

Instruction

This form can be filled out electronically and then saved or printed. When filled out electronically, the form is dynamic – for example, text boxes will expand as you enter information, and checking certain boxes may cause items to appear or disappear as necessary. The blank form can also be printed in full, and then filled out in hard copy. Please note that to print the form, the form must be saved, opened, and printed from your local device. If you are filling out the form in hard copy and you need more space, you may enclose additional sheets of paper with the form.

Condominium corporation's name:

Ottawa Carleton Standard Condominium Corporation No. 975 - Legendary Lofts

Date (yyyy/mm/dd)

2021/04/21

☐ **1. Change in Address for Service of the Corporation**
☒ **2. Change in the Directors or Officers of the Corporation, or the Address for Service of any of the Directors or Officers of the Corporation**

Names of Directors and Officers or Names of Former Directors and Officers	Position/Title or Former Position/Title	Change (Instruction: Please describe the change. For any new director or officer, please add that person's address for service.)
i. Vijay Tejuja Term 2020-2022	<input type="checkbox"/> Director <input checked="" type="checkbox"/> Officer Title President & Treasurer	NA
ii. Frank Huck Term 2021-2023 OOP	<input checked="" type="checkbox"/> Director <input type="checkbox"/> Officer	Elected at the AGM held on 2021-03-23 for a 2-year term. Capital Integral Property Management 205-1600 Laperriere Ave Ottawa, ON K1Z 8P5 Attn: OCSCC 975
iii. Oliver Ho Term 2020-2022	<input checked="" type="checkbox"/> Director <input type="checkbox"/> Officer	NA

☐ **3. Change in Condominium Manager, Management Provider, or any other Person Responsible for Management of the Property, or an Address for Service of the Condominium Manager, Management provider, or any other Person Responsible for Management of the Property**
☐ **4. Change in Mailing Address or Email Address/Other Method of Electronic Communication for Receiving Records Requests and Delivering Records**
☐ **5. Change in the Corporation's Deductibles for each Insurance Policy or the Maximum Amount that could be added to an Owner's common expenses under s. 105 (2) of the *Condominium Act, 1998* or as a result of a by-law passed under s. 56 (1) (i) of the Act.**
☐ **6. Termination of Insurance**
☐ **7. Vacancies on the Board and No Quorum**
☐ **8. Other Information Required by the Corporation's By-Laws**