



**Board of Directors Meeting OCSCC 735
May 9th, 2017
5:30pm
Agenda**

- 1. Welcome and Announcement of Quorum**
- 2. Approval of the Agenda**
- 3. Approval of Minutes of the Board of Directors' Meeting of April 11th, 2017**
- 4. Directors' and Managers' Reports**
 - a) Manager's Report
 - b) Treasurer's Report
- 5. Decisions for Board Resolution**
 - Elevator contract
 - Fire Protection Contract, please see Decision Sheet.
 - Bell Fibe
 - Kitchen Stack flushing
 - 1509 piping
 - Garbage bins - Building Evolution
- 6. Items for Board Information/Communication**
 - There has been no further communication from the Pho Restaurant regarding the patio proposal.
 - There has been no communication received from Canada Post.
 - Questions answered to the Board by CBM regarding their contract proposal.
- 7. Other Business**
- 8. Status Certificate Review**
- 9. Notice of Next Meeting and Adjournment**

OCSCC No 735 (East Market 3)
MINUTES OF BOARD OF DIRECTORS MEETING
April 11, 2017 (5.30 pm at 179 George St.)

Attendance

Present	Mario Gasperetti, Rob Potter, Brian McCauley
Regrets	Kayla McKale (Capital Concierge Property Management)
Other	

1. Call to order

The meeting was called to order at 5.30pm.

2. Approval of Minutes from Previous Meeting(s)

Previous minutes will be held over until the next meeting

3. Management Report

	COMPLETED	
1	Generator cooling system	Genentec completed cooling system flush approved last month.
2	Vestibule door handle	Handle removed, however issue with screws placed onto holes – do not match the rest of the door – need to be replaced or painted over.
3	Garbage room door	Duct tape used to keep latch from locking door
4	Weatherstripping	Completed, but is this now causing a problem with closing of vestibule door?
	ONGOING	
5	Hydro rebate	Waiting to receive from Hydro
6	Vestibule door code	Changed – can now be re-programmed by Kayla
7	Window replacement	Broken sealed unit in 607 – appears to be due to an impact from inside. Owner requesting re-imburement from AirBnB(!). Will be replaced – and billed to owner. Notice to 607 about registering residents.
8	Hot-water boiler	Repair to hot water boiler – scheduled for week beginning 10 April. Query on what kind of preventive maintenance is in place on hot water system? Regular review of hot water tanks above penthouse was agreed to after leak – query is this taking place?
	CORRESPONDENCE	
9	Bell fibe	Brian spoke to Bell representative. Understand the issue with re-cabling units, however query over installation in units – Brian to request further information or meeting to confirm the placement of wall sockets.

10	Patio drawings	Not approved under current design. Query on whether permanent placement of barriers needed (City by-laws). In addition, on-going issue with extractor duct dripping and door being held open suggests lack of communication between owner and tenants.
11	Parcel box request	Contacted Canada Post – waiting further information.

4. Financial Summary

Cumulative expenses for the six months ending march 2017 show small surplus, however may be march utility bills not paid yet so about even. Looking ahead, does not seem likely that there will be \$20,000 surplus for duct cleaning this year – consider option to charge back whole or part of this amount. Would this be considered a special assessment? Is it something the Board can decide or will it need a vote?

5. Decisions

1. Elevator contract. Comparison of quotes between Thyssen and CBM not easy as different details. Brian to draft request for clarification of CBM contract.
2. Vans contract to wash Cumberland parking garage – approved, however needs to be communicated to Rahel that this is in order to match with other phases.
3. Window cleaning quotation – Approved
4. Pho Restaurant patio – see above

6. Communications

See above

7. New Business

1. June meeting – preliminary date set for June 6 – as first Tuesday of the month. Preliminary agenda to include: i) Reserve Fund Study update, ii) Short term tenancy rule, iii) Other business

8. Date of Next Meeting

The next meeting was set for 5.30 on Tuesday 9 May, 2017.

The meeting was adjourned at 7.30 pm.

President

Secretary

Board of Directors Meeting May 9th, 2017

Management Report

Maintenance Completed:

- A walk through was completed with CWW (previously Multi Drain) to discuss kitchen drain flushing. 04 stack needs to be flushed.
- George St. garage fob reader was replaced by Ainger as it became deactive.

Maintenance On Going:

- Expecting the hydro payment any day.
- The code was changed on the exterior door, and the garage remotes were changed yet we are still having continued cars being break into. Dorothy has responded to those who have provided her with all details.
- The valve that snapped during the boiler repair was repaired on Monday, May 1st, the Domestic Hot water was not available during this time.
- Vans pressure washing is rescheduled for the P1, P2, P3 levels of the Cumberland garage and the George St. garage on May 25th.
- Above the ceiling is the hot water recirc line that links the main line to the bathroom hot water lines for the units from the 15th floor to the 9th floor. The piping used is a plastic pipe with a thin copper interior which keeps getting pin hole leaks due to age (?) possibly not the best piping to be used for hot water (?). We can't really answer this. There has already been a section replaced from the hallway to part way in her unit, and now another section has a pin hole leak. The 2 options are to 1 - replace the rest of the piping with what was replaced the first time, or replace the entire thing with copper piping as all the rest of the lines are copper and what is recommended. Optimum will be providing me a quote with the 2 options and we can discuss on Tuesday. Until then, he has clamped the line so it won't leak until a decision is made. (but it's a bandade, not permanent fix)
- DCM services has given their resignation. They have stated that the bins are too difficult to move in and out and the contractor has injured his foot dealing with the lip at the sidewalk. They will provide service until the end of the month. The garbage needs to be taken out by a company on Monday mornings before 7am, and they are typically put back around 8am. Building Evolution quoted \$364 per month for two people, where DCM was charging \$282.50 but for one person.

Correspondence/Communications:

- There has been no further communication from the Pho Restaurant regarding the patio proposal.
- There has been no communication received from Canada Post.
- Questions answered to the Board by CBM regarding their contract proposal.

Financial:

- See attached Financial Report for April.

Decisions to be Ratified/Discussed:

- Elevator contract
- Fire Protection Contract, please see Decision Sheet.
- Bell Fibe
- Kitchen Stack flushing
- 1509 piping
- Garbage bins - Building Evolution



Growing With Ottawa

Monthly Financial Report

OCSCC 735

March 2017



OCSCC No. 735

March 2017 Financial Summary

Revenue

We have billed all fees that are due.

Expenses

Over all utilities are running a little under budget, as the March gas bill has not yet been received.

Gas billing is Aug 1 - February 4th. Water is running well under budget, billing is accurate.

Hydro is under budget, and billing is August 1st - March 13th. Telecom is running over budget, although the bell invoices have decreased.

Contracts are running on budget. Elevator maintenance is prepaid to end of May, annual fire inspection has not been completed yet. Management fees are under budget as the office fees have not yet been received, they will next month for the year April 2016-March 2017. \$5200.

General repairs are running on budget. March maintenance invoices include the supply and install of the George St. convex mirrors, some final clean up and painting by Rahel after the construction from the 2nd floor leak, install of weatherstripping on the front door, replacement of the modem in the concierge office and the cleansing of the generator cooling system. Also, the replacement of the governor cables by CBM.

Conclusion: Overall, CCC 735 total expenses remain under budget.

Reserve

The contribution has been made for September - March

CCC 735

BUDGET VS. ACTUALS: 2016V2017 - FY17 P&L

March 2017

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
INCOME				
4000 Income				
4001 Condo Fees	111,433	111,444	-11	100%
4011 Interest income operating		83	-83	
4020 Party Room Rental		83	-83	
4031 Key Replacement	150		150	
4035 Other Income	163	41	122	398%
Total 4000 Income	111,746	111,651	95	100%
Total Income	\$111,746	\$111,651	\$95	100%
COST OF GOODS SOLD				
4500 Contribution to reserve fund	28,247	28,247	0	100%
Total Cost of Goods Sold	\$28,247	\$28,247	\$0	100%
GROSS PROFIT	\$83,499	\$83,404	\$95	100%
EXPENSES				
5000 Utilities				
5010 Gas	12,314	16,000	-3,686	77%
5020 Hydro	16,077	24,481	-8,404	66%
5030 Water & Sewer	7,216	8,752	-1,536	82%
5040 Telecom expenses	604	333	271	181%
Total 5000 Utilities	36,211	49,566	-13,355	73%
5400 Contracts				
5405 Property Management Fees	10,579	5,880	4,699	180%
5410 Cleaning & Superintendent	6,949	6,995	-46	99%
5416 Fire System Maintenance		833	-833	
5418 Waste Removal	938	1,666	-728	56%
5419 Window Cleaning		0	0	
5420 Generator		183	-183	
5425 Fitness Equipment		54	-54	
5430 Security & Fire Alarm Monitoring		58	-58	
5431 Private Security	3,064	2,833	231	108%
5440 HVAC	1,085	833	252	130%
5450 Elevator Maintenance	3,747	1,250	2,497	300%
5455 Water Treatment System	507	166	341	306%
5471 Landscaping	130	416	-286	31%
5472 Snow Removal	443	625	-182	71%
5475 Garage Doors	403	133	270	303%
Total 5400 Contracts	27,845	21,925	5,920	127%
5500 General Repairs & Maintenance				
5503 General Building Maintenance	2,967	3,750	-783	79%
5521 Waste System Maintenance	147		147	
5531 Fire System Maintenance		416	-416	
5540 RM - HVAC		1,000	-1,000	
5542 Electrical repairs and supplies		416	-416	
5543 Plumbing		1,000	-1,000	
5550 Elevator		416	-416	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5560 Recreational Facilities		416	-416	
5565 General Contingency	7,063	1,250	5,813	565%
Total 5500 General Repairs & Maintenance	10,177	8,664	1,513	117%
5800 Administrative Expenses				
5810 Office & Communication Expenses		83	-83	
5820 Legal and Professional Fees		416	-416	
5830 Insurance Expense	3,350	3,417	-67	98%
5832 Audit-Accounting		0	0	
5845 Bank Charges	107	125	-18	86%
5900 Shared expenses & facilities		3,750	-3,750	
Total 5800 Administrative Expenses	3,457	7,791	-4,334	44%
Total Expenses	\$77,689	\$87,946	\$ -10,257	88%
NET OPERATING INCOME	\$5,810	\$ -4,542	\$10,352	-128%
NET INCOME	\$5,810	\$ -4,542	\$10,352	-128%

CCC 735

BUDGET VS. ACTUALS: 2016V2017 - FY17 P&L

September 2016 - March 2017

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
INCOME				
4000 Income				
4001 Condo Fees	780,043	780,108	-65	100%
4011 Interest income operating		581	-581	
4020 Party Room Rental	40	581	-541	7%
4031 Key Replacement	502		502	
4032 NSF fees charged to customers	45		45	
4035 Other Income	1,049	287	762	366%
Total 4000 Income	781,679	781,557	122	100%
Total Income	\$781,679	\$781,557	\$122	100%
COST OF GOODS SOLD				
4500 Contribution to reserve fund	197,729	197,729	0	100%
Total Cost of Goods Sold	\$197,729	\$197,729	\$0	100%
GROSS PROFIT	\$583,950	\$583,828	\$122	100%
EXPENSES				
5000 Utilities				
5010 Gas	61,260	79,000	-17,740	78%
5020 Hydro	162,368	171,367	-8,999	95%
5030 Water & Sewer	49,326	61,264	-11,938	81%
5040 Telecom expenses	4,658	2,331	2,327	200%
Total 5000 Utilities	277,612	313,962	-36,350	88%
5400 Contracts				
5405 Property Management Fees	42,550	41,160	1,390	103%
5410 Cleaning & Superintendent	49,188	48,965	223	100%
5416 Fire System Maintenance	1,113	5,831	-4,718	19%
5418 Waste Removal	7,170	11,662	-4,492	61%
5419 Window Cleaning	8,182	8,500	-318	96%
5420 Generator	1,728	1,281	447	135%
5425 Fitness Equipment	182	378	-196	48%
5430 Security & Fire Alarm Monitoring	136	406	-270	33%
5431 Private Security	19,104	19,831	-727	96%
5440 HVAC	4,689	5,831	-1,142	80%
5450 Elevator Maintenance	10,018	8,750	1,268	114%
5455 Water Treatment System	1,522	1,162	360	131%
5471 Landscaping	12,556	2,912	9,644	431%
5472 Snow Removal	1,770	4,375	-2,605	40%
5475 Garage Doors	1,210	931	279	130%
Total 5400 Contracts	161,116	161,975	-859	99%
5500 General Repairs & Maintenance				
5503 General Building Maintenance	34,518	26,250	8,268	131%
5521 Waste System Maintenance	1,400		1,400	
5531 Fire System Maintenance	3,472	2,912	560	119%
5540 RM - HVAC	2,928	7,000	-4,072	42%
5542 Electrical repairs and supplies	482	2,912	-2,430	17%
5543 Plumbing	6,247	7,000	-753	89%

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5550 Elevator	2,337	2,912	-575	80%
5560 Recreational Facilities	333	2,912	-2,579	11%
5565 General Contingency	7,063	8,750	-1,688	81%
Total 5500 General Repairs & Maintenance	58,780	60,648	-1,868	97%
5800 Administrative Expenses				
5810 Office & Communication Expenses	250	581	-331	43%
5820 Legal and Professional Fees	250	2,912	-2,662	9%
5830 Insurance Expense	26,798	23,915	2,883	112%
5832 Audit-Accounting	4,407	5,150	-743	86%
5845 Bank Charges	1,010	875	135	115%
5900 Shared expenses & facilities	14,182	26,250	-12,068	54%
Total 5800 Administrative Expenses	46,898	59,683	-12,785	79%
Total Expenses	\$544,405	\$596,268	\$ -51,863	91%
NET OPERATING INCOME	\$39,545	\$ -12,440	\$51,985	-318%
NET INCOME	\$39,545	\$ -12,440	\$51,985	-318%

CCC 735

A/P AGING SUMMARY

As of March 31, 2017

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Ainger Cabling + Security	559.35					\$559.35
Capital Concierge Limited	106.10					\$106.10
CBM Elevator Services	7,062.50					\$7,062.50
Enbridge-179 GEORGE ST		12,313.87				\$12,313.87
Evolution Building Services	146.88					\$146.88
Garda Canada Security Corp.	1,003.42					\$1,003.42
Gentech Services Corporation	1,189.83					\$1,189.83
Hydro Ottawa-179 GEORGE ST		16,056.05				\$16,056.05
Optimum Mechanical Solutions			2,220.25			\$2,220.25
Ottawa Mechanical Contracting Inc.	1,084.80					\$1,084.80
Paramount Door & Window Service Inc.	226.00					\$226.00
Rochester Midland Canada Corporation	507.18					\$507.18
Service DCM Services		282.50				\$282.50
Walmar Ventilation Products	94.92					\$94.92
TOTAL	\$11,980.98	\$28,652.42	\$2,220.25	\$0.00	\$0.00	\$42,853.65

CCC 735

A/R AGING SUMMARY

As of April 7, 2017

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
1001-Nam Pham	625.66					\$625.66
1002-Nakul Nayyar	320.65					\$320.65
1003-Louisa Pang	526.12					\$526.12
1004- Michael George	516.17					\$516.17
1005-Julie Paquette	405.96					\$405.96
1006-J. David Birchard Medicine Professional	754.34					\$754.34
1007-Stephanie Boxhill & Claudette Deschenes	590.11					\$590.11
1008-Ivan Fong	684.67					\$684.67
1009-Julien Dionne	341.27					\$341.27
101-6239871 Canada Inc.	621.74					\$621.74
1010-Laura Dalby	488.44					\$488.44
102-Gias Uddin	367.22					\$367.22
1101-John Arnold & Paula Thompson	625.66					\$625.66
1102-Sandra Diaz	320.65					\$320.65
1103-Benoit Achim	600.77					\$600.77
1104-Gregory McLeod	441.51					\$441.51
1105-Paula Farberman	405.96					\$405.96
1106-Michael & Christopher Davies	754.34					\$754.34
1107-D. Mudric & S. Karadzic	590.11					\$590.11
1108-Gias Uddin & Chantal Ouellette	1,025.93					\$1,025.93
1109-Innobyte Solutions Ltd.	545.31					\$545.31
1201-Charles Percival	568.78					\$568.78
1202-Nathalie Stringer	320.65					\$320.65
1203-Johann Kwan	600.77					\$600.77
1204-Paul Kariouk	459.29					\$459.29
1205-Lisa Petelka	388.19					\$388.19
1206-Angela Marjorie Crawford	754.34					\$754.34
1207-Judith & Robert Penski	590.11					\$590.11
1208-Francois Bilodeau	645.56					\$645.56
1209-Brad & Robert & Diane Milne	398.14					\$398.14
1210-Jimena & Jim Guild	545.31					\$545.31
1301-Gilbert & Martha Stadelmann	625.66					\$625.66
1302-Sean Grant	320.65					\$320.65
1303-Terence Dhanraj	583.00					\$583.00
1304-Martha McOuat & Robert Glover	441.51					\$441.51
1305-Ahmed Surani	445.07					\$445.07
1306 - 1101247 Ontario Inc		754.34				\$754.34
1307-Claude Zaor & Eric Bedard	590.11					\$590.11
1308-Anne-Marie Vogel	702.44					\$702.44
1309-Anjela Pavlova	398.14					\$398.14
1310-Christopher Fata	545.31					\$545.31
1401 - Douglas Janoff	625.66				0.03	\$625.69
1402-Gregory & Ekaterina Belinson	320.65					\$320.65
1403 - Fletcher, Daniel	588.98					\$588.98
1404-Puran Guram	441.51					\$441.51
1405-Marcel & Carole Brunet	462.84					\$462.84

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
1406-Wladimir Araujo	754.34					\$754.34
1407-Laura Heron	590.11					\$590.11
1408- MLJFS Holding Inc		702.44				\$702.44
1409-Jason Derouin	323.49					\$323.49
1410-Kenza Salah	470.66					\$470.66
1501 - CHRIS WEST		551.00				\$551.00
1502-Pavel & Svetaina Harchenko	320.65					\$320.65
1503-Martine Clement	600.77					\$600.77
1504-Rachel Labelle	459.29					\$459.29
1505-Lisa & Byers, Randy St. Pierre	462.84					\$462.84
1506-David Rain	754.34					\$754.34
1507-Jean- Guy & Nancy Mathieu	590.11					\$590.11
1508-Mario Gasperetti	702.44					\$702.44
1509-Sharon Clayton	398.14					\$398.14
1510-Amir Mirzaei	545.31					\$545.31
1601 - Victor and Colleen Leroux	625.66					\$625.66
1602-Elizabeth Schubert	320.65					\$320.65
1603-Stephen Lidington	600.77					\$600.77
1604 - Hue Chung Huong	441.51					\$441.51
1605-Paula Kennedy	462.84					\$462.84
1606-Dr. Rosalind Ashton	754.34					\$754.34
1607-Joshua Bowie & Laura Ferrarotto	590.11					\$590.11
1608-Darryl Hood & Shiho Sakane	702.44					\$702.44
1609-Richard Schmidt	341.27					\$341.27
1610-Eve & Simunic, Mark Tsai	545.31					\$545.31
1701-Cathlyn Ann Kaufman	625.66					\$625.66
1702-Gisela E. Goracz	377.53					\$377.53
1703 - Lilia Sapounzi	600.77	600.77				\$1,201.54
1704-Leila Dehghan	441.51					\$441.51
1705-Robert Puchyr	462.84					\$462.84
1706-Shawn O'Reilly & Sarah Depow	754.34					\$754.34
1707-Austin & Mary Comerton	590.11					\$590.11
1708-Richard & Devitt, John Kilidjian	702.44					\$702.44
1709-Jobina Li	359.04					\$359.04
1710-Leah Fleetwood	563.09					\$563.09
1801-Aydin & Beaubien, Amanda Mirzaee	625.66					\$625.66
1802-Dousson & Haesun Lee	320.65					\$320.65
1803-Doris Neurath	600.77					\$600.77
1804-Philan Nguyen	459.29					\$459.29
1805 - Xiaoming Ma & Joelle Gilgen	405.96					\$405.96
1806-Maha Surani	754.34					\$754.34
1807-Gaetan & Helene Grenier	590.11					\$590.11
1808 - Gerard Bourdeau	702.44				453.13	\$1,155.57
1809-Mounir & Graise Gedeon	323.49					\$323.49
1810 Lean, Jennifer & Rees-jones Mac	545.31					\$545.31
1901-Michael Binder		625.66			0.01	\$625.67
1902-Nadja Schauer	377.53					\$377.53
1903-Eric Lapointe	583.00					\$583.00
1904-Wanda Ariano	516.17					\$516.17
1905-Bruno Paquin Cournoyer	445.07					\$445.07
1906-Peter Delong	754.34					\$754.34
1907-Philip Piazza	590.11					\$590.11
1908-Nicholas Logan Giesbrecht	684.67					\$684.67

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
1909-Cimon Zachary	380.37					\$380.37
1910 Sylvain Despres	545.31					\$545.31
2001-David Wex	607.88					\$607.88
2002-Gregoire Arsenault	320.65					\$320.65
2003-John Gordon Perrin	600.77					\$600.77
2004-Kavita Singh	516.17					\$516.17
2005-Peter Redekip	405.96					\$405.96
2006-David Teed & Maria Elena De La Torre	754.34					\$754.34
2007-Ronald Burich	590.11					\$590.11
2008-Kevin Li	702.44					\$702.44
2009-Anita Zamora	398.14					\$398.14
201-Justyna Knysch	459.29					\$459.29
2010-Shiho & Sawa Sakane	563.09					\$563.09
202-Audrey Beliveau	405.96					\$405.96
203-C. Walters-Stewart	736.57					\$736.57
204-Heidi & Davies Michael Larsen	533.23					\$533.23
205-Amin Mirzaee	702.44					\$702.44
2101-Michael Enns	625.66					\$625.66
2102-Mathieu Murphy	377.53					\$377.53
2103 - Cory Chow		600.77				\$600.77
2104-Glenn Crites	516.17					\$516.17
2105-Saed Fadlalah	405.96					\$405.96
2106-Saloni negi	754.34					\$754.34
2107-Tamizan Kherani	590.11					\$590.11
2108-Rene Blais & Jessica Dulac	702.44					\$702.44
2109-Antonio & Nina Mauriello	341.27					\$341.27
2110-Rajen Williams	545.31					\$545.31
2201-Michel Joseph Gallant	973.32					\$973.32
2202-David & DeSouza, Nigel Jalbert	903.64					\$903.64
2203-Carlos Emilio Munante	906.49					\$906.49
2204-1351231 Ontario Inc.	1,350.13					\$1,350.13
2205-Marc Rochon & Louise Philippe	1,146.80					\$1,146.80
301-Lindsay Appotive	568.78					\$568.78
302-Jay Wijaya	302.87					\$302.87
303-Gregory Lawrie & Karen Hung	600.77				50.00	\$650.77
304-Edward Ronsyn	459.29					\$459.29
305-Jing Fang Qian & Guo Hua Zhang	405.96					\$405.96
306-Hild Rygnestad & Rob Potter	754.34					\$754.34
307-Jean-Luc Castonquay	590.11					\$590.11
308-Shawn McCleery	645.56					\$645.56
309-Annette De Cairos		323.49	6.35	3.35		\$333.19
310-Adam Sweet	545.31					\$545.31
401-Sophia Muller	625.66					\$625.66
402-Edward Prelaz	320.65					\$320.65
403-Sonia Lala	600.77					\$600.77
404-David Boynton	516.17					\$516.17
405-Simon Joyal	462.84				-187.10	\$275.74
406-Chris & Heather Collins	754.34					\$754.34
407-Samantha Boggs	590.11					\$590.11
408-Ryan Cody	702.44					\$702.44
409-1101247 Ontario Inc	323.49					\$323.49
410-Jean-Rene Ello	470.66				-0.42	\$470.24
501-Dong Wang & Yanqi Liu	607.88					\$607.88

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
502-Louise Chartrand	377.53					\$377.53
503-Jordon Alber	583.00					\$583.00
504-Keyvan Abedi	459.29					\$459.29
505-Anthony Trager	405.96					\$405.96
506-Marc Labrom	754.34					\$754.34
507-Sean Young	572.33					\$572.33
508-Annie Larivee	702.44					\$702.44
509-Sarah Chown	323.49					\$323.49
510-Gerald Betita	488.44					\$488.44
601-Christian Jolicoeur	625.66				45.48	\$671.14
602-Jim Yau	359.75					\$359.75
603-Felske/West	526.12					\$526.12
604 - Ann Nguyen	498.39					\$498.39
605-May Al-Amily	445.07					\$445.07
606-Mona Yacoub	754.34					\$754.34
607-Sandra Byrne	590.11					\$590.11
608-Gregory Lo	702.44					\$702.44
609-Scott Weatherhead	341.27				-89.70	\$251.57
610-Alexandre Juneau	545.31					\$545.31
701-Sujatha Krishnaswamy	625.66					\$625.66
702-Rami & Rola Labib	320.65					\$320.65
703-Stephany Tremblay	600.77					\$600.77
704-Michel Francoeur	498.39					\$498.39
705-Seokhee & Minhye Kim	462.84					\$462.84
706-Jeffrey Stoss & Holly MacIsaac	754.34					\$754.34
707-Alexander Michael Jokic	533.23					\$533.23
708-Anna Boudakian	702.44					\$702.44
709-Leondina Dicioccio	415.92					\$415.92
710 - M. Cosma & B. Leung	488.44					\$488.44
710-Natasha Ida Amendola					-0.28	\$ -0.28
801-Rickesh Kumar Agarwala	625.66					\$625.66
802-Dean Grette		320.65				\$320.65
803-Ryan Adam Gauthier	600.77					\$600.77
804-Michel Francoeur	459.29					\$459.29
805-Yan Campagnolo	388.19					\$388.19
806-Samuel Cormier-Iijima	754.34				0.00	\$754.34
807-Pamela Suzanne Roper	590.11					\$590.11
808-Grant & Arlene Malkoske	702.44					\$702.44
809-Belinda & Vincente Carino	323.49					\$323.49
810-Brian McCauley	470.66					\$470.66
901-Tina Kwok & Andrew Ng	625.66					\$625.66
902-Taha Hussain	320.65					\$320.65
903-Kristine Bujold		600.77				\$600.77
904-Kevin Biln	459.29					\$459.29
905-Samuel Godefroy & Marc Morisset	405.96					\$405.96
906-Craig & Donna Wilson	754.34					\$754.34
907-Charles G. Abraham	572.33					\$572.33
908-Ilario Maiolo	702.44				50.85	\$753.29
909-Azimir Burzic	341.27					\$341.27
910-Innobyte Solutions Ltd.	545.31					\$545.31
Electrical Rebate					18,000.00	\$18,000.00
L1-82-Tamer Mansy	17.77				17.43	\$35.20
L1-83-Lynda Collins	17.77					\$17.77
L1-85-Melissa Lamb	17.77					\$17.77

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
L1-86-Amen Jeban & Hamilton, Trevor Arnold Jafri	17.77					\$17.77
L1-91 Benjamin Zyla & Elke Winter		17.77				\$17.77
L1-96-Christopher Knight	17.77					\$17.77
L1-97 1872068 Ontario Inc.	17.77					\$17.77
LB-55-Stephen Mackenzie	17.77					\$17.77
LB-85- Jennifer & Darryl Kaiman	17.77					\$17.77
PA-11-Winnie Ng	56.88					\$56.88
PA-12-Pascal Gill	56.88					\$56.88
PA-14-Jason Abdelhadi	56.88					\$56.88
PA-17- Amen & Trevor, Jeban & Hamilton	56.88					\$56.88
PA-18-Jawaid & Kubra Shaukat	56.88					\$56.88
PA-7 1872068 Ontario Inc.	56.88					\$56.88
PB-20-David Ly	56.88				4.82	\$61.70
PB-85-Eric Monette	56.88					\$56.88
TOTAL	\$106,936.14	\$5,097.66	\$6.35	\$3.35	\$18,344.25	\$130,387.75

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PROFIT AND LOSS

March 2017

	TOTAL
INCOME	
4000 Income	
4001 Condo Fees	111,433.03
4031 Key Replacement	150.00
4035 Other Income	163.00
Total 4000 Income	111,746.03
Billable Expense Income-1	1,615.90
Total Income	\$113,361.93
COST OF GOODS SOLD	
4500 Contribution to reserve fund	28,247.00
Total Cost of Goods Sold	\$28,247.00
GROSS PROFIT	\$85,114.93
OTHER INCOME	
6001 Contribution from operating	28,247.00
Total Other Income	\$28,247.00
EXPENSES	
5000 Utilities	
5010 Gas	12,313.87
5020 Hydro	16,056.05
5040 Telecom expenses	484.78
Total 5000 Utilities	28,854.70
5400 Contracts	
5405 Property Management Fees	5,380.71
5410 Cleaning & Superintendent	6,949.31
5418 Waste Removal	937.90
5431 Private Security	2,072.47
5440 HVAC	1,084.80
5450 Elevator Maintenance	3,746.59
5455 Water Treatment System	507.18
5471 Landscaping	129.95
5472 Snow Removal	442.58
Total 5400 Contracts	21,251.49
5500 General Repairs & Maintenance	
5503 General Building Maintenance	2,967.13
5521 Waste System Maintenance	146.88
5531 Fire System Maintenance	478.40
5550 Elevator	7,062.50
Total 5500 General Repairs & Maintenance	10,654.91
5800 Administrative Expenses	
5830 Insurance Expense	3,349.75
5845 Bank Charges	107.00
Total 5800 Administrative Expenses	3,456.75
Total Expenses	\$64,217.85
OTHER EXPENSES	
6125 Reserve- Doors	2,306.52

	TOTAL
Total Other Expenses	\$2,306.52
PROFIT	\$46,837.56

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BALANCE SHEET

As of March 31, 2017

	TOTAL
ASSETS	
Current Assets	
1101 insurance claim	-2,061.85
1110 Provision doubtful account	70.00
1130 Reserve Accrued Interest Receivable	18,759.08
1200 Due to/from reserve	-48,078.28
1300 Prepaid Expenses	-0.43
1301 Prepaid - Insurance	13,399.90
Cash and cash equivalents	
1010 Cash Operating Account	128,624.06
1020 Cash Reserve	123,670.69
Total Cash and cash equivalents	\$252,294.75
Accounts receivable (A/R)	
1100 Accounts Receivable	954.72
1105 Misc. Accounts Receivable (A/R)	18,000.00
Total Accounts receivable (A/R)	\$18,954.72
Total Current Assets	\$253,337.89
Non-current Assets	
1012 GIC - RBC Feb 24/16	0.00
1013 GIC - RBC May 22/17	150,000.00
1021 Reserve - CIBC Wood Gundy	1,863,721.05
1025 CIBC Investment cash	465.00
Property, plant and equipment:	
1500 Carpet Runners - 3 years	5,194.99
1501 Accum Amort - Carpet Runners	-3,463.66
Total Property, plant and equipment:	\$1,731.33
Total Non-current Assets	\$2,015,917.38
Total Assets	\$2,269,255.27
LIABILITIES AND EQUITY	
Current Liabilities	
2010 AP Accrued Liabilities	
2011 Accrued - Enbridge Oct 6 -31	56,191.72
2012 Accrued - City of Ottawa Sept 27-30	0.21
2013 Accrued - Hydro October	0.36
2014 Accrued - City of Ottawa - October	0.15
Total 2010 AP Accrued Liabilities	56,192.44
2020 Due to reserve	24,308.92
2500 Due to/from operating	-15,893.20
3102 Common Element - Interest	0.42
Accounts Payable	
2000 Accounts Payable	42,853.65
Total Accounts Payable	\$42,853.65
Total Current Liabilities	\$107,462.23

	TOTAL
Equity	
3000 Opening Balance Equity	1,648,669.56
3900 Accumulated equity operating fund	68,599.89
Retained Earnings	265,464.57
Profit for the year	179,059.02
Total Equity	\$2,161,793.04
Total Liabilities and Equity	\$2,269,255.27

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TRANSACTION LIST BY SUPPLIER

March 2017

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
9495100 Canada Ltd.						
09-03-2017	Bill	1418	Yes		2000 Accounts Payable	239.20
10-03-2017	Bill Payment (Cheque)	FCN_8734_1	Yes		1010 Cash Operating Account	-1,832.50
20-03-2017	Bill Payment (Cheque)	000310	Yes		1010 Cash Operating Account	-1,855.10
23-03-2017	Bill	1451	Yes		2000 Accounts Payable	239.20
27-03-2017	Bill Payment (Cheque)	FCN_8735-4	Yes		1010 Cash Operating Account	-239.20
Ainger Cabling + Security						
20-03-2017	Bill	136247	Yes		2000 Accounts Payable	559.35
Bell A/C # 613 241 7900 (983)						
10-03-2017	Bill	10MR-9AP/17	Yes		2000 Accounts Payable	141.49
20-03-2017	Bill Payment (Cheque)		Yes		1010 Cash Operating Account	-141.49
Bell A/C # 613 562 1287 (432)						
04-03-2017	Bill	4MR-3AP/17	Yes		2000 Accounts Payable	343.29
20-03-2017	Bill Payment (Cheque)		Yes		1010 Cash Operating Account	-343.29
Brown & Associates Ltd.						
15-03-2017	Bill	Mar-2017	Yes		2000 Accounts Payable	442.58
15-03-2017	Bill Payment (Cheque)	305	Yes		1010 Cash Operating Account	-442.58
Capital Concierge Limited						
01-03-2017	Bill	HA4582	Yes		2000 Accounts Payable	5,380.71
02-03-2017	Bill Payment (Cheque)		Yes		1010 Cash Operating Account	-5,380.71
23-03-2017	Bill	HA4601	Yes		2000 Accounts Payable	106.10
27-03-2017	Bill Payment (Cheque)	FCN_8735-3	Yes		1010 Cash Operating Account	-11.30
CBM Elevator Services						
13-03-2017	Bill	119336	Yes		2000 Accounts Payable	7,062.50

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Complete Entry Systems and Services (2004) Inc.						
08-03-2017	Bill	* IN00015651	Yes		2000 Accounts Payable	954.85
08-03-2017	Bill	* IN00015650	Yes		2000 Accounts Payable	1,351.67
20-03-2017	Bill Payment (Cheque)	09	Yes		1020 Cash Reserve	-2,306.52
Enbridge-179 GEORGE ST						
06-03-2017	Bill Payment (Cheque)		Yes		1010 Cash Operating Account	-17,114.30
14-03-2017	Bill	640002509976	Yes		2000 Accounts Payable	12,313.87
Evolution Building Services						
10-03-2017	Bill Payment (Cheque)	FCN_8734_2	Yes		1010 Cash Operating Account	-477.89
23-03-2017	Bill	2224	Yes		2000 Accounts Payable	146.88
Garda Canada Security Corp.						
01-03-2017	Bill	02220050189	Yes		2000 Accounts Payable	555.71
08-03-2017	Bill	02220050389	Yes		2000 Accounts Payable	513.34
10-03-2017	Bill Payment (Cheque)	FCN_8734_3	Yes		1010 Cash Operating Account	-1,582.39
15-03-2017	Bill	02220050535	Yes		2000 Accounts Payable	513.34
20-03-2017	Bill Payment (Cheque)	000311	Yes		1010 Cash Operating Account	-513.34
22-03-2017	Bill	02220050691	Yes		2000 Accounts Payable	490.08
Gentech Services Corporation						
20-03-2017	Bill Payment (Cheque)	000312	Yes		1010 Cash Operating Account	-220.35
22-03-2017	Purchase Order	1011	No		2000 Accounts Payable	1,189.83
24-03-2017	Bill	20108529	Yes		2000 Accounts Payable	1,189.83
Gisela E. Goracz						
20-03-2017	Bill Payment (Cheque)	000318	Yes		1010 Cash Operating Account	-277.98
Hydro Ottawa-179 GEORGE ST						
06-03-2017	Bill Payment (Cheque)		Yes		1010 Cash Operating Account	-17,530.07
14-03-2017	Bill	31JA-28FE/17	Yes		2000 Accounts Payable	16,056.05
Hydro Ottawa-179 GEORGE ST FP						
20-03-	Bill Payment (Cheque)		Yes		1010 Cash Operating	-21.07

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
2017					Account	
Keller Engineering						
14-03-2017	Purchase Order	1010	No		2000 Accounts Payable	4,068.00
Lock Solutions Inc.						
06-03-2017	Bill	20428	Yes		2000 Accounts Payable	169.44
20-03-2017	Bill Payment (Cheque)	000313	Yes		1010 Cash Operating Account	-169.44
NovaTech Disaster Restoration Inc.						
10-03-2017	Bill Payment (Cheque)	FCN_8734_4	Yes		1010 Cash Operating Account	-651.04
Optimum Mechanical Solutions						
10-03-2017	Bill Payment (Cheque)	FCN_8734_5	Yes		1010 Cash Operating Account	-2,295.01
27-03-2017	Bill Payment (Cheque)	FCN_8735-2	Yes		1010 Cash Operating Account	-674.61
Ottawa Mechanical Contracting Inc.						
14-03-2017	Bill	10562	Yes		2000 Accounts Payable	1,084.80
Ottawa Water & Sewer-179 GEORGE ST						
17-03-2017	Bill Payment (Cheque)		Yes		1010 Cash Operating Account	-6,592.31
Paramount Door & Window Service Inc.						
17-03-2017	Bill	4216	Yes		2000 Accounts Payable	226.00
20-03-2017	Bill Payment (Cheque)	10	Yes		1020 Cash Reserve	-2,456.24
Planteriors Inc.						
01-03-2017	Bill	17-03-106	Yes		2000 Accounts Payable	129.95
20-03-2017	Bill Payment (Cheque)	000314	Yes		1010 Cash Operating Account	-129.95
Rahel's Eco-Cleaning Services						
16-03-2017	Bill	1878	Yes		2000 Accounts Payable	113.00
16-03-2017	Bill	1875	Yes		2000 Accounts Payable	113.00
16-03-2017	Bill	1873	Yes		2000 Accounts Payable	6,836.31
16-03-2017	Bill	1874	Yes		2000 Accounts Payable	655.40
16-03-2017	Bill	1877	Yes		2000 Accounts Payable	152.55
16-03-	Bill	1879	Yes		2000 Accounts Payable	56.50

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
2017						
16-03-2017	Bill	1880	Yes		2000 Accounts Payable	129.94
16-03-2017	Bill	1876	Yes		2000 Accounts Payable	169.50
27-03-2017	Bill Payment (Cheque)	FCN_8735-1	Yes		1010 Cash Operating Account	-8,226.20
Ram Overhead Door Systems Ltd.						
20-03-2017	Bill Payment (Cheque)	000315	Yes		1010 Cash Operating Account	-403.42
RBC						
01-03-2017	Expense		Yes	SERVICE FEE	1010 Cash Operating Account	-21.42
Rochester Midland Canada Corporation						
03-03-2017	Bill	340328	Yes		2000 Accounts Payable	507.18
Service DCM Services						
20-03-2017	Bill Payment (Cheque)	000316	Yes		1010 Cash Operating Account	-282.50
27-03-2017	Bill	A021-016	Yes		2000 Accounts Payable	282.50
Thyssenkrupp Elevator (Canada) Limited						
01-03-2017	Bill	1185276	Yes		2000 Accounts Payable	3,746.59
20-03-2017	Bill Payment (Cheque)	000317	Yes		1010 Cash Operating Account	-4,316.04
Walmar Ventilation Products						
15-03-2017	Bill	IN162905	Yes		2000 Accounts Payable	94.92

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Reconciliation Report

Cash Operating Account, Period Ending 31-03-2017

Reconciled on: 05-04-2017 (any changes to transactions after this date aren't reflected on this report)

Reconciled by: Jen Walker

Summary

Statement Beginning Balance	143,751.11
Cheques and Payments cleared	-100,258.80
Deposits and Other Credits cleared	+114,067.54
Statement Ending Balance	157,559.85
Uncleared transactions as of 31-03-2017	-28,935.79
Register Balance as of 31-03-2017	128,624.06
Uncleared transactions after 31-03-2017	-62,468.01
Register Balance as of 05-04-2017	66,156.05

Details

Cheques and Payments cleared

<u>Date</u>	<u>Type</u>	<u>No.</u>	<u>Name</u>	<u>Amount</u>
07-02-2017	Bill Payment	298	Planteriors Inc.	-259.90
23-02-2017	Bill Payment	308	Nelligan O'Brien Payne	-250.00
23-02-2017	Bill Payment	309	Rahel's Eco-Cleaning Services	-84.75
01-03-2017	Expense		RBC	-21.42
01-03-2017	Expense			-9.10
01-03-2017	Expense			-3.08
02-03-2017	Bill Payment		Capital Concierge Limited	-5,380.71
06-03-2017	Bill Payment		Hydro Ottawa-179 GEORGE ST	-17,530.07
06-03-2017	Expense			-67.40
06-03-2017	Bill Payment		Enbridge-179 GEORGE ST	-17,114.30
07-03-2017	Journal	62		-28,247.00
10-03-2017	Bill Payment	FCN_8734_1	9495100 Canada Ltd.	-1,832.50
10-03-2017	Bill Payment	FCN_8734_2	Evolution Building Services	-477.89
10-03-2017	Bill Payment	FCN_8734_3	Garda Canada Security Corp.	-1,582.39
10-03-2017	Bill Payment	FCN_8734_4	NovaTech Disaster Restoration Inc.	-651.04
10-03-2017	Bill Payment	FCN_8734_5	Optimum Mechanical Solutions	-2,295.01
15-03-2017	Bill Payment	305	Brown & Associates Ltd.	-442.58
17-03-2017	Bill Payment		Ottawa Water & Sewer-179 GEORGE ST	-6,592.31
20-03-2017	Bill Payment	000310	9495100 Canada Ltd.	-1,855.10
20-03-2017	Bill Payment	000311	Garda Canada Security Corp.	-513.34
20-03-2017	Bill Payment	000312	Gentech Services Corporation	-220.35
20-03-2017	Bill Payment	000313	Lock Solutions Inc.	-169.44
20-03-2017	Bill Payment	000315	Ram Overhead Door Systems Ltd.	-403.42
20-03-2017	Bill Payment	000316	Service DCM Services	-282.50
20-03-2017	Bill Payment	000317	Thyssenkrupp Elevator (Canada) Limited	-4,316.04

<u>Date</u>	<u>Type</u>	<u>No.</u>	<u>Name</u>	<u>Amount</u>
20-03-2017	Bill Payment		Bell A/C # 613 562 1287 (432)	-343.29
20-03-2017	Bill Payment		Bell A/C # 613 241 7900 (983)	-141.49
20-03-2017	Bill Payment		Hydro Ottawa-179 GEORGE ST FP	-21.07
27-03-2017	Bill Payment	FCN_8735-1	Rahel's Eco-Cleaning Services	-8,226.20
27-03-2017	Bill Payment	FCN_8735-2	Optimum Mechanical Solutions	-674.61
27-03-2017	Bill Payment	FCN_8735-3	Capital Concierge Limited	-11.30
27-03-2017	Bill Payment	FCN_8735-4	9495100 Canada Ltd.	-239.20
Total				-100,258.80

Deposits and Other Credits cleared

<u>Date</u>	<u>Type</u>	<u>No.</u>	<u>Name</u>	<u>Amount</u>
01-03-2017	Payment		L1-86-Amen Jeban & Hamilton, Trevor Arnold Jafri	17.77
01-03-2017	Payment		LB-85- Jennifer & Darryl Kaiman	17.77
01-03-2017	Payment		L1-97 1872068 Ontario Inc.	17.77
01-03-2017	Payment		L1-83-Lynda Collins	17.77
01-03-2017	Payment		LB-55-Stephen Mackenzie	17.77
01-03-2017	Payment		L1-96-Christopher Knight	17.77
01-03-2017	Payment		L1-82-Tamer Mansy	17.77
01-03-2017	Payment		L1-91 Benjamin Zyla & Elke Winter	17.77
01-03-2017	Payment		L1-85-Melissa Lamb	17.77
01-03-2017	Payment		PA-14-Jason Abdelhadi	56.88
01-03-2017	Payment		PA-11-Winnie Ng	56.88
01-03-2017	Payment		PA-17- Amen & Trevor, Jeban & Hamilton	56.88
01-03-2017	Payment		PB-20-David Ly	56.88
01-03-2017	Payment		PA-18-Jawaid & Kubra Shaukat	56.88
01-03-2017	Payment		PA-12-Pascal Gill	56.88
01-03-2017	Payment		PA-7 1872068 Ontario Inc.	56.88
01-03-2017	Payment		302-Jay Wijaya	302.87
01-03-2017	Payment		1602-Elizabeth Schubert	320.65
01-03-2017	Payment		1002-Nakul Nayyar	320.65
01-03-2017	Payment		1402-Gregory & Ekaterina Belinson	320.65
01-03-2017	Payment		1802-Dousson & Haesun Lee	320.65
01-03-2017	Payment		1302-Sean Grant	320.65
01-03-2017	Payment		802-Dean Grette	320.65
01-03-2017	Payment		702-Rami & Rola Labib	320.65
01-03-2017	Payment		1202-Nathalie Stringer	320.65
01-03-2017	Payment		1502-Pavel & Svetaina Harchenko	320.65
01-03-2017	Payment		2002-Gregoire Arsenault	320.65
01-03-2017	Payment		1102-Sandra Diaz	320.65
01-03-2017	Payment		402-Edward Prelaz	320.65
01-03-2017	Payment		902-Taha Hussain	320.65
01-03-2017	Payment		409-1101247 Ontario Inc	323.49
01-03-2017	Payment		1409-Jason Derouin	323.49
01-03-2017	Payment		1809-Mounir & Graise Gedeon	323.49

<u>Date</u>	<u>Type</u>	<u>No.</u>	<u>Name</u>	<u>Amount</u>
01-03-2017	Payment		809-Belinda & Vincente Carino	323.49
01-03-2017	Payment		509-Sarah Chown	323.49
01-03-2017	Payment		2109-Antonio & Nina Mauriello	341.27
01-03-2017	Payment		909-Azimir Burzic	341.27
01-03-2017	Payment		1009-Julien Dionne	341.27
01-03-2017	Payment		609-Scott Weatherhead	341.27
01-03-2017	Payment		1609-Richard Schmidt	341.27
01-03-2017	Payment		1709-Jobina Li	359.04
01-03-2017	Payment		602-Jim Yau	359.75
01-03-2017	Payment		102-Gias Uddin	367.22
01-03-2017	Payment		1902-Nadja Schauer	377.53
01-03-2017	Payment		2102-Mathieu Murphy	377.53
01-03-2017	Payment		1702-Gisela E. Goracz	377.53
01-03-2017	Payment		1909-Cimon Zachary	380.37
01-03-2017	Payment		1205-Lisa Petelka	388.19
01-03-2017	Payment		805-Yan Campagnolo	388.19
01-03-2017	Payment		1309-Anjela Pavlova	398.14
01-03-2017	Payment		1509-Sharon Clayton	398.14
01-03-2017	Payment		1209-Brad & Robert & Diane Milne	398.14
01-03-2017	Payment		2009-Anita Zamora	398.14
01-03-2017	Payment		2105-Saed Fadlalah	405.96
01-03-2017	Payment		505-Anthony Trager	405.96
01-03-2017	Payment		202-Audrey Beliveau	405.96
01-03-2017	Payment		2005-Peter Redekip	405.96
01-03-2017	Payment		1005-Julie Paquette	405.96
01-03-2017	Payment		1105-Paula Farberman	405.96
01-03-2017	Payment		1805 - Xiaoming Ma & Joelle Gilgen	405.96
01-03-2017	Payment		305-Jing Fang Qian & Guo Hua Zhang	405.96
01-03-2017	Payment		709-Leondina Dicioccio	415.92
01-03-2017	Payment		1704-Leila Dehghan	441.51
01-03-2017	Payment		1604 - Hue Chung Huong	441.51
01-03-2017	Payment		1404-Puran Guram	441.51
01-03-2017	Payment		1104-Gregory McLeod	441.51
01-03-2017	Payment		1304-Martha McQuat & Robert Glover	441.51
01-03-2017	Payment		1305-Ahmed Surani	445.07
01-03-2017	Payment		605-May Al-Amily	445.07
01-03-2017	Payment		1905-Bruno Paquin Cournoyer	445.07
01-03-2017	Payment		1804-Philan Nguyen	459.29
01-03-2017	Payment		304-Edward Ronsyn	459.29
01-03-2017	Payment		1204-Paul Kariouk	459.29
01-03-2017	Payment		804-Michel Francoeur	459.29
01-03-2017	Payment		1504-Rachel Labelle	459.29
01-03-2017	Payment		201-Justyna Knych	459.29
01-03-2017	Payment		904-Kevin Biln	459.29
01-03-2017	Payment		504-Keyvan Abedi	459.29

<u>Date</u>	<u>Type</u>	<u>No.</u>	<u>Name</u>	<u>Amount</u>
01-03-2017	Payment		1705-Robert Puchyr	462.84
01-03-2017	Payment		405-Simon Joyal	462.84
01-03-2017	Payment		1605-Paula Kennedy	462.84
01-03-2017	Payment		1405-Marcel & Carole Brunet	462.84
01-03-2017	Payment		1505-Lisa & Byers, Randy St. Pierre	462.84
01-03-2017	Payment		705-Seokhee & Minhye Kim	462.84
01-03-2017	Payment		810-Brian McCauley	470.66
01-03-2017	Payment		410-Jean-Rene Ello	470.66
01-03-2017	Payment		1410-Kenza Salah	470.66
01-03-2017	Payment		510-Gerald Betita	488.44
01-03-2017	Payment		1010-Laura Dalby	488.44
01-03-2017	Payment		710 - M. Cosma & B. Leung	488.44
01-03-2017	Payment		604 - Ann Nguyen	498.39
01-03-2017	Payment		704-Michel Francoeur	498.39
01-03-2017	Payment		2004-Kavita Singh	516.17
01-03-2017	Payment		2104-Glenn Crites	516.17
01-03-2017	Payment		404-David Boynton	516.17
01-03-2017	Payment		1004- Michael George	516.17
01-03-2017	Payment		1904-Wanda Ariano	516.17
01-03-2017	Payment		603-Felske/West	526.12
01-03-2017	Payment		1003-Louisa Pang	526.12
01-03-2017	Payment		707-Alexander Michael Jokic	533.23
01-03-2017	Payment		204-Heidi & Davies Michael Larsen	533.23
01-03-2017	Payment		1310-Christopher Fata	545.31
01-03-2017	Payment		1810 Lean, Jennifer & Rees-jones Mac	545.31
01-03-2017	Payment		610-Alexandre Juneau	545.31
01-03-2017	Payment		310-Adam Sweet	545.31
01-03-2017	Payment		2110-Rajen Williams	545.31
01-03-2017	Payment		1510-Amir Mirzaei	545.31
01-03-2017	Payment		1910 Sylvain Despres	545.31
01-03-2017	Payment		910-Innobyte Solutions Ltd.	545.31
01-03-2017	Payment		1109-Innobyte Solutions Ltd.	545.31
01-03-2017	Payment		1210-Jimena & Jim Guild	545.31
01-03-2017	Payment		1501 - CHRIS WEST	551.00
01-03-2017	Payment		1710-Leah Fleetwood	563.09
01-03-2017	Payment		2010-Shiho & Sawa Sakane	563.09
01-03-2017	Payment		1201-Charles Percival	568.78
01-03-2017	Payment		301-Lindsay Appotive	568.78
01-03-2017	Payment		507-Sean Young	572.33
01-03-2017	Payment		907-Charles G. Abraham	572.33
01-03-2017	Payment		1903-Eric Lapointe	583.00
01-03-2017	Payment		503-Jordon Alber	583.00
01-03-2017	Payment		1303-Terence Dhanraj	583.00
01-03-2017	Payment		1403 - Fletcher, Daniel	588.98
01-03-2017	Payment		1407-Laura Heron	590.11

<u>Date</u>	<u>Type</u>	<u>No.</u>	<u>Name</u>	<u>Amount</u>
01-03-2017	Payment		2107-Tamizan Kherani	590.11
01-03-2017	Payment		1607-Joshua Bowie & Laura Ferrarotto	590.11
01-03-2017	Payment		807-Pamela Suzanne Roper	590.11
01-03-2017	Payment		1207-Judith & Robert Penski	590.11
01-03-2017	Payment		307-Jean-Luc Castonquay	590.11
01-03-2017	Payment		1707-Austin & Mary Comerton	590.11
01-03-2017	Payment		1307-Claude Zaor & Eric Bedard	590.11
01-03-2017	Payment		2007-Ronald Burich	590.11
01-03-2017	Payment		1807-Gaetan & Helene Grenier	590.11
01-03-2017	Payment		1907-Philip Piazza	590.11
01-03-2017	Payment		1007-Stephanie Boxhill & Claudette Deschenes	590.11
01-03-2017	Payment		607-Sandra Byrne	590.11
01-03-2017	Payment		407-Samantha Boggs	590.11
01-03-2017	Payment		1107-D. Mudric & S. Karadzic	590.11
01-03-2017	Payment		1507-Jean- Guy & Nancy Mathieu	590.11
01-03-2017	Payment		1603-Stephen Lidington	600.77
01-03-2017	Payment		2103 - Cory Chow	600.77
01-03-2017	Payment		2003-John Gordon Perrin	600.77
01-03-2017	Payment		403-Sonia Lala	600.77
01-03-2017	Payment		1203-Johann Kwan	600.77
01-03-2017	Payment		1503-Martine Clement	600.77
01-03-2017	Payment		803-Ryan Adam Gauthier	600.77
01-03-2017	Payment		1803-Doris Neurath	600.77
01-03-2017	Payment		1103-Benoit Achim	600.77
01-03-2017	Payment		303-Gregory Lawrie & Karen Hung	600.77
01-03-2017	Payment		501-Dong Wang & Yanqi Liu	607.88
01-03-2017	Payment		2001-David Wex	607.88
01-03-2017	Payment		101-6239871 Canada Inc.	621.74
01-03-2017	Payment		1101-John Arnold & Paula Thompson	625.66
01-03-2017	Payment		Adrian Pegoraro (1601)	625.66
01-03-2017	Payment		1301-Gilbert & Martha Stadelmann	625.66
01-03-2017	Payment		601-Christian Jolicoeur	625.66
01-03-2017	Payment		801-Rickesh Kumar Agarwala	625.66
01-03-2017	Payment		1001-Nam Pham	625.66
01-03-2017	Payment		2101-Michael Enns	625.66
01-03-2017	Payment		1701-Cathlyn Ann Kaufman	625.66
01-03-2017	Payment		1401 - Douglas Janoff	625.66
01-03-2017	Payment		1801-Aydin & Beaubien, Amanda Mirzaee	625.66
01-03-2017	Payment		901-Tina Kwok & Andrew Ng	625.66
01-03-2017	Payment		701-Sujatha Krishnaswamy	625.66
01-03-2017	Payment		401-Sophia Muller	625.66
01-03-2017	Payment		1208-Francois Bilodeau	645.56
01-03-2017	Payment		308-Shawn McCleery	645.56
01-03-2017	Payment		1908-Nicholas Logan Giesbrecht	684.67
01-03-2017	Payment		1008-Ivan Fong	684.67

<u>Date</u>	<u>Type</u>	<u>No.</u>	<u>Name</u>	<u>Amount</u>
01-03-2017	Payment		1408- MLJFS Holding Inc	702.44
01-03-2017	Payment		1708-Richard & Devitt, John Kilidjian	702.44
01-03-2017	Payment		708-Anna Boudakian	702.44
01-03-2017	Payment		508-Annie Larivee	702.44
01-03-2017	Payment		808-Grant & Arlene Malkoske	702.44
01-03-2017	Payment		1808 - Gerard Bourdeau	702.44
01-03-2017	Payment		2108-Rene Blais & Jessica Dulac	702.44
01-03-2017	Payment		2008-Kevin Li	702.44
01-03-2017	Payment		908-Ilario Maiolo	702.44
01-03-2017	Payment		1308-Anne-Marie Vogel	702.44
01-03-2017	Payment		1508-Mario Gasperetti	702.44
01-03-2017	Payment		205-Amin Mirzaee	702.44
01-03-2017	Payment		408-Ryan Cody	702.44
01-03-2017	Payment		1608-Darryl Hood & Shiho Sakane	702.44
01-03-2017	Payment		203-C. Walters-Stewart	736.57
01-03-2017	Payment		1306 - 1101247 Ontario Inc	754.34
01-03-2017	Payment		1006-J. David Birchard Medicine Professional	754.34
01-03-2017	Payment		1506-David Rain	754.34
01-03-2017	Payment		1706-Shawn O'Reilly & Sarah Depow	754.34
01-03-2017	Payment		1906-Peter Delong	754.34
01-03-2017	Payment		2006-David Teed & Maria Elena De La Torre	754.34
01-03-2017	Payment		606-Mona Yacoub	754.34
01-03-2017	Payment		806-Samuel Cormier-lijima	754.34
01-03-2017	Payment		306-Hild Rygnestad & Rob Potter	754.34
01-03-2017	Payment		706-Jeffrey Stoss & Holly MacIsaac	754.34
01-03-2017	Payment		1606-Dr. Rosalind Ashton	754.34
01-03-2017	Payment		1406-Wladimir Araujo	754.34
01-03-2017	Payment		1206-Angela Marjorie Crawford	754.34
01-03-2017	Payment		406-Chris & Heather Collins	754.34
01-03-2017	Payment		906-Craig & Donna Wilson	754.34
01-03-2017	Payment		506-Marc Labrom	754.34
01-03-2017	Payment		1106-Michael & Christopher Davies	754.34
01-03-2017	Payment		1806-Maha Surani	754.34
01-03-2017	Payment		2106-Saloni negi	754.34
01-03-2017	Payment		2202-David & DeSouza, Nigel Jalbert	903.64
01-03-2017	Payment		2203-Carlos Emilio Munante	906.49
01-03-2017	Payment		2201-Michel Joseph Gallant	973.32
01-03-2017	Payment		1108-Gias Uddin & Chantal Ouellette	1,025.93
01-03-2017	Payment		2205-Marc Rochon & Louise Philippe	1,146.80
01-03-2017	Payment		2204-1351231 Ontario Inc.	1,350.13
02-03-2017	Payment		PB-85-Eric Monette	56.88
02-03-2017	Payment		309-Annette De Cairos	317.14
02-03-2017	Payment		502-Louise Chartrand	377.53
02-03-2017	Payment		1610-Eve & Simunic, Mark Tsai	545.31
02-03-2017	Payment		703-Stephany Tremblay	600.77

<u>Date</u>	<u>Type</u>	<u>No.</u>	<u>Name</u>	<u>Amount</u>
02-03-2017	Payment		903-Kristine Bujold	600.77
02-03-2017	Payment		608-Gregory Lo	702.44
06-03-2017	Payment		1102-Sandra Diaz	365.65
15-03-2017	Payment		1508-Mario Gasperetti	1,615.90
15-03-2017	Deposit			100.00
16-03-2017	Payment		1805 - Xiaoming Ma & Joelle Gilgen	811.92
16-03-2017	Deposit			13.00
17-03-2017	Payment		905-Samuel Godefroy & Marc Morisset	405.96
17-03-2017	Payment		1901-Michael Binder	625.66
20-03-2017	Payment		102-Gias Uddin	335.16
Total				114,067.54

Additional Information

Uncleared Cheques and Payments as of 31-03-2017

<u>Date</u>	<u>Type</u>	<u>No.</u>	<u>Name</u>	<u>Amount</u>
31-10-2015	Journal	1		-400.00
26-07-2016	Cheque Expense		Clean Water Works Inc.	-683.85
03-08-2016	Bill Payment		Enbridge-179 GEORGE ST	-1,429.68
07-12-2016	Journal	35		-28,247.00
20-03-2017	Bill Payment	000314	Planteriors Inc.	-129.95
20-03-2017	Bill Payment	000318	Gisela E. Goracz	-277.98
Total				-31,168.46

Uncleared Deposits and Other Credits as of 31-03-2017

<u>Date</u>	<u>Type</u>	<u>No.</u>	<u>Name</u>	<u>Amount</u>
12-05-2016	Payment		2204-1351231 Ontario Inc.	1,323.62
12-05-2016	Payment		710-Natasha Ida Amendola	2.25
12-05-2016	Payment		710-Natasha Ida Amendola	3.85
12-05-2016	Payment		710-Natasha Ida Amendola	467.35
06-06-2016	Payment		1408- MLJFS Holding Inc	113.00
01-10-2016	Payment		1401 - Douglas Janoff	122.60
30-03-2017	Sales Receipt	4782	1401 - Douglas Janoff	100.00
30-03-2017	Sales Receipt	Tenant F. Welfeld	608-Gregory Lo	50.00
30-03-2017	Sales Receipt	4784	1107-D. Mudric & S. Karadzic	50.00
Total				2,232.67

Uncleared Cheques and Payments after 31-03-2017

<u>Date</u>	<u>Type</u>	<u>No.</u>	<u>Name</u>	<u>Amount</u>
03-04-2017	Bill Payment		Capital Concierge Limited	-5,380.71
03-04-2017	Expense			-28,247.00
03-04-2017	Bill Payment		Hydro Ottawa-179 GEORGE ST	-16,056.05

<u>Date</u>	<u>Type</u>	<u>No.</u>	<u>Name</u>	<u>Amount</u>
03-04-2017	Bill Payment		Enbridge-179 GEORGE ST	-12,313.87
03-04-2017	Expense		RBC	-11.77
03-04-2017	Expense			-14.25
03-04-2017	Expense			-1.76
15-04-2017	Bill Payment	306	Brown & Associates Ltd.	-442.60
Total				-62,468.01



ROYAL BANK OF CANADA
P.O. BOX 6011 STATION A
MONTREAL QC H3C 3B8

Business Account Statement

RBBD30000_7812492 E D 02124 00519

OTTAWA-CARLETON STANDARD CONDOMINIUM CORPORATION

OPERATING ACCOUNT

C/O CAPITAL CONCIERGE

904 LADY ELLEN PLACE

OTTAWA ON K1Z 5L5

February 28, 2017 to March 31, 2017

Account number: 02124 100-278-1

How to reach us:

Please contact your RBC Banking representative or call

1-800-Royal®2-0

(1-800-769-2520)

www.rbcroyalbank.com/business

Account Summary for this Period

RBC Business Essentials® Variable Pricing Account

Royal Bank of Canada

211 CENTRUM BLVD, ORLEANS, ON K1E 3X1

Opening balance on February 28, 2017	\$143,751.11
Total deposits & credits (9)	+ 114,067.54
Total cheques & debits (25)	- 100,258.80
Closing balance on March 31, 2017	= \$157,559.85

Account Activity Details

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
	Opening balance			143,751.11
01 Mar	Direct Payment (PAD's) service total GRADS6145110000		106,593.45	250,344.56
	Regular transaction fee 21 Drs @ 1.02	21.42		
	Electronic transaction fee 8 Drs @ 0.70 5 Crs @ 0.70	9.10		
	Items on deposit fee 14 ID @ 0.22	3.08		250,310.96
02 Mar	eCheque deposit 13770		3,200.84	
	Online Banking payment - 7207	5,380.71		248,131.09
03 Mar	WWW transfer to deposit account - 3844	28,247.00		219,884.09
06 Mar	Direct Payment (PAD's) service total GRADS6145110000		365.65	220,249.74
	Activity fee	67.40		
	Utility Bill Pmt Enbridge Gas Pre-authorized	17,114.30		



Business Account Statement

February 28, 2017 to March 31, 2017
Account number: 02124 100-278-1

Account Activity Details - continued

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
06 Mar	Hydro Bill Pmt Hydro Ottawa	17,530.07		
	Cheque - 308	250.00		185,287.97
07 Mar	Cheque - 309	84.75		
	Cheque - 298	259.90		184,943.32
15 Mar	INTERAC e-Transfer - 8249		100.00	185,043.32
16 Mar	Direct Payment (PAD's) service total GRADS6145110000		1,615.90	
	INTERAC e-Transfer - 2406		13.00	186,672.22
17 Mar	Direct Payment (PAD's) service total GRADS6145110000		811.92	187,484.14
	eCheque deposit 0051		1,031.62	
	Utility Bill Pmt OTTAWA WATER	6,592.31		
	Cheque - 305	442.58		181,480.87
20 Mar	Direct Payment (PAD's) service total GRADS6145110000		335.16	181,816.03
	Hydro Bill Pmt Hydro Ottawa	21.07		
	Telephone Bill Pmt BELL CANADA EFT	141.49		
	Telephone Bill Pmt BELL CANADA EFT	343.29		181,310.18
27 Mar	Direct Deposits (PDS) service total GRADS7517810000	6,838.83		174,471.35
28 Mar	Cheque - 312	220.35		
	Cheque - 315	403.42		
	Cheque - 317	4,316.04		169,531.54
29 Mar	Direct Deposits (PDS) service total GRADS7517810000	9,151.31		
	Cheque - 316	282.50		
	Cheque - 311	513.34		159,584.39
30 Mar	Cheque - 310	1,855.10		157,729.29
31 Mar	Cheque - 313	169.44		157,559.85
	Closing balance			157,559.85

Account Fees: \$101.00



ROYAL BANK OF CANADA
P.O. BOX 6011 STATION A
MONTREAL QC H3C 3B8

Business Account Statement

February 28, 2017 to March 31, 2017
Account number: 02124 100-278-1

Important Account Information

Starting May 2017, you will be able to send a wire payment of up to \$10,000 CAD equivalent through **RBC® Online Banking for business**. Wire payments can be sent securely from your Canadian or U.S. dollar business deposit account to virtually any destination in the world in a variety of currencies supported by RBC.

Remember to always ensure the contact information for your business is updated whenever it changes, such as when you get a new mobile phone number, change your email address or undergo organizational changes. If you have any questions please call Advice Centre at **1-800-769-2520**.

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Please check this Account Statement without delay and advise us of any error or omission within 45 days of the statement date.
An image included on this Account Statement does not indicate that a cheque has been successfully processed as of the statement date.
Please retain this statement for your records. Additional copies will be subject to a nominal fee.
®Registered trademarks of Royal Bank of Canada.
Royal Bank of Canada GST Registration Number: R105248165.



Business Account Statement

February 28, 2017 to March 31, 2017
Account number: 02124 100-278-1

Serial #: 298

Amount: \$259.90

OTTAWA-CARLETON STANDARD 735 ROYAL BANK OF CANADA CENTRAL BRANCH 211 CENTURION BLVD. OTTAWA, ON K2A 2Z1 000298

DATE 07022017 DMMYYYYY

PAY Two hundred fifty-nine and 90/100 \$ **259.90

TO THE ORDER OF Planters Inc. PO Box 5944, Station J Ottawa ON K2A 3Z5

PER [Signature]

1000298 1021240034 100278 1

07MAR2017 001 00056 703078580410340 27556-1003906

Deposits to the Credit of PLANTERS CREATIVE PLANT DESIGN TR 627655-007 ACC. 41003-502

Endorsement - Signature or Stamp Endorsement - Signature or Stamp

Printer ID# 1021 ID d'imprimeur 1021

BACKVERSO

Serial #: 305

Amount: \$442.58

00031-003 03/16/2017 010010101412 17031110005112 E02771-0033 03/16/2017

OTTAWA-CARLETON STANDARD 735 ROYAL BANK OF CANADA CENTRAL BRANCH 211 CENTURION BLVD. OTTAWA, ON K2A 2Z1 000305

DATE 16032017 DMMYYYYY

PAY Four hundred forty-two and 58/100 \$ **442.58

TO THE ORDER OF Brown & Associates Ltd. 677 Woodbine Park Place Ottawa ON K1N 6A8

PER [Signature]

1000305 1021240034 100278 1 0000044258

03MAR2017 001 00056 703078580410340 27556-1003906

Deposits to the Credit of BROWN & ASSOCIATES LTD TR 627655-007 ACC. 41003-502

Endorsement - Signature or Stamp Endorsement - Signature or Stamp

Printer ID# 1021 ID d'imprimeur 1021

BACKVERSO

Serial #: 308

Amount: \$250.00

OTTAWA-CARLETON STANDARD 735 ROYAL BANK OF CANADA CENTRAL BRANCH 211 CENTURION BLVD. OTTAWA, ON K2A 2Z1 000308

DATE 23022017 DMMYYYYY

PAY Two hundred fifty and 00/100 \$ **250.00

TO THE ORDER OF Nolligan O'Brien Payne 50 O'Connor, Suite 1500 Ottawa ON K1P 6L2

PER [Signature]

1000308 1021240034 100278 1

20170306 001 00056 703078580410340 27556-1003906

Deposits to the Credit of NOLLIGAN O'BRIEN PAYNE TR 627655-007 ACC. 41003-502

Endorsement - Signature or Stamp Endorsement - Signature or Stamp

Printer ID# 1021 ID d'imprimeur 1021

BACKVERSO

Serial #: 309

Amount: \$84.75

OTTAWA-CARLETON STANDARD 735 ROYAL BANK OF CANADA CENTRAL BRANCH 211 CENTURION BLVD. OTTAWA, ON K2A 2Z1 000309

DATE 23022017 DMMYYYYY

PAY Eighty-four and 75/100 \$ **84.75

TO THE ORDER OF Rathe's Eco-Cleaning Services 13 Canterbury Crescent Nepean ON K2G 4L3

PER [Signature]

1000309 1021240034 100278 1

20170307 001 00056 703078580410340 27556-1003906

Deposits to the Credit of RATHES ECO-CLEANING SERVICES TR 627655-007 ACC. 41003-502

Endorsement - Signature or Stamp Endorsement - Signature or Stamp

Printer ID# 1021 ID d'imprimeur 1021

BACKVERSO



ROYAL BANK OF CANADA
P.O. BOX 6011 STATION A
MONTREAL QC H3C 3B8

Business Account Statement

February 28, 2017 to March 31, 2017
Account number: 02124 100-278-1

Serial #: 310

Amount: \$1,855.10

OTAWA-CARLETON STANDARD 736 ROYAL BANK OF CANADA 000310
CENTRUM BRANCH
211 CENTRUM BLVD.
OTTAWA, ON K1E 3K1

DATE 20032017
DDMMYYYY

PAY One thousand eight hundred fifty-five and 10/100 \$ **1,855.10

TO THE ORDER OF 9495100 Canada Ltd.
207 Bank Street, Suite 313
Ottawa ON K2P 2N2

PER *[Signature]*

1000310 02124 100-278-1

DSPACC: 1075720
DSPTX: 00006-003
ITVSEQ: 1
LOC: Location001

Printer ID# 1021
ID d'imprimeur 1021

Endorsement - Signature or Stamp
Endossement - Signature ou timbre

BACKVERSO

Serial #: 311

Amount: \$513.34

OTAWA-CARLETON STANDARD 736 ROYAL BANK OF CANADA 000311
CENTRUM BRANCH
211 CENTRUM BLVD.
OTTAWA, ON K1E 3K1

DATE 20032017
DDMMYYYY

PAY Five hundred thirteen and 34/100 \$ **513.34

TO THE ORDER OF Genda Canada Security Corp.
1390 Bane Street
Montreal QC H3C 1M4

PER *[Signature]*

1000311 02124 100-278-1 0000051334

Printer ID# 1021
ID d'imprimeur 1021

20 MAR 2017

100100 20170309
3000271000

Serial #: 312

Amount: \$220.35

OTAWA-CARLETON STANDARD 736 ROYAL BANK OF CANADA 000312
CENTRUM BRANCH
211 CENTRUM BLVD.
OTTAWA, ON K1E 3K1

DATE 20032017
DDMMYYYY

PAY Two hundred twenty and 35/100 \$ **220.35

TO THE ORDER OF GenTech Services Corporation
6370-33 Canotek Road
Ottawa ON K1J 9E9

PER *[Signature]*

1000312 02124 100-278-1

108430500162 TD8269 2017-03-28 13:40:29
KeyAmt: 220.35
00000000000003820
589297XXXXXX0392

Deposit to the Credit of
GENTECH SERVICES CORPORATION
TR # 30255-004 ACC. #00000003820

Printer ID# 1021
ID d'imprimeur 1021

Endorsement - Signature or Stamp
Endossement - Signature ou timbre

BACKVERSO

Serial #: 313

Amount: \$169.44

OTAWA-CARLETON STANDARD 736 ROYAL BANK OF CANADA 000313
CENTRUM BRANCH
211 CENTRUM BLVD.
OTTAWA, ON K1E 3K1

DATE 20032017
DDMMYYYY

PAY One hundred sixty-nine and 44/100 \$ **169.44

TO THE ORDER OF Lock Solutions Inc.
354 St. Laurent Blvd.
Ottawa ON K1K 3B3

PER *[Signature]*

1000313 02124 100-278-1

DEPOSIT ONLY TO THE CREDITOR
LOCK SOLUTIONS INC.
5203189
33126-004

20170331 MAR 31 2017

Printer ID# 1021
ID d'imprimeur 1021

Endorsement - Signature or Stamp
Endossement - Signature ou timbre

BACKVERSO



Amount: \$403.42

100 278 100 7000004034 27

8906020247520
Z102/EC/82 900110210

Amount: \$282.50

[illegible]

Amount: \$4,316.04

✓0000431604✓

154402-002 03/26/2017
222843206805
65052-002 03/26/2017
2223675156



Growing With Ottawa

Monthly Reserve Report

OCSCC 735

March 2017



Growing With Ottawa

CCC 735 Reserve summary for the month of March 2017

Current Month	
Opening Bank Balance (Current Month)	\$100, 192
Contribution (Current Month)	\$28,247
Matured GIC with interest	\$0.00
Expenses/Transfer (Current Month)	\$30, 559
Closing Bank Balance (Current Month)	\$97,880
CIBC and RBC Investment	\$1,985,475
Total Reserve Fund	\$2,083,355
Current Year	
Audited Opening Balance	\$1,933,403
Required Contribution To Reserve	\$338,964
Owed to reserve from Previous Years	\$333*
Transferred to Reserve	\$197,739
Currently Owing to Reserve	\$141,558

*Based on audited financial statement fiscal year end August 31, 2016

CESS - garbage door and lintel payment \$2,306.52

CCC 735

PROFIT AND LOSS

September 2016 - March 2017

	TOTAL
INCOME	
Total Income	
GROSS PROFIT	\$0.00
OTHER INCOME	
6001 Contribution from operating	141,235.00
Total Other Income	\$141,235.00
EXPENSES	
Total Expenses	
OTHER EXPENSES	
6101 Reserve- General	6,524.24
6125 Reserve- Doors	3,261.37
6160 Reserve- Major Repairs	5,537.00
Total Other Expenses	\$15,322.61
PROFIT	\$125,912.39

CCC 735

TRANSACTION DETAIL BY ACCOUNT

March 2017

DATE	TRANSACTION TYPE	#	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
1020 Cash Reserve								
01-03-2017	Expense				MINIMUM FEE	5845 Administrative Expenses:Bank Charges	\$ -6.00	-6.00
07-03-2017	Journal Entry	62			monthly transfer to reserve	-Split-	\$28,247.00	28,241.00
10-03-2017	Expense				MISC PAYMENT TEF/EFT CIBC	1021 Reserve - CIBC Wood Gundy	\$ -28,247.00	-6.00
20-03-2017	Bill Payment (Cheque)	10	Paramount Door & Window Service Inc.			2000 Accounts Payable	\$ -2,456.24	-2,462.24
20-03-2017	Bill Payment (Cheque)	09	Complete Entry Systems and Services (2004) Inc.			2000 Accounts Payable	\$ -2,306.52	-4,768.76
Total for 1020 Cash Reserve							\$ -4,768.76	
2500 Due to/from operating								
01-03-2017	Journal Entry	61			monthly transfer to reserve - accrual	-Split-	\$ -28,247.00	-28,247.00
07-03-2017	Journal Entry	62			monthly transfer to reserve	-Split-	\$28,247.00	0.00
Total for 2500 Due to/from operating							\$0.00	
6001 Contribution from operating								
01-03-2017	Journal Entry	61			monthly transfer to reserve - accrual	-Split-	\$28,247.00	28,247.00
Total for 6001 Contribution from operating							\$28,247.00	
6125 Reserve- Doors								
08-03-2017	Bill	* IN00015651	Complete Entry Systems and Services (2004) Inc.	Reserve	Charges of the bill amount for cut the existing wall and install a steel lintel (50% of total bill amount 1,909.70)	2000 Accounts Payable	\$954.85	954.85
08-03-2017	Bill	* IN00015650	Complete Entry Systems and Services (2004) Inc.	Reserve	Removed damaged door and supply and install new pair gauge steel doors, frame including nrp hinges	2000 Accounts Payable	\$1,351.67	2,306.52
Total for 6125 Reserve- Doors							\$2,306.52	

CCC 735

PROFIT AND LOSS

March 2017

	TOTAL
INCOME	
Total Income	
GROSS PROFIT	\$0.00
OTHER INCOME	
6001 Contribution from operating	28,247.00
Total Other Income	\$28,247.00
EXPENSES	
Total Expenses	
OTHER EXPENSES	
6125 Reserve- Doors	2,306.52
Total Other Expenses	\$2,306.52
PROFIT	\$25,940.48

CCC 735

Reconciliation Report

Cash Reserve, Period Ending 31-03-2017

Reconciled on: 05-04-2017 (any changes to transactions after this date aren't reflected on this report)

Reconciled by: Jen Walker

Summary

Statement Beginning Balance	100,192.45
Cheques and Payments cleared	-30,559.52
Deposits and Other Credits cleared	+28,247.00
Statement Ending Balance	97,879.93
Uncleared transactions as of 31-03-2017	25,790.76
Register Balance as of 31-03-2017	123,670.69
Uncleared transactions after 31-03-2017	-6.00
Register Balance as of 05-04-2017	123,664.69

Details

Cheques and Payments cleared

<u>Date</u>	<u>Type</u>	<u>No.</u>	<u>Name</u>	<u>Amount</u>
01-03-2017	Expense			-6.00
10-03-2017	Expense			-28,247.00
20-03-2017	Bill Payment	09	Complete Entry Systems and Services (2004) Inc.	-2,306.52
Total				-30,559.52

Deposits and Other Credits cleared

<u>Date</u>	<u>Type</u>	<u>No.</u>	<u>Name</u>	<u>Amount</u>
07-03-2017	Journal	62		28,247.00
Total				28,247.00

Additional Information

Uncleared Cheques and Payments as of 31-03-2017

<u>Date</u>	<u>Type</u>	<u>No.</u>	<u>Name</u>	<u>Amount</u>
20-03-2017	Bill Payment	10	Paramount Door & Window Service Inc.	-2,456.24
Total				-2,456.24

Uncleared Deposits and Other Credits as of 31-03-2017

<u>Date</u>	<u>Type</u>	<u>No.</u>	<u>Name</u>	<u>Amount</u>
07-12-2016	Journal	35		28,247.00
Total				28,247.00

Uncleared Cheques and Payments after 31-03-2017

<u>Date</u>	<u>Type</u>	<u>No.</u>	<u>Name</u>	<u>Amount</u>
03-04-2017	Expense			-6.00
Total				-6.00



ROYAL BANK OF CANADA
P.O. BOX 6011 STATION A
MONTREAL QC H3C 3B8

Business Account Statement

RBDDA30000_7812492 E D 02124 00542

OTTAWA-CARLETON STANDARD CONDOMINIUM CORPORATION

RESERVE ACCOUNT

C/O CAPITAL CONCIERGE

904 LADY ELLEN PLACE

OTTAWA ON K1Z 5L5

February 28, 2017 to March 31, 2017

Account number: 02124 100-428-2

How to reach us:

Please contact your RBC Banking representative or call

1-800-Royal®2-0

(1-800-769-2520)

www.rbcroyalbank.com/business

Account Summary for this Period

RBC Business Essentials® Variable Pricing Account

Royal Bank of Canada

211 CENTRUM BLVD, ORLEANS, ON K1E 3X1

Opening balance on February 28, 2017	\$100,192.45
Total deposits & credits (1)	+ 28,247.00
Total cheques & debits (3)	- 30,559.52
Closing balance on March 31, 2017	= \$97,879.93

Account Activity Details

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
	Opening balance			100,192.45
01 Mar	Minimum monthly fee	6.00		100,186.45
03 Mar	Online Banking transfer - 3844		28,247.00	128,433.45
10 Mar	Misc Payment TEF/EFT CIBC	28,247.00		100,186.45
28 Mar	Cheque - 9	2,306.52		97,879.93
	Closing balance			97,879.93

Account Fees: \$6.00



Business Account Statement

February 28, 2017 to March 31, 2017
Account number: 02124 100-428-2

Important Account Information

Starting May 2017, you will be able to send a wire payment of up to \$10,000 CAD equivalent through **RBC® Online Banking for business**. Wire payments can be sent securely from your Canadian or U.S. dollar business deposit account to virtually any destination in the world in a variety of currencies supported by RBC.

Remember to always ensure the contact information for your business is updated whenever it changes, such as when you get a new mobile phone number, change your email address or undergo organizational changes. If you have any questions please call Advice Centre at **1-800-769-2520**.

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Please check this Account Statement without delay and advise us of any error or omission within 45 days of the statement date.
An image included on this Account Statement does not indicate that a cheque has been successfully processed as of the statement date.
Please retain this statement for your records. Additional copies will be subject to a nominal fee.
®Registered trademarks of Royal Bank of Canada.
Royal Bank of Canada GST Registration Number: R105248165.



ROYAL BANK OF CANADA
P.O. BOX 6011 STATION A
MONTREAL QC H3C 3B8

Business Account Statement

February 28, 2017 to March 31, 2017
Account number: 02124 100-428-2

Serial #: 9

Amount: \$2,306.52

000009

OTTAWA-CARLETON STANDARD
CONDOMINIUM CORP NO.735

ROYAL BANK OF CANADA
CENTRAL BRANCH
215 ST-JULIEN ST
MONTREAL, QC H2Y 1K1

DATE 20032817
DDMMYYYY

PAY Two thousand three hundred six and 52/100

TO THE ORDER OF Complete Entry Systems and Services (2004) Inc.
2870 Sheffield Road
Ottawa ON K1B 3V9

PER *[Signature]*

PER *[Signature]*

100000091 100212410031 10042821

00056-001
2017-03-28
557880000008720
BMO
1135853

Endorsement - Signature or Stamp / Endossement - Signature ou timbre

Printer ID# 1021
(D d'imprimeur: 1021)

BACK/VERSO

OCSCC No. 735
Decisions By Board Resolution
Security Controls Systems

Issue:

- To discuss the option of changing the Fire Protection company.

Background

- Capital Concierge has sourced the option to change the contract to Pyron, which is our preferred company. Due to communication issues, and scheduling contractors, I suggest 179 George switch to Pyron Fire Protection.

Considerations:

- Pyron annual includes the testing of the fire pump and also the semi annual inspection of the sprinkler systems. The monthly inspection are \$150.00 plus taxes and this would cover the quarterly sprinkler testing as well. \$3100.00 + hst.
- General Fire Annual inspection is \$3500.00 + hst for the common areas completed in January and then \$1600.00 for the units completed in June, and \$226.00 plus taxes for the monthly. This includes the quarterly sprinkler inspections.

Budget Considerations:

- Contracts is budgeted at \$10,000 annually.

Recommendation:

- Due to communication issues, and the cost, I recommend switching to Pyron.