

# **Financial Statement**

Ottawa Carleton Condominium Corporation 634

Fiscal Period March 1, 2017 to February 28, 2018

May 1, 2017 To May 31, 2017

Creation Date: Jul 04, 2017

Prepared By: Integral Property Management



## **Financial Statement**

**May 1, 2017 To May 31, 2017**

### **Ottawa Carleton Condominium Corporation 634**

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# Ottawa Carleton Condominium Corporation 634

## Statement of Financial Position Reserve Split

As of May 31, 2017

	<b>2018</b>			<b>2017</b>
	<b>Operating Fund</b>	<b>Reserve Fund</b>	<b>Total</b>	<b>Total</b>
<b>Assets</b>				
1010 - Operating Bank Account	17,873.59	0.00	17,873.59	43,755.64
1020 - Accounts Receivable	494.99	0.00	494.99	435.74
1025 - Other Receivable	1.51	0.00	1.51	962.38
1110 - Reserve Bank Account	0.00	121,096.36	121,096.36	156,726.48
1190 - R-Due from Operating	0.00	16,102.65	16,102.65	17,307.51
1500 - Undeposited Funds	0.00	0.00	0.00	(15,201.19)
<b>Total Assets:</b>	<b>\$18,370.09</b>	<b>\$137,199.01</b>	<b>\$155,569.10</b>	<b>\$203,986.56</b>
<b>Liabilities</b>				
2000 - Accounts Payable	392.27	0.00	392.27	6,133.38
2001 - R-Accounts Payable Reserve	0.00	1,062.20	1,062.20	0.00
2020 - Due to Reserve	16,102.65	0.00	16,102.65	17,307.51
2015 - Accrued Liabilities	0.00	0.00	0.00	0.01
<b>Total Liabilities:</b>	<b>\$16,494.92</b>	<b>\$1,062.20</b>	<b>\$17,557.12</b>	<b>\$23,440.90</b>
<b>Fund Balances</b>				
3200 - Retained Earnings Previous Yr	(489.41)	0.00	(489.41)	(489.41)
Operating Fund	2,364.58	0.00	2,364.58	7,001.08
Reserve Fund	0.00	136,136.81	136,136.81	174,033.99
<b>Total Fund Balances:</b>	<b>\$1,875.17</b>	<b>\$136,136.81</b>	<b>\$138,011.98</b>	<b>\$180,545.66</b>
<b>Total Liabilities and Fund Balances:</b>	<b>\$18,370.09</b>	<b>\$137,199.01</b>	<b>\$155,569.10</b>	<b>\$203,986.56</b>



# Ottawa Carleton Condominium Corporation 634

## Statement of Reserve Fund

Fiscal Period Starting March 1, 2017

May 1, 2017 To May 31, 2017

Account Name	Current Period	Year To Date
<b>Reserve Fund Balance Forwarded</b>	0.00	163,334.39
<b>Reserve Fund Contribution</b>		
R-Contribution from Operating	6,141.08	88,607.28
<b>Total:</b>	<b>\$6,141.08</b>	<b>\$88,607.28</b>
<b>Reserve Fund Interest</b>		
R-Interest Revenue	9.29	117.12
<b>Total:</b>	<b>\$9.29</b>	<b>\$117.12</b>
<b>Reserve Fund Income Total:</b>	<b>\$6,150.37</b>	<b>\$88,724.40</b>
<b>Reserve Fund Expense</b>		
R-Bank Fees	40.00	80.00
R-Electrical & Lighting	0.00	15,040.30
R-Fire Protection	0.00	2,790.00
R-Balconies & Decks	0.00	3,955.00
R-Siding, Trim & Flashing	0.00	-2,734.60
R-Roofing	20,187.45	76,100.98
R-Exterior Concrete & Interloc	0.00	19,628.10
R-Mechanical Equipment	1,062.20	1,062.20
<b>Total:</b>	<b>\$21,289.65</b>	<b>\$115,921.98</b>
<b>Reserve Fund Expense Total:</b>	<b>\$21,289.65</b>	<b>\$115,921.98</b>
<b>Balance at End of Period</b>	<b>(\$15,139.28)</b>	<b>\$136,136.81</b>
<b>Reserve Fund Increase (Decrease)</b>	<b>(\$15,139.28)</b>	<b>(\$27,197.58)</b>



# Ottawa Carleton Condominium Corporation 634

## Statement of Operations Comparative

Fiscal Period Starting March 1, 2017

May 1, 2017 To May 31, 2017

REVENUES	Current Period			Year-to-Date			Yearly Budgets	
	Actual	Budget	Variance	Actual	Budget	Variance	Current	Last Year
4025 - Common / Condominium Fees	16,038.16	16,038.10	0.06	48,114.48	48,114.30	0.18	192,457.17	188,130.00
4075 - Minus: Contribution to Reserve	(6,141.08)	(6,141.08)	(0.00)	(18,423.24)	(18,423.24)	(0.00)	(73,693.00)	(70,184.00)
<b>Total Revenues:</b>	<b>\$9,897.08</b>	<b>\$9,897.02</b>	<b>\$0.06</b>	<b>\$29,691.24</b>	<b>\$29,691.06</b>	<b>\$0.18</b>	<b>\$118,764.17</b>	<b>\$117,946.00</b>

EXPENSES	Current Period			Year-to-Date			Yearly Budgets	
	Actual	Budget	Variance	Actual	Budget	Variance	Current	Last Year
5002 - Management Services	941.67	970.83	29.16	2,825.01	2,912.49	87.48	11,650.00	11,300.00
5006 - Audit & accounting services	0.00	0.00	(0.00)	0.00	2,500.00	2,500.00	2,500.00	2,500.00
5008 - Other professional fees	0.00	83.33	83.33	0.00	249.99	249.99	1,000.00	4,200.00
5010 - Printing, Postage & Office Adm	13.49	50.00	36.51	108.51	150.00	41.49	600.00	1,420.00
5012 - Bank Fees	46.82	0.00	(46.82)	135.56	0.00	(135.56)	0.00	0.00
5052 - Utilities - Hydro, electricity	1,025.65	906.67	(118.98)	3,041.11	2,720.01	(321.10)	10,880.00	9,500.00
5054 - Utilities - Enbridge, gas	370.69	473.08	102.39	2,012.75	1,419.24	(593.51)	5,677.00	1,700.00
5056 - Utilities - Water	2,067.68	806.83	(1,260.85)	3,876.66	2,420.49	(1,456.17)	9,682.00	11,000.00
5060 - Utilities - Telecommunications	280.54	283.33	2.79	770.08	849.99	79.91	3,400.00	0.00
5062 - Insurance	1,582.76	1,416.67	(166.09)	6,331.13	4,250.01	(2,081.12)	17,000.00	17,000.00
5402 - General Maintenance	480.48	1,750.00	1,269.52	1,190.30	5,250.00	4,059.70	21,000.00	20,210.00
5406 - Cleaning & Janitorial	0.00	1,005.67	1,005.67	2,369.36	3,017.01	647.65	12,068.00	12,068.00
5414 - Plumbing Repairs	0.00	0.00	(0.00)	684.78	0.00	(684.78)	0.00	0.00
5422 - Fire Protection & Equipment	0.00	0.00	(0.00)	483.08	0.00	(483.08)	0.00	0.00
5424 - Security Services & Monitoring	0.00	83.33	83.33	0.00	249.99	249.99	1,000.00	0.00
5442 - Waste Management	170.07	183.33	13.26	510.21	549.99	39.78	2,200.00	2,041.00
5470 - Pest Control	77.97	0.00	(77.97)	233.91	0.00	(233.91)	0.00	0.00
5472 - Contingencies	0.00	188.77	188.77	0.00	566.31	566.31	2,265.25	7,500.00
5602 - Elevator Services 1	0.00	744.17	744.17	2,179.38	2,232.51	53.13	8,930.00	8,600.00
5642 - Landscaping Services	0.00	125.00	125.00	0.00	375.00	375.00	1,500.00	1,500.00
5660 - Snow Removal	0.00	625.00	625.00	3,877.18	1,875.00	(2,002.18)	7,500.00	7,500.00



# Ottawa Carleton Condominium Corporation 634

## Statement of Operations Comparative

Fiscal Period Starting March 1, 2017

May 1, 2017 To May 31, 2017

EXPENSES	Current Period			Year-to-Date			Yearly Budgets	
	Actual	Budget	Variance	Actual	Budget	Variance	Current	Last Year
<b>Total Expenses:</b>	\$7,057.82	\$9,696.01	\$2,638.19	\$30,629.01	\$31,588.03	\$959.02	\$118,852.25	\$118,039.00
<b>NET INCOME:</b>	\$2,839.26	\$201.01	\$2,638.25	(\$937.77)	(\$1,896.97)	\$959.20	(\$88.08)	(\$93.00)



## Ottawa Carleton Condominium Corporation 634

### Owners A/R Aging Summary

As of May 31, 2017

Unit	Owner	Current Month	Last Month	2 Months	3 Months	> 3 Months	Total
110	Dimitri Joannides	487.28	487.28	487.28	476.32	1,076.83	3,014.99
<b>Total:</b>		<b>\$487.28</b>	<b>\$487.28</b>	<b>\$487.28</b>	<b>\$476.32</b>	<b>\$1,076.83</b>	<b>\$3,014.99</b>

**Total owing to Corporation** **\$3,014.99**

**Total owing by Corporation** **\$0.00**



## Ottawa Carleton Condominium Corporation 634

### Accounts Payable Aging Summary By Month

As of May 31, 2017

Vendor	May 2017	Apr 2017	Mar 2017	Feb 2017	< Feb 2017	Total
9140280 CANADA INC.	13.49	0.00	0.00	0.00	0.00	13.49
BAXTEC MECHANICA L SERVICES	1,062.20	0.00	0.00	0.00	0.00	1,062.20
CENTAUR ENTERPRISE S LTD	378.78	0.00	0.00	0.00	0.00	378.78
<b>Total:</b>	<b>\$1,454.47</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,454.47</b>





# Ottawa Carleton Condominium Corporation 634

## Cheque Listing Summary For Operating Bank Account

From 05-01-2017 To 05-31-2017

Cheque No.	Cheque Date	Paid Amount	Vendor Name	Memo	Status
175	05/26/2017	\$24.43	9140280 CANADA INC.	5323 PPO MARCH APRIL 2017	Printed
176	05/26/2017	\$684.78	CLEAN WATER WORKS INC.	W56478, VALVE SERVICE - W5619	Printed
177	05/26/2017	\$2,011.40	DODD'S JANITORIAL LIMITED	60851 MARCH CLEANING SERVICES	Printed
178	05/26/2017	\$11.22	GLENDA LUTES	CQAPR20/2017, HOSE IN GARAGE	Printed
179	05/26/2017	\$146.96	INDEPENDENT LINEN SERVICE	464927, APR 18 GREY MAT - 463	Printed
180	05/26/2017	\$155.94	ORKIN CANADA CORPORATION	IN-7689073, MAY PEST CONTROL	Printed
181	05/26/2017	\$2,179.38	OTIS CANADA, INC.	FO05338517, SERVICE FROM 01.0	Printed
182	05/26/2017	\$161.03	PYRON FIRE PROTECTION INC.	78405, SERVICE CALL ELECTRICA	Printed
183	05/26/2017	\$664.70	SBL ELECTRIC INC.	7006, VARIOUS ELECTRICAL WORK	Printed

**Total # of Cheques:** 9

**Total Printed And Cleared:** \$6,039.84

**Register Balance:** \$17,873.59



## Ottawa Carleton Condominium Corporation 634

### Cheque Listing Summary For Reserve Bank Account

From 05-01-2017 To 05-31-2017

Cheque No.	Cheque Date	Paid Amount	Vendor Name	Memo	Status
7	05/26/2017	\$24,142.45	ROOFMASTER OTTAWA INC.	7594, REPLACE ROTTEN WOOD - 7	Printed

**Total # of Cheques:** 1

**Total Printed And Cleared:** \$24,142.45

**Register Balance:** \$121,096.36



# Ottawa Carleton Condominium Corporation 634

## General Ledger Transactions

May 1, 2017 To May 31, 2017

### 5002 Management Services

Balance: \$13,183.38

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
5/2/2017	2535		MAN FEES	Journal		941.67	0.00	14,125.05
5/31/2017	2613		MAN FEES	Journal		941.67	0.00	15,066.72
5/31/2017	2614		Reversal for MAN FEES	Journal		0.00	941.67	14,125.05
<b>Total Management Services:</b>								<b>\$14,125.05</b>

### 5010 Printing, Postage & Office Adm

Balance: \$152.11

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
5/31/2017	2541	9140280 CANADA INC.	5433, PPO MAY 2017	Bill	5433	13.49	0.00	165.60
<b>Total Printing, Postage &amp; Office Adm:</b>								<b>\$165.60</b>

### 5012 Bank Fees

Balance: \$686.65

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
5/31/2017	2616		Service Charge	Journal		46.82	0.00	733.47
5/31/2017	2620		RECLASS BANK FEES FROM AP TO AR	Journal		0.00	40.00	693.47
5/31/2017	2618		Service Charge	Journal		40.00	0.00	733.47
<b>Total Bank Fees:</b>								<b>\$733.47</b>

### 5052 Utilities - Hydro, electricity

Balance: \$11,809.99

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
5/23/2017	2449		HYDRO FROM 17.03 TO 19.04	Journal		1,025.65	0.00	12,835.64
<b>Total Utilities - Hydro, electricity:</b>								<b>\$12,835.64</b>

### 5054 Utilities - Enbridge, gas

Balance: \$6,073.56

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
5/29/2017	2451		ENBRIDGE FROM 06.04 TO 05.05	Journal		370.69	0.00	6,444.25
<b>Total Utilities - Enbridge, gas:</b>								<b>\$6,444.25</b>

### 5056 Utilities - Water

Balance: \$11,028.23

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
5/29/2017	2452		WATER FROM 03.03 TO 09.05	Journal		2,067.68	0.00	13,095.91
<b>Total Utilities - Water:</b>								<b>\$13,095.91</b>



# Ottawa Carleton Condominium Corporation 634

## General Ledger Transactions

May 1, 2017 To May 31, 2017

### 5060 Utilities - Telecommunications

Balance: \$3,766.07

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
5/12/2017	2453		BELL FROM 16.04 TO 15.05	Journal		236.75	0.00	4,002.82
5/31/2017	2615		BELL PMT MAY 2017	Journal		43.79	0.00	4,046.61
<b>Total Utilities - Telecommunications:</b>								<b>\$4,046.61</b>

### 5062 Insurance

Balance: \$22,548.33

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
5/31/2017	2612		Insurance Gore	Journal		1,582.76	0.00	24,131.09
<b>Total Insurance:</b>								<b>\$24,131.09</b>

### 5112 R-Bank Fees

Balance: \$40.00

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
5/31/2017	2620		RECLASS BANK FEES FROM AP TO AR	Journal		40.00	0.00	80.00
<b>Total R-Bank Fees:</b>								<b>\$80.00</b>

### 5346 R-Roofing

Balance: \$55,913.53

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
5/23/2017	2441	ROOFMASTER OTTAWA INC.	7589, REPLACE PARAPET CAP ARROUNT BUILDING	Bill	7589	20,187.45	0.00	76,100.98
<b>Total R-Roofing:</b>								<b>\$76,100.98</b>

### 5402 General Maintenance

Balance: \$28,160.61

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
5/3/2017	2465		Reversal for journal entry 2430 - 1533 109 95 BEECH SCREEN DOOR	Journal		0.00	672.35	27,488.26
5/3/2017	2430	CENTAUR ENTERPRISES LTD	1533 109 95 BEECH SCREEN DOOR	Bill	1533	672.35	0.00	28,160.61
5/10/2017	2434	SBL ELECTRIC INC.	7011, VERIFY DOOR OPERATOR	Bill	7011	101.70	0.00	28,262.31
5/30/2017	2538	CENTAUR ENTERPRISES LTD	3826, PARKING 17 LEAK AT CEILING	Bill	3826	378.78	0.00	28,641.09
<b>Total General Maintenance:</b>								<b>\$28,641.09</b>

### 5442 Waste Management

Balance: \$2,210.91

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
5/21/2017	2450		WASTE APRIL SERVICE	Journal		170.07	0.00	2,380.98



# Ottawa Carleton Condominium Corporation 634

## General Ledger Transactions

May 1, 2017 To May 31, 2017

**Total Waste Management:** \$2,380.98

**5470 Pest Control**

**Balance: \$929.43**

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
5/4/2017	2435	ORKIN CANADA CORPORATION	IN-7689073, MAY PEST CONTROL	Bill	IN-7689073	77.97	0.00	1,007.40

**Total Pest Control:** \$1,007.40

**5508 R-Mechanical Equipment**

**Balance: \$0.00**

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
5/31/2017	2537	BAXTEC MECHANICAL SERVICES	C016605, QUARTERLY INVOICE MAINTENANCE FEE	Bill	C016605	1,062.20	0.00	1,062.20

**Total R-Mechanical Equipment:** \$1,062.20

**Total:** \$28,347.47 \$184,850.27



# Ottawa Carleton Condominium Corporation 634

## Reconciliation Summary

1110 - Reserve Bank Account, As of 5/31/2017

<b>Statement Balance</b>			<b>\$145,238.81</b>
<b>Beginning Balance</b>			<b>\$145,269.52</b>
<b>Cleared Transactions</b>			
<b>Cheques and Payments - 1 item</b>	40.00		
<b>Deposits and Credits - 1 item</b>	9.29		
<b>Total Cleared Transactions</b>		-30.71	
<b>Cleared Balance</b>			<b>\$145,238.81</b>
<hr/>			
<b>Uncleared Transactions</b>			
<b>Cheques and Payments - 1 item</b>	24,142.45		
<b>Deposits and Credits - 0 items</b>	0.00		
<b>Total Uncleared Transactions</b>		-24,142.45	
<b>Register Balance as of 5/31/2017</b>			<b>\$121,096.36</b>
<hr/>			
<b>Plus/Minus</b>			<b>\$24,142.45</b>



# Ottawa Carleton Condominium Corporation 634

## Reconciliation Summary

1010 - Operating Bank Account, As of 5/31/2017

<b>Statement Balance</b>			<b>\$28,952.21</b>
<b>Beginning Balance</b>			<b>\$19,007.16</b>
<b>Cleared Transactions</b>			
<b>Cheques and Payments - 12 items</b>	7,154.53		
<b>Deposits and Credits - 3 items</b>	17,099.58		
<b>Total Cleared Transactions</b>	9,945.05		
<b>Cleared Balance</b>			<b>\$28,952.21</b>
<hr/>			
<b>Uncleared Transactions</b>			
<b>Cheques and Payments - 14 items</b>	11,078.62		
<b>Deposits and Credits - 0 items</b>	0.00		
<b>Total Uncleared Transactions</b>	-11,078.62		
<b>Register Balance as of 5/31/2017</b>			<b>\$17,873.59</b>
<hr/>			
<b>Plus/Minus</b>			<b>\$11,078.62</b>





ROYAL BANK OF CANADA  
P.O. BOX 6011 STATION A  
MONTREAL QC H3C 3B8

## Business Account Statement

RBBDA30000\_1219748 E D 00006 00915

OTTAWA-CARLETON CONDOMINIUM CORPORATION NO.634

OCCC #634 OPERATING ACCOUNT

C/O INTEGRAL PROPERTY MGMT.

200-277 ST JOSEPH BLVD

GATINEAU QC J8Y 3Y2

April 28, 2017 to May 31, 2017

Account number: 00006 114-533-3

### How to reach us:

Please contact your RBC Banking representative or call

1-800-Royal®2-0

(1-800-769-2520)

[www.rbcroyalbank.com/business](http://www.rbcroyalbank.com/business)

## Account Summary for this Period

RBC Business Essentials® Variable Pricing Account

Royal Bank of Canada

90 SPARKS ST. OTTAWA, ON K1P 5T6

Opening balance on April 28, 2017	\$19,007.16
Total deposits & credits (3)	+ 17,099.58
Total cheques & debits (15)	- 7,154.53
Closing balance on May 31, 2017	= \$28,952.21

## Account Activity Details

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
	Opening balance			19,007.16
01 May	Direct Payment (PAD's) service total GRADS3152320000		14,781.24	33,788.40
	Residential Rent 9140280 Canada 1000 634	941.67		
	Insurance GORE MUTUAL INS	1,582.76		31,263.97
	Regular transaction fee 13 Drs @ 1.07 1 Cr @ 1.07	14.98		
	Electronic transaction fee 7 Drs @ 0.75 1 Cr @ 0.75	6.00		
	Items on deposit fee 2 ID @ 0.22	0.44		31,242.55
03 May	Deposit 0047		1,256.91	32,499.46
04 May	Activity fee	25.40		32,474.06
12 May	Telephone Bill Pmt BELL CANADA EFT	43.79		
	Telephone Bill Pmt BELL CANADA EFT	236.75		32,193.52





## Business Account Statement

April 28, 2017 to May 31, 2017

Account number: 00006 114-533-3

### Account Activity Details - continued

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
23 May	Deposit 0048		1,061.43	
	Misc Payment WASTE DISP	170.07		
	Hydro Bill Pmt Hydro Ottawa	1,025.65		32,059.23
25 May	Cheque - 172	135.60		
	Cheque - 173	211.00		31,712.63
26 May	Cheque - 174	322.05		31,390.58
29 May	Utility Bill Pmt Enbridge Gas Pre-authorized	370.69		
	Utility Bill Pmt OTTAWA WATER	2,067.68		28,952.21
	Closing balance			28,952.21

Account Fees: \$46.82

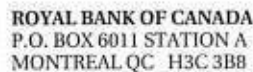
### Important Account Information

Starting May 2017, you will be able to send a wire payment of up to \$10,000 CAD equivalent through **RBC® Online Banking for business**. Wire payments can be sent securely from your Canadian or U.S. dollar business deposit account to virtually any destination in the world in a variety of currencies supported by RBC.

Remember to always ensure the contact information for your business is updated whenever it changes, such as when you get a new mobile phone number, change your email address or undergo organizational changes. If you have any questions please call Advice Centre at 1-800-769-2520.

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Please retain this statement for your records. Additional copies will be subject to a nominal fee.  
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Royal Bank of Canada GST Registration Number: R105248165.



April 28, 2017 to May 31, 2017  
Account number: 00006 114-533-3

Amount: \$135.60

[illegible][illegible]

Amount: \$211.00

[illegible]

TO: Mr. J. Edgar Hoover

FROM: Mr. [illegible]

SUBJECT: Mr. [illegible]

DATE: 10/10/60

Page No. 1

Page Count 1

Page Total 1

Amount: \$322.05

Opening Bank Journal  
 Ontario Commercial Credit Association Corporation Ltd  
 100 Lombard Street  
 Toronto, ON  
 M5T 1B5

Serial Book of Canada  
 84-100000-0000  
 Ontario, ON  
 1234567

Check No. 174

DATE 04 21 2017  
 MONTH 04/20

AMOUNT 1322.87

FROM FIRST PRODUCTION INC  
 2600 STEELES ROAD UNIT 1  
 OTTAWA, ON  
 K1B 1A4  
 (202) 644-1111

PAY TO THE ORDER OF MEMO

⑆000174⑆ 400006⑆0030 1115111⑆

[illegible]



ROYAL BANK OF CANADA  
P.O. BOX 6011 STATION A  
MONTREAL QC H3C 3B8

## Business Account Statement

April 28, 2017 to May 31, 2017

RBBDA30000\_1219748 E D 00006 00916

OTTAWA-CARLETON CONDOMINIUM CORPORATION NO.634

OCCC # 634

C/O INTEGRAL PROPERTY MGMT.

200-277 ST JOSEPH BLVD

GATINEAU QC J8Y 3Y2

Account number: 00006 114-534-1

### How to reach us:

Please contact your RBC Banking representative or call

1-800-Royal<sup>®</sup>2-0

(1-800-769-2520)

[www.rbcroyalbank.com/business](http://www.rbcroyalbank.com/business)

### Account Summary for this Period

#### RBC Business Essentials<sup>®</sup> Savings Account

Royal Bank of Canada

90 SPARKS ST, OTTAWA, ON K1P 5T6

Opening balance on April 28, 2017	\$145,269.52
Total deposits & credits (1)	+ 9.29
Total cheques & debits (1)	- 40.00
Closing balance on May 31, 2017	= \$145,238.81

### Account Activity Details

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
	Opening balance			145,269.52
01 May	Deposit interest		9.29	145,278.81
11 May	Bank Conf Fee	40.00		145,238.81
	Closing balance			145,238.81

Deposit Interest Earned: \$9.29

Account Fees: \$40.00

## Business Account Statement



April 28, 2017 to May 31, 2017  
Account number: 00006 114-534-1

### Important Account Information

Starting May 2017, you will be able to send a wire payment of up to \$10,000 CAD equivalent through **RBC® Online Banking for business**. Wire payments can be sent securely from your Canadian or U.S. dollar business deposit account to virtually any destination in the world in a variety of currencies supported by RBC.

Remember to always ensure the contact information for your business is updated whenever it changes, such as when you get a new mobile phone number, change your email address or undergo organizational changes. If you have any questions please call Advice Centre at 1-800-769-2520.

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Please check this Account Statement without delay and advise us of any error or omission within 45 days of the statement date.  
An image included on this Account Statement does not indicate that a cheque has been successfully processed as of the statement date.  
Please retain this statement for your records. Additional copies will be subject to a nominal fee.  
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Royal Bank of Canada GST Registration Number: R105240165.

# Ottawa Carleton Condominium Corporation 634

## General Ledger Transactions

January 1, 2017 To May 31, 2017

### 5002 Management Services

**Balance: \$9,416.70**

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
1/1/2017	2245		MAN. FEES	Journal		941.67	0.00	10,358.37
2/1/2017	2250		MAN FEES	Journal		941.67	0.00	11,300.04
2/1/2017	2251		Reversal for MAN FEES	Journal		0.00	941.67	10,358.37
2/1/2017	2252		MAN FEES	Journal		941.67	0.00	11,300.04
3/1/2017	2360		MAN FEES	Journal		941.67	0.00	12,241.71
3/1/2017	2360		MANAGEMENT FEE	Journal		0.00	0.00	12,241.71
4/30/2017	2456		MAN FEES	Journal		941.67	0.00	13,183.38
5/2/2017	2535		MAN FEES	Journal		941.67	0.00	14,125.05
5/31/2017	2613		MAN FEES	Journal		941.67	0.00	15,066.72
5/31/2017	2614		Reversal for MAN FEES	Journal		0.00	941.67	14,125.05

**Total Management Services: \$14,125.05**

### 5004 Legal Services

**Balance: (\$459.50)**

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
2/1/2017	2257	NELLIGAN O'BRIEN PAYNE	251989, DEC 2016 SERVICES	Bill	251989	346.48	0.00	(113.02)

**Total Legal Services: (\$113.02)**

### 5010 Printing, Postage & Office Adm

**Balance: \$57.09**

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
3/30/2017	2345	9140280 CANADA INC.	5160, PPO JAN - FEB 2017	Bill	5160	70.59	0.00	127.68
4/30/2017	2442	9140280 CANADA INC.	5323 PPO MARCH APRIL 2017	Bill	5323	24.43	0.00	152.11
5/31/2017	2541	9140280 CANADA INC.	5433, PPO MAY 2017	Bill	5433	13.49	0.00	165.60

**Total Printing, Postage & Office Adm: \$165.60**

### 5012 Bank Fees

**Balance: \$480.92**

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
1/31/2017	2247		Service Charge	Journal		47.99	0.00	528.91
2/28/2017	2278		Service Charge	Journal		69.00	0.00	597.91
3/31/2017	2362		Service Charge	Journal		46.51	0.00	644.42
4/30/2017	2460		Service Charge	Journal		42.23	0.00	686.65
5/31/2017	2616		Service Charge	Journal		46.82	0.00	733.47
5/31/2017	2620		RECLASS BANK FEES FROM AP TO AR	Journal		0.00	40.00	693.47
5/31/2017	2618		Service Charge	Journal		40.00	0.00	733.47

**Total Bank Fees: \$733.47**



# Ottawa Carleton Condominium Corporation 634

## General Ledger Transactions

January 1, 2017 To May 31, 2017

### 5052 Utilities - Hydro, electricity

Balance: \$7,647.57

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
1/24/2017	2083		HYDRO FROM 17.11 TO 16.12.2016	Journal		996.51	0.00	8,644.08
2/21/2017	2266		HYDRO FROM 16.12 TO 17.01	Journal		1,150.45	0.00	9,794.53
3/22/2017	2270		HYDRO FROM 17.01 TO 16.02	Journal		1,042.63	0.00	10,837.16
4/19/2017	2351		HYDRO FROM 16.02 TO 17.03	Journal		972.83	0.00	11,809.99
5/23/2017	2449		HYDRO FROM 17.03 TO 19.04	Journal		1,025.65	0.00	12,835.64
<b>Total Utilities - Hydro, electricity:</b>								<b>\$12,835.64</b>

### 5054 Utilities - Enbridge, gas

Balance: \$2,950.56

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
1/9/2017	2082	ENBRIDGE	01412, FROM DEC 06 TO JAN 06.2017	Bill	01412 JAN 2017	771.46	0.00	3,722.02
2/27/2017	2265		ENBRIDGE, FROM 07.01 TO 03.02	Journal		709.48	0.00	4,431.50
3/29/2017	2272		ENBRIDGE FROM 04.02 TO 07.03	Journal		826.88	0.00	5,258.38
4/27/2017	2352		ENBRIDGE FROM 08.03 TO 05.04	Journal		815.18	0.00	6,073.56
5/29/2017	2451		ENBRIDGE FROM 06.04 TO 05.05	Journal		370.69	0.00	6,444.25
<b>Total Utilities - Enbridge, gas:</b>								<b>\$6,444.25</b>

### 5056 Utilities - Water

Balance: \$7,362.09

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
1/24/2017	2084		CITY OF OTTAWA FROM 01.11 TO 03.01.2017	Journal		1,857.16	0.00	9,219.25
3/22/2017	2269		WATER FROM 03.01 TO 03.03	Journal		1,808.98	0.00	11,028.23
5/29/2017	2452		WATER FROM 03.03 TO 09.05	Journal		2,067.68	0.00	13,095.91
<b>Total Utilities - Water:</b>								<b>\$13,095.91</b>

### 5060 Utilities - Telecommunications

Balance: \$2,943.70

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
1/12/2017	2246		bell pymt DEC 2016	Journal		85.70	0.00	3,029.40
2/12/2017	2161		BELL FROM 16.01 TO 15.02.2017	Journal		247.13	0.00	3,276.53
3/13/2017	2267		BELL FROM 16.02 TO 15.03	Journal		236.77	0.00	3,513.30
4/12/2017	2459		BELL PYMT	Journal		16.08	0.00	3,529.38



# Ottawa Carleton Condominium Corporation 634

## General Ledger Transactions

January 1, 2017 To May 31, 2017

4/13/2017	2350	BELL FROM 16.03 TO 15.04	Journal	236.69	0.00	3,766.07
5/12/2017	2453	BELL FROM 16.04 TO 15.05	Journal	236.75	0.00	4,002.82
5/31/2017	2615	BELL PMT MAY 2017	Journal	43.79	0.00	4,046.61
<b>Total Utilities - Telecommunications:</b>						<b>\$4,046.61</b>

### 5062 Insurance Balance: \$16,316.63

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
1/1/2017	2245		INSURANCE	Journal		1,483.33	0.00	17,799.96
3/1/2017	2359		Insurance Gore	Journal		3,165.61	0.00	20,965.57
4/3/2017	2457		Insurance Gore	Journal		1,582.76	0.00	22,548.33
5/31/2017	2612		Insurance Gore	Journal		1,582.76	0.00	24,131.09
<b>Total Insurance:</b>								<b>\$24,131.09</b>

### 5112 R-Bank Fees Balance: \$40.00

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
5/31/2017	2620		RECLASS BANK FEES FROM AP TO AR	Journal		40.00	0.00	80.00
<b>Total R-Bank Fees:</b>								<b>\$80.00</b>

### 5324 R-Balconies & Decks Balance: \$0.00

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/21/2017	2428	ROOFMASTER OTTAWA INC.	7594, REPLACE ROTTEN WOOD	Bill	7594	3,955.00	0.00	3,955.00
<b>Total R-Balconies &amp; Decks:</b>								<b>\$3,955.00</b>

### 5346 R-Roofing Balance: \$55,913.53

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/17/2017	2440		Reversal for journal entry 2439 - 7589, REPLACE PARAPET CAP AROUND BUILDING	Journal		0.00	20,187.45	35,726.08
4/17/2017	2439	ROOFMASTER OTTAWA INC.	7589, REPLACE PARAPET CAP AROUND BUILDING	Bill	7589	20,187.45	0.00	55,913.53
5/23/2017	2441	ROOFMASTER OTTAWA INC.	7589, REPLACE PARAPET CAP AROUND BUILDING	Bill	7589	20,187.45	0.00	76,100.98
<b>Total R-Roofing:</b>								<b>\$76,100.98</b>

### 5402 General Maintenance Balance: \$24,322.95

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
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# Ottawa Carleton Condominium Corporation 634

## General Ledger Transactions

January 1, 2017 To May 31, 2017

1/3/2017	2054	A EVEREST LOCKSMITH INC.	Purchase Order: 13 -	PO		195.00	0.00	24,517.95
1/3/2017	2055	A EVEREST LOCKSMITH INC.	Purchase Order: 14 -	PO		195.00	0.00	24,712.95
1/20/2017	2069		Purchase Order No.: 13 Reversal	Journal		0.00	135.60	24,577.35
1/20/2017	2070	A EVEREST LOCKSMITH INC.	32763, ACSESS DOOR OPERATOR	Bill	32763	135.60	0.00	24,712.95
1/20/2017	2071		Purchase Order No.: 13 Reversal	Journal		0.00	59.40	24,653.55
1/20/2017	2072		Purchase Order No.: 14 Reversal	Journal		0.00	195.00	24,458.55
1/20/2017	2073	A EVEREST LOCKSMITH INC.	32763, ACSESS DOOR OPERATOR	Bill	32762	160.95	0.00	24,619.50
1/20/2017	2073	A EVEREST LOCKSMITH INC.	32763, ACSESS DOOR OPERATOR	Bill	32762	59.40	0.00	24,678.90
2/1/2017	2224	BAXTEC MECHANICAL SERVICES	C016189, QUARTERLY INVOICE	Bill	C016189	1,062.20	0.00	25,741.10
2/1/2017	2234	BAXTEC MECHANICAL SERVICES	W19068, QUOTE #30269	Bill	W19068	1,655.45	0.00	27,396.55
2/6/2017	2228	LOCK SOLUTIONS INC	20301, key blank zvk	Bill	20301	54.24	0.00	27,450.79
3/31/2017	2343	CLEAN WATER WORKS INC.	W55714, LEAK AT SIDE DOOR ENTRANCE	Bill	W55714	135.60	0.00	27,586.39
4/20/2017	2448	GLENDA LUTES	CQAPR20/2017, HOSE IN GARAGE	Bill	CQAPR20/2017	11.22	0.00	27,597.61
4/24/2017	2429	SBL ELECTRIC INC.	7006, VARIOUS ELECTRICAL WORK	Bill	7006	563.00	0.00	28,160.61
5/3/2017	2465		Reversal for journal entry 2430 - 1533 109 95 BEECH SCREEN DOOR	Journal		0.00	672.35	27,488.26
5/3/2017	2430	CENTAUR ENTERPRISES LTD	1533 109 95 BEECH SCREEN DOOR	Bill	1533	672.35	0.00	28,160.61
5/10/2017	2434	SBL ELECTRIC INC.	7011, VERIFY DOOR OPERATOR	Bill	7011	101.70	0.00	28,262.31
5/30/2017	2538	CENTAUR ENTERPRISES LTD	3826, PARKING 17 LEAK AT CEILING	Bill	3826	378.78	0.00	28,641.09
<b>Total General Maintenance:</b>								<b>\$28,641.09</b>

**5406**

### Cleaning & Janitorial

**Balance: \$7,039.90**

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
2/1/2017	2225	DODD'S JANITORIAL LIMITED	60320, CLENAING SERV JAN 2017	Bill	60320	1,005.70	0.00	8,045.60
2/1/2017	2229	INDEPENDENT LINEN SERVICE	446101, GREY MAT JAN 31.17	Bill	446101	52.75	0.00	8,098.35
2/1/2017	2230	INDEPENDENT LINEN SERVICE	444352, GREY MAT JAN 24.17	Bill	444352	52.75	0.00	8,151.10
2/1/2017	2231	INDEPENDENT LINEN SERVICE	442693, GREY MAT JAN 17.17	Bill	442693	52.75	0.00	8,203.85
2/1/2017	2232	INDEPENDENT LINEN SERVICE	440992, GREY MAT JAN 10.17	Bill	440992	52.75	0.00	8,256.60
2/1/2017	2233	INDEPENDENT LINEN SERVICE	439362, GREY MAT JAN 03.17	Bill	439362	52.75	0.00	8,309.35





# Ottawa Carleton Condominium Corporation 634

## General Ledger Transactions

January 1, 2017 To May 31, 2017

2/7/2017	2260	INDEPENDENT LINEN SERVICE	447793, FEB 07, GREY MAT	Bill	447793	52.75	0.00	8,362.10
2/14/2017	2261	INDEPENDENT LINEN SERVICE	449522, FEB 14 GREY MAT	Bill	449522	52.75	0.00	8,414.85
2/15/2017	2264	DODD'S JANITORIAL LIMITED	60458, CLEANING SERV FEB 2017	Bill	60458	1,005.70	0.00	9,420.55
2/21/2017	2262	INDEPENDENT LINEN SERVICE	451071, FEB 21 MAT GREY	Bill	451071	52.75	0.00	9,473.30
2/28/2017	2263	INDEPENDENT LINEN SERVICE	452908, FEB 28 GREY MAT	Bill	452908	52.75	0.00	9,526.05
3/7/2017	2346	INDEPENDENT LINEN SERVICE	454645, GREY MAT MARCH 07	Bill	454645	52.75	0.00	9,578.80
3/14/2017	2347	INDEPENDENT LINEN SERVICE	456399, GREY MAT MARCH 14	Bill	456399	52.75	0.00	9,631.55
3/21/2017	2348	INDEPENDENT LINEN SERVICE	458062, GREY MAT MARCH 21	Bill	458062	52.75	0.00	9,684.30
3/28/2017	2349	INDEPENDENT LINEN SERVICE	459813, GREY MAT MARCH 28	Bill	459813	52.75	0.00	9,737.05
4/1/2017	2432	DODD'S JANITORIAL LIMITED	60851 MARCH CLEANING SERVICES	Bill	60851	1,005.70	0.00	10,742.75
4/4/2017	2438	INDEPENDENT LINEN SERVICE	461507, APR 04 GREY MAT	Bill	461507	52.75	0.00	10,795.50
4/11/2017	2437	INDEPENDENT LINEN SERVICE	463265, APR 11 GREY MAT	Bill	463265	52.75	0.00	10,848.25
4/15/2017	2431	DODD'S JANITORIAL LIMITED	60852 APRIL CLEANING SERVICES	Bill	60852	1,005.70	0.00	11,853.95
4/18/2017	2436	INDEPENDENT LINEN SERVICE	464927, APR 18 GREY MAT	Bill	464927	41.46	0.00	11,895.41

**Total Cleaning & Janitorial: \$11,895.41**

### 5414 Plumbing Repairs

**Balance: \$0.00**

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
4/1/2017	2446	CLEAN WATER WORKS INC.	W55983, LEAK FROM #303 TO #203	Bill	W55983	226.00	0.00	226.00
4/14/2017	2445	CLEAN WATER WORKS INC.	W56194, INVESTIGATE LEAK IN CORRIDOR	Bill	W56194	323.18	0.00	549.18
4/26/2017	2433	CLEAN WATER WORKS INC.	W56478, VALVE SERVICE	Bill	W56478	135.60	0.00	684.78

**Total Plumbing Repairs: \$684.78**

### 5422 Fire Protection & Equipment

**Balance: \$0.00**

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
3/24/2017	2342	PYRON FIRE PROTECTION INC.	78261, CALL FOR LEAKNG SPRINKLER	Bill	78261	322.05	0.00	322.05
4/7/2017	2447	PYRON FIRE PROTECTION INC.	78405, SERVICE CALL ELECTRICAL ROOM	Bill	78405	161.03	0.00	483.08

**Total Fire Protection & Equipment: \$483.08**

### 5442 Waste Management

**Balance: \$1,530.63**



# Ottawa Carleton Condominium Corporation 634

## General Ledger Transactions

January 1, 2017 To May 31, 2017

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
1/21/2017	2085		PROGRESSIVE WASTE DEC 2016	Journal		170.07	0.00	1,700.70
2/21/2017	2268		WASTE JAN 17 SERVICE	Journal		170.07	0.00	1,870.77
3/21/2017	2271		WASTE FEB 17	Journal		170.07	0.00	2,040.84
4/21/2017	2353		ENBRIDGE FROM 08.03 TO 05.04	Journal		170.07	0.00	2,210.91
5/21/2017	2450		WASTE APRIL SERVICE	Journal		170.07	0.00	2,380.98
<b>Total Waste Management:</b>								<b>\$2,380.98</b>

### 5470 Pest Control Balance: \$617.55

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
1/6/2017	2159	ORKIN CANADA CORPORATION	IN-7438397, JAN PEST CONTROL	Bill	IN-7438397	77.97	0.00	695.52
2/2/2017	2226	ORKIN CANADA CORPORATION	IN-7498839, PEST CONTROL FEB 2017	Bill	IN-7498839	77.97	0.00	773.49
3/17/2017	2254	ORKIN CANADA CORPORATION	IN-7585290, MARCH PEST CONTROL	Bill	IN-7585290	77.97	0.00	851.46
4/7/2017	2443	ORKIN CANADA CORPORATION	IN-7627725, APRIL PEST CONTROL	Bill	IN-7627725	77.97	0.00	929.43
5/4/2017	2435	ORKIN CANADA CORPORATION	IN-7689073, MAY PEST CONTROL	Bill	IN-7689073	77.97	0.00	1,007.40
<b>Total Pest Control:</b>								<b>\$1,007.40</b>

### 5472 Contingencies Balance: \$47.00

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
1/9/2017	2160	BLOOMING GARDENS	000477, SNOW REMOVAL	Bill	000477	508.50	0.00	555.50
<b>Total Contingencies:</b>								<b>\$555.50</b>

### 5508 R-Mechanical Equipment Balance: \$0.00

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
5/31/2017	2537	BAXTEC MECHANICAL SERVICES	C016605, QUARTERLY INVOICE MAINTENANCE FEE	Bill	C016605	1,062.20	0.00	1,062.20
<b>Total R-Mechanical Equipment:</b>								<b>\$1,062.20</b>

### 5602 Elevator Services 1 Balance: \$8,616.51

Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
1/20/2017	2094	OTIS	FO05338217, SERVICE FROM 01.02. TO 30.04.2017	Bill	FO05338217	2,179.38	0.00	10,795.89
2/1/2017	2227	OTIS	F018403001, CHECK THE TRAPPED PASSENGER	Bill	F018403001	680.00	0.00	11,475.89



# Ottawa Carleton Condominium Corporation 634

## General Ledger Transactions

January 1, 2017 To May 31, 2017

4/20/2017	2444	OTIS	FO05338517, SERVICE FROM 01.05 TO 31.07	Bill	FO05338517	2,179.38	0.00	13,655.27
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<b>Total Elevator Services 1:</b>	<b>\$13,655.27</b>
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<b>5660</b>	<b>Snow Removal</b>	<b>Balance: \$3,444.37</b>
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Date	No.	Vendor	Memo	Type	Reference	Debit	Credit	Balance
1/1/2017	1974	BLOOMING GARDENS	000424, WINTER MAINTENANCE 3 OF 6	Bill	000424	715.66	0.00	4,160.03
2/1/2017	1975	BLOOMING GARDENS	000427, WINTER MAINTENANCE 4 OF 6	Bill	000427	715.66	0.00	4,875.69
2/14/2017	2258	BLOOMING GARDENS	000553, EXCESS SNOW	Bill	000553	350.39	0.00	5,226.08
2/14/2017	2259	BLOOMING GARDENS	000543, EXCESS SNOW	Bill	000543	286.84	0.00	5,512.92
3/1/2017	1976	BLOOMING GARDENS	000425, WINTER MAINTENANCE 5 OF 6	Bill	000425	715.66	0.00	6,228.58
3/8/2017	2256	BLOOMING GARDENS	000620, EXCESS SNOW	Bill	000620	151.15	0.00	6,379.73
3/16/2017	2255	BLOOMING GARDENS	000651, EXCESS SNOW	Bill	000651	377.87	0.00	6,757.60
4/1/2017	1977	BLOOMING GARDENS	000426, WINTER MAINTENANCE 6 OF 6	Bill	000426	715.66	0.00	7,473.26
4/3/2017	2344	BLOOMING GARDENS	000785, EXCESS SNOW	Bill	000785	1,916.84	0.00	9,390.10

<b>Total Snow Removal:</b>	<b>\$9,390.10</b>
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<b>Total:</b>	<b>\$77,068.19</b>	<b>\$225,356.39</b>
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