# **Financial Statement**

Ottawa Carleton Standard Condominium Corporation 1009

Fiscal Period February 1, 2017 to January 31, 2018  $\,$ 

December 1, 2017 To December 31, 2017

Creation Date: Jan 25, 2018

Prepared By: Capital Integral Property Management

#### **Financial Statement**

#### **December 1, 2017 To December 31, 2017**

## Ottawa Carleton Standard Condominium Corporation 1009

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#### MONTHLY FINANCIAL REPORT SUMMARY CCC 1009 December 2017

#### Revenue

100% of condo fees have been invoiced.

# **Expenses**

Utility expense for December are over budget by \$1,333.27. This is due in large part to a low budgeted amount for Gas consumption.

Overall, Contract Expenses and General Repairs and Maintenance are over budget by \$6,067.96 mainly due to elevator services that were not considered in the budget.

#### Statement of Financial Position Reserve Split

As of December 31, 2017

	2018			2017	
	<b>Operating Fund</b>	Reserve Fund	Total	Total	
Assets					
1010 - Operating Bank Account	5,649.94	0.00	5,649.94	0.00	
1030 - Prepaid Expenses - Insurance	5,994.00	0.00	5,994.00	0.00	
1035 - Prepaid Expenses Elevator	5,703.11	0.00	5,703.11	0.00	
1110 - Reserve Bank Account	0.00	8,729.12	8,729.12	0.00	
Total Assets:	\$17,347.05	\$8,729.12	\$26,076.17	\$0.00	
	351.00	0.00	351.00	0.00	
Liabilities 2000 - Accounts Payable	351.00	0.00	351.00	0.00	
Total Liabilities:	\$351.00	\$0.00	\$351.00	\$0.00	
Fund Balances					
Operating Fund	16,996.05	0.00	16,996.05	0.00	
	16,996.05 0.00	0.00 8,729.12	16,996.05 8,729.12		
Operating Fund Reserve Fund Total Fund Balances:				0.00 0.00 <b>\$0.00</b>	

#### Statement of Operations Comparative

Fiscal Period Starting February 1, 2017

December 1, 2017 To December 31, 2017

REVENUES	Current Period			Year-to-Date			Yearly Budgets	
	Actual	Budget	Variance	Actual	Budget	Variance	Current	Last Year
4025 - Common / Condominium Fees	5,047.16	5,047.13	0.03	50,471.61	55,518.83	(5,047.22)	60,566.00	0.00
4075 - Minus: Contribution to Reserve	(724.50)	(724.50)	(0.00)	(7,969.50)	(7,969.50)	(0.00)	(8,694.00)	0.00
4250 - Parking Income	507.24	507.25	(0.01)	5,072.40	5,579.75	(507.35)	6,087.00	0.00
4475 - Interest Revenue	18.69	0.00	18.69	121.82	0.00	121.82	0.00	0.00
4600 - Other miscellaneous income	0.00	0.00	(0.00)	7,999.98	0.00	7,999.98	0.00	0.00
Total Revenues:	\$4,848.59	\$4,829.88	\$18.71	\$55,696.31	\$53,129.08	\$2,567.23	\$57,959.00	\$0.00

EXPENSES	(	Current Period			Year-to-Date		Yearly Budgets		
	Actual	Budget	Variance	Actual	Budget	Variance	Current	Last Year	
5002 - Management Services	430.54	358.37	(72.17)	4,278.44	3,941.67	(336.77)	4,300.00	0.00	
5006 - Audit & accounting services	0.00	25.00	25.00	0.00	275.00	275.00	300.00	0.00	
5008 - Other professional fees	0.00	583.37	583.37	62.73	6,416.67	6,353.94	7,000.00	0.00	
5010 - Printing, Postage & Office Adm	0.00	25.00	25.00	124.39	275.00	150.61	300.00	0.00	
5012 - Bank Fees	15.54	25.00	9.46	369.86	275.00	(94.86)	300.00	0.00	
5052 - Utilities - Hydro, electricity	647.89	275.00	(372.89)	9,353.35	3,025.00	(6,328.35)	3,300.00	0.00	
5054 - Utilities - Enbridge, gas	1,122.14	291.63	(830.51)	3,612.93	3,208.33	(404.60)	3,500.00	0.00	
5056 - Utilities - Water	0.00	41.63	41.63	2,717.42	458.33	(2,259.09)	500.00	0.00	
5060 - Utilities - Telecommunications	338.24	208.37	(129.87)	1,455.50	2,291.67	836.17	2,500.00	0.00	
5062 - Insurance	628.65	500.00	(128.65)	1,198.80	5,500.00	4,301.20	6,000.00	0.00	
5402 - General Maintenance	0.00	125.00	125.00	682.34	1,375.00	692.66	1,500.00	0.00	
5406 - Cleaning & Janitorial	0.00	479.88	479.88	1,696.55	5,279.08	3,582.53	5,759.00	0.00	
5408 - Supplies - cleaning & janitori	0.00	16.63	16.63	0.00	183.33	183.33	200.00	0.00	
5422 - Fire Protection & Equipment	0.00	83.37	83.37	164.42	916.67	752.25	1,000.00	0.00	
5424 - Security Services & Monitoring	0.00	250.00	250.00	610.20	2,750.00	2,139.80	3,000.00	0.00	
5428 - Window/Skylight Cleaning & Rep	0.00	208.37	208.37	0.00	2,291.67	2,291.67	2,500.00	0.00	
5442 - Waste Management	0.00	141.63	141.63	1,459.55	1,558.33	98.78	1,700.00	0.00	

#### Statement of Operations Comparative

Fiscal Period Starting February 1, 2017

December 1, 2017 To December 31, 2017

EXPENSES	Current Period			Year-to-Date			Yearly Budgets	
	Actual	Budget	Variance	Actual	Budget	Variance	Current	Last Year
5472 - Contingencies	0.00	208.37	208.37	3,582.10	2,291.67	(1,290.43)	2,500.00	0.00
5604 - Elevator Services 2	4,073.65	416.63	(3,657.02)	4,283.65	4,583.33	299.68	5,000.00	0.00
5606 - HVAC System Service & Maintena	0.00	250.00	250.00	0.00	2,750.00	2,750.00	3,000.00	0.00
5608 - Mechanical Equipment & Generat	0.00	0.00	(0.00)	508.50	0.00	(508.50)	0.00	0.00
5642 - Landscaping Services	(100.00)	150.00	250.00	0.00	1,650.00	1,650.00	1,800.00	0.00
5660 - Snow Removal	0.00	166.63	166.63	1,815.03	1,833.33	18.30	2,000.00	0.00
<b>Total Expenses:</b>	\$7,156.65	\$4,829.88	(\$2,326.77)	\$37,975.76	\$53,129.08	\$15,153.32	\$57,959.00	\$0.00
NET INCOME:	(\$2,308.06)	\$0.00	(\$2,308.06)	\$17,720.55	\$0.00	\$17,720.55	\$0.00	\$0.00

#### Statement of Reserve Fund

Fiscal Period Starting February 1, 2017

December 1, 2017 To December 31, 2017

Account Name	<b>Current Period</b>	Year To Date
Reserve Fund Balance Forwarded	0.00	0.00
Reserve Fund Contribution		
R-Contribution from Operating	724.50	8,694.00
Total:	\$724.50	\$8,694.00
Reserve Fund Interest		
R-Interest Revenue	8.27	35.12
Total:	\$8.27	\$35.12
Reserve Fund Income Total:	\$732.77	\$8,729.12
Reserve Fund Expense		
Reserve Fund Expense	0.00	0.00
Total:	\$0.00	\$0.00
Reserve Fund Expense Total:	\$0.00	\$0.00
Balance at End of Period	\$732.77	\$8,729.12
Reserve Fund Increase (Decrease)	\$732.77	\$8,729.12

#### Owners A/R Aging Summary

As of December 31, 2017

Unit	Legal Unit	Legal Level	Current Month	Last Month	2 Months	3 Months	> 3 Months	Total
			0.00	0.00	0	0.00	0.00	0.00
		Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
					Total owin	g to Corporat	ion	\$0.00
					Total owin	g by Corporat	tion	\$0.00

#### Accounts Payable Aging Summary By Month

As of December 31, 2017

Vendor	<b>Dec 2017</b>	Nov 2017	Oct 2017	Sep 2017	< Sep 2017	Total
GIFFORD ASSOCIATES INSURANCE	351.00	0.00	0.00	0.00	0.00	351.00
Total:	\$351.00	\$0.00	\$0.00	\$0.00	\$0.00	\$351.00

#### **General Ledger Transactions**

December 1, 2017 To December 31, 2017

4075	075 Minus: Contribution to Reserve					Balance: (\$7,969.50)			
Date 12/31/2017	<b>No.</b> 577	Vendor	Memo RECORD THE RF CONTRIBUTION	<b>Type</b> Journal	Reference	<b>Debit</b> 724.50	Credit 0.00	<b>Balance</b> (8,694.00)	
				us: Contribution to	Reserve:		(\$8,694.00)		
4125 R-Contribution from Operating					Balaı	nce: \$7,969.5	0		
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance	
12/31/2017	1/2017 577 RECORD THE RF CONTRIBUTION	Journal		0.00	724.50	8,694.00			
				Total R-Contribution from Operating:				\$8,694.00	

4250	250 Parking Income				Balance: \$4,565.16			
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
12/1/2017	472		Unit: 101 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	32.28	4,597.44
12/1/2017	473		Unit: 101 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	32.28	4,629.72
12/1/2017	474		Unit: 201 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	32.28	4,662.00
12/1/2017	475		Unit: 201 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	32.28	4,694.28
12/1/2017	476		Unit: 301 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	32.28	4,726.56
12/1/2017	477		Unit: 301 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	32.28	4,758.84
12/1/2017	478		Unit: 303 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	32.28	4,791.12
12/1/2017	479		Unit: 303 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	32.28	4,823.40
12/1/2017	480		Unit: 103 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	32.28	4,855.68
12/1/2017	481		Unit: 203 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	54.18	4,909.86
12/1/2017	482		Unit: 202 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	54.18	4,964.04
12/1/2017	483		Unit: 302 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	54.18	5,018.22

#### **General Ledger Transactions**

December 1, 2017 To December 31, 2017

12/1/2017	484		Unit: 102 - Parking Maintenance Fee -	Owner Ledger Debit	Parking Maintenance Fee	0.00	54.18	5,072.40
					Total Parking	g Income:		\$5,072.40
4325	R-l	Interest Revenue				Ba	alance: \$26.8	5
<b>Date</b> 12/31/2017	<b>No.</b> 580	Vendor	Memo Interest Earned	<b>Type</b> Journal	Reference	Debit 0.00	Credit 8.27	Balance 35.12
					Total R-Interest	Revenue:		\$35.12
4475	Int	erest Revenue				Bal	ance: \$103.1	3
<b>Date</b> 12/31/2017	<b>No.</b> 579	Vendor	Memo Interest Earned	Type Journal	Reference	<b>Debit</b> 0.00	Credit	Balance 121.82
					Total Interest			\$121.82
5002	Ma	nagement Services				Balaı	nce: \$3,847.9	0
Date	No.	Vendor	Memo 1472, MONTHLY	Type	Reference	Debit	Credit	Balance
12/5/2017	510	CI PROPERTY MANAGEMENT	INCREASE IN MANAGEMENT FEE DUE TO NEW CONDO ACT CHANGES	Bill	1472	72.21	0.00	3,920.11
12/31/2017	572		TO RECORD MANAGEMENT FEE DEC 2017	Journal		358.33	0.00	4,278.44
				To	otal Management	Services:		\$4,278.44
5012	Ba	nk Fees				Bal	ance: \$354.3	2
<b>Date</b> 12/31/2017	<b>No.</b> 578	Vendor	<b>Memo</b> Service Charge	Type Journal	Reference	<b>Debit</b> 15.54	Credit 0.00	Balance 369.86
					Total Ba	ank Fees:		\$369.86
5052	Uti	lities - Hydro, electric	city			Balaı	nce: \$8,705.4	6
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
12/18/2017	537	HYDRO OTTAWA	FROM OCTOBER 12 TO NOVEMBER 10, 2017	Bill	7952937073 NOVEMBER, 2017	647.89	0.00	9,353.35
				Total U	tilities - Hydro, el	ectricity:		\$9,353.35

#### **General Ledger Transactions**

December 1, 2017 To December 31, 2017

5054	Uti	lities - Enbridge, gas				Bala	nce: \$2,490.7	9	
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance	
12/5/2017	518	ENBRIDGE	113000199468,FROM OCTOBER 05 TO NOVEMBER 04,2017 (ONLINE PAYMENT)	Bill	11300019946 8	661.66	0.00	3,152.45	
12/21/2017	574		Reversal for journal entry 536 - 604000718254,FROM NOVEMBER 05 TO DECEMBER 04,2017 (ONLINE PAYMENT)	Journal		0.00	462.09	2,690.36	
12/21/2017	536	ENBRIDGE	604000718254,FROM NOVEMBER 05 TO DECEMBER 04,2017 (ONLINE PAYMENT)	Bill	60400071825 4	462.09	0.00	3,152.45	
12/31/2017	575	ENBRIDGE	604000718254,FROM NOVEMBER 05 TO DECEMBER 04,2017 (ONLINE PAYMENT)	Bill	DEC 17	460.48	0.00	3,612.93	
				,	Total Utilities - Enbr	ridge, gas:		\$3,612.93	
5060	<b>Utilities - Telecommunications</b>				Balance: \$1,117.26				
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance	
12/5/2017	519	BELL	528190643 FROM NOVEMBER 10 TO DECEMBER 09, 2017 ONLINE PAYMENT	Bill	528190643, NOVEMBER 2017	338.24	0.00	1,455.50	
				Total U	Itilities - Telecommu	nications:		\$1,455.50	
5062	Ins	urance				Balance: \$57		).15	
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance	
12/31/2017	608		BALANCE PREPAID INSURANCE NOV 2017	Journal		29.25	0.00	599.40	
12/31/2017	609		PREPAID INSURANCE DEC 2017	Journal		599.40	0.00	1,198.80	
					Total I	nsurance:		\$1,198.80	
5602	Ele	evator Services 1				I	Balance: \$0.0	0	
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance	
12/19/2017	531	Schindler Elevator Corporation	8300724319, Annual Elevator Maintenance Contract from August 01, 2017 to July 31, 2018	Bill	8300724319	9,776.76	0.00	9,776.76	
12/31/2017	610		RECLASS TO PREPAID EXPENSE ELEVATOR MAINTENANCE AUG 2017 - JULY 2018	Journal		0.00	9,776.76	0.00	

#### **General Ledger Transactions**

December 1, 2017 To December 31, 2017

**Total Elevator Services 1:** 

\$0.00

5604	Ele	evator Services 2				Bal	ance: \$210.	00
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
12/31/2017	611		RECORD PREPAID ELEVATOR EXPENSE AUG NOV 2017	Journal		3,258.92	0.00	3,468.92
12/31/2017	612		RECORD PREPAID ELEVATOR EXPENSE DEC 2017	Journal		814.73	0.00	4,283.65
					<b>Total Elevator</b>	Services 2:		\$4,283.65
5642	La	ndscaping Services			Balance: \$100.00			00
Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
12/21/2017	533		REIMBURSEMENT FROM OCSCC 1006 FOR CORY'S INVOICE # 631	Journal		0.00	100.00	0.00
					Total Landscapir	g Services:		\$0.00
					Total:	\$7,690.85		\$29,781.87

#### **Reconciliation Summary**

1010 - Operating Bank Account, As of 12/31/2017

Plus/Minus

Print Date: Jan 25, 2018 (15:50 PM)

<b>Bank Statement Balance</b>		\$17,091.15
Beginning Balance		\$14,624.70
Cleared Transactions		
<b>Cheques and Payments - 7 items</b>	3,206.64	
<b>Deposits and Credits - 3 items</b>	5,673.09	
<b>Total Cleared Transactions</b>	2,466.45	
Cleared Balance		\$17,091.15
<b>Uncleared Transactions</b>		
Cheques and Payments - 7 items	11,441.21	
<b>Deposits and Credits - 0 items</b>	0.00	
<b>Total Uncleared Transactions</b>	-11,441.21	
Register Balance as of 12/31/2017		\$5,649.94

\$11,441.21

#### **Reconciliation Summary**

1110 - Reserve Bank Account, As of 12/31/2017

Bank Statement Balance			\$8,729.12
Beginning Balance			\$7,996.35
Cleared Transactions			
Cheques and Payments - 0 items	0.00		
Deposits and Credits - 2 items	732.77		
<b>Total Cleared Transactions</b>		732.77	
Cleared Balance			\$8,729.12
<b>Uncleared Transactions</b>			
Cheques and Payments - 0 items	0.00		
<b>Deposits and Credits - 0 items</b>	0.00		
<b>Total Uncleared Transactions</b>		0.00	
Register Balance as of 12/31/2017			\$8,729.12
Plus/Minus			\$0.00

#### Cheque Listing Summary For Reserve Bank Account

From 12-01-2017 To 12-31-2017

No.	Cheque Date	Paid Amount	Vendor Name	Мето		Status	
				Total # of Cheques:	0		

**G/L Bank Balance:** \$8,729.12

\$0.00

**Total Printed And Cleared:** 

#### Cheque Listing Summary For Operating Bank Account

From 12-01-2017 To 12-31-2017

Cheque No.	<b>Cheque Date</b>	Paid Amount	Vendor Name	Memo	Status
31	12/05/2017	\$69.52	CI PROPERTY MANAGEMENT	1255,PPO, SEPTEMBER 2017 - 14	Printed
32	12/05/2017	\$144.42	CI PROPERTY MANAGEMENT	1387, MONTHLY INCREASE IN MAN	Printed
33	12/05/2017	\$7,192.80	GIFFORD ASSOCIATES INSURANCE	416668, INSURANCE PREMIUM 201	VOID
34	12/05/2017	\$164.42	PYRON FIRE PROTECTION INC.	79569, SERVICE CALL, GROUND F	Printed
35	12/05/2017	\$214.98	RAM OVERHEAD DOOR SYSTEMS LTD.	104472, GO TO SITE ON JUNE 06	Printed
36	12/05/2017	\$909.65	SPOT MAINTENANCE	EX1117-CI-STIRLING, REGULAR M	Printed
37	12/19/2017	\$9,776.76	Schindler Elevator Corporation	8300724319, Annual Elevator M	Printed

Total # of Cheques: 7

**Total Printed And Cleared:** \$11,279.75

**G/L Bank Balance:** \$5,649.94

# 9140280 CANADA INC. Statement of Account

Friday, December 01, 2017 - Sunday, December 31, 2017

B/D Description	Debit	Credit	Date	Balance
Balance Forward			12/01/2017	\$14,624.70
BELL CANADA R6K4Z9	\$338.24		12/01/2017	
TWOCS03549 0026 EFT		\$5,554.40	12/01/2017	
CAPITAL INTEGRA BPY	\$358.33		12/01/2017	\$19,482.53
ENBRIDGE U6U5A2	\$661.66		12/05/2017	\$18,820.8
Hydro Ottawa BPY	\$647.89		12/18/2017	\$18,172.9
ENBRIDGE A7J7R6	\$460.48		12/21/2017	
TD EFT S/C	\$15.54		12/21/2017	\$17,696.9
HW100 To0354 5310124	\$724.50		12/27/2017	\$16,972.4
GC 3314-DEPOSIT		\$100.00	12/29/2017	
INTEREST CREDIT		\$18.69	12/29/2017	\$17,091.1
Closing Balance			12/29/2017	\$17,091.1
Cotals:	\$3,206.64	\$5,673.09		
tem Count:	33,200.0 <del>4</del> 7	35,075.09		

#### 9140280 CANADA INC.

**Statement of Account** 

Friday, December 01, 2017 - Sunday, December 31, 2017

Acco 1009	ount Name: /Res-00354-5310124	Account: 5310124		Branch: 354	Currency: CAD
B/D	<b>Description</b> Balance Forward	Debit	Credit	<b>Date</b> 12/01/2017	<b>Balance</b> \$7,996.35
	HW100 Fr0354 5310108		\$724.50	12/27/2017	\$8,720.85
	INTEREST CREDIT		\$8.27	12/29/2017	\$8,729.12
	Closing Balance			12/29/2017	\$8,729.12
Total	••	\$0.00	\$732.77		
Item	Count:	0	2		

Generated on: 10:18:31 Wed Jan 03, 2018