

CARLETON CONDINIUM CORPORATION NO.60

**Board of Directors Special Meeting
Wednesday, September 6, 2017
Board Room – 333 Chapel Street
7:00 p.m.**

MINUTES

**Present at the meeting: Marcia Clement (MC), André Laporte (AL), David Grant (DG),
Valérie Gravière (VG), Marc Bouchard (MB), Réjean D'Aoust (RD)**

1.	Call Meeting to Order	At 7:00 p.m.
2.	Approval of Agenda	Add to agenda: <ul style="list-style-type: none">• Peter Heenan needs the party room and boardroom on Saturday. Approved by the Board.• DG - Lumenix 5 year warranty. Moved by MC, seconded by AL
3.	Approval of previous minutes	Approved. Moved by VG, seconded by AL.
4.	Business arising from previous minutes	N/A
5.	Ratifying Board email decisions	Change in the Lumenix price. Moved by MB seconded by DG.
6.	Management report	<ul style="list-style-type: none">• Front entrance: deferred to next year.• Next RFS: identify items that can be pushed back and those done earlier.• Pool: Meeting on September 7 at 9 a.m. with Baxtec. Geoff (from Baxtec) will be the manager on site.• Fire system and wiring: RD to provide the info by the end of September (quotes).• Generator: quotes by the end of the months.• Pipe testing: no short term action required with the report.• Luminex: lights are being installed. RD to find out who Maurice should call when new bulbs are needed.• Pool refinishing while it's empty (epoxy will last 3-5 years).• Week-end cleaning: a few adjustments need to be done. Work has to be done by noon.• Balconies: Brook cancelled the visit scheduled today. RD to reschedule. Quotes for inspection needed by the end of the month. David proposes to do the inspection in Oct-Nov and the work in the spring.• Budget: the right amounts were sent to owners on August 31th.

7.	Financial reports	André to follow up with Oleasa to find out about the year to date question he had re the previous financial statement.
8.	New business	The Board wants to invite Yawar and the principals to discuss concerns re the service of the property management company.
9.	Next Meeting	October 11, 2017 at 6:30 p.m.
10.	Adjournment	8 p.m.