISUAL RENTALS LTD.	1711069, EQUIPEMENT RENTAL FOR NOVEMBER 14, 2017	Bill	1711069	502.85	0.00	6,356.08
Total Other professional fees:						\$6,356.08		
5010		Printing, Postage & Office Adm				Balance: \$1,412.98		
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/1/2017	14242	CI PROPERTY MANAGEMENT	1264, PPO, SEPTEMBER 2017	Bill	1264	0.68	0.00	1,413.66
11/8/2017	14742	CI PROPERTY MANAGEMENT	1412, PPO, OCTOBER 2017	Bill	1412	101.89	0.00	1,515.55

Carleton Condominium Corporation 383

General Ledger Transactions

November 1, 2017 To November 30, 2017

Total Printing, Postage & Office Adm: **\$1,515.55**

5012 Bank Fees

Balance: \$1,579.91

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/30/2017	14805		Service Charge	Journal		166.87	0.00	1,746.78
Total Bank Fees:								\$1,746.78

5018 Site Office Expense- Phone/Fa

Balance: \$11,202.84

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/12/2017	14210	BELL	MONTHLY CHARGE FROM OCTOBER 13 TO NOVEMBER 12, 2017	Bill	6137331528, OCTOBER 2017	477.61	0.00	11,680.45
11/15/2017	14203	BELL	MONTHLY CHARGE FROM OCTOBER 16 TO NOVEMBER 15, 2017	Bill	6135263100 OCTOBER 2017	599.23	0.00	12,279.68
11/22/2017	14723	TELUS MOBILITY	FROM OCTOBER 06 TO NOVEMBER 05, 2017	Bill	27831630, NOVEMBER 2017	39.55	0.00	12,319.23
Total Site Office Expense- Phone/Fa:								\$12,319.23

5052 Utilities - Hydro, electricity

Balance: \$77,476.88

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/20/2017	14219	HYDRO OTTAWA	FROM SEPTEMBER 19 TO OCTOBER 18, 2017, 2759 CAROUSEL CRES	Bill	43000,NOVE MBER 2017	4,118.63	0.00	81,595.51
Total Utilities - Hydro, electricity:								\$81,595.51

5054 Utilities - Enbridge, gas

Balance: \$15,384.62

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/6/2017	14220	ENBRIDGE	651002478777, FROM SEPTEMBER 03 TO OCTOBER 02, 2017	Bill	65100247877 7	198.88	0.00	15,583.50
Total Utilities - Enbridge, gas:								\$15,583.50

5056 Utilities - Water

Balance: \$113,428.81

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/17/2017	14218	CITY OF OTTAWA - WATER & SEWER	FROM SEPTEMBER 27 TO OCTOBER 27, 2017 2759 CAROUSEL CRES	Bill	0494,OCTOB ER 27, 2017	13,774.96	0.00	127,203.77
Total Utilities - Water:								\$127,203.77

Carleton Condominium Corporation 383

General Ledger Transactions

November 1, 2017 To November 30, 2017

5062 Insurance

Balance: \$45,457.29

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/30/2017	14809		RECORD PREPAID INSURANCE EXPENSE	Journal		4,614.39	0.00	50,071.68
Total Insurance:						\$50,071.68		

5110 R-Engineering Services

Balance: \$17,749.48

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/1/2017	14714	MORRISON HERSHFIELD LIMITED	256274, PROFESSIONAL SERVICES RENDERED THROUGH JULY 28, 2017	Bill	256274	1,977.50	0.00	19,726.98
11/1/2017	14715	MORRISON HERSHFIELD LIMITED	256319, PROFESSIONAL SERVICES RENDERED THROUGH JULY 28, 2017	Bill	256319	11,300.00	0.00	31,026.98
11/30/2017	14713	MORRISON HERSHFIELD LIMITED	262178, PROFESSIONAL SERVICES RENDERED THROUGH NOVEMBER 24, 2017	Bill	262178	7,642.08	0.00	38,669.06
Total R-Engineering Services:						\$38,669.06		

5112 R-Bank Fees

Balance: \$61.60

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/30/2017	14807		Service Charge	Journal		7.76	0.00	69.36
Total R-Bank Fees:						\$69.36		

5210 Wages & Salaries

Balance: \$104,381.84

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/30/2017	14799		TO RECORD THE PAYROLL OCTOBER 30 /2017 (ENDING PERIOD OCT 15)	Journal		4,538.08	0.00	108,919.92
11/30/2017	14800		TO RECORD THE PAYROLL NOVEMBER 15 /2017 (ENDING PERIOD OCT 30)	Journal		4,748.01	0.00	113,667.93
Total Wages & Salaries:						\$113,667.93		

5222 EI Expenses

Balance: \$1,763.74

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/30/2017	14799		TO RECORD THE PAYROLL OCTOBER 30 /2017 (ENDING PERIOD OCT 15)	Journal		78.46	0.00	1,842.20

Carleton Condominium Corporation 383

General Ledger Transactions

November 1, 2017 To November 30, 2017

11/30/2017	14800	TO RECORD THE PAYROLL NOVMBER 15 /2017 (ENDING PERIOD OCT 30)	Journal	82.40	0.00	1,924.60
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Total EI Expenses: \$1,924.60

5230 CPP Expenses Balance: \$6,217.87

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/30/2017	14799		TO RECORD THE PAYROLL OCTOBER 30 /2017 (ENDING PERIOD OCT 15)	Journal		234.56	0.00	6,452.43
11/30/2017	14800		TO RECORD THE PAYROLL NOVMBER 15 /2017 (ENDING PERIOD OCT 30)	Journal		207.70	0.00	6,660.13

Total CPP Expenses: \$6,660.13

5250 Part time staff - No taxes Balance: \$6,385.50

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/15/2017	14200	DARLENE GIBBS	11-2017, 49.5 HOURS WORKED IN OCTOBER , 2017	Bill	11-2017	816.75	0.00	7,202.25

Total Part time staff - No taxes: \$7,202.25

5330 R-Windows & Skylights Balance: \$17,447.94

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/2/2017	14698	M&T GLASS	I0000024997, MEASURE, SUPPLY & INSTALL ON SITE CLEAR GLASS SEALED(BALANCE FOR HST)	Bill	I0000024997, BALANCE	2,268.23	0.00	19,716.17

Total R-Windows & Skylights: \$19,716.17

5354 R-Parging, Brick & Masonry Balance: \$0.00

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/2/2017	14709	BROOK RESTORATION	173081, BRICK THROUGH WALL FLASHING & SEALANT REPLACEMENT @ 2759 CAROUSEL CRES.	Bill	173081	19,958.63	0.00	19,958.63

Total R-Parging, Brick & Masonry: \$19,958.63

5402 General Maintenance Balance: \$911.22

Carleton Condominium Corporation 383

General Ledger Transactions

November 1, 2017 To November 30, 2017

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/15/2017	14213	STEEVEN SEVERE	SWEEPING LEVELS 1-6 OF GARAGE	Bill	CHEQUERE Q, NOVEMBER 06, 2017	854.25	0.00	1,765.47
11/15/2017	14214	BRIAN HUNT	SCAFFOLDING FOR SQUASH COURT PAINTING, INVOICE#V 124075	Bill	CHEQUERE Q, NOV 06, 2017	178.45	0.00	1,943.92
11/15/2017	14249	HD SUPPLY CANADA INC.	2890448-00, 15-AMP SINGLE POLE LOCKING SWITCH IVORY, 14/3 INDOOR/OUTDOOR SUPE RFLEX CORD 25FT YELLOW, COAST POLYSTEEL 600 LED WATERPROOF LIGHT, HEAVY-DUTY RETRACTABLE KEY RING 24IN CHAIN	Bill	2890448-00	157.01	0.00	2,100.93
11/15/2017	14250	HD SUPPLY CANADA INC.	2880842-00, MAINTENANCE SUPPLIES PURCHASED	Bill	2880842-00	868.65	0.00	2,969.58
11/15/2017	14251	HD SUPPLY CANADA INC.	2872022-00, MAINTENANCE SUPPLIES PURCHASED	Bill	2872022-00	122.20	0.00	3,091.78
Total General Maintenance:								\$3,091.78

5404 Supplies - general maintenance Balance: \$7,881.11

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/1/2017	14702		Reversal for journal entry 13091 - REPAIRS TO 1401 -2759 CAROUSEL	Journal		0.00	75.00	7,806.11
11/2/2017	14699	M&T GLASS	10000025002, CORNER PIN-LONG, SCREEN DOOR ROLLER BALL BEARING ROLLER, M&T GALSS SPRAYWAY CLEANER, SCREEN SPLINE	Bill	10000025002	104.31	0.00	7,910.42
Total Supplies - general maintenance:								\$7,910.42

5406 Cleaning & Janitorial Balance: \$1,292.11

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/1/2017	14204	Miller Waste Solution Group Inc.	21496, SERVICE CALL-LABOUR TO CARRY OUT REPAIRS AS PER WORK ORDER. COMPACTOR CONTINUOUSLY RUNNING, PHOTO EYE WAS OUT OF ALIGNMENT, READJUST AND TESTED OK	Bill	21496	154.81	0.00	1,446.92

Carleton Condominium Corporation 383

General Ledger Transactions

November 1, 2017 To November 30, 2017

11/1/2017	14205	Miller Waste Solution Group Inc.	21486,CHUTE CLEANING- OTTAWA, TO FLIP CONTAINER, TO POWER CLEAN & SCRAPE CONTAINER CLEAN	Bill	21486	361.60	0.00	1,808.52
11/1/2017	14707	INDUSTRIAL CLEANING SUPPLIES INC.	0044327, CLEANING SUPPLIES	Bill	0043549	317.02	0.00	2,125.54
Total Cleaning & Janitorial:								\$2,125.54

5408 **Supplies - cleaning & janitori** **Balance: \$1,653.79**

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/1/2017	14701		Reversal for journal entry 13090 - MAINTENANCE SUPPLIES 2759 CAROUSEL	Journal		0.00	110.27	1,543.52
Total Supplies - cleaning & janitori:								\$1,543.52

5410 **Carpets & Flooring** **Balance: \$0.00**

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/15/2017	14689	INGLIS CARPET CLEANERS INC.	62575, COMMERCIAL CARPET CLEANING- 7501+SQUARE FEET, 17 FLOORS/OFFICE/BASEMENT	Bill	62575	2,313.62	0.00	2,313.62
11/15/2017	14708	ATHENS RUGS LTD.	I-14364, TO REPAIR CARPET ON 18TH FLOOR, REPLACED STAINED CARPET IN FRONT OF SOCIAL ROOM DOOR WITH DARK SQUARES	Bill	I-14364	367.25	0.00	2,680.87
Total Carpets & Flooring:								\$2,680.87

5412 **Electrical & Lighting** **Balance: \$1,511.77**

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/2/2017	14211	ACCEL ELECTRIC	13600, REPAIRED NEW LIGHT FIXTURE CORNER OF GARAGE, NO POWER SUPPLY	Bill	13600	107.35	0.00	1,619.12
11/7/2017	14688	MARCHAND ELECTRICAL CO LTD.	0764902,STA 11254(Q 6) LIT HV6-TH6002(Q 250)	Bill	0764902	1,465.05	0.00	3,084.17
11/22/2017	14710	ACCEL ELECTRIC	13682, CHECK GROUND FAULT BRAKER FOR WHIRLPOO OVER HEAT PROTECTION TRIPPED FOR HEATER, NO ENOUGH WATER FLOW	Bill	13682	107.35	0.00	3,191.52
Total Electrical & Lighting:								\$3,191.52

Carleton Condominium Corporation 383

General Ledger Transactions

November 1, 2017 To November 30, 2017

5414		Plumbing Repairs				Balance: \$4,804.08		
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/1/2017	14247	Aqua Drain Sewer Services Inc	53186, SERVICE TECHNICIAN,BLOCKED KITCHEN SINK. SNAKED IT AND TESTED ALL OK. ALSO REPLACED TWO 1 1/2" BRAS NUTS	Bill	53186	147.80	0.00	4,951.88
11/15/2017	14243	Aqua Drain Sewer Services Inc	53833, FLUSH AND CCTV MAIN, CCTV SANITARY LATERAL, HEAVY AMOUNTS OF GREASE IN THE LINE, REMOVED SOME GREASE	Bill	53833	813.60	0.00	5,765.48
11/15/2017	14244	Aqua Drain Sewer Services Inc	42786, FLUSHED GARAGE DRAIN , HYDRO DRAIN OUTSIDE , BUILDING MAIN IN STAIRWELL TO MAIN TO REMOVE GREASE	Bill	42786	435.05	0.00	6,200.53
11/15/2017	14245	Aqua Drain Sewer Services Inc	53357, FLUSHED MAIN DRAINS IN BASEMENT, LOWEST POINT THROUGH 6" CLEAROUT AT EITHER END OF THE BUILDING. FLUSHED 100 FEET FROM BOTH CLEANOUTS	Bill	53357	553.70	0.00	6,754.23
11/15/2017	14246	Aqua Drain Sewer Services Inc	53212, SERVICE TECHNICIAN, RUN WATER IN SINK, FILLED BOTH COMPARTMENTS SEVERAL TIMES,	Bill	53212	138.99	0.00	6,893.22
11/15/2017	14248	Aqua Drain Sewer Services Inc	53805, SERVICE TECHNICIAN,BLOCKED SLOW DRAINING KITCHEN SINK. PASSED SUPER-VEE, 2 PASSES. BLOCKAGE AT APPROXIMATELY 10", SOME GREASE, TESTED AND ALL OK IN UNIT 806	Bill	53805	185.32	0.00	7,078.54
11/17/2017	14686	CANDOR PLUMBING & HEATING LTD.	15664, INVESTIGATE LEAK IN ENSUITE BATH CEILING FROM 1402 INTO 1202	Bill	15664	565.69	0.00	7,644.23
11/17/2017	14687	CANDOR PLUMBING & HEATING LTD.	15665, CHECK LEAK SHOWING UP IN UNIT 1106, TRACED LEAK TO TOILET SEAL IN UNIT 12062	Bill	15665	342.97	0.00	7,987.20
Total Plumbing Repairs:						\$7,987.20		

5418		Water Damage Repairs				Balance: \$0.00		
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance

Carleton Condominium Corporation 383

General Ledger Transactions

November 1, 2017 To November 30, 2017

11/15/2017	14216	BRIAN HUNT	REIMBURSEMENT, FLOOD IN BASEMENT,WORK ORDER # 20165	Bill	CHEQUERE Q, OCTOBER 25, 2017	169.50	0.00	169.50
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Total Water Damage Repairs: **\$169.50**

5424 Security Services & Monitoring Balance: \$19,636.21

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/1/2017	14197	OTTAWA POLICE SERVICE	727168, FALSE ALARM CASE# 17-247019	Bill	727168	149.00	0.00	19,785.21
11/1/2017	14206	OTTAWA POLICE SERVICE	726508, FALSE ALARM CASE# 17-198743	Bill	726508	149.00	0.00	19,934.21
11/2/2017	14712	COMMISSIONAIRES OTTAWA	0000000368120, 40 REGULAR AND 8 STAT. HOLIDAY GUARD HOURS FROM OCTOBER 29 TO NOVEMBER 11, 2017	Bill	0000000368120	1,360.77	0.00	21,294.98
11/15/2017	14201	COMMISSIONAIRES OTTAWA	0000000366249, 50.18 GUARD HOURS BETWEEN OCTOBER 01 AND OCTOBER 14, 2017	Bill	0000000366249	1,122.60	0.00	22,417.58
11/15/2017	14711	COMMISSIONAIRES OTTAWA	0000000367239, 80 GUARD HOURS OCTOBER 28,2017	Bill	0000000367239	1,605.60	0.00	24,023.18
11/15/2017	14217	COMMISSIONAIRES OTTAWA	0000000365314, 48 GUARD HOURS BETWEEN SEPTEMBER 17 AND SEPTEMBER 30,2017	Bill	0000000365314	1,088.58	0.00	25,111.76
11/17/2017	14703		Reversal for journal entry 14197 - 727168, FALSE ALARM CASE# 17-247019	Journal		0.00	149.00	24,962.76
11/17/2017	14704		Reversal for journal entry 14206 - 726508, FALSE ALARM CASE# 17-198743	Journal		0.00	149.00	24,813.76
11/30/2017	14801	ADT CANADA INC.	NOVEMBER 2017	Bill	NOV 17	134.31	0.00	24,948.07
Total Security Services & Monitoring:								\$24,948.07

5442 Waste Management Balance: \$8,179.39

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/15/2017	14212	JET WASTE MANAGEMENT LTD.	2315, INSPECTION ON COMPCATOR & CONTAINER	Bill	2315	35.09	0.00	8,214.48
11/22/2017	14725	WASTE CONNECTIONS OF CANADA INC.	7140-0000732460, MONTHLY SERVICE CHARGE, OCTOBER 2017	Bill	7140-0000732460	521.72	0.00	8,736.20
Total Waste Management:								\$8,736.20

5453 Roof Top Patiio Balance: \$0.00

Carleton Condominium Corporation 383

General Ledger Transactions

November 1, 2017 To November 30, 2017

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/1/2017	14690	PRO-BEL GROUP LTD.	1000000709, 2017 TESTING OF ADHESIVE ANCHORS	Bill	1000000709	1,237.35	0.00	1,237.35
11/1/2017	14691	PRO-BEL GROUP LTD.	SFINV-39441(5CANINSP), 2017 ROOF ANCHOR INSPECTION PERFORMED	Bill	SFINV-39441 (5CANINSP)	282.50	0.00	1,519.85
Total Roof Top Patii:								\$1,519.85

5454 Condo Office / Super's unit Maintenance Balance: \$496.74

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/3/2017	14695	THE OFFICE DOCTOR	53983, MONTHLY SERVICE AGREEMENT BILLABLE COPIES, NOVEMBER 2017	Bill	53983	60.26	0.00	557.00
Total Condo Office / Super's unit Maintenance:								\$557.00

5456 Lobbies & Entrances Balance: \$360.22

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/1/2017	14196	PAPER SIGN MAN INC	5610,ENGRAVED PLATE NO SMOKING, ENGRAVED PLATE ICON WITH WELCOME TO	Bill	5610	360.22	0.00	720.44
Total Lobbies & Entrances:								\$720.44

5458 Remotes, Locks, Fobs & Keys Balance: \$2,648.08

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/8/2017	14717	CITY LOCKSMITH LOCK & KEY SERVICE INC.	2017-0000008909, SERVICE CALL TO REPLACE S/C DEADBOLT WITH DOUBLE SIDED LOCK. ALSO MAKE KEY FOR MOTICE CYLINDER ON PANIC BAR	Bill	2017-0000008909	304.42	0.00	2,952.50
Total Remotes, Locks, Fobs & Keys:								\$2,952.50

5464 Garage Door Maintenance Balance: \$1,079.15

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/21/2017	14705	B. PRITCHARD & SON GARAGE DOOR SERVICE	INV-2417, QUICK CLOSE BOARD	Bill	INV-2417	316.40	0.00	1,395.55
Total Garage Door Maintenance:								\$1,395.55

Carleton Condominium Corporation 383

General Ledger Transactions

November 1, 2017 To November 30, 2017

5470 Pest Control

Balance: \$836.25

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/6/2017	14727	ORKIN CANADA CORPORATION	IN-8031102, PEST CONTROL, OCTOBER 2017	Bill	IN-8031102	69.50	0.00	905.75
Total Pest Control:								\$905.75

5602 Elevator Services 1

Balance: \$12,851.72

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/2/2017	14696	CBM ELEVATOR COMPANY LTD.	121821, MONTHLY MAINTENANCE, OCTOBER 2017	Bill	121821	899.48	0.00	13,751.20
11/20/2017	14207	ON CALL MESSAGE CENTRE	162204873101, 2ND ADDITIONAL LINE, EMERGENCY ELEVATOR SERVICE NOVEMBER, 2017	Bill	162204873101	60.87	0.00	13,812.07
11/20/2017	14208	ON CALL MESSAGE CENTRE	162205424101, POOL LINE SERVICE; FROM SEPTEMBER 16 TO OCTOBER 15, 2017	Bill	162205424101	50.13	0.00	13,862.20
11/20/2017	14209	ON CALL MESSAGE CENTRE	162205425101, 2759 CAROUSEL CRES. CLUB FLR; FROM SEPTEMBER 16 TO OCTOBER 15, 2017	Bill	162205425101	50.13	0.00	13,912.33
Total Elevator Services 1:								\$13,912.33

5606 HVAC System Service & Maintena

Balance: \$5,333.36

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/15/2017	14198	BAXTEC MECHANICAL SERVICES	C017119, QUARTERLY INVOICE FOR PREVENTIVE MAINTENANCE AS PER AGREEMENT FOR THE PERIOD OF NOVEMBER 1, 2017 TO JANUARY 31, 2017	Bill	C017119	929.43	0.00	6,262.79
11/15/2017	14199	BAXTEC MECHANICAL SERVICES	W21564, TO PROVIDE LABOUR TO INVESTIGATE NO HEAT FROM BOILER	Bill	W21564	211.88	0.00	6,474.67
Total HVAC System Service & Maintena:								\$6,474.67

5642 Landscaping Services

Balance: \$5,514.88

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
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Carleton Condominium Corporation 383

General Ledger Transactions

November 1, 2017 To November 30, 2017

11/1/2017	14692	CAPINASO ENTERPRISES	PO 76, END OF SEASON LANDSCAPE FOR THE MONTH OF AUGUST TO OCTOBER 2017	Bill	PO 76, AUGUST-OCTOBER 2017	4,090.00	0.00	9,604.88
Total Landscaping Services:								\$9,604.88
5660	Snow Removal		Balance: \$9,190.68					
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
11/1/2017	14697	PRO PAVINGSTONE INC.	4762, EXCAVATE EXISTING ASPHALT, SUPPLY&PLACE GRANULAR BASE AS REQUIRED, SUPPLY & PLACE 2" HOT MIXED ASPHALT	Bill	4762	4,859.00	0.00	14,049.68
11/16/2017	13653	PRO PAVINGSTONE INC.	1 OF 6 PAYMENTS FOR WINTER MAINTENANCE FROM NOVEMBER 15, 2017 TO APRIL 15, 2018	Bill	NOVEMBER 2017	2,297.67	0.00	16,347.35
Total Snow Removal:								\$16,347.35
Total:						\$130,745.80		\$732,038.20

2515 BANK STREET 31336
OTTAWA ON K1V 8R9
000-000-0000

CARLETON CONDO CORP 383
277 SAINT-JOSEPH BLVD UNIT 200
GATINEAU QC J8Y3Y2

Statement Of:	Account Number:	From:	To:
Business Account	60756 00335 10	Oct 31 2017	Nov 30 2017

Account Summary for this Period:

No. of Debits	Total Amount - Debits	No. of Credits	Total Amount - Credits
36	\$133,974.69	5	\$97,591.43

Account Details:

Date	Description	Withdrawals/Debits (\$)	Deposits/Credits (\$)	Balance (\$)
10/31/2017	BALANCE FORWARD			127,335.34
11/01/2017	SD SETTLEMENT SD# 39765 FCN 0118 FCD 171030		89,434.74	216,770.08
11/01/2017	TELEPHONE BILL 0000000000000000 BELL CANADA TORVM5 EFT 5511	477.61		216,292.47
11/01/2017	TRANSFER TO 61176 00149 15	5.56		216,286.91
11/02/2017	BILL PAYMENT CAPITAL INTEGRA	5,811.58		210,475.33
11/03/2017	DEPOSIT CARLING & KIRKWOOD 20396 001		6,437.90	216,913.23
11/03/2017	DEPOSIT CARLING & KIRKWOOD 20396 001		1,455.02	218,368.25
11/03/2017	SERVICE CHARGE SCOTIA DIRECT PAYMENT	117.13		218,251.12
11/06/2017	TELEPHONE BILL 0000000000000000 BELL CANADA TORVM5 EFT 5511	599.23		217,651.89

No. of Debits	Total Amount - Debits	No. of Credits	Total Amount - Credits
5	\$7,011.11	3	\$97,327.66

2515 BANK STREET 31336
OTTAWA ON K1V 8R9
000-000-0000

Statement Of:
Business Account

Account Number:
60756 00335 10

From:
Oct 31 2017

To:
Nov 30 2017

Date	Description	Withdrawals/Debits (\$)	Deposits/Credits (\$)	Balance (\$)
11/06/2017	UTILITY BILL PRE-AUTHORIZED ENBRIDGE	198.88		217,453.01
11/07/2017	CHQ* 537 7120995930	990.00		216,463.01
11/08/2017	CHQ* 540 7121026839	378.55		216,084.46
11/10/2017	MISC PAYMENT ON CALL MESSAGE CENTRE	60.87		216,023.59
11/10/2017	MISC PAYMENT ON CALL MESSAGE CENTRE	50.13		215,973.46
11/10/2017	MISC PAYMENT ON CALL MESSAGE CENTRE	50.13		215,923.33
11/15/2017	CHQ 541 500214861	246.78		215,676.55
11/15/2017	CHQ 536 7222042004	1,213.32		214,463.23
11/15/2017	CHQ 539 7222070942	1,931.10		212,532.13
11/15/2017	TRANSFER TO 60756 00398 10	35,815.00		176,717.13
11/15/2017	SD SETTLEMENT SD# 39765 FCN 0119 FCD 171113	3,982.20		172,734.93
11/16/2017	NIGHT DEPOSIT HULL QC 40931 001		197.86	172,932.79
11/16/2017	MISC PAYMENT ADT SECURITY	134.31		172,798.48
11/16/2017	CHQ 525 7222255064	2,297.67		170,500.81
11/17/2017	UTILITY BILL OTTAWA WATER	13,774.96		156,725.85
11/17/2017	CHQ 532 2225623873	1,311.11		155,414.74
11/17/2017	CHQ* 531 7121122153	185.32		155,229.42
11/17/2017	CHQ 538 7222345808	158.20		155,071.22
11/17/2017	CHQ 534 7222385072	899.48		154,171.74
11/20/2017	HYDRO BILL HYDRO OTTAWA	4,118.63		150,053.11
11/20/2017	MISC PAYMENT BFI CANADA INC (LONDON)	521.72		149,531.39
11/21/2017	BILL PAYMENT ORKIN CANADA CORPORATION	69.50		149,461.89
11/21/2017	CHQ 535 7222668797	141.25		149,320.64
11/22/2017	CHQ* 544 3000014481	43.69		149,276.95

No. of Debits	Total Amount - Debits	No. of Credits	Total Amount - Credits
23	\$68,572.80	1	\$197.86

2515 BANK STREET 31336
OTTAWA ON K1V 8R9
000-000-0000

Statement Of:
Business Account

Account Number:
60756 00335 10

From:
Oct 31 2017

To:
Nov 30 2017

Date	Description	Withdrawals/Debits (\$)	Deposits/Credits (\$)	Balance (\$)
11/23/2017	CHQ 4154 500423718	2,272.36		147,004.59
11/24/2017	CHQ* 543 3000113767	207.61		146,796.98
11/27/2017	CHQ* 554 7121221184	854.25		145,942.73
11/28/2017	CHQ 533 7223268724	80.00		145,862.73
11/29/2017	TRANSFER TO 60756 00398 10	50,860.02		95,002.71
11/30/2017	CHQ* 3000367217	347.95		94,654.76
11/30/2017	SD SETTLEMENT SD# 39765 FCN 0120 FCD 171127	3,724.41		90,930.35
11/30/2017	INTEREST CREDIT		65.91	90,996.26
11/30/2017	SERVICE CHARGE	44.18		90,952.08
No. of Debits		Total Amount - Debits	No. of Credits	Total Amount - Credits
8		\$58,390.78	1	\$65.91

Uncollected fees and/or ODI owing: \$0.00

Please examine this statement promptly.

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All service fees and charges may be subject to any applicable sales taxes (GST/PST/QST/HST) or any tax levied by the government thereafter. These taxes will be payable by the customer.

GST Registration No. R105195598

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2515 BANK STREET 31336
OTTAWA ON K1V 8R9
000-000-0000

CARLETON CONDO CORP 383
277 SAINT-JOSEPH BLVD UNIT 200
GATINEAU QC J8Y3Y2

Statement Of:
Business Account

Account Number:
60756 00398 10

From:
Oct 31 2017

To:
Nov 30 2017

Account Summary for this Period:

No. of Debits	Total Amount - Debits	No. of Credits	Total Amount - Credits
3	\$17,455.70	3	\$86,865.43

Account Details:

Date	Description	Withdrawals/Debits (\$)	Deposits/Credits (\$)	Balance (\$)
10/31/2017	BALANCE FORWARD			501,041.48
11/01/2017	TRANSFER TO 61176 00149 15	5.56		501,035.92
11/15/2017	TRANSFER FROM 60756 00335 10		35,815.00	536,850.92
11/16/2017	CHQ* 69 5100361851	17,447.94		519,402.98
11/29/2017	TRANSFER FROM 60756 00335 10		50,860.02	570,263.00
11/30/2017	INTEREST CREDIT		190.41	570,453.41
11/30/2017	SERVICE CHARGE	2.20		570,451.21

No. of Debits	Total Amount - Debits	No. of Credits	Total Amount - Credits
3	\$17,455.70	3	\$86,865.43

Uncollected fees and/or ODI owing: \$0.00

Please examine this statement promptly.

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GST Registration No. R105195598

® Registered trademark of The Bank of Nova Scotia

Holdings Detail

AS OF NOVEMBER 30, 2017

**CARLETON CONDOMINIUM
CORPORATION #383**

STEPHEN ROSTER WEALTH MANAGEMENT

350 Albert St, Suite 2100, Ottawa, ON, Canada, K1R 1A4

Toll-Free: 1-800-267-7684 | Fax: 613-782-6737

Stephen Roster

Senior Wealth Advisor

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Administrative Associate

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Holdings Detail

As of November 30, 2017

CARLETON CONDOMINIUM CORPORATION #383

46714044 (LEGAL ENTITY)

Security Description	Symbol	Security Currency	Quantity	Average Cost	Book Value	Price	Market Value	% Of Portfolio	Accrued Interest	Unrealized Gain/Loss		Estimated Annual Income	Yield (%)
CASH & CASH EQUIVALENTS													
CASH													
Canadian Dollar	CASH-CAD	CAD	2,070.41	1.00	2,070	1.00	2,070	0.2		0	0.0		
Total CASH					\$2,070		\$2,070	0.2	\$0	\$0	0.0	\$0	
CASH EQUIVALENTS													
BANK OF NOVA SCOTIA CASHABLE ANNUAL INTEREST GIC 0.8% 05/10/18	5VHZSG9	CAD	100,000	100.00	100,000	100.00	100,447	9.2	447	0	0.0	800	0.80
CIBC ANNUAL INTEREST GIC 1.3% 02/12/18	5VHQDK5	CAD	150,000	100.00	150,000	100.00	151,555	13.9	1,555	0	0.0	1,950	1.29
CONCENTRA BANK CASHABLE ANNUAL INTEREST GIC 0.95% 02/10/18	5VHQDN7	CAD	100,000	100.00	100,000	100.00	100,763	9.3	763	0	0.0	950	0.94
ROYAL BANK OF CANADA ANNUAL INTEREST GIC 1.25% 02/12/18	5VHQDM7	CAD	150,000	100.00	150,000	100.00	151,495	13.9	1,495	0	0.0	1,875	1.24
Total CASH EQUIVALENTS					\$500,000		\$504,259	46.4	\$4,259	\$0	0.0	\$5,575	
Total CASH & CASH EQUIVALENTS					\$502,070		\$506,330	46.6	\$4,259	\$0	0.0	\$5,575	
FIXED INCOME													
GUARANTEED INVESTMENT CERTIFICATES (GICS)													
B2B BANK ANNUAL INTEREST GIC 1.46% 02/11/19	5VHQDP0	CAD	100,000	100.00	100,000	100.00	101,168	9.3	1,168	0	0.0	1,460	1.46
CANADIAN WESTERN BANK ANNUAL INTEREST GIC 1.58% 05/05/20	5VHZRH9	CAD	100,000	100.00	100,000	100.00	100,905	9.3	905	0	0.0	1,580	1.58
GENERAL BANK OF CANADA ANNUAL INTEREST GIC 1.7% 05/05/20	5VHZRH8	CAD	100,000	100.00	100,000	100.00	100,973	9.3	973	0	0.0	1,700	1.70
HOME TRUST ANNUAL INTEREST GIC 1.66% 02/11/19	5VHQDN8	CAD	100,000	100.00	100,000	100.00	101,328	9.3	1,328	0	0.0	1,660	1.66
VERSABANK ANNUAL INTEREST GIC 1.5% 05/05/20	5VHZRJ0	CAD	75,000	100.00	75,000	100.00	75,644	7.0	644	0	0.0	1,125	1.50
ZAG BANK ANNUAL INTEREST GIC 1.5% 02/11/19	5VHQDN9	CAD	100,000	100.00	100,000	100.00	101,200	9.3	1,200	0	0.0	1,500	1.50
Total GUARANTEED INVESTMENT CERTIFICATES (GICS)					\$575,000		\$581,218	53.4	\$6,218	\$0	0.0	\$9,025	
Total FIXED INCOME					\$575,000		\$581,218	53.4	\$6,218	\$0	0.0	\$9,025	
TOTAL PORTFOLIO (CAD)					\$1,077,070		\$1,087,548	100.0	\$10,478	\$0	0.0	\$14,600	

Glossary of Terms

To assist in your review of this report, please refer to the following list of terms and definitions found within this document.

Term	Definition
% of Portfolio	The portion of your portfolio represented by a particular security, sector or asset class.
Accrued Interest	The amount of interest earned on a security from the last interest payment to the date of the report.
Average Cost	The average price paid for one unit of a security.
Book Cost Error Flag	Indicates a possible problem in a security's reported book value.
Book Value	The total cost of acquiring each of your security positions.
Dividend Yield	The annual dividend paid on a security expressed as a percentage of the share price of the security.
Estimated Annual Income	The estimated annual income produced by a security held in your account.
Market Value	The value of each investment held in your account based on the closing market price as of the report date.
Price	The end-of-day price at which a security is trading.
Quantity	The number of shares or units in your account once the trade or transaction is completed.
Sector	Describes a segment of the markets such as energy, utilities, financials and information technology, which groups within it similar securities of various industries. It also applies to categories of fixed-income securities such as government or corporate.
Security Currency	The currency in which the security is denominated.
Security Description	Description of the security and/or the transaction entry.
Stale Price Error Flag	The price of a security that has remained unchanged for a period of time.
Symbol	A unique identifying code: a ticker symbol indicates equities; a CUSIP number for fixed-income securities; a FundServ number for mutual funds.
Unrealized Gain/Loss	An estimate of the potential capital gain (or loss) on your security related to the value of the security on the date of the report.
Yield (%)	The annual income return on an investment expressed as a percentage.

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