

# **MONTHLY FINANCIAL REPORT**

## *OCSCC 994*

### *April 2018*

# OCSCC 994 Monthly Financials

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**OCSCC No. 994  
Financial Summary April 2018**

**Revenue**

Currently OCSCC No. 994 has invoiced 100% of the budgeted revenue.

**Expenses**

Utilities are sitting above budget. Water use is higher as the building is now nearly full and will remain around this consumption until the irrigation starts in May where we expect it to go higher. The board should consider this in next year's budget and adjust accordingly. We are expecting some savings from the new phone line accounts which should reflect in May.

Security patrol we are seeing the savings now related to the change and monitoring of the parking area.

For April, we are under budget for contracts..

Regarding general repairs and maintenance - There were HVAC repairs due to MUA malfunctions as well as the camera install which were not budgeted. Some repairs were required to the garage door also - this was from wear and tear and are pushing this category over budget to date.

We had to schedule truck removal of snow again this year for 11 loads which is something the board should consider for the 2019 budget. We are awaiting the invoice for this.

AR is on track.

**Conclusion:**

We are currently slightly over budget for year to date(\$4,339.00). We believe that with controlled spending we should be able to finish close to budget. It is always difficult to work with new buildings as it takes a few years to get a sound understanding of costs.

# OCSCC 994

## BUDGET VS. ACTUALS: 2017/18 - FY18 P&L

April 2018

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4000 Income				
4005 Common Element Fees	26,442	26,407	35	100.00 %
4010 Parking Income- Unsold parking		500	-500	
<b>Total 4000 Income</b>	<b>26,442</b>	<b>26,907</b>	<b>-465</b>	<b>98.00 %</b>
<b>Total Income</b>	<b>\$26,442</b>	<b>\$26,907</b>	<b>\$ -465</b>	<b>98.00 %</b>
Cost of Goods Sold				
4030 Contribution to Reserve Fund	8,281	8,281	0	100.00 %
<b>Total Cost of Goods Sold</b>	<b>\$8,281</b>	<b>\$8,281</b>	<b>\$0</b>	<b>100.00 %</b>
<b>GROSS PROFIT</b>	<b>\$18,161</b>	<b>\$18,626</b>	<b>\$ -465</b>	<b>98.00 %</b>
Expenses				
5000 Utilities Expense				
5010 Gas	2,029	2,250	-221	90.00 %
5020 Hydro	3,175	2,375	800	134.00 %
5030 Water & Sewer	2,120	1,000	1,120	212.00 %
5040 Enterphone & Elevator Phone lines	378	358	19	105.00 %
<b>Total 5000 Utilities Expense</b>	<b>7,701</b>	<b>5,983</b>	<b>1,718</b>	<b>129.00 %</b>
5400 Contracts				
5405 Annual Fire Inspection	105	242	-137	43.00 %
5418 Elevator	396	0	396	
5420 Fire Alarm Monitoring		52	-52	
5424 Garbage/ Recycling Bin Removal	389	383	6	101.00 %
5425 HVAC Preventative Maintenance		167	-167	
5430 Cleaning Contract	1,664	1,666	-2	100.00 %
5435 Landscaping		0	0	
5445 Pest Control		59	-59	
5450 Security Contract	339	666	-327	51.00 %
5455 Snow Removal Contract	1,742	2,084	-342	84.00 %
5465 Garage Cleaning		0	0	
5470 Window Cleaning		0	0	
<b>Total 5400 Contracts</b>	<b>4,634</b>	<b>5,319</b>	<b>-685</b>	<b>87.00 %</b>
5500 General Repairs and Maintenance				
5502 Materials and supplies	294		294	
5503 General Repairs and Maintenance	977	834	143	117.00 %
5504 Emergency Calls		100	-100	
5505 Locks and keys	90		90	
5518 Carpet Cleaning & Mat Service		0	0	
5540 HVAC		166	-166	
5550 Elevator		125	-125	
5555 Garage Door R&M		84	-84	
<b>Total 5500 General Repairs and Maintenance</b>	<b>1,362</b>	<b>1,309</b>	<b>53</b>	<b>104.00 %</b>
5800 Administrative Expenses				
5805 Audit-Financial	0	0	0	
5810 Insurance Expense/General & Liability Insurance	1,978	2,167	-189	91.00 %
5820 Legal		84	-84	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5830 Property Management Fees	3,342	2,750	592	122.00 %
5845 Bank Charges	53	59	-6	89.00 %
5846 Office Expenses		500	-500	
<b>Total 5800 Administrative Expenses</b>	<b>5,373</b>	<b>5,560</b>	<b>-187</b>	<b>97.00 %</b>
<b>Total Expenses</b>	<b>\$19,070</b>	<b>\$18,172</b>	<b>\$898</b>	<b>105.00 %</b>
NET OPERATING INCOME	<b>\$ -909</b>	<b>\$454</b>	<b>\$ -1,363</b>	<b>-200.00 %</b>
NET INCOME	<b>\$ -909</b>	<b>\$454</b>	<b>\$ -1,363</b>	<b>-200.00 %</b>

# OCSCC 994

## BUDGET VS. ACTUALS: 2017/18 - FY18 P&L

June 2017 - April 2018

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4000 Income				
4005 Common Element Fees	285,593	285,325	268	100.00 %
4010 Parking Income- Unsold parking		5,500	-5,500	
4032 NSF Fees	45		45	
4035 Misc. Income	520		520	
<b>Total 4000 Income</b>	<b>286,158</b>	<b>290,825</b>	<b>-4,667</b>	<b>98.00 %</b>
<b>Total Income</b>	<b>\$286,158</b>	<b>\$290,825</b>	<b>\$ -4,667</b>	<b>98.00 %</b>
Cost of Goods Sold				
4030 Contribution to Reserve Fund	97,279	91,091	6,188	107.00 %
<b>Total Cost of Goods Sold</b>	<b>\$97,279</b>	<b>\$91,091</b>	<b>\$6,188</b>	<b>107.00 %</b>
<b>GROSS PROFIT</b>	<b>\$188,879</b>	<b>\$199,734</b>	<b>\$ -10,855</b>	<b>95.00 %</b>
Expenses				
5000 Utilities Expense				
5010 Gas	21,944	24,750	-2,806	89.00 %
5020 Hydro	24,035	26,125	-2,091	92.00 %
5030 Water & Sewer	19,766	11,000	8,766	180.00 %
5040 Enterphone & Elevator Phone lines	4,092	3,942	150	104.00 %
<b>Total 5000 Utilities Expense</b>	<b>69,835</b>	<b>65,817</b>	<b>4,019</b>	<b>106.00 %</b>
5400 Contracts				
5405 Annual Fire Inspection	1,071	2,658	-1,587	40.00 %
5418 Elevator	3,887	4,700	-813	83.00 %
5420 Fire Alarm Monitoring	961	573	388	168.00 %
5424 Garbage/ Recycling Bin Removal	3,980	4,217	-236	94.00 %
5425 HVAC Preventative Maintenance	718	1,833	-1,115	39.00 %
5430 Cleaning Contract	17,920	18,334	-414	98.00 %
5435 Landscaping	3,727	2,833	894	132.00 %
5445 Pest Control		641	-641	
5450 Security Contract	4,967	7,334	-2,367	68.00 %
5455 Snow Removal Contract	10,453	12,500	-2,048	84.00 %
5465 Garage Cleaning	1,209	2,000	-791	60.00 %
5470 Window Cleaning	876	900	-24	97.00 %
<b>Total 5400 Contracts</b>	<b>49,768</b>	<b>58,523</b>	<b>-8,755</b>	<b>85.00 %</b>
5500 General Repairs and Maintenance				
5502 Materials and supplies	1,220		1,220	
5503 General Repairs and Maintenance	8,280	9,166	-886	90.00 %
5504 Emergency Calls		1,100	-1,100	
5505 Locks and keys	230		230	
5518 Carpet Cleaning & Mat Service	593	1,200	-607	49.00 %
5535 Snow Removal- De-icing	45		45	
5536 Security Cameras	4,518		4,518	
5540 HVAC	4,409	1,834	2,575	240.00 %
5550 Elevator	-299	1,375	-1,674	-22.00 %
5555 Garage Door R&M	1,639	916	723	179.00 %
<b>Total 5500 General Repairs and Maintenance</b>	<b>20,635</b>	<b>15,591</b>	<b>5,044</b>	<b>132.00 %</b>

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5525 Snow	2,859		2,859	
5800 Administrative Expenses				
5805 Audit-Financial	3,400	4,000	-600	85.00 %
5810 Insurance Expense/General & Liability Insurance	21,505	23,833	-2,328	90.00 %
5820 Legal	1,633	916	717	178.00 %
5830 Property Management Fees	33,089	30,250	2,839	109.00 %
5835 Performance Audit	1,693		1,693	
5842 Postage, Meeting, Misc Expenses	248		248	
5845 Bank Charges	855	641	214	133.00 %
5846 Office Expenses	390	2,000	-1,610	19.00 %
<b>Total 5800 Administrative Expenses</b>	<b>62,812</b>	<b>61,640</b>	<b>1,172</b>	<b>102.00 %</b>
<b>Total Expenses</b>	<b>\$205,909</b>	<b>\$201,570</b>	<b>\$4,339</b>	<b>102.00 %</b>
NET OPERATING INCOME	<b>\$ -17,030</b>	<b>\$ -1,837</b>	<b>\$ -15,194</b>	<b>927.00 %</b>
NET INCOME	<b>\$ -17,030</b>	<b>\$ -1,837</b>	<b>\$ -15,194</b>	<b>927.00 %</b>

# OCSCC 994

## PROFIT AND LOSS

April 2018

	TOTAL
Income	
4000 Income	
4005 Common Element Fees	26,441.59
<b>Total 4000 Income</b>	<b>26,441.59</b>
<b>Total Income</b>	<b>\$26,441.59</b>
Cost of Goods Sold	
4030 Contribution to Reserve Fund	8,281.00
<b>Total Cost of Goods Sold</b>	<b>\$8,281.00</b>
<b>GROSS PROFIT</b>	<b>\$18,160.59</b>
Expenses	
5000 Utilities Expense	
5010 Gas	2,028.86
5020 Hydro	3,175.04
5030 Water & Sewer	2,119.56
5040 Enterphone & Elevator Phone lines	377.58
<b>Total 5000 Utilities Expense</b>	<b>7,701.04</b>
5400 Contracts	
5405 Annual Fire Inspection	104.52
5418 Elevator	395.50
5424 Garbage/ Recycling Bin Removal	388.91
5430 Cleaning Contract	1,664.38
5450 Security Contract	338.99
5455 Snow Removal Contract	1,742.10
<b>Total 5400 Contracts</b>	<b>4,634.40</b>
5500 General Repairs and Maintenance	
5502 Materials and supplies	293.80
5503 General Repairs and Maintenance	977.45
5505 Locks and keys	90.40
<b>Total 5500 General Repairs and Maintenance</b>	<b>1,361.65</b>
5800 Administrative Expenses	
5805 Audit-Financial	0.00
5810 Insurance Expense/General & Liability Insurance	1,977.91
5830 Property Management Fees	3,342.09
5845 Bank Charges	52.78
<b>Total 5800 Administrative Expenses</b>	<b>5,372.78</b>
<b>Total Expenses</b>	<b>\$19,069.87</b>
<b>PROFIT</b>	<b>\$ -909.28</b>



# OCSCC 994

## BALANCE SHEET

As of April 30, 2018

	TOTAL
<b>Assets</b>	
Current Assets	
1101 Misc AR	938.60
1103 Other AR - Enercare	1,866.00
1116 Prepaid Elevator	1,149.78
1117 Prepaid - Enbridge deposit	2,816.00
1500 Allowance for bad debts	-8.27
R1300 Due from Operating Fund	6,187.79
Cash and cash equivalents	
1010 Cash Operating Account	46,155.07
1020 Cash Reserve Fund	53,872.87
<b>Total Cash and cash equivalents</b>	<b>\$100,027.94</b>
Accounts receivable (A/R)	
1100 Accounts Receivable	389.60
<b>Total Accounts receivable (A/R)</b>	<b>\$389.60</b>
<b>Total Current Assets</b>	<b>\$113,367.44</b>
Non-current Assets	
1300 RBC DS Investment Account	75,281.00
<b>Total Non-current Assets</b>	<b>\$75,281.00</b>
<b>Total Assets</b>	<b>\$188,648.44</b>
<b>Liabilities and Equity</b>	
Current Liabilities	
2010 Accrued Accounts Payable	14,854.09
2020 Due to/from Reserve	6,307.79
R2000 Reserve Accounts Payable	9,611.43
Accounts Payable	
2000 Accounts Payable	30,128.63
<b>Total Accounts Payable</b>	<b>\$30,128.63</b>
<b>Total Current Liabilities</b>	<b>\$60,901.94</b>
Equity	
Retained Earnings	52,418.95
Profit for the year	75,327.55
<b>Total Equity</b>	<b>\$127,746.50</b>
<b>Total Liabilities and Equity</b>	<b>\$188,648.44</b>

# OCSCC 994

## A/R AGING SUMMARY

As of April 30, 2018

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
101 - Ahmed Hassan					35.07	\$35.07
202 - Nathan Dresser		46.94	46.94	46.94	281.64	\$422.46
210 - Watkins, Kimberley					-50.40	\$ -50.40
216 - Mattai, Anjelina					-3.92	\$ -3.92
313 - King, Brian					-615.35	\$ -615.35
321 - Jessica Hsiung		-44.72				\$ -44.72
414 - El-Khoury, Said					126.88	\$126.88
419 - Okwir, Joseph				312.11		\$312.11
Greatwise Developments		219.39				\$219.39
Greatwise Developments (221)		0.00				\$0.00
Mynssen, Edsel (107)					-4.44	\$ -4.44
Wilson, Rebecca (218)					-7.48	\$ -7.48
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$221.61</b>	<b>\$46.94</b>	<b>\$359.05</b>	<b>\$ -238.00</b>	<b>\$389.60</b>

# OCSCC 994

## A/P AGING SUMMARY

As of April 30, 2018

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Greatwise Developments Corporation					19,040.51	\$19,040.51
Hydro-2785 BASELINE RD P/R	3,569.01					\$3,569.01
Ottawa Water & Sewer		3,847.11				\$3,847.11
Redwood Residents					2,621.60	\$2,621.60
Technical Standards and Safety Authority					-299.45	\$ -299.45
The Condominium Authority of Ontario (CAO)	960.00					\$960.00
Waste Connections of Canada Inc.	389.85					\$389.85
<b>TOTAL</b>	<b>\$4,918.86</b>	<b>\$3,847.11</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$21,362.66</b>	<b>\$30,128.63</b>

# OCSCC 994

## TRANSACTION LIST BY SUPPLIER

April 2018

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
10424161 Canada Inc.						
01-04-2018	Bill	1392	Yes		2000 Accounts Payable	101.70
24-04-2018	Bill Payment (Cheque)	FCN_8762-1	Yes		1010 Cash Operating Account	-101.70
9020934 Canada Inc. (Visitors Parking)						
01-04-2018	Bill	509	Yes		2000 Accounts Payable	338.99
Ainger Cabling & Security						
05-04-2018	Bill	138410	Yes		2000 Accounts Payable	293.80
24-04-2018	Bill Payment (Cheque)	FCN_8762-2	Yes		1010 Cash Operating Account	-293.80
CI Property Management						
01-04-2018	Bill	2016	Yes		2000 Accounts Payable	2,700.25
01-04-2018	Bill	2043	Yes		2000 Accounts Payable	641.84
02-04-2018	Bill Payment (Cheque)		Yes		1010 Cash Operating Account	-2,700.25
24-04-2018	Bill Payment (Cheque)	FCN_8762-3	Yes		1010 Cash Operating Account	-641.84
Enbridge-2785 BASELINE RD						
01-04-2018	Bill	602000810130	Yes		2000 Accounts Payable	1,484.76
12-04-2018	Bill Payment (Cheque)	RBCX1863	Yes		1010 Cash Operating Account	-1,484.76
Hydro-2785 BASELINE RD P/R						
03-04-2018	Bill Payment (Cheque)		Yes		1010 Cash Operating Account	-3,475.48
16-04-2018	Bill	FEB28-MAR31/18	Yes		2000 Accounts Payable	3,569.01
Lock Solutions Inc.						
04-04-2018	Bill	22667	Yes		2000 Accounts Payable	90.40
24-04-2018	Bill Payment (Cheque)	FCN_8762-4	Yes		1010 Cash Operating Account	-90.40
Lumenix						
27-04-2018	Purchase Order	1010	No		2000 Accounts Payable	9,611.43
Ottawa Water & Sewer						
16-04-2018	Bill	FEB16-APR16/18	Yes		2000 Accounts Payable	3,847.11

Pivotech Doors Inc.

DATE	TRANSACTION TYPE	#	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
01-04-2018	Bill	36896	Yes		2000 Accounts Payable	397.20
24-04-2018	Bill Payment (Cheque)	FCN_8762-5	Yes		1010 Cash Operating Account	-397.20
Solutions Infinies M7 Inc.						
15-04-2018	Bill	Apr 2018	Yes		2000 Accounts Payable	1,742.10
24-04-2018	Bill Payment (Cheque)	FCN_8762-6	Yes		1010 Cash Operating Account	-1,742.10
Strivetech Elevator Services Inc.						
01-04-2018	Bill	2434	Yes		2000 Accounts Payable	395.50
24-04-2018	Bill Payment (Cheque)	FCN_8762-7	Yes		1010 Cash Operating Account	-395.50
The Condominium Authority of Ontario (CAO)						
01-04-2018	Bill		Yes		2000 Accounts Payable	960.00
Tremblay Fire Solutions Ltd.						
01-04-2018	Bill	11689	Yes		2000 Accounts Payable	1,254.30
09-04-2018	Purchase Order	1009	No		2000 Accounts Payable	875.75
24-04-2018	Bill Payment (Cheque)	FCN_8762-8	Yes		1010 Cash Operating Account	-1,254.30
Waste Connections of Canada Inc.						
12-04-2018	Bill Payment (Cheque)	RBCX1956	Yes		1010 Cash Operating Account	-389.85
12-04-2018	Journal Entry	33	Yes			
12-04-2018	Bill Payment (Cheque)		Yes			0.00
30-04-2018	Bill		Yes		2000 Accounts Payable	389.85

# OCSCC 994

## GENERAL LEDGER

April 2018

DATE	TRANSACTION TYPE	#	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
5000 Utilities Expense							
5010 Gas							
Beginning Balance							19,914.69
01-04-2018	Bill	602000810130	Enbridge-2785 BASELINE RD	Jan 25 - Mar 23, 2018 (Invoiced on March 27, 2018)	2000 Accounts Payable	\$1,484.76	21,399.45
01-04-2018	Journal Entry	34R		to set up accruals	-Split-	\$ -1,908.98	19,490.47
30-04-2018	Journal Entry	40		to set up accruals	-Split-	\$2,453.08	21,943.55
<b>Total for 5010 Gas</b>						<b>\$2,028.86</b>	
5020 Hydro							
Beginning Balance							20,859.46
01-04-2018	Journal Entry	34R		to set up accruals	-Split-	\$ -3,847.85	17,011.61
16-04-2018	Bill	FEB28-MAR31/18	Hydro-2785 BASELINE RD P/R	Feb 28, 2018 - Mar 31, 2018	2000 Accounts Payable	\$3,569.01	20,580.62
30-04-2018	Journal Entry	40		to set up accruals	-Split-	\$3,453.88	24,034.50
<b>Total for 5020 Hydro</b>						<b>\$3,175.04</b>	
5030 Water & Sewer							
Beginning Balance							17,646.01
01-04-2018	Journal Entry	34R		to set up accruals	-Split-	\$ -2,670.80	14,975.21
16-04-2018	Bill	FEB16-APR16/18	Ottawa Water & Sewer	February 16,2018 - April 16, 2018	2000 Accounts Payable	\$3,847.11	18,822.32
30-04-2018	Journal Entry	40		to set up accruals	-Split-	\$943.25	19,765.57
<b>Total for 5030 Water &amp; Sewer</b>						<b>\$2,119.56</b>	
5040 Enterphone & Elevator Phone lines							
Beginning Balance							3,714.26
30-04-2018	Journal Entry	40		to set up accruals	-Split-	\$377.58	4,091.84
<b>Total for 5040 Enterphone &amp; Elevator Phone lines</b>						<b>\$377.58</b>	
<b>Total for 5000 Utilities Expense</b>						<b>\$7,701.04</b>	
5400 Contracts							
5405 Annual Fire Inspection							
Beginning Balance							966.15
01-04-2018	Bill	11689	Tremblay Fire Solutions Ltd.	Annual fire alarm , fire extinguisher, emergency light, sprinkler, Hydrant (Invoiced on March 30, 2018)	2000 Accounts Payable	\$1,254.30	2,220.45
01-04-2018	Journal Entry	34R		to set up accruals	-Split-	\$ -322.05	1,898.40
15-04-2018	Journal Entry	36		to set up Trembaly annual monitoring as prepaid	-Split-	\$ -1,149.78	748.62
30-04-2018	Journal Entry	40		to set up accruals	-Split-	\$322.05	1,070.67
<b>Total for 5405 Annual Fire Inspection</b>						<b>\$104.52</b>	
5418 Elevator							
Beginning Balance							3,491.70
01-04-2018	Journal Entry	34R		to set up accruals	-Split-	\$ -395.50	3,096.20
01-04-2018	Bill	2434	Strivetech Elevator Services Inc.	Monthly Elevator Maintenance- March 2018 (invoiced March 26, 2018)	2000 Accounts Payable	\$395.50	3,491.70
30-04-2018	Journal Entry	40		to set up accruals	-Split-	\$395.50	3,887.20
<b>Total for 5418 Elevator</b>						<b>\$395.50</b>	
5420 Fire Alarm Monitoring							
Beginning Balance							960.50
<b>Total for 5420 Fire Alarm Monitoring</b>							
5424 Garbage/ Recycling Bin Removal							
Beginning Balance							3,591.37
12-04-2018	Journal Entry	33		Correct the amount on March 31, 2018	-Split-	\$ -0.94	3,590.43
30-04-2018	Bill		Waste Connections of Canada Inc.	Monthly basic container charges	2000 Accounts Payable	\$389.85	3,980.28
<b>Total for 5424 Garbage/ Recycling Bin Removal</b>						<b>\$388.91</b>	
5425 HVAC Preventative Maintenance							
Beginning Balance							717.55
<b>Total for 5425 HVAC Preventative Maintenance</b>							
5430 Cleaning Contract							
Beginning Balance							16,255.96
30-04-2018	Journal Entry	40		to set up accruals	-Split-	\$1,664.38	17,920.34
<b>Total for 5430 Cleaning Contract</b>						<b>\$1,664.38</b>	
5435 Landscaping							
Beginning Balance							3,726.72
<b>Total for 5435 Landscaping</b>							
5450 Security Contract							
Beginning Balance							4,628.46
01-04-2018	Bill	509	9020934 Canada Inc. (Visitors Parking)	Visitor Parking- Monthly Rate April 2018	2000 Accounts Payable	\$338.99	4,967.45
01-04-2018	Journal Entry	34R		to set up accruals	-Split-	\$ -677.98	4,289.47
30-04-2018	Journal Entry	40		to set up accruals	-Split-	\$677.98	4,967.45
<b>Total for 5450 Security Contract</b>						<b>\$338.99</b>	

DATE	TRANSACTION TYPE	#	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
5455 Snow Removal Contract							
Beginning Balance							8,710.40
15-04-2018	Bill	Apr 2018	Solutions Infinies M7 Inc.	snow removal contract Nov 15- April 15- \$10,452.50 (incl. tx) annually- \$1,742.08/ month- 6 month contract \$0.02 adjust for the last payment	2000 Accounts Payable	\$1,742.10	10,452.50
<b>Total for 5455 Snow Removal Contract</b>						<b>\$1,742.10</b>	
5465 Garage Cleaning							
Beginning Balance							1,209.10
<b>Total for 5465 Garage Cleaning</b>							
5470 Window Cleaning							
Beginning Balance							875.75
<b>Total for 5470 Window Cleaning</b>							
5475 Garage Door Maintenance Contract							
Beginning Balance							865.14
01-04-2018	Journal Entry	34R		to set up accruals	-Split-	\$ -290.64	574.50
01-04-2018	Bill	36896	Pivotech Doors Inc.	To perform preventative maintenance on OVHD (Invoiced on March 20, 2018)	2000 Accounts Payable	\$397.20	971.70
30-04-2018	Journal Entry	40		to set up accruals	-Split-	\$290.64	1,262.34
<b>Total for 5475 Garage Door Maintenance Contract</b>						<b>\$397.20</b>	
<b>Total for 5400 Contracts</b>						<b>\$5,031.60</b>	
5500 General Repairs and Maintenance							
5501 Reimbursable Expense							
Beginning Balance							50.85
<b>Total for 5501 Reimbursable Expense</b>							
5502 Materials and supplies							
Beginning Balance							926.60
05-04-2018	Bill	138410	Ainger Cabling & Security	Supply and install one convex safety mirror	2000 Accounts Payable	\$293.80	1,220.40
<b>Total for 5502 Materials and supplies</b>						<b>\$293.80</b>	
5503 General Repairs and Maintenance							
Beginning Balance							7,302.31
01-04-2018	Bill	1392	10424161 Canada Inc.	2 THERMOSTATS INSTALLED AND ADJUSTED THE HEAT (Invoiced on March 27, 2018)	2000 Accounts Payable	\$101.70	7,404.01
30-04-2018	Journal Entry	40		to set up accruals (PO 1009)	-Split-	\$875.75	8,279.76
<b>Total for 5503 General Repairs and Maintenance</b>						<b>\$977.45</b>	
5505 Locks and keys							
Beginning Balance							139.71
04-04-2018	Bill	22667	Lock Solutions Inc.	Service call and labour to service lock box	2000 Accounts Payable	\$90.40	230.11
<b>Total for 5505 Locks and keys</b>						<b>\$90.40</b>	
5518 Carpet Cleaning & Mat Service							
Beginning Balance							593.25
<b>Total for 5518 Carpet Cleaning &amp; Mat Service</b>							
5535 Snow Removal- De-icing							
Beginning Balance							45.20
<b>Total for 5535 Snow Removal- De-icing</b>							
5536 Security Cameras							
Beginning Balance							4,517.74
<b>Total for 5536 Security Cameras</b>							
5540 HVAC							
Beginning Balance							4,409.12
<b>Total for 5540 HVAC</b>							
5550 Elevator							
Beginning Balance							-299.10
<b>Total for 5550 Elevator</b>							
5555 Garage Door R&M							
Beginning Balance							1,638.73
<b>Total for 5555 Garage Door R&amp;M</b>							
<b>Total for 5500 General Repairs and Maintenance</b>						<b>\$1,361.65</b>	
5525 Snow							
Beginning Balance							2,858.90
<b>Total for 5525 Snow</b>							
5800 Administrative Expenses							
5805 Audit-Financial							
Beginning Balance							3,400.00
01-04-2018	Journal Entry	34R		to set up accruals	-Split-	\$ -3,400.00	0.00
30-04-2018	Journal Entry	40		to set up accruals	-Split-	\$3,400.00	3,400.00
<b>Total for 5805 Audit-Financial</b>						<b>\$0.00</b>	
5806 CAO Fees							
Beginning Balance							1,517.60
01-04-2018	Journal Entry	34R		to set up accruals	-Split-	\$ -960.00	557.60
01-04-2018	Bill		The Condominium Authority of Ontario (CAO)	Assessment fee* - Apr 1, 2018 to Mar 31, 2019	2000 Accounts Payable	\$960.00	1,517.60

DATE	TRANSACTION TYPE	#	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for 5806 CAO Fees						\$0.00	
5810 Insurance Expense/General & Liability Insurance							
Beginning Balance							19,526.61
09-04-2018	Expense			INSURANCE LOAN FIRST INSURANCE	1010 Cash Operating Account	\$1,977.91	21,504.52
Total for 5810 Insurance Expense/General & Liability Insurance						\$1,977.91	
5820 Legal							
Beginning Balance							1,632.60
Total for 5820 Legal							
5830 Property Management Fees							
Beginning Balance							29,747.38
01-04-2018	Bill	2016	CI Property Management	management fees	2000 Accounts Payable	\$2,700.25	32,447.63
01-04-2018	Bill	2043	CI Property Management	Monthly increase in management fee due to new condo act changes	2000 Accounts Payable	\$641.84	33,089.47
Total for 5830 Property Management Fees						\$3,342.09	
5835 Performance Audit							
Beginning Balance							1,692.80
Total for 5835 Performance Audit							
5842 Postage, Meeting, Misc Expenses							
Beginning Balance							247.55
Total for 5842 Postage, Meeting, Misc Expenses							
5845 Bank Charges							
Beginning Balance							802.43
06-04-2018	Expense			ACTIVITY FEE	1010 Cash Operating Account	\$50.98	853.41
06-04-2018	Expense			ACTIVITY FEE	1020 Cash Reserve Fund	\$1.80	855.21
Total for 5845 Bank Charges						\$52.78	
5846 Office Expenses							
Beginning Balance							389.62
Total for 5846 Office Expenses							
Total for 5800 Administrative Expenses						\$5,372.78	
R6102 Building Interior R&M							
30-04-2018	Journal Entry	40		to set up accruals (PO 1010)	-Split-	\$9,611.43	9,611.43
Total for R6102 Building Interior R&M						\$9,611.43	



## 1010 Cash Operating Account, Period Ending 30-04-2018

## RECONCILIATION REPORT

Reconciled on: 07-05-2018

Reconciled by: jwalker@capitalconciierge.ca

Any changes made to transactions after this date aren't included in this report.

## Summary

CAD

Statement beginning balance	54,122.24
Cheques and payments cleared (27)	-35,036.29
Deposits and other credits cleared (82)	28,007.72
Statement ending balance	47,093.67
Uncleared transactions as of 30-04-2018	-938.60
Register balance as of 30-04-2018	46,155.07
Cleared transactions after 30-04-2018	0.00
Uncleared transactions after 30-04-2018	21,998.42
Register balance as of 07-05-2018	68,153.49

## Details

## Cheques and payments cleared (27)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
29-03-2018	Bill Payment	FCN_8760-1	Ainger Cabling & Security	-135.60
29-03-2018	Bill Payment	FCN_8760-2	Davidson Houle Allen LLP	-98.88
29-03-2018	Bill Payment	FCN_8760-3	Lock Solutions Inc.	-305.04
29-03-2018	Bill Payment	FCN_8760-4	Nutri-Lawn	-393.24
29-03-2018	Bill Payment	FCN_8761-1	10424161 Canada Inc.	-339.29
29-03-2018	Bill Payment	FCN_8761-2	Optimum Mechanical Solutions	-483.90
29-03-2018	Bill Payment	FCN_8761-3	Solutions Infinies M7 Inc.	-4,600.98
29-03-2018	Bill Payment	FCN_8761-4	Spot Maintenance Ltd.	-3,328.76
29-03-2018	Bill Payment	FCN_8761-5	Strivetech Elevator Services Inc.	-791.00
29-03-2018	Bill Payment	FCN_8761-6	Tremblay Fire Solutions Ltd.	-214.70
29-03-2018	Bill Payment	FCN_8761-7	Waste Connections of Canada...	-389.85
29-03-2018	Bill Payment	FCN_8761-8	9020934 Canada Inc. (Visitors ...	-677.98
02-04-2018	Bill Payment		CI Property Management	-2,700.25
03-04-2018	Bill Payment		Hydro-2785 BASELINE RD P/R	-3,475.48
05-04-2018	Expense			-8,281.00
06-04-2018	Expense			-50.98
09-04-2018	Expense			-1,977.91
12-04-2018	Bill Payment	RBCX1956	Waste Connections of Canada...	-389.85
12-04-2018	Bill Payment	RBCX1863	Enbridge-2785 BASELINE RD	-1,484.76
24-04-2018	Bill Payment	FCN_8762-6	Solutions Infinies M7 Inc.	-1,742.10
24-04-2018	Bill Payment	FCN_8762-7	Strivetech Elevator Services Inc.	-395.50
24-04-2018	Bill Payment	FCN_8762-5	Pivotech Doors Inc.	-397.20
24-04-2018	Bill Payment	FCN_8762-4	Lock Solutions Inc.	-90.40
24-04-2018	Bill Payment	FCN_8762-3	CI Property Management	-641.84
24-04-2018	Bill Payment	FCN_8762-8	Tremblay Fire Solutions Ltd.	-1,254.30
24-04-2018	Bill Payment	FCN_8762-1	10424161 Canada Inc.	-101.70
24-04-2018	Bill Payment	FCN_8762-2	Ainger Cabling & Security	-293.80

Total	-35,036.29
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## Deposits and other credits cleared (82)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
02-04-2018	Receive Payment		318 - Tran, Tahn-Tinh	171.50
02-04-2018	Receive Payment		416 - Peter & Davina Chow	206.15
02-04-2018	Receive Payment		218 - Andrew Leung	206.15
02-04-2018	Receive Payment		307 - Hoffman, Taylor	224.98
02-04-2018	Receive Payment		312 - Slocinski, Mieczyslaw & I...	228.69
02-04-2018	Receive Payment		207 - Aria Adel & Dennis Grud...	250.19
02-04-2018	Receive Payment		107 - Xiyin Deng	254.08
02-04-2018	Receive Payment		407 - Mah, Adeline	259.64
02-04-2018	Receive Payment		410 - Lepage, Denis	263.35
02-04-2018	Receive Payment		418 - Brazeau, Eric	263.35
02-04-2018	Receive Payment		220 - Keay, David & Hudak, C...	263.35
02-04-2018	Receive Payment		320 - Barker, Connie	263.35
02-04-2018	Receive Payment		412 - Laframboise, John & Ca...	263.35
02-04-2018	Receive Payment		112 - Lapietra, Vincenzo	263.35

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
02-04-2018	Receive Payment		212 - Pedlar, Shannon	263.35
02-04-2018	Receive Payment		411 - Laframboise, John & Can...	268.91
02-04-2018	Receive Payment		409 - Biswas, Devaleena	268.91
02-04-2018	Receive Payment		413 - Baskin, Meaghan	268.91
02-04-2018	Receive Payment		219 - Hewitt, Richard & Sharon	273.14
02-04-2018	Receive Payment		319 - Oliver Lamothe	273.14
02-04-2018	Receive Payment		417 - McIntyre, Amanda	273.14
02-04-2018	Receive Payment		213 - Caron, Jean-Luc	281.91
02-04-2018	Receive Payment		317 - Milne, Bradley	282.67
02-04-2018	Receive Payment		217 - Rawlings, Douglas	282.67
02-04-2018	Receive Payment		108 - Atkinson, Jena	296.71
02-04-2018	Receive Payment		205 - Prak, Sorn & Tran, Hong	297.24
02-04-2018	Receive Payment		405 - Marquez, Luize	297.24
02-04-2018	Receive Payment		305 - Lafrance, Aline & Alberell...	297.24
02-04-2018	Receive Payment		105 - Huisman, Darcy	297.27
02-04-2018	Receive Payment		404 - Aubin, Marc	302.53
02-04-2018	Receive Payment		408 - Brown, Marshall	302.53
02-04-2018	Receive Payment		304 - Zaher, Andre & Liana	302.53
02-04-2018	Receive Payment		308 - Burda, Veronika	302.53
02-04-2018	Receive Payment		204 - Temeljkowski, Bojana	302.53
02-04-2018	Receive Payment		114 - VanWyck, Zoe	316.57
02-04-2018	Receive Payment		309 - ZW Project Management	316.57
02-04-2018	Receive Payment		110 - Devine, Jake	316.57
02-04-2018	Receive Payment		211 - Ary, Natan	316.57
02-04-2018	Receive Payment		111 - Harb, Mona	316.57
02-04-2018	Receive Payment		311 - Pretty, Caylea	316.57
02-04-2018	Receive Payment		109 - Jijun Zhao	316.57
02-04-2018	Receive Payment		106 - Victoria Ashcroft	316.57
02-04-2018	Receive Payment		209 - Pap, Ilona	316.57
02-04-2018	Receive Payment		306 - Rafoul, Elias	322.13
02-04-2018	Receive Payment		214 - Hickman, Susan	322.13
02-04-2018	Receive Payment		206 - Wong, Sandra	322.13
02-04-2018	Receive Payment		314 - Armstrong, Carol & Tho...	322.13
02-04-2018	Receive Payment		210 - Watkins, Kimberley	322.13
02-04-2018	Receive Payment		310 - Kennedy, Carrie	322.13
02-04-2018	Receive Payment		104 - Hedger, Sheila & Butler, ...	331.90
02-04-2018	Receive Payment		119 - Paula Ennis	371.90
02-04-2018	Receive Payment		419 - Okwir, Joseph	371.90
02-04-2018	Receive Payment		101 - Ahmed Hassan	390.97
02-04-2018	Receive Payment		201 - Rotter, Roland & Barbara	393.62
02-04-2018	Receive Payment		301 - Papadolias, Nicholas	393.62
02-04-2018	Receive Payment		401 - Silgado, Anne	393.62
02-04-2018	Receive Payment		103 - Burke, Melville & Paulette	397.06
02-04-2018	Receive Payment		303 - Hay, Gary	402.09
02-04-2018	Receive Payment		403 - Janzen, Erika & Jack	402.09
02-04-2018	Receive Payment		203 - Yue Zhang	402.09
02-04-2018	Receive Payment		215 - Daher, Mohammed	402.09
02-04-2018	Receive Payment		202 - Nathan Dresser	422.93
02-04-2018	Receive Payment		414 - El-Khour, Said	493.44
02-04-2018	Receive Payment		302 - Dham, Houssam	504.53
03-04-2018	Receive Payment		313 - King, Brian	316.57
03-04-2018	Receive Payment		402 - Leung, David and Pauline	469.87
03-04-2018	Receive Payment		415 - Voyce, Geoff & Jackie	460.07
03-04-2018	Receive Payment		216 - Mattai, Anjelina	397.06
10-04-2018	Deposit			1,972.84
10-04-2018	Receive Payment		Greatwise Developments:118	297.24
10-04-2018	Receive Payment		Greatwise Developments:208	302.53
10-04-2018	Receive Payment		Greatwise Developments:113	316.57
10-04-2018	Receive Payment		Greatwise Developments:406	322.13
10-04-2018	Receive Payment		117 - Greatwise Developments	352.32
10-04-2018	Receive Payment		321 - Jessica Hsiung	416.62
10-04-2018	Receive Payment		Greatwise Developments (221)	371.90
10-04-2018	Receive Payment		Greatwise Developments:316	397.06
10-04-2018	Receive Payment		Greatwise Developments:116	397.06
10-04-2018	Receive Payment		Greatwise Developments:115	397.06
10-04-2018	Receive Payment		Greatwise Developments:315	402.09
10-04-2018	Receive Payment		Greatwise Developments	9.62
10-04-2018	Receive Payment		Greatwise Developments:102	436.77

Total				28,007.72
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## Additional Information

Uncleared cheques and payments as of 30-04-2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
31-05-2017	Journal	19		-938.60
Total				-938.60

Uncleared deposits and other credits after 30-04-2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
01-05-2018	Receive Payment		405 - Marquez, Luize	297.24
01-05-2018	Receive Payment		205 - Prak, Sorn & Tran, Hong	297.24
01-05-2018	Receive Payment		105 - Huisman, Darcy	297.27
01-05-2018	Receive Payment		204 - Temeljovski, Bojana	302.53
01-05-2018	Receive Payment		404 - Aubin, Marc	302.53
01-05-2018	Receive Payment		304 - Zaher, Andre & Liana	302.53
01-05-2018	Receive Payment		308 - Burda, Veronika	302.53
01-05-2018	Receive Payment		408 - Brown, Marshall	302.53
01-05-2018	Receive Payment		109 - Jijun Zhao	316.57
01-05-2018	Receive Payment		110 - Devine, Jake	316.57
01-05-2018	Receive Payment		111 - Harb, Mona	316.57
01-05-2018	Receive Payment		106 - Victoria Ashcroft	316.57
01-05-2018	Receive Payment		211 - Ary, Natan	316.57
01-05-2018	Receive Payment		209 - Pap, Ilona	316.57
01-05-2018	Receive Payment		309 - ZW Project Management	316.57
01-05-2018	Receive Payment		114 - VanWyck, Zoe	316.57
01-05-2018	Receive Payment		311 - Pretty, Caylea	316.57
01-05-2018	Receive Payment		314 - Armstrong, Carol & Tho...	322.13
01-05-2018	Receive Payment		214 - Hickman, Susan	322.13
01-05-2018	Receive Payment		306 - Rafoul, Elias	322.13
01-05-2018	Receive Payment		210 - Watkins, Kimberley	322.13
01-05-2018	Receive Payment		310 - Kennedy, Carrie	322.13
01-05-2018	Receive Payment		206 - Wong, Sandra	322.13
01-05-2018	Receive Payment		104 - Hedger, Sheila & Butler, ...	331.90
01-05-2018	Receive Payment		119 - Paula Ennis	371.90
01-05-2018	Receive Payment		221 - Rihana Peiman	371.90
01-05-2018	Receive Payment		419 - Okwir, Joseph	371.90
01-05-2018	Receive Payment		101 - Ahmed Hassan	390.97
01-05-2018	Receive Payment		301 - Papadolias, Nicholas	393.62
01-05-2018	Receive Payment		201 - Rotter, Roland & Barbara	393.62
01-05-2018	Receive Payment		401 - Silgado, Anne	393.62
01-05-2018	Receive Payment		103 - Burke, Melville & Paulette	397.06
01-05-2018	Receive Payment		403 - Janzen, Erika & Jack	402.09
01-05-2018	Receive Payment		215 - Daher, Mohammed	402.09
01-05-2018	Receive Payment		303 - Hay, Gary	402.09
01-05-2018	Receive Payment		203 - Yue Zhang	402.09
01-05-2018	Receive Payment		202 - Nathan Dresser	422.93
01-05-2018	Receive Payment		414 - El-Khoury, Said	493.44
01-05-2018	Receive Payment		302 - Dham, Houssam	504.53
01-05-2018	Receive Payment		321 - Jessica Hsiung	327.18
01-05-2018	Receive Payment		216 - Mattai, Anjelina	397.06
01-05-2018	Receive Payment		415 - Voyce, Geoff & Jackie	460.07
01-05-2018	Receive Payment		402 - Leung, David and Pauline	469.87
01-05-2018	Receive Payment		318 - Tran, Tahn-Tinh	171.50
01-05-2018	Receive Payment		218 - Andrew Leung	206.15
01-05-2018	Receive Payment		416 - Peter & Davina Chow	206.15
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01-05-2018	Receive Payment		312 - Slocinski, Mieczyslaw & I...	228.69
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01-05-2018	Receive Payment		412 - Laframboise, John & Ca...	263.35
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01-05-2018	Receive Payment		212 - Pedlar, Shannon	263.35
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01-05-2018	Receive Payment		413 - Baskin, Meaghan	268.91
01-05-2018	Receive Payment		409 - Biswas, Devaleena	268.91
01-05-2018	Receive Payment		411 - Laframboise, John & Can...	268.91

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
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01-05-2018	Receive Payment		319 - Oliver Lamothe	273.14
01-05-2018	Receive Payment		213 - Caron, Jean-Luc	281.91
01-05-2018	Receive Payment		317 - Milne, Bradley	282.67
01-05-2018	Receive Payment		217 - Rawlings, Douglas	282.67
01-05-2018	Receive Payment		108 - Atkinson, Jena	296.71
01-05-2018	Receive Payment		305 - Lafrance, Aline & Alberell...	297.24
Total				21,998.42



ROYAL BANK OF CANADA  
P.O. BOX 6011 STATION A  
MONTREAL QC H3C 3B8

# Business Account Statement

RBDDA30000\_1829861 E D 00006 00038

OTTAWA-CARLETON STANDARD CONDOMINIUM CORPORATION

OPERATING

C/O CAPITAL CONCIERGE

904 LADY ELLEN PL

OTTAWA ON K1Z 5L5

March 29, 2018 to April 30, 2018

**Account number:** 00006 108-281-7

## How to reach us:

Please contact your RBC Banking representative or call

1-800-Royal®2-0

(1-800-769-2520)

[www.rbcroyalbank.com/business](http://www.rbcroyalbank.com/business)

## Account Summary for this Period

### Business Current Account

#### Royal Bank of Canada

90 SPARKS ST, OTTAWA, ON K1P 5T6

Opening balance on March 29, 2018	\$54,122.24
Total deposits & credits (3)	+ 28,007.72
Total cheques & debits (9)	- 35,036.29
Closing balance on April 30, 2018	= \$47,093.67

### Have your business needs changed? We can help.

Let us help identify opportunities to take your business to the next level, whether it's making your cash flow cycle more efficient or helping to set the stage for future growth. Your account manager would be pleased to help, or call an RBC Business Advisor at 1-800-769-2520.

## Account Activity Details

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
	<b>Opening balance</b>			<b>54,122.24</b>
02 Apr	Direct Payment (PAD's) service total GRADS2850610000		19,972.34	74,094.58
	Misc Payment CAPITAL INTEGRA	2,700.25		71,394.33
03 Apr	eCheque deposit 13770		1,643.57	
	Hydro Bill Pmt Hydro Ottawa	3,475.48		69,562.42
05 Apr	Account transfer ACTR4809500033	8,281.00		
	Direct Deposits (PDS) service total GRADS0918610000	11,759.22		49,522.20
06 Apr	Activity fee	50.98		49,471.22
09 Apr	Insurance Loan FIRST INSURANCE	1,977.91		47,493.31
10 Apr	eCheque deposit 13770		6,391.81	53,885.12
12 Apr	Bill payment - 1956 WASTE CONNECT	389.85		
	Bill payment - 1863 ENBRIDGE	1,484.76		52,010.51



# Business Account Statement

March 29, 2018 to April 30, 2018  
Account number: 00006 108-281-7

## Account Activity Details - continued

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
27 Apr	Direct Deposits (PDS) service total GRADS0918610000	4,916.84		47,093.67
	<b>Closing balance</b>			<b>47,093.67</b>

Account Fees: \$50.98

## Important Account Information

### RBC Business Advisors are available 24 hours a day, 7 days a week

Our team of business advisors are available whenever you need them.

Call us at 1-800-769-2520 for:

- Business account transaction information
- Credit and debit card processing solutions
- Your nearest ATM or Night Deposit location
- Help with your personal banking needs
- And more

Please check this Account Statement without delay and advise us of any error or omission within 45 days of the statement date.  
An image included on this Account Statement does not indicate that a cheque has been successfully processed as of the statement date.  
Please retain this statement for your records. Additional copies will be subject to a nominal fee.  
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Royal Bank of Canada GST Registration Number: R105248165.

# **MONTHLY RESERVE FINANCIAL REPORT**

*OCSCC 994*

*March 2018*

# OCSCC 994

## PROFIT AND LOSS

April 2018

	TOTAL
Income	
<b>Total Income</b>	
GROSS PROFIT	<b>\$0.00</b>
Other Income	
6000 Contribution from operating	8,281.00
R4012 Reserve Fund Interest Income	135.94
<b>Total Other Income</b>	<b>\$8,416.94</b>
Expenses	
R6102 Building Interior R&M	9,611.43
<b>Total Expenses</b>	<b>\$9,611.43</b>
PROFIT	<b>\$ -1,194.49</b>



# OCSCC 994

## PROFIT AND LOSS

June 2017 - April 2018

	TOTAL
Income	
<b>Total Income</b>	
GROSS PROFIT	<b>\$0.00</b>
Other Income	
6000 Contribution from operating	97,278.79
R4012 Reserve Fund Interest Income	649.09
<b>Total Other Income</b>	<b>\$97,927.88</b>
Expenses	
R6102 Building Interior R&M	9,611.43
<b>Total Expenses</b>	<b>\$9,611.43</b>
PROFIT	<b>\$88,316.45</b>



**RBC Dominion Securities Inc.**  
**CANADIAN DOLLAR**  
**ACCOUNT STATEMENT**

**APR. 30**  
**2018**

Page 1 of 3

44600



OTTAWA CARLETON STANDARD  
CONDOMINIUM CORPORATION NO.994  
904 LADY ELLEN PLACE  
C/O MICHAEL BARNETT (CIPM)  
OTTAWA ON K1Z 5L5

**ADVISORY TEAM**

**Investment Advisor(s):**

Andras Birkus  
613-566-7519

**Team Member(s):**

Jordan Bondy  
613-566-7552

**Branch Address:**

World Exchange Plaza  
45 O'Connor Street, Suite 900  
Ottawa, Ontario  
K1P 1A4  
Fax : 613-566-7600

**Branch Manager:**

Paul Higgins / Peter Chisholm  
(613) 566-7500

Your Account Number: 501-65054-1-3

Date of Last Statement: MAR. 29, 2018

**ASSET SUMMARY**

	MARKET VALUE AT APR. 30	PERCENTAGE OF MARKET VALUE
Cash	\$75,281.00	100.00 %
Fixed Income	\$0.00	0.00 %
Preferred Shares	\$0.00	0.00 %
Common Shares	\$0.00	0.00 %
Mutual Funds **	\$0.00	0.00 %
Foreign Securities	\$0.00	0.00 %
Managed Assets	\$0.00	0.00 %
Other	\$0.00	0.00 %
<b>Total Value</b>	<b>\$75,281.00</b>	<b>100.00 %</b>

**INCOME SUMMARY**

	THIS MONTH	YEAR-TO-DATE
Dividends	\$0.00	\$0.00
Interest	\$0.00	\$0.00
Other	\$0.00	\$0.00
<b>Total Income</b>	<b>\$0.00</b>	<b>\$0.00</b>

**CASH BALANCE**

ACCOUNT TYPE	OPENING BALANCE AT MAR. 29	CLOSING BALANCE AT APR. 30
Cash	\$67,000.00	\$75,281.00

**RBC Dominion Securities Inc.**

**CANADIAN DOLLAR**

**ACCOUNT STATEMENT**

**APR. 30**

**2018**

Your Account Number: 501-65054-1-3

2 of 3

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**ACCOUNT ACTIVITY**

DATE	ACTIVITY	DESCRIPTION	QUANTITY	PRICE \RATE	DEBIT	CREDIT
		<b>Opening Balance (MAR. 29, 2018)</b>				\$67,000.00
APR. 19	DEPOSIT	AS OF 04/18/18				8,281.00
		DEPOSIT FROM RBC				
		<b>Closing Balance (APR. 30, 2018)</b>				\$75,281.00

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- CONTINUED ON NEXT PAGE -

JTA2600948-0176398-44600



**Head Office Address:**

RBC Dominion Securities Inc.  
P.O. BOX 50

Royal Bank Plaza

Toronto, Ontario

Canada M5J 2W7

GST/HST Registration # 889767471

If you have a service request or a question about your statement or a service charge, please phone your Investment Advisor at the phone number listed on the front of this statement. Unresolved problems or complaints should be forwarded in writing to:

**RBC DOMINION SECURITIES**

Compliance Department

P.O. BOX 50, Royal Bank Plaza

Toronto, Ontario

M5J 2W7

**Telephone:** (416) 363-1019

**Internet:** www.rbcds.com

**QST Registration #** 889767471

- We may make recommendations and facilitate trades in securities of related issuers and connected issuers of the firm in your account. For a list of such related issuers and connected issuers, refer to the following website: [www.rbc.com/issuers-disclosures](http://www.rbc.com/issuers-disclosures) or contact your Investment Advisor.
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- Unless otherwise advised, the Book Cost means: In the case of a long security position, the total amount paid for the security, including any transaction charges related to the purchase, adjusted for reinvested distributions, returns of capital and corporate actions; or In the case of a short security position, the total amount received for the security, net of any transaction charges related to the sale, adjusted for any distributions (other than dividends), returns of capital and corporate actions. Where a book cost is not available on a security position, market value will be used to calculate the book cost.
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- Customers accounts are protected by the Canadian Investor Protection Fund within specified limits. A brochure describing the nature and limits of the coverage is available upon request.
- Please contact your local branch or the Head Office address listed above for a copy of the brochure.
- All income reported in the "Income Summary" of your account statement is for information purposes only and should not be used for tax reporting purposes. Where applicable, any income that is taxable will be reported on the appropriate tax slips.
- We act as principal on foreign currency conversions and fixed income transactions and apply discretionary currency conversion rates. The foreign currency conversion rate shown on the confirmation statement includes our spread-based revenues for performing this function. Spread means the difference between the rate we obtain and the rate you receive.
- Please note the following security description abbreviations may appear on your statement: NON VTG for non-voting shares; RES VTG for restricted voting shares; SUB VTG for subordinate voting shares; DSC for securities which may be subject to a deferred sales charge; LL, LL2, LL3 or LL4 for securities which may be subject to a low load deferred sales charge.
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- \* - Indicates fully paid for securities registered in your name and held by us on your behalf.
- # - Part or all of the Book Cost on this security position has been provided by a source other than RBC Dominion Securities. As such, RBC Dominion Securities is not responsible for the completeness or accuracy of the information provided.
- 1 - Includes accrued interest.
- 2 - Part of or all of the Book Cost on this security position is unknown resulting in the use of market value. The market value applied was September 30, 2015 or later, depending on the transaction activity for this security position. Please contact your Investment Advisor to update the statement records.
- 3 - The Book Cost of this security is temporarily unavailable due to a pending corporate action event. Please contact your Investment Advisor for additional information.
- ° - Market value of non-prospectus qualified investment funds (each a "Fund"), disclosed on this statement, is calculated by the fund manager in arrears and may not reflect the actual net asset value from the previous calendar quarter. This market value is an estimate and excludes any unrealized gain / loss on the underlying positions of the Funds for the current calendar quarter.
- ¤ - The Book Cost of this security cannot be determined. Please contact your Investment Advisor for additional information.
- \*\* - Segregated Funds are included in the Total Value of Mutual Funds.
- \*\*\* - Converted U.S. dollar contributions or withdrawals are included in your plan summary.
- ª - This security may be subject to a deferred sales charge at the time that it is sold.
- ª - There is no active market for this security so its market value has been estimated.



## 1020 Cash Reserve Fund, Period Ending 30-04-2018

## RECONCILIATION REPORT

Reconciled on: 07-05-2018

Reconciled by: jwalker@capitalconciierge.ca

Any changes made to transactions after this date aren't included in this report.

## Summary

CAD

Statement beginning balance .....	53,738.73
Cheques and payments cleared (2) .....	-8,282.80
Deposits and other credits cleared (2) .....	8,416.94
Statement ending balance .....	<u>53,872.87</u>
Register balance as of 30-04-2018 .....	53,872.87

## Details

## Cheques and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
06-04-2018	Expense			-1.80
18-04-2018	Expense			-8,281.00
Total				-8,282.80

## Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
03-04-2018	Deposit			135.94
05-04-2018	Deposit			8,281.00
Total				8,416.94



ROYAL BANK OF CANADA  
P.O. BOX 6011 STATION A  
MONTREAL QC H3C 3B8

# Business Account Statement

RBDDA30000\_1829861 E D 00006 00041

OTTAWA-CARLETON STANDARD CONDOMINIUM CORPORATION

RESERVE

C/O CAPITAL CONCIERGE

904 LADY ELLEN PL

OTTAWA ON K1Z 5L5

March 29, 2018 to April 30, 2018

**Account number:** 00006 108-284-1

**How to reach us:**

Please contact your RBC Banking representative or call

1-800-Royal®2-0

(1-800-769-2520)

[www.rbcroyalbank.com/business](http://www.rbcroyalbank.com/business)

## Account Summary for this Period

### Business Current Account

**Royal Bank of Canada**

90 SPARKS ST, OTTAWA, ON K1P 5T6

Opening balance on March 29, 2018	\$53,738.73
Total deposits & credits (2)	+ 8,416.94
Total cheques & debits (2)	- 8,282.80
<b>Closing balance on April 30, 2018</b>	<b>= \$53,872.87</b>

***Have your business needs changed? We can help.***

*Let us help identify opportunities to take your business to the next level, whether it's making your cash flow cycle more efficient or helping to set the stage for future growth. Your account manager would be pleased to help, or call an RBC Business Advisor at 1-800-769-2520.*

## Account Activity Details

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
	<b>Opening balance</b>			<b>53,738.73</b>
02 Apr	Deposit interest		135.94	53,874.67
05 Apr	Account transfer OCSCC NO 994		8,281.00	62,155.67
06 Apr	Activity fee	1.80		62,153.87
18 Apr	Bill payment - 5839 DOMINION SEC	8,281.00		53,872.87
	<b>Closing balance</b>			<b>53,872.87</b>

**Deposit Interest Earned: \$135.94**

**Account Fees: \$1.80**



# Business Account Statement

March 29, 2018 to April 30, 2018  
**Account number: 00006 108-284-1**

## Important Account Information

### **RBC Business Advisors are available 24 hours a day, 7 days a week**

Our team of business advisors are available whenever you need them.

Call us at 1-800-769-2520 for:

- Business account transaction information
- Credit and debit card processing solutions
- Your nearest ATM or Night Deposit location
- Help with your personal banking needs
- And more

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