

MONTHLY FINANCIAL REPORT

OCSCC 994

August 2017

OCSCC No. 994 Financial Summary August 2017

Revenue

Currently OCSCC No. 994 has invoiced 100% of the budgeted revenue.

Expenses

Utilities are over budget currently however there are adjustments coming which will be made from the audit journal entries which will affect these. Corrections will occur once the journal entries are made and the utilities reconciled. We expect these to be accurate for September's report now that the approved audit is received.

Consideration should be given to the value of the security coverage currently now that construction is complete.

There will be adjustments made before next cycle which will reflect in the utilities but currently we are above budget due to the performance audit. We continue to watch spending to reduce cost but will be seeing a rise due to the camera installation.

Conclusion:

We are showing above budget and once we have the fiscal year bills balanced with the audited adjustments, and audit journal entries accounted for it will show a clearer picture. We recommend monitoring spending to avoid ending the year in a deficit.

OCSCC 994

BUDGET VS. ACTUALS: 2017/18 - FY18 P&L

August 2017

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
INCOME				
4000 Income				
4005 Common Element Fees	26,432	26,407	25	100%
4010 Parking Income- Unsold parking		500	-500	
4032 NSF Fees	45		45	
4035 Misc. Income	200		200	
Total 4000 Income	26,677	26,907	-230	99%
Total Income	\$26,677	\$26,907	\$ -230	99%
COST OF GOODS SOLD				
4030 Contribution to Reserve Fund	24,843	8,281	16,562	300%
Total Cost of Goods Sold	\$24,843	\$8,281	\$16,562	300%
GROSS PROFIT	\$1,834	\$18,626	\$ -16,792	10%
EXPENSES				
5000 Utilities Expense				
5010 Gas	219	2,250	-2,031	10%
5020 Hydro	1,104	2,375	-1,271	46%
5030 Water & Sewer	2,129	1,000	1,129	213%
5040 Enterphone & Elevator Phone lines	343	358	-15	96%
Total 5000 Utilities Expense	3,796	5,983	-2,188	63%
5400 Contracts				
5405 Annual Fire Inspection		241	-241	
5418 Elevator		0	0	
5420 Fire Alarm Monitoring		52	-52	
5424 Garbage/ Recycling Bin Removal	391	383	7	102%
5425 HVAC Preventative Maintenance		166	-166	
5430 Cleaning Contract	297	1,667	-1,370	18%
5435 Landscaping	556	567	-11	98%
5445 Pest Control		58	-58	
5450 Security Contract	659	667	-8	99%
5455 Snow Removal Contract		0	0	
5465 Garage Cleaning		0	0	
5470 Window Cleaning		0	0	
Total 5400 Contracts	1,902	3,801	-1,899	50%
5500 General Repairs and Maintenance				
5501 Emergency Calls		100	-100	
5502 Materials and supplies	373		373	
5503 General Repairs and Maintenance	708	833	-125	85%
5518 Carpet Cleaning & Mat Service		0	0	
5540 HVAC		167	-167	
5550 Elevator		125	-125	
5555 Garage Door R&M		83	-83	
Total 5500 General Repairs and Maintenance	1,081	1,308	-227	83%
5800 Administrative Expenses				
5805 Audit-Financial		0	0	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5810 Insurance Expense/General & Liability Insurance	1,911	2,166	-255	88%
5820 Legal		83	-83	
5830 Property Management Fees	2,700	2,750	-50	98%
5845 Bank Charges	63	58	5	109%
5846 Office Expenses		0	0	
Total 5800 Administrative Expenses	4,674	5,057	-383	92%
Total Expenses	\$11,453	\$16,150	\$ -4,697	71%
NET OPERATING INCOME	\$ -9,619	\$2,476	\$ -12,095	-388%
NET INCOME	\$ -9,619	\$2,476	\$ -12,095	-388%

OCSCC 994

BUDGET VS. ACTUALS: 2017/18 - FY18 P&L

June - August, 2017

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
INCOME				
4000 Income				
4005 Common Element Fees	74,098	74,072	26	100%
4010 Parking Income- Unsold parking		1,500	-1,500	
4032 NSF Fees	45		45	
4035 Misc. Income	200		200	
Total 4000 Income	74,343	75,572	-1,229	98%
Total Income	\$74,343	\$75,572	\$ -1,229	98%
COST OF GOODS SOLD				
4030 Contribution to Reserve Fund	24,843	24,843	0	100%
Total Cost of Goods Sold	\$24,843	\$24,843	\$0	100%
GROSS PROFIT	\$49,500	\$50,729	\$ -1,229	98%
EXPENSES				
5000 Utilities Expense				
5010 Gas	378	6,750	-6,372	6%
5020 Hydro	6,830	7,125	-295	96%
5030 Water & Sewer	11,155	3,000	8,155	372%
5040 Enterphone & Elevator Phone lines	1,061	1,075	-14	99%
Total 5000 Utilities Expense	19,425	17,950	1,475	108%
5400 Contracts				
5405 Annual Fire Inspection	107	723	-616	15%
5418 Elevator		1,175	-1,175	
5420 Fire Alarm Monitoring	412	156	256	264%
5424 Garbage/ Recycling Bin Removal	1,190	1,150	40	103%
5425 HVAC Preventative Maintenance		498	-498	
5430 Cleaning Contract	5,144	5,001	143	103%
5435 Landscaping	2,222	1,699	523	131%
5445 Pest Control		174	-174	
5450 Security Contract	2,616	2,001	615	131%
5455 Snow Removal Contract		0	0	
5465 Garage Cleaning	1,209	2,000	-791	60%
5470 Window Cleaning	876	900	-24	97%
Total 5400 Contracts	13,777	15,477	-1,700	89%
5500 General Repairs and Maintenance				
5501 Emergency Calls		300	-300	
5502 Materials and supplies	557		557	
5503 General Repairs and Maintenance	2,599	2,499	100	104%
5505 Locks and keys	1,074		1,074	
5518 Carpet Cleaning & Mat Service	593	1,200	-607	49%
5535 Snow Removal- De-icing	45		45	
5540 HVAC	2,667	501	2,166	532%
5550 Elevator	1,915	375	1,540	511%
5555 Garage Door R&M	565	249	316	227%
Total 5500 General Repairs and Maintenance	10,014	5,124	4,890	195%

		TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5800 Administrative Expenses				
5805 Audit-Financial		4,000	-4,000	
5810 Insurance Expense/General & Liability Insurance	5,733	6,498	-765	88%
5820 Legal		249	-249	
5830 Property Management Fees	7,943	8,250	-307	96%
5835 Performance Audit	8,594		8,594	
5842 Postage, Meeting, Misc Expenses	-24		-24	
5845 Bank Charges	291	174	117	167%
5846 Office Expenses		500	-500	
Total 5800 Administrative Expenses	22,537	19,671	2,866	115%
Total Expenses	\$65,753	\$58,222	\$7,531	113%
NET OPERATING INCOME	\$ -16,253	\$ -7,494	\$ -8,759	217%
NET INCOME	\$ -16,253	\$ -7,494	\$ -8,759	217%

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PROFIT AND LOSS

August 2017

	TOTAL
INCOME	
4000 Income	
4005 Common Element Fees	26,432.11
4032 NSF Fees	45.00
4035 Misc. Income	200.00
Total 4000 Income	26,677.11
Total Income	\$26,677.11
COST OF GOODS SOLD	
4030 Contribution to Reserve Fund	24,843.00
Total Cost of Goods Sold	\$24,843.00
GROSS PROFIT	\$1,834.11
EXPENSES	
5000 Utilities Expense	
5010 Gas	219.36
5020 Hydro	1,103.66
5030 Water & Sewer	2,129.23
5040 Enterphone & Elevator Phone lines	343.35
Total 5000 Utilities Expense	3,795.60
5400 Contracts	
5424 Garbage/ Recycling Bin Removal	390.61
5430 Cleaning Contract	296.57
5435 Landscaping	555.58
5450 Security Contract	659.26
Total 5400 Contracts	1,902.02
5500 General Repairs and Maintenance	
5502 Materials and supplies	372.88
5503 General Repairs and Maintenance	708.00
Total 5500 General Repairs and Maintenance	1,080.88
5800 Administrative Expenses	
5810 Insurance Expense/General & Liability Insurance	1,910.96
5830 Property Management Fees	2,700.25
5845 Bank Charges	63.22
Total 5800 Administrative Expenses	4,674.43
Total Expenses	\$11,452.93
PROFIT	\$ -9,618.82

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BALANCE SHEET

As of August 31, 2017

	TOTAL
ASSETS	
Current Assets	
1500 Allowance for bad debts	-8.27
R1300 Due from Operating Fund	-36,950.21
Cash and cash equivalents	
1010 Cash Operating Account	36,331.05
1020 Cash Reserve Fund	55,957.69
Total Cash and cash equivalents	\$92,288.74
Accounts receivable (A/R)	
1100 Accounts Receivable	22,802.76
Total Accounts receivable (A/R)	\$22,802.76
Total Current Assets	\$78,133.02
Total Assets	\$78,133.02
LIABILITIES AND EQUITY	
Current Liabilities	
2010 Accrued Accounts Payable	10,161.86
2020 Due to/from Reserve	-36,950.21
Accounts Payable	
2000 Accounts Payable	28,337.34
Total Accounts Payable	\$28,337.34
Total Current Liabilities	\$1,548.99
Equity	
Retained Earnings	67,989.95
Profit for the year	8,594.08
Total Equity	\$76,584.03
Total Liabilities and Equity	\$78,133.02

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A/R AGING SUMMARY

As of August 31, 2017

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
(202) GWD - Sold July 2017				422.93	2,490.03	\$2,912.96
104 - Hedger, Sheila & Butler, Sally-Ann					-14.48	\$ -14.48
105 - Huisman, Darcy					-4.05	\$ -4.05
110 - Devine, Jake					-3.34	\$ -3.34
111 - Harb, Mona		0.00			-3.37	\$ -3.37
112 - Lapietra, Vincenzo					-1.05	\$ -1.05
114 - VanWyck, Zoe					-3.37	\$ -3.37
202 - Nathan Dresser		46.94				\$46.94
204 - Temeljovski, Bojana					-3.82	\$ -3.82
205 - Prak, Sorn & Tran, Hong					-4.09	\$ -4.09
206 - Wong, Sandra					-3.35	\$ -3.35
207 - Galehdar, Zahra					-3.35	\$ -3.35
209 - Pap, Ilona					-3.43	\$ -3.43
210 - Watkins, Kimberley			-4.20		533.70	\$529.50
211 - Ary, Natan					-4.16	\$ -4.16
212 - Pedlar, Shannon					-5.44	\$ -5.44
213 - Caron, Jean-Luc					15.08	\$15.08
215 - Daher, Mohammed					25.91	\$25.91
216 - Mattai, Anjelina					-3.92	\$ -3.92
217 - Rawlings, Douglas					-4.75	\$ -4.75
219 - Hewitt, Richard & Sharon					-4.83	\$ -4.83
220 - Keay, David & Hudak, Constance					-5.44	\$ -5.44
304 - Zaher, Andre & Liana					-3.82	\$ -3.82
305 - Lafrance, Aline & Alberelli, Raymond					-4.09	\$ -4.09
306 - Rafoul, Elias					-3.35	\$ -3.35
309 - ZW Project Management					-3.43	\$ -3.43
310 - Kennedy, Carrie					-3.35	\$ -3.35
311 - Pretty, Caylea					-3.43	\$ -3.43
313 - King, Brian		27.47	-4.16		533.03	\$556.34
314 - Armstrong, Carol & Thomas					-38.15	\$ -38.15
317 - Milne, Bradley					-4.35	\$ -4.35
319 - Oliver Lamothe		273.14			-4.25	\$268.89
320 - Barker, Connie					-5.44	\$ -5.44
402 - Leung, Pauline			-3.73		-35.53	\$ -39.26
403 - Janzen, Erika & Jac					-233.06	\$ -233.06
404 - Aubin, Marc					-3.82	\$ -3.82
405 - Marquez, Luize					-4.09	\$ -4.09
407 - Mah, Adeline					-60.22	\$ -60.22
408 - Brown, Marshall					-3.82	\$ -3.82
409 - Biswas, Devaleena					-5.39	\$ -5.39
410 - Lepage, Denis					-5.44	\$ -5.44
411 - Laframboise, John & Candice					-5.39	\$ -5.39
412 - Laframboise, John & Candice					-5.44	\$ -5.44
413 - Baskin, Meaghan					-5.39	\$ -5.39
414 - El-Khoury, Said				32.15	94.73	\$126.88
415 - Voyce, Geoff & Jackie		-41.20				\$ -41.20

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
416 - Peter & Davina Chow					-49.35	\$ -49.35
417 - McIntyre, Amanda					-4.83	\$ -4.83
418 - Brazeau, Eric		0.00			-5.44	\$ -5.44
419 - Okwir, Joseph		416.90			-160.16	\$256.74
Greatwise Developments		414.11		335.92	4,264.72	\$5,014.75
101		381.52		343.40	343.40	\$1,068.32
102		436.77		393.14	393.14	\$1,223.05
113		316.57		284.94	284.94	\$886.45
115		397.06		357.39	357.39	\$1,111.84
116		397.06		357.39	357.39	\$1,111.84
117		352.32		317.12	317.12	\$986.56
118		297.24		267.55	267.55	\$832.34
208		302.53		272.31	272.31	\$847.15
221		371.90		334.75	334.75	\$1,041.40
315		402.09		361.92	361.92	\$1,125.93
316		397.06		357.39	357.39	\$1,111.84
321		371.90		334.75	669.50	\$1,376.15
406		322.13		289.95	343.53	\$955.61
Total Greatwise Developments		5,160.26		4,607.92	8,925.05	\$18,693.23
Mynssen, Edsel (107)					-4.44	\$ -4.44
Wilson, Rebecca (218)					-7.48	\$ -7.48
TOTAL	\$0.00	\$5,883.51	\$ -12.09	\$5,063.00	\$11,868.34	\$22,802.76

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A/P AGING SUMMARY

As of August 31, 2017

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Bell A/C # 613 828 9085 (010)	343.35	364.27				\$707.62
Capital Concierge Ltd.			-2,700.25			\$ -2,700.25
Clearview Window Cleaning		875.75				\$875.75
Enbridge-2785 BASELINE RD	183.79	20.53				\$204.32
Evolution Building Services	372.88					\$372.88
Greatwise Developments Corporation					19,040.51	\$19,040.51
Hydro-2785 BASELINE RD P/R	4,109.61					\$4,109.61
Lock Solutions Inc.	158.14					\$158.14
Pivotech Doors Inc.	143.06					\$143.06
Redwood Residents					2,621.60	\$2,621.60
Regionex		141.25				\$141.25
Spot Maintenance Ltd.				1,615.90		\$1,615.90
Tremblay Fire Solutions Ltd.	265.55					\$265.55
Waste Connections of Canada Inc.	390.61				390.79	\$781.40
TOTAL	\$5,966.99	\$1,401.80	\$ -2,700.25	\$1,615.90	\$22,052.90	\$28,337.34

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TRANSACTION LIST BY SUPPLIER

August 2017

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
3022366 Canada Inc.						
09-08-2017	Bill Payment (Cheque)	FCN_8751-1	Yes		1010 Cash Operating Account	-1,318.52
Activox Electronics Ltd.						
09-08-2017	Bill Payment (Cheque)	FCN_8751-2	Yes		1010 Cash Operating Account	-305.10
Bell A/C # 613 828 9085 (010)						
22-08-2017	Bill	AU22-SE21 2017	Yes		2000 Accounts Payable	343.35
Brown & Associates						
15-08-2017	Bill	AUGUST 2017	Yes	Bill date 15-05-2017	2000 Accounts Payable	555.58
24-08-2017	Bill Payment (Cheque)	FCN_8752-1	Yes		1010 Cash Operating Account	-2,222.32
Capital Concierge Ltd.						
01-08-2017	Bill	1053	Yes		2000 Accounts Payable	2,700.25
08-08-2017	Bill Payment (Cheque)		Yes		1010 Cash Operating Account	-2,700.25
Enbridge-2785 BASELINE RD						
29-08-2017	Bill	544000333088	Yes		2000 Accounts Payable	183.79
Evolution Building Services						
24-08-2017	Bill Payment (Cheque)	FCN_8752-2	Yes		1010 Cash Operating Account	-209.03
31-08-2017	Bill	2812	Yes		2000 Accounts Payable	372.88
exp Services Inc.						
09-08-2017	Bill Payment (Cheque)	FCN_8751-3	Yes		1010 Cash Operating Account	-1,336.79
Hydro-2785 BASELINE RD P/R						
08-08-2017	Bill Payment (Cheque)		Yes		1010 Cash Operating Account	-4,252.04
15-08-2017	Bill	JN30-JL31 2017	Yes		2000 Accounts Payable	4,109.61
Lock Solutions Inc.						
22-08-2017	Bill	21359	Yes		2000 Accounts Payable	158.14
Optimum Mechanical Solutions						
09-08-2017	Bill Payment (Cheque)	FCN_8751-4	Yes		1010 Cash Operating Account	-2,204.51

Pivotech Doors Inc.

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
22-08-2017	Bill	35431	Yes		2000 Accounts Payable	143.06
24-08-2017	Bill Payment (Cheque)	FCN_8752-3	Yes		1010 Cash Operating Account	-1,511.49
Regionex						
01-08-2017	Bill	00325360	Yes		2000 Accounts Payable	141.25
Solid General Contractors						
24-08-2017	Bill Payment (Cheque)	FCN_8752-7	Yes		1010 Cash Operating Account	-1,178.03
Solutions Infinies M7 Inc.						
09-08-2017	Bill Payment (Cheque)	FCN_8751-5	Yes		1010 Cash Operating Account	-45.20
Spot Maintenance Ltd.						
01-08-2017	Bill	EX0717-CI-Baseline	Yes		2000 Accounts Payable	296.57
09-08-2017	Bill Payment (Cheque)	FCN_8751-6	Yes		1010 Cash Operating Account	-3,825.05
24-08-2017	Bill Payment (Cheque)	FCN_8752-6	Yes		1010 Cash Operating Account	-296.57
Strivetechn Elevator Services Inc.						
09-08-2017	Bill Payment (Cheque)	FCN_8751-7	Yes		1010 Cash Operating Account	-429.40
Tremblay Fire Solutions Ltd.						
03-08-2017	Bill	10049	Yes		2000 Accounts Payable	265.55
09-08-2017	Bill Payment (Cheque)	FCN_8751-8	Yes		1010 Cash Operating Account	-107.35
24-08-2017	Bill Payment (Cheque)	FCN_8752-5	Yes		1010 Cash Operating Account	-372.90
Waste Connections of Canada Inc.						
24-08-2017	Bill Payment (Cheque)	FCN_8752-4	Yes		1010 Cash Operating Account	-1,189.95
31-08-2017	Bill	7140-0000726540	Yes		2000 Accounts Payable	390.61

1010 Cash Operating Account, Period Ending 31-08-2017

RECONCILIATION REPORT

Reconciled on: 08-09-2017

Reconciled by: jwalker@capitalconciierge.ca

Any changes made to transactions after this date aren't included in this report.

Summary

CAD

Statement beginning balance.....	63,695.40
Cheques and payments cleared (26).....	-51,546.64
Deposits and other credits cleared (72).....	25,683.84
Statement ending balance.....	<u>37,832.60</u>
Uncleared transactions as of 31-08-2017.....	-1,501.55
Register balance as of 31-08-2017.....	36,331.05
Cleared transactions after 31-08-2017.....	0.00
Uncleared transactions after 31-08-2017.....	3,459.95
Register balance as of 08-09-2017.....	<u>39,791.00</u>

Details

Cheques and payments cleared (26)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
02-08-2017	Cheque	NSF	319 - Oliver Lamothe	-273.14
02-08-2017	Expense			-9.75
02-08-2017	Expense			-1.32
03-08-2017	Cheque	NSF	419 - Okwir, Joseph	-371.90
04-08-2017	Expense			-52.15
07-08-2017	Expense			-1,910.96
08-08-2017	Cheque	REIMBURSE 08 08	418 - Brazeau, Eric	-263.35
08-08-2017	Bill Payment		Hydro-2785 BASELINE RD P/R	-4,252.04
08-08-2017	Bill Payment		Capital Conciierge Ltd.	-2,700.25
09-08-2017	Bill Payment	FCN_8751-4	Optimum Mechanical Solutions	-2,204.51
09-08-2017	Bill Payment	FCN_8751-8	Tremblay Fire Solutions Ltd.	-107.35
09-08-2017	Bill Payment	FCN_8751-7	Strivetechn Elevator Services I...	-429.40
09-08-2017	Bill Payment	FCN_8751-6	Spot Maintenance Ltd.	-3,825.05
09-08-2017	Bill Payment	FCN_8751-5	Solutions Infinies M7 Inc.	-45.20
09-08-2017	Bill Payment	FCN_8751-3	exp Services Inc.	-1,336.79
09-08-2017	Bill Payment	FCN_8751-2	Activox Electronics Ltd.	-305.10
09-08-2017	Bill Payment	FCN_8751-1	3022366 Canada Inc.	-1,318.52
14-08-2017	Cheque	REIMBURSE 08 14	111 - Harb, Mona	-316.57
17-08-2017	Expense			-24,843.00
24-08-2017	Bill Payment	FCN_8752-4	Waste Connections of Canad...	-1,189.95
24-08-2017	Bill Payment	FCN_8752-7	Solid General Contractors	-1,178.03
24-08-2017	Bill Payment	FCN_8752-2	Evolution Building Services	-209.03
24-08-2017	Bill Payment	FCN_8752-1	Brown & Associates	-2,222.32
24-08-2017	Bill Payment	FCN_8752-5	Tremblay Fire Solutions Ltd.	-372.90
24-08-2017	Bill Payment	FCN_8752-6	Spot Maintenance Ltd.	-296.57
24-08-2017	Bill Payment	FCN_8752-3	Pivotech Doors Inc.	-1,511.49

Total	-51,546.64
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Deposits and other credits cleared (72)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
21-02-2017	Receive Payment		302 - Dham, Houssam	938.60
01-08-2017	Receive Payment		318 - Tran, Tahn-Tinh	171.50
01-08-2017	Receive Payment		218 - Andrew Leung	206.15
01-08-2017	Receive Payment		416 - Peter & Davina Chow	206.15
01-08-2017	Receive Payment		307 - Hoffman, Taylor	224.98
01-08-2017	Receive Payment		312 - Slocinski, Mieczyslaw &...	228.69
01-08-2017	Receive Payment		207 - Galehdar, Zahra	250.19
01-08-2017	Receive Payment		107 - Xiyin Deng	254.08
01-08-2017	Receive Payment		407 - Mah, Adeline	259.64
01-08-2017	Receive Payment		418 - Brazeau, Eric	263.35
01-08-2017	Receive Payment		320 - Barker, Connie	263.35
01-08-2017	Receive Payment		412 - Laframboise, John & C...	263.35

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01-08-2017	Receive Payment		112 - Lapietra, Vincenzo	263.35
01-08-2017	Receive Payment		410 - Lepage, Denis	263.35
01-08-2017	Receive Payment		220 - Keay, David & Hudak, ...	263.35
01-08-2017	Receive Payment		212 - Pedlar, Shannon	263.35
01-08-2017	Receive Payment		411 - Laframboise, John & C...	268.91
01-08-2017	Receive Payment		409 - Biswas, Devaleena	268.91
01-08-2017	Receive Payment		413 - Baskin, Meaghan	268.91
01-08-2017	Receive Payment		319 - Oliver Lamothe	273.14
01-08-2017	Receive Payment		219 - Hewitt, Richard & Sharon	273.14
01-08-2017	Receive Payment		417 - McIntyre, Amanda	273.14
01-08-2017	Receive Payment		213 - Caron, Jean-Luc	281.91
01-08-2017	Receive Payment		317 - Milne, Bradley	282.67
01-08-2017	Receive Payment		217 - Rawlings, Douglas	282.67
01-08-2017	Receive Payment		108 - Atkinson, Jena	296.71
01-08-2017	Receive Payment		305 - Lafrance, Aline & Alber...	297.24
01-08-2017	Receive Payment		205 - Prak, Sorn & Tran, Hong	297.24
01-08-2017	Receive Payment		405 - Marquez, Luize	297.24
01-08-2017	Receive Payment		105 - Huisman, Darcy	297.24
01-08-2017	Receive Payment		204 - Temeljovski, Bojana	302.53
01-08-2017	Receive Payment		408 - Brown, Marshall	302.53
01-08-2017	Receive Payment		404 - Aubin, Marc	302.53
01-08-2017	Receive Payment		304 - Zaher, Andre & Liana	302.53
01-08-2017	Receive Payment		308 - Burda, Veronika	302.53
01-08-2017	Receive Payment		111 - Harb, Mona	316.57
01-08-2017	Receive Payment		114 - VanWyck, Zoe	316.57
01-08-2017	Receive Payment		109 - Jijun Zhao	316.57
01-08-2017	Receive Payment		309 - ZW Project Management	316.57
01-08-2017	Receive Payment		209 - Pap, Ilona	316.57
01-08-2017	Receive Payment		211 - Ary, Natan	316.57
01-08-2017	Receive Payment		110 - Devine, Jake	316.57
01-08-2017	Receive Payment		311 - Pretty, Caylea	316.57
01-08-2017	Receive Payment		106 - Victoria Ashcroft	316.57
01-08-2017	Receive Payment		310 - Kennedy, Carrie	322.13
01-08-2017	Receive Payment		214 - Hickman, Susan	322.13
01-08-2017	Receive Payment		206 - Wong, Sandra	322.13
01-08-2017	Receive Payment		306 - Rafoul, Elias	322.13
01-08-2017	Receive Payment		314 - Armstrong, Carol & Tho...	322.13
01-08-2017	Receive Payment		104 - Hedger, Sheila & Butler,...	331.90
01-08-2017	Receive Payment		419 - Okwir, Joseph	371.90
01-08-2017	Receive Payment		401 - Silgardo, Anne	393.62
01-08-2017	Receive Payment		301 - Papadolias, Nicholas	393.62
01-08-2017	Receive Payment		201 - Rotter, Roland & Barbara	393.62
01-08-2017	Receive Payment		216 - Mattai, Angelina	397.06
01-08-2017	Receive Payment		103 - Burke, Melville & Paulette	397.06
01-08-2017	Receive Payment		215 - Daher, Mohammed	402.09
01-08-2017	Receive Payment		203 - Yue Zhang	402.09
01-08-2017	Receive Payment		303 - Hay, Gary	402.09
01-08-2017	Receive Payment		403 - Janzen, Erika & Jac	402.09
01-08-2017	Receive Payment		414 - El-Khoury, Said	493.44
01-08-2017	Receive Payment		302 - Dham, Houssam	504.53
02-08-2017	Receive Payment		415 - Voyce, Geoff & Jackie	417.99
02-08-2017	Receive Payment		418 - Brazeau, Eric	263.35
02-08-2017	Receive Payment		111 - Harb, Mona	316.57
02-08-2017	Receive Payment		313 - King, Brian	289.10
02-08-2017	Receive Payment		415 - Voyce, Geoff & Jackie	460.07
02-08-2017	Receive Payment		402 - Leung, Pauline	469.87
03-08-2017	Receive Payment		202 - Nathan Dresser	422.93
03-08-2017	Receive Payment		210 - Watkins, Kimberley	322.13
09-08-2017	Deposit			2,721.79
21-08-2017	Deposit			200.00

Total				25,683.84
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Additional Information

Uncleared cheques and payments as of 31-08-2017

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
27-06-2017	Bill Payment	FCN	Capital Concierge Ltd.	-2,542.95

Total	-2,542.95
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Uncleared deposits and other credits as of 31-08-2017

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
30-08-2017	Receive Payment	3459	Greatwise Developments:(11...	1,041.40
Total				1,041.40

Uncleared cheques and payments after 31-08-2017

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
05-09-2017	Bill Payment	EFT	Enbridge-2785 BASELINE RD	-20.53
05-09-2017	Bill Payment	EFT	Bell A/C # 613 828 9085 (010)	-707.62
05-09-2017	Bill Payment	EFT	Waste Connections of Canad...	-390.79
Total				-1,118.94

Uncleared deposits and other credits after 31-08-2017

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01-09-2017	Receive Payment		415 - Voyce, Geoff & Jackie	460.07
01-09-2017	Receive Payment		216 - Mattai, Angelina	397.06
01-09-2017	Receive Payment		402 - Leung, Pauline	469.87
07-09-2017	Receive Payment	167	119 - Paula Ennis	338.93
07-09-2017	Receive Payment	3469	(202) GWD - Sold July 2017	2,912.96
Total				4,578.89



ROYAL BANK OF CANADA
P.O. BOX 6011 STATION A
MONTREAL QC H3C 3B8

Business Account Statement

RBBD30000_3386152 E D 00006 00339

OTTAWA-CARLETON STANDARD CONDOMINIUM CORPORATION

OPERATING

C/O CAPITAL CONCIERGE

904 LADY ELLEN PL

OTTAWA ON K1Z 5L5

July 31, 2017 to August 31, 2017

Account number: 00006 108-281-7

How to reach us:

Please contact your RBC Banking representative or call

1-800-Royal®2-0

(1-800-769-2520)

www.rbcroyalbank.com/business

Account Summary for this Period

RBC Business Essentials® Variable Pricing Account

Royal Bank of Canada

90 SPARKS ST, OTTAWA, ON K1P 5T6

Opening balance on July 31, 2017	\$63,695.40
Total deposits & credits (6)	+ 25,683.84
Total cheques & debits (13)	- 51,546.64
Closing balance on August 31, 2017	= \$37,832.60

Have your business needs changed? We can help.

Let us help identify opportunities to take your business to the next level, whether it's making your cash flow cycle more efficient or helping to set the stage for future growth. Your account manager would be pleased to help, or call an RBC Business Advisor at 1-800-769-2520.

Account Activity Details

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
	Opening balance			63,695.40
01 Aug	Direct Payment (PAD's) service total GRADS2850610000		18,861.44	82,556.84
	Electronic transaction fee 8 Drs @ 0.75 5 Crs @ 0.75	9.75		
	Items on deposit fee 6 ID @ 0.22	1.32		82,545.77
02 Aug	eCheque deposit 13770		2,216.95	
	Pre-authorised payment returns GRADS2850610000	273.14		84,489.58
03 Aug	Direct Payment (PAD's) service total GRADS2850610000		745.06	85,234.64
	Pre-authorised payment returns GRADS2850610000	371.90		84,862.74
04 Aug	Activity fee	52.15		84,810.59
07 Aug	Insurance INTACT INS. CO.	1,910.96		82,899.63



Business Account Statement

July 31, 2017 to August 31, 2017
Account number: 00006 108-281-7

Account Activity Details - continued

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
08 Aug	Direct Deposits (PDS) service total GRADS0918610000	263.35		
	Misc Payment	2,700.25		
	Hydro Bill Pmt Hydro Ottawa	4,252.04		75,683.99
09 Aug	Account transfer unit 302		938.60	76,622.59
	eCheque deposit 13770		2,721.79	79,344.38
14 Aug	Direct Deposits (PDS) service total GRADS0918610000	316.57		79,027.81
17 Aug	Account transfer ACTR4722901513	24,843.00		54,184.81
21 Aug	Account transfer FOBS-etransfer		200.00	54,384.81
23 Aug	Direct Deposits (PDS) service total GRADS0918610000	9,571.92		44,812.89
29 Aug	Direct Deposits (PDS) service total GRADS0918610000	6,980.29		37,832.60
	Closing balance			37,832.60

Account Fees: \$63.22

Important Account Information

RBC Business Advisors are available 24 hours a day, 7 days a week

Our team of business advisors are available whenever you need them.

Call us at 1-800-769-2520 for:

- Business account transaction information
- Credit and debit card processing solutions
- Your nearest ATM or Night Deposit location
- Help with your personal banking needs
- And more

Please check this Account Statement without delay and advise us of any error or omission within 45 days of the statement date.
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MONTHLY RESERVE FINANCIAL REPORT

OCSCC 994

August 2017

**OCSCC No. 994
Reserve Financial Summary August 2017**

Revenue:

Currently OCSCC No. 994 is set up for monthly withdrawals to the reserve account.

Expenses:

The reserve fund balance as of August 31st was \$55,957.69.

Conclusion:

We are showing above budget and once we have the fiscal year bills balanced with the audited adjustments, and audit journal entries accounted for it will show a clearer picture. We recommend monitoring spending to avoid ending the year in a deficit.

OCSCC 994

PROFIT AND LOSS

August 2017

TOTAL	
INCOME	
Total Income	
GROSS PROFIT	\$0.00
OTHER INCOME	
6000 Contribution from operating	24,843.00
R4012 Reserve Fund Interest Income	2.10
Total Other Income	\$24,845.10
EXPENSES	
Total Expenses	
PROFIT	\$24,845.10

1020 Cash Reserve Fund, Period Ending 31-08-2017

RECONCILIATION REPORT

Reconciled on: 08-09-2017

Reconciled by: jwalker@capitalconciierge.ca

Any changes made to transactions after this date aren't included in this report.

Summary

CAD

Statement beginning balance.....	31,112.59
Cheques and payments cleared (0).....	0.00
Deposits and other credits cleared (2).....	24,845.10
Statement ending balance.....	<u>55,957.69</u>
Register balance as of 31-08-2017.....	55,957.69

Details

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
02-08-2017	Deposit			2.10
17-08-2017	Deposit			24,843.00
Total				24,845.10



ROYAL BANK OF CANADA
P.O. BOX 6011 STATION A
MONTREAL QC H3C 3B8

Business Account Statement

RBDDA30000_3386152 E D 00006 00342

OTTAWA-CARLETON STANDARD CONDOMINIUM CORPORATION

RESERVE

C/O CAPITAL CONCIERGE

904 LADY ELLEN PL

OTTAWA ON K1Z 5L5

July 31, 2017 to August 31, 2017

Account number: 00006 108-284-1

How to reach us:

Please contact your RBC Banking representative or call

1-800-Royal®2-0

(1-800-769-2520)

www.rbcroyalbank.com/business

Account Summary for this Period

RBC Business Essentials® Savings Account

Royal Bank of Canada

90 SPARKS ST, OTTAWA, ON K1P 5T6

Opening balance on July 31, 2017	\$31,112.59
Total deposits & credits (2)	+ 24,845.10
Total cheques & debits (0)	- 0.00
Closing balance on August 31, 2017	= \$55,957.69

Have your business needs changed? We can help.

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Account Activity Details

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
	Opening balance			31,112.59
01 Aug	Deposit interest		2.10	31,114.69
17 Aug	Account transfer RF transfer		24,843.00	55,957.69
	Closing balance			55,957.69

Deposit Interest Earned: \$2.10



Business Account Statement

July 31, 2017 to August 31, 2017
Account number: 00006 108-284-1

Important Account Information

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