Capital Integral
PROPERTY MANAGEMENT

# MONTHLY FINANCIAL REPORT

## *CCC 423*

## *June 2020*

205-1600 Laperriere Ave
Ottawa, ON K1Z 8P5
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www.cimanagement.ca

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PROPERTY MANAGEMENT

# CCC 423

# Monthly Financials

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# C.C.C. No. 423

# Financial Summary June 2020

# Operating

**Revenue**

Currently, CCC No. 423 has invoiced 100% of the budgeted revenue.

**Expenses**

**Utilities**

All utilities are showing under budget in this first month of the fiscal year.

**Contracts**

***5450 - Janitorial*** - Is showing over budget because both the May and June invoices were recorded and paid in June.

***5455 - Elevator*** - Is showing over budget because both the April and May elevator maintenance invoices were paid in May.

***5475 - Pest Control -*** Is showing over budget due to payment of an invoice for the removal of a wasp nest from the kitchen vent at unit 402.

Overall, Contracts are showing slightly under budget.

**General Repairs and Maintenance**

***5502 - Supplies -*** Is showing over budget due to the purchase of a ladder climbing kit during the month- however, the Board recently made a decision to have the kit returned.

***5504 - Emergency Calls*** - is showing over budget do to an after hours call concerning the garage door closing too slowly.

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***5511 - Cleaning -*** Is showing over budget due to the payment for the window cleaning that was done, however, this is a timing issue and will balance out as the year progresses.

***5540 - HVAC -*** Is showing over budget due to the payment for the major spring operational maintenance that was done on the HVAC system.

General Repairs and Maintenance items, overall, are showing 24% under budget.

**Administration**

***5810 - Office Fees*** - is showing over budget due to the payment of 4th quarter office fees.

***5812 - Bank Charges*** - is showing over budget due to an accrual entered for bank charges for the month of June.

Overall Administration is showing on target year to date..

**Conclusion:**

The first month of its fiscal year, the condo corporation's expenses are showing approximately 20% under budget.

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# CCC 423

## BUDGET VS. ACTUALS: MAY 2020 - APRIL 2021 - FY21 P&L

June 2020

| | TOTAL | | | |
|---|---|---|---|---|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Income | | | | |
| 4000 Income | | | | |
| 4001 Monthly Fees to Owners - Condo Fees | 33,266.63 | 33,266.66 | -0.03 | 100.00 % |
| 4050 Miscellaneous Items | 20.00 | | 20.00 | |
| **Total 4000 Income** | **33,286.63** | **33,266.66** | **19.97** | **100.06 %** |
| **Total Income** | **$33,286.63** | **$33,266.66** | **$19.97** | **100.06 %** |
| Cost of Goods Sold | | | | |
| 4500 Contribution to Reserve Fund | 13,959.33 | 13,959.33 | 0.00 | 100.00 % |
| **Total Cost of Goods Sold** | **$13,959.33** | **$13,959.33** | **$0.00** | **100.00 %** |
| GROSS PROFIT | **$19,327.30** | **$19,307.33** | **$19.97** | **100.10 %** |
| Expenses | | | | |
| 5000 Utilities | | | | |
| 5010 Gas | 47.99 | 823.00 | -775.01 | 5.83 % |
| 5020 Hydro | 995.85 | 1,283.00 | -287.15 | 77.62 % |
| 5030 Water & Sewer | 1,232.47 | 2,027.00 | -794.53 | 60.80 % |
| 5040 Telecom Expenses | | 133.33 | -133.33 | |
| **Total 5000 Utilities** | **2,276.31** | **4,266.33** | **-1,990.02** | **53.36 %** |
| 5400 Contracts | | | | |
| 5415 Waste Bin Winching | 685.46 | 775.00 | -89.54 | 88.45 % |
| 5416 Fire System Maintenance | | 357.91 | -357.91 | |
| 5450 Janitorial | 2,938.00 | 2,448.33 | 489.67 | 120.00 % |
| 5455 Elevator Maintenance | 666.70 | 250.00 | 416.70 | 266.68 % |
| 5465 Grass & Landscaping | 949.20 | | 949.20 | |
| 5470 Snow Removal | -1,763.82 | 0.00 | -1,763.82 | |
| 5475 Pest Control | 45.20 | 45.42 | -0.22 | 99.52 % |
| **Total 5400 Contracts** | **3,520.74** | **3,876.66** | **-355.92** | **90.82 %** |
| 5500 General Repairs and maintenance | | | | |
| 5502 Supplies | | 41.66 | -41.66 | |
| 5503 General Repairs & Maintenance | 1,597.17 | 1,500.00 | 97.17 | 106.48 % |
| 5504 Emergency Calls | | 16.67 | -16.67 | |
| 5505 Landscaping | | 1,333.33 | -1,333.33 | |
| 5511 Cleaning | 1,299.50 | 108.33 | 1,191.17 | 1,199.58 % |
| 5516 Plumbing | | 83.33 | -83.33 | |
| 5518 Security Maintenance | | 166.67 | -166.67 | |
| 5520 Electrical | | 83.33 | -83.33 | |
| 5530 Fire Alarm & Protection | 169.50 | 750.00 | -580.50 | 22.60 % |
| 5535 Garage Cleaning | | 166.67 | -166.67 | |
| 5540 HVAC | 1,436.23 | 496.75 | 939.48 | 289.13 % |
| 5555 Elevator | 126.00 | 333.33 | -207.33 | 37.80 % |
| **Total 5500 General Repairs and maintenance** | **4,628.40** | **5,080.07** | **-451.67** | **91.11 %** |
| 5800 Administrative Expenses | | | | |
| 5801 Property Management | 2,583.34 | 2,583.33 | 0.01 | 100.00 % |
| 5805 CAO Fees | 13.50 | 40.50 | -27.00 | 33.33 % |
| 5810 Office Supplies & other expense | 396.30 | 20.83 | 375.47 | 1,902.54 % |
| 5812 Bank Charges | 60.90 | 50.00 | 10.90 | 121.80 % |

# CCC 423

## BUDGET VS. ACTUALS: MAY 2020 - APRIL 2021 - FY21 P&L

June 2020

| | TOTAL | | | |
|---|---|---|---|---|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| 5822 Misc. | | 16.67 | -16.67 | |
| 5830 Insurance Expense | 1,432.26 | 1,475.66 | -43.40 | 97.06 % |
| 5832 Legal | | 166.67 | -166.67 | |
| **Total 5800 Administrative Expenses** | **4,486.30** | **4,353.66** | **132.64** | **103.05 %** |
| **Total Expenses** | **$14,911.75** | **$17,576.72** | **$ -2,664.97** | **84.84 %** |
| NET OPERATING INCOME | **$4,415.55** | **$1,730.61** | **$2,684.94** | **255.14 %** |
| NET INCOME | **$4,415.55** | **$1,730.61** | **$2,684.94** | **255.14 %** |

# CCC 423

## BUDGET VS. ACTUALS: MAY 2020 - APRIL 2021 - FY21 P&L

May - June, 2020

| | TOTAL | | | |
|---|---|---|---|---|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Income | | | | |
| 4000 Income | | | | |
| 4001 Monthly Fees to Owners - Condo Fees | 66,533.26 | 66,533.32 | -0.06 | 100.00 % |
| 4050 Miscellaneous Items | 200.00 | | 200.00 | |
| **Total 4000 Income** | **66,733.26** | **66,533.32** | **199.94** | **100.30 %** |
| **Total Income** | **$66,733.26** | **$66,533.32** | **$199.94** | **100.30 %** |
| Cost of Goods Sold | | | | |
| 4500 Contribution to Reserve Fund | 27,918.66 | 27,918.66 | 0.00 | 100.00 % |
| **Total Cost of Goods Sold** | **$27,918.66** | **$27,918.66** | **$0.00** | **100.00 %** |
| GROSS PROFIT | **$38,814.60** | **$38,614.66** | **$199.94** | **100.52 %** |
| Expenses | | | | |
| 5000 Utilities | | | | |
| 5010 Gas | 674.89 | 2,104.00 | -1,429.11 | 32.08 % |
| 5020 Hydro | 1,888.60 | 2,788.00 | -899.40 | 67.74 % |
| 5030 Water & Sewer | 2,177.59 | 3,974.00 | -1,796.41 | 54.80 % |
| 5040 Telecom Expenses | 86.43 | 266.66 | -180.23 | 32.41 % |
| **Total 5000 Utilities** | **4,827.51** | **9,132.66** | **-4,305.15** | **52.86 %** |
| 5400 Contracts | | | | |
| 5415 Waste Bin Winching | 1,187.18 | 1,550.00 | -362.82 | 76.59 % |
| 5416 Fire System Maintenance | 337.31 | 715.82 | -378.51 | 47.12 % |
| 5450 Janitorial | 5,311.00 | 4,896.66 | 414.34 | 108.46 % |
| 5455 Elevator Maintenance | 1,333.40 | 500.00 | 833.40 | 266.68 % |
| 5465 Grass & Landscaping | 949.20 | | 949.20 | |
| 5470 Snow Removal | -1,763.82 | 0.00 | -1,763.82 | |
| 5475 Pest Control | 175.15 | 90.84 | 84.31 | 192.81 % |
| **Total 5400 Contracts** | **7,529.42** | **7,753.32** | **-223.90** | **97.11 %** |
| 5500 General Repairs and maintenance | | | | |
| 5501 Reimbursable Expense | 50.85 | | 50.85 | |
| 5502 Supplies | 828.07 | 83.32 | 744.75 | 993.84 % |
| 5503 General Repairs & Maintenance | 1,626.97 | 3,000.00 | -1,373.03 | 54.23 % |
| 5504 Emergency Calls | 50.85 | 33.34 | 17.51 | 152.52 % |
| 5505 Landscaping | 1,412.50 | 2,666.66 | -1,254.16 | 52.97 % |
| 5511 Cleaning | 1,299.50 | 216.66 | 1,082.84 | 599.79 % |
| 5516 Plumbing | 0.00 | 166.66 | -166.66 | 0.00 % |
| 5518 Security Maintenance | | 333.34 | -333.34 | |
| 5520 Electrical | | 166.66 | -166.66 | |
| 5530 Fire Alarm & Protection | 766.14 | 1,500.00 | -733.86 | 51.08 % |
| 5535 Garage Cleaning | | 333.34 | -333.34 | |
| 5540 HVAC | 1,436.23 | 993.50 | 442.73 | 144.56 % |
| 5555 Elevator | 252.00 | 666.66 | -414.66 | 37.80 % |
| **Total 5500 General Repairs and maintenance** | **7,723.11** | **10,160.14** | **-2,437.03** | **76.01 %** |
| 5800 Administrative Expenses | | | | |
| 5801 Property Management | 5,166.68 | 5,166.66 | 0.02 | 100.00 % |
| 5805 CAO Fees | 67.50 | 81.00 | -13.50 | 83.33 % |
| 5810 Office Supplies & other expense | 417.30 | 41.66 | 375.64 | 1,001.68 % |

# CCC 423

## BUDGET VS. ACTUALS: MAY 2020 - APRIL 2021 - FY21 P&L

May - June, 2020

| | TOTAL | | | |
|---|---|---|---|---|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| 5812 Bank Charges | 126.45 | 100.00 | 26.45 | 126.45 % |
| 5822 Misc. | | 33.34 | -33.34 | |
| 5830 Insurance Expense | 2,864.52 | 2,951.32 | -86.80 | 97.06 % |
| 5832 Legal | | 333.34 | -333.34 | |
| **Total 5800 Administrative Expenses** | **8,642.45** | **8,707.32** | **-64.87** | **99.25 %** |
| **Total Expenses** | **$28,722.49** | **$35,753.44** | **$ -7,030.95** | **80.33 %** |
| NET OPERATING INCOME | **$10,092.11** | **$2,861.22** | **$7,230.89** | **352.72 %** |
| NET INCOME | **$10,092.11** | **$2,861.22** | **$7,230.89** | **352.72 %** |

# CCC 423

## BALANCE SHEET

As of June 30, 2020

| | TOTAL |
|---|---|
| Assets | |
| Current Assets | |
| Cash and Cash Equivalent | |
| 1010 Operating Fund | 61,678.87 |
| 1020 Reserve Fund | 252,871.70 |
| **Total Cash and Cash Equivalent** | **$314,550.57** |
| Accounts Receivable (A/R) | |
| 1100 Accounts Receivable | 874.88 |
| **Total Accounts Receivable (A/R)** | **$874.88** |
| 1150R Due from Operating | -5,756.52 |
| 1300 Prepaid Expenses | 14,687.10 |
| **Total Current Assets** | **$324,356.03** |
| Non-current Assets | |
| 1016 Investments - Edward Jones | 51,111.62 |
| 1017 Investments - Scotia Wealth | 108,462.00 |
| **Total Non Current Assets** | **$159,573.62** |
| **Total Assets** | **$483,929.65** |
| Liabilities and Equity | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable (A/P) | |
| 2000 Accounts Payable (A/P) | 10,300.61 |
| **Total Accounts Payable (A/P)** | **$10,300.61** |
| 1200 Due to Reserve | -5,756.52 |
| 2005 Accrued Liabilities OP | 27,482.06 |
| **Total Current Liabilities** | **$32,026.15** |
| **Total Liabilities** | **$32,026.15** |
| Equity | |
| 2600 Equity Reserve Fund Opening Balance - Invest E.J. | 50,169.52 |
| 2601 Equity Reserve Fund Opening Balance - Invest Scotia | 495,364.00 |
| 2602 Equity Reserve Fund Opening Balance Equity - RF | 237,795.22 |
| 3000 Opening Balance Equity - OP | 52,102.64 |
| Retained Earnings | -415,806.90 |
| Profit for the year | 32,279.02 |
| **Total Equity** | **$451,903.50** |
| **Total Liabilities and Equity** | **$483,929.65** |

# CCC 423

## A/R AGING SUMMARY

As of June 30, 2020

| | CURRENT | 1 - 30 | 31 - 60 | 61 - 90 | 91 AND OVER | TOTAL |
|---|---|---|---|---|---|---|
| 107 - Jason Dafre & J-D.Plourde | | 20.00 | 20.00 | | | $40.00 |
| 309 - Carolyne & Mark Chatel | | | | | 457.10 | $457.10 |
| 402-Brock Batey | | | | | 1,085.80 | $1,085.80 |
| 405 - Laurie Jones | | | | | -708.02 | $ -708.02 |
| TOTAL | **$0.00** | **$20.00** | **$20.00** | **$0.00** | **$834.88** | **$874.88** |

# CCC 423

## A/P AGING SUMMARY

As of June 30, 2020

| | CURRENT | 1 - 30 | 31 - 60 | 61 - 90 | 91 AND OVER | TOTAL |
|---|---|---|---|---|---|---|
| Capital Integral Property Management | | 828.07 | | | | $828.07 |
| Enbridge | | 527.23 | | | | $527.23 |
| Evolution Building Services | 501.72 | | | | | $501.72 |
| Ian Reynolds | 949.20 | | | | | $949.20 |
| Optimum Mechanical Solutions | | 1,436.23 | | | | $1,436.23 |
| Orleans Janitorial Supplies | | | | | 540.82 | $540.82 |
| Orleans Quality Cleaning Ltd. | 2,938.00 | | | | 2,486.00 | $5,424.00 |
| Waste Connections of Canada Inc. | 93.34 | | | | | $93.34 |
| TOTAL | **$4,482.26** | **$2,791.53** | **$0.00** | **$0.00** | **$3,026.82** | **$10,300.61** |

# CCC 423

## GENERAL LEDGER

June 2020

| DATE | TRANSACTION TYPE | # | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT | BALANCE |
|---|---|---|---|---|---|---|---|
| 5000 Utilities | | | | | | | |
| 5010 Gas | | | | | | | |
| Beginning Balance | | | | | | | 626.90 |
| 06/01/2020 | Journal Entry | 113R | | Enbridge Gas Accrual May 2020 | -Split- | $ -824.67 | -197.77 |
| 06/15/2020 | Bill | 200615 076511100801 | Enbridge | 2020-05-13 2020-06-11 076511100801 May 13 to June 11 PAP | 2000 Accounts Payable (A/P) | $527.23 | 329.46 |
| 06/30/2020 | Journal Entry | 122 | | Gas Accrual June 2020 | -Split- | $345.43 | 674.89 |
| **Total for 5010 Gas** | | | | | | **$47.99** | |
| 5020 Hydro | | | | | | | |
| Beginning Balance | | | | | | | 892.75 |
| 06/01/2020 | Journal Entry | 113R | | Hydro Accrual May 2020 | -Split- | $ -1,740.44 | -847.69 |
| 06/02/2020 | Bill | 2020-06-02 4102553000 | Hydro Ottawa | 2020-04-19 2020-05-19 4102553000 Apr 19-May 19 PAP | 2000 Accounts Payable (A/P) | $1,117.64 | 269.95 |
| 06/30/2020 | Journal Entry | 122 | | Hydro Accrual June 2020 | -Split- | $1,618.65 | 1,888.60 |
| **Total for 5020 Hydro** | | | | | | **$995.85** | |
| 5030 Water & Sewer | | | | | | | |
| Beginning Balance | | | | | | | 945.12 |
| 06/01/2020 | Journal Entry | 115R | | Water Accrual May 2020 | -Split- | $ -945.12 | 0.00 |
| 06/30/2020 | Bill | | City of Ottawa | June 2020 PAP | 2000 Accounts Payable (A/P) | $2,177.59 | 2,177.59 |
| **Total for 5030 Water & Sewer** | | | | | | **$1,232.47** | |
| 5040 Telecom Expenses | | | | | | | |
| Beginning Balance | | | | | | | 86.43 |
| **Total for 5040 Telecom Expenses** | | | | | | | |
| **Total for 5000 Utilities** | | | | | | **$2,276.31** | |
| 5400 Contracts | | | | | | | |
| 5415 Waste Bin Winching | | | | | | | |
| Beginning Balance | | | | | | | 501.72 |
| 06/01/2020 | Bill | 7140-0000858170 | Waste Connections of Canada Inc. | 2020-05 71400510530000 May 2020 PAP | 2000 Accounts Payable (A/P) | $90.40 | 592.12 |
| 06/30/2020 | Bill | 7140-0000861959 | Waste Connections of Canada Inc. | 2020-06 71400510530000 June 2020 PAP | 2000 Accounts Payable (A/P) | $93.34 | 685.46 |
| 06/30/2020 | Bill | 7700 | Evolution Building Services | June | 2000 Accounts Payable (A/P) | $501.72 | 1,187.18 |
| **Total for 5415 Waste Bin Winching** | | | | | | **$685.46** | |
| 5416 Fire System Maintenance | | | | | | | |
| Beginning Balance | | | | | | | 337.31 |
| **Total for 5416 Fire System Maintenance** | | | | | | | |
| 5450 Janitorial | | | | | | | |
| Beginning Balance | | | | | | | 2,373.00 |
| 06/01/2020 | Journal Entry | 113R | | Janitorial Services Accrual Jan-Feb-Mar-Apr-May 2020 | -Split- | $ -11,865.00 | -9,492.00 |
| 06/05/2020 | Bill | 204899 | Orleans Quality Cleaning Ltd. | May cleaning contract | 2000 Accounts Payable (A/P) | $2,373.00 | -7,119.00 |
| 06/30/2020 | Journal Entry | 122 | | Janitorial Accrual Jan-Feb-Mar-Apr 2020 | -Split- | $9,492.00 | 2,373.00 |
| 06/30/2020 | Bill | 18603 | Orleans Quality Cleaning Ltd. | June 2020 cleaning | 2000 Accounts Payable (A/P) | $2,938.00 | 5,311.00 |
| **Total for 5450 Janitorial** | | | | | | **$2,938.00** | |
| 5455 Elevator Maintenance | | | | | | | |
| Beginning Balance | | | | | | | 666.70 |
| 06/10/2020 | Bill | 1970 | Elevation Elevator Inc | June 2020 maintenance and telephone monitoring | 2000 Accounts Payable (A/P) | $666.70 | 1,333.40 |
| **Total for 5455 Elevator Maintenance** | | | | | | **$666.70** | |
| 5465 Grass & Landscaping | | | | | | | |
| 06/30/2020 | Bill | 02EXTRG20 | Ian Reynolds | June 2020 landscape maintenance | 2000 Accounts Payable (A/P) | $949.20 | 949.20 |
| **Total for 5465 Grass & Landscaping** | | | | | | **$949.20** | |
| 5470 Snow Removal | | | | | | | |
| 06/01/2020 | Journal Entry | 113R | | Snow Removal Accrual Feb-Mar-Apr 2020 | -Split- | $ -2,645.22 | -2,645.22 |
| 06/01/2020 | Bill | I200403307 | Can-Do General Contracting and Construction | Snow contract period March 15 to April 15 | 2000 Accounts Payable (A/P) | $881.40 | -1,763.82 |
| **Total for 5470 Snow Removal** | | | | | | **$ -1,763.82** | |
| 5475 Pest Control | | | | | | | |
| Beginning Balance | | | | | | | 129.95 |
| 06/02/2020 | Bill | 401898 | Extermination Regionex Extermination Inc | June 2020 pest control | 2000 Accounts Payable (A/P) | $45.20 | 175.15 |
| **Total for 5475 Pest Control** | | | | | | **$45.20** | |
| **Total for 5400 Contracts** | | | | | | **$3,520.74** | |
| 5500 General Repairs and maintenance | | | | | | | |
| 5501 Reimbursable Expense | | | | | | | |
| Beginning Balance | | | | | | | 50.85 |
| **Total for 5501 Reimbursable Expense** | | | | | | | |
| 5502 Supplies | | | | | | | |
| Beginning Balance | | | | | | | 828.07 |
| **Total for 5502 Supplies** | | | | | | | |
| 5503 General Repairs & Maintenance | | | | | | | |
| Beginning Balance | | | | | | | 29.80 |
| 06/05/2020 | Bill | INV66420 | Armstrong Monitoring | Calibration of gas detection system in garage May 2020 | 2000 Accounts Payable (A/P) | $316.40 | 346.20 |
| 06/08/2020 | Bill | 42372 | Pivotech Doors Inc. | Emergency call - roller off track | 2000 Accounts Payable (A/P) | $502.79 | 848.99 |
| 06/15/2020 | Bill | 42410 | Pivotech Doors Inc. | Replace photocel for overhead garage door | 2000 Accounts Payable (A/P) | $777.98 | 1,626.97 |
| **Total for 5503 General Repairs & Maintenance** | | | | | | **$1,597.17** | |
| 5504 Emergency Calls | | | | | | | |
| Beginning Balance | | | | | | | 50.85 |
| **Total for 5504 Emergency Calls** | | | | | | | |
| 5505 Landscaping | | | | | | | |
| Beginning Balance | | | | | | | 1,412.50 |
| **Total for 5505 Landscaping** | | | | | | | |
| 5511 Cleaning | | | | | | | |
| 06/19/2020 | Bill | 00001364 | 174541 Canada Inc. | Window cleaning June 2020 | 2000 Accounts Payable (A/P) | $1,299.50 | 1,299.50 |
| **Total for 5511 Cleaning** | | | | | | **$1,299.50** | |
| 5530 Fire Alarm & Protection | | | | | | | |
| Beginning Balance | | | | | | | 596.64 |
| 06/01/2020 | Journal Entry | 113R | | Monthly Fire Alarm Test Jan-Feb-Mar-Apr-May 2020 | -Split- | $ -847.50 | -250.86 |
| 06/30/2020 | Journal Entry | 122 | | Monthly Fire Inspection Accrual Jan-Feb-Mar-Apr-May-Jun 2020 | -Split- | $1,017.00 | 766.14 |
| **Total for 5530 Fire Alarm & Protection** | | | | | | **$169.50** | |
| 5540 HVAC | | | | | | | |
| 06/09/2020 | Bill | 15957 | Optimum Mechanical Solutions | Major Spring Operational Inspection 2020 | 2000 Accounts Payable (A/P) | $1,436.23 | 1,436.23 |
| **Total for 5540 HVAC** | | | | | | **$1,436.23** | |
| 5555 Elevator | | | | | | | |
| Beginning Balance | | | | | | | 126.00 |
| 06/01/2020 | Bill | 6626840 | TECHNICAL STANDARDS AND SAFETY AUTHORITY | Elevator license July 2020 to July 2021 | 2000 Accounts Payable (A/P) | $126.00 | 252.00 |
| **Total for 5555 Elevator** | | | | | | **$126.00** | |
| **Total for 5500 General Repairs and maintenance** | | | | | | **$4,628.40** | |
| 5800 Administrative Expenses | | | | | | | |
| 5801 Property Management | | | | | | | |
| Beginning Balance | | | | | | | 2,583.34 |

# CCC 423

## GENERAL LEDGER

June 2020

| DATE | TRANSACTION TYPE | # | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT | BALANCE |
|---|---|---|---|---|---|---|---|
| 06/01/2020 | Bill | 3884 | Capital Integral Property Management | Property MAangement fees June 2020 | 2000 Accounts Payable (A/P) | $2,583.34 | 5,166.68 |
| **Total for 5801 Property Management** | | | | | | **$2,583.34** | |
| 5805 CAO Fees | | | | | | | |
| Beginning Balance | | | | | | | 54.00 |
| 06/01/2020 | Journal Entry | 121 | | Reclass CAO Fees to prepaid Apr 1 2020 - May 31 2021 | -Split- | $ -486.00 | -432.00 |
| 06/01/2020 | Journal Entry | 121 | | CAO Fees Expense Apr-May-June $40.5*3 | -Split- | $121.50 | -310.50 |
| 06/01/2020 | Bill | INV-62122-N0T3N0 | Condominium Authority of Ontario | CAO Fees April 1, 2020 - March 31, 2021 | 2000 Accounts Payable (A/P) | $486.00 | 175.50 |
| 06/01/2020 | Journal Entry | 113R | | CAO Fee Accrual Apr-May 2020 | -Split- | $ -108.00 | 67.50 |
| **Total for 5805 CAO Fees** | | | | | | **$13.50** | |
| 5810 Office Supplies & other expense | | | | | | | |
| Beginning Balance | | | | | | | 21.00 |
| 06/01/2020 | Journal Entry | 116R | | Office Supply accrual May 2020 | -Split- | $ -21.00 | 0.00 |
| 06/01/2020 | Bill | 3900 | Capital Integral Property Management | 4th quarter office fees | 2000 Accounts Payable (A/P) | $317.30 | 317.30 |
| 06/30/2020 | Journal Entry | 122 | | Office Fees Accrual May-Jun 2020 | -Split- | $100.00 | 417.30 |
| **Total for 5810 Office Supplies & other expense** | | | | | | **$396.30** | |
| 5812 Bank Charges | | | | | | | |
| Beginning Balance | | | | | | | 65.55 |
| 06/30/2020 | Journal Entry | 118 | | Bank Fees June 2020 | -Split- | $60.90 | 126.45 |
| **Total for 5812 Bank Charges** | | | | | | **$60.90** | |
| 5830 Insurance Expense | | | | | | | |
| Beginning Balance | | | | | | | 1,432.26 |
| 06/30/2020 | Journal Entry | 123 | | Insurance Expense June 2020 | -Split- | $1,432.26 | 2,864.52 |
| **Total for 5830 Insurance Expense** | | | | | | **$1,432.26** | |
| **Total for 5800 Administrative Expenses** | | | | | | **$4,486.30** | |

CCC 423

**1010 Operating Fund, Period Ending 06/30/2020**

**RECONCILIATION REPORT**

Reconciled on: 07/08/2020

Reconciled by: Zeinab Ruscica

Any changes made to transactions after this date aren't included in this report.

**Summary**

| | CAD |
|---|---|
| Statement beginning balance | 65,886.30 |
| Cheques and payments cleared (25) | -31,531.01 |
| Deposits and other credits cleared (54) | 33,266.63 |
| Statement ending balance | 67,621.92 |
| | |
| Uncleared transactions as of 06/30/2020 | -5,943.05 |
| Register balance as of 06/30/2020 | 61,678.87 |
| Cleared transactions after 06/30/2020 | 0.00 |
| Uncleared transactions after 06/30/2020 | 26,826.28 |
| Register balance as of 07/08/2020 | 88,505.15 |

**Details**

Cheques and payments cleared (25)

| DATE | TYPE | REF NO. | PAYEE | AMOUNT (CAD) |
|---|---|---|---|---|
| 05/15/2020 | Bill Payment | 5090 | Ace Professional Lock Service | -152.55 |
| 05/15/2020 | Bill Payment | 5091 | Extermination Regionex Exter… | -45.20 |
| 05/15/2020 | Bill Payment | 5094 | Elevation Elevator Inc | -666.70 |
| 05/19/2020 | Bill Payment | 5096 | Pyron Fire Protection Inc | -167.81 |
| 05/25/2020 | Bill Payment | 5098 | 10424161 Canada Inc | -50.85 |
| 06/03/2020 | Bill Payment | 5105 | Ian Reynolds | -1,412.50 |
| 06/03/2020 | Bill Payment | 5100 | Elevation Elevator Inc | -666.70 |
| 06/03/2020 | Bill Payment | 5101 | Extermination Regionex Exter… | -129.95 |
| 06/03/2020 | Bill Payment | 5102 | Rudy Vandenbelt | -29.80 |
| 06/03/2020 | Bill Payment | 5103 | Evolution Building Services | -501.72 |
| 06/03/2020 | Bill Payment | 5104 | Pyron Fire Protection Inc | -169.50 |
| 06/04/2020 | Bill Payment | CWP5979 | Enbridge | -1,215.30 |
| 06/04/2020 | Bill Payment | 5106 | Pyron Fire Protection Inc | -427.14 |
| 06/06/2020 | Bill Payment | CWP6165 | Bell | -86.43 |
| 06/15/2020 | Bill Payment | 5110 | Armstrong Monitoring | -316.40 |
| 06/15/2020 | Bill Payment | 5111 | Orleans Quality Cleaning Ltd. | -2,373.00 |
| 06/15/2020 | Bill Payment | 5112 | TECHNICAL STANDARDS A… | -126.00 |
| 06/21/2020 | Bill Payment | CWP6567 | Waste Connections of Canad… | -90.40 |
| 06/23/2020 | Bill Payment | CWP6679 | Hydro Ottawa | -1,117.64 |
| 06/23/2020 | Bill Payment | 5115 | TECHNICAL STANDARDS A… | -126.00 |
| 06/30/2020 | Bill Payment | PAP | Capital Integral Property Man… | -2,583.34 |
| 06/30/2020 | Journal | 118 | | -60.90 |
| 06/30/2020 | Journal | 119 | | -2,878.26 |
| 06/30/2020 | Journal | 119 | | -13,959.33 |
| 06/30/2020 | Bill Payment | PAP | City of Ottawa | -2,177.59 |
| Total | | | | -31,531.01 |

Deposits and other credits cleared (54)

| DATE | TYPE | REF NO. | PAYEE | AMOUNT (CAD) |
|---|---|---|---|---|
| 06/02/2020 | Receive Payment | eTransfer | 307 - Gary Lewicki | 537.62 |
| 06/03/2020 | Receive Payment | | 102 - Betty & Louis-Guy Hudon | 583.99 |
| 06/03/2020 | Receive Payment | | 103 - Varun Raina & Kanika P… | 531.83 |
| 06/03/2020 | Receive Payment | | 104 - Jan & Cathleen van der … | 531.83 |
| 06/03/2020 | Receive Payment | | 105 - Steven Moritsugu | 699.92 |
| 06/03/2020 | Receive Payment | | 106 - Lucie Lamarre | 633.25 |
| 06/03/2020 | Receive Payment | | 107 - Jason Dafre & J-D.Plourde | 349.29 |
| 06/03/2020 | Receive Payment | | 108 - Nancy & David Biggs / P… | 381.15 |

| DATE | TYPE | REF NO. | PAYEE | AMOUNT (CAD) |
|---|---|---|---|---|
| 06/03/2020 | Receive Payment | | 109 - Isabelle & Jean-Yvon St… | 726.00 |
| 06/03/2020 | Receive Payment | | 110 - Maria Isabel deSousa | 754.97 |
| 06/03/2020 | Receive Payment | | 111 - Jamshed (Jim) Kawus N… | 453.60 |
| 06/03/2020 | Receive Payment | | 112 - Margaret Copping | 528.94 |
| 06/03/2020 | Receive Payment | | 201 - Roger Messier & Carol … | 592.72 |
| 06/03/2020 | Receive Payment | | 202 - Monique Angers | 583.99 |
| 06/03/2020 | Receive Payment | | 203 - Judith Leidl | 531.83 |
| 06/03/2020 | Receive Payment | | 204 - Cathy Beehan | 531.83 |
| 06/03/2020 | Receive Payment | | 205 - Diane Finley | 754.97 |
| 06/03/2020 | Receive Payment | | 206 - Lynn Brouillette | 673.84 |
| 06/03/2020 | Receive Payment | | 207 - Kirk Falconer | 537.62 |
| 06/03/2020 | Receive Payment | | 208 - Carol Freeman | 537.62 |
| 06/03/2020 | Receive Payment | | 209 - Helen Polleritzer | 726.00 |
| 06/03/2020 | Receive Payment | | 210 - Philip & Louise Stone | 754.97 |
| 06/03/2020 | Receive Payment | | 211 - Lyse Leblanc | 453.60 |
| 06/03/2020 | Receive Payment | | 212 - Duncan Roberts | 528.94 |
| 06/03/2020 | Receive Payment | | 301 - Mary Sitarski | 592.72 |
| 06/03/2020 | Receive Payment | | 302 - Tarek Afif & Assia Aldha… | 583.99 |
| 06/03/2020 | Receive Payment | | 303 - Abdellah Morsy | 531.83 |
| 06/03/2020 | Receive Payment | | 304 - Margaret Hilborn & Willi… | 531.83 |
| 06/03/2020 | Receive Payment | | 305 - Catherine Duff | 754.97 |
| 06/03/2020 | Receive Payment | | 306 - Dianne Spearman | 673.84 |
| 06/03/2020 | Receive Payment | | 308 - Normande Morin & Jess… | 537.62 |
| 06/03/2020 | Receive Payment | | 309 - Carolyne & Mark Chatel | 726.00 |
| 06/03/2020 | Receive Payment | | 310 - Nicole Melanson | 754.97 |
| 06/03/2020 | Receive Payment | | 311 - Bailey Reid | 453.60 |
| 06/03/2020 | Receive Payment | | 312 - Sherilyn Almaria | 528.94 |
| 06/03/2020 | Receive Payment | | 401 - Sarah Marsh & Nicolas … | 592.72 |
| 06/03/2020 | Receive Payment | | 402-Brock Batey | 583.99 |
| 06/03/2020 | Receive Payment | | 403 - William Farrell | 531.83 |
| 06/03/2020 | Receive Payment | | 404 - John Power | 531.83 |
| 06/03/2020 | Receive Payment | | 405 - Laurie Jones | 754.97 |
| 06/03/2020 | Receive Payment | | 406 - Katherine & Geoffrey Sti… | 673.84 |
| 06/03/2020 | Receive Payment | | 407 - Katie Oppen | 537.62 |
| 06/03/2020 | Receive Payment | | 408 - Filippo Zanetti | 537.62 |
| 06/03/2020 | Receive Payment | | 409 - Patricia Skinner | 726.00 |
| 06/03/2020 | Receive Payment | | 410 - Suzanne Drouin | 754.97 |
| 06/03/2020 | Receive Payment | | 411 - Anne Kline | 453.60 |
| 06/03/2020 | Receive Payment | | 412 - Elise Pineau | 528.94 |
| 06/03/2020 | Receive Payment | | PH1 - Linda Rayner | 639.04 |
| 06/03/2020 | Receive Payment | | PH2 - Steven Mason | 607.16 |
| 06/03/2020 | Receive Payment | | PH3 - Judith & Warren Nelson | 986.74 |
| 06/03/2020 | Receive Payment | | PH4 - Rudy Anthony Vandenbelt | 752.66 |
| 06/03/2020 | Receive Payment | | PH5 - Philip & Averil Gardner | 872.45 |
| 06/03/2020 | Receive Payment | | PH6 - Bruce Miller & June Sa… | 1,028.92 |
| 06/03/2020 | Receive Payment | | 101 - Robert & Susan Rees | 581.10 |
| Total | | | | 33,266.63 |

**Additional Information**

Uncleared cheques and payments as of 06/30/2020

| DATE | TYPE | REF NO. | PAYEE | AMOUNT (CAD) |
|---|---|---|---|---|
| 10/16/2019 | Bill Payment | 1195 | Ercan's Natural Gas & Air Con… | -746.05 |
| 03/17/2020 | Bill Payment | 5075 | 10424161 Canada Inc | -30.85 |
| 05/15/2020 | Bill Payment | 5092 | 10424161 Canada Inc | -138.43 |
| 06/12/2020 | Bill Payment | 5108 | Condominium Authority of Ont… | -486.00 |
| 06/15/2020 | Bill Payment | 5109 | Capital Integral Property Man… | -317.30 |
| 06/23/2020 | Bill Payment | 5113 | Pivotech Doors Inc. | -502.79 |
| 06/23/2020 | Bill Payment | 5114 | Extermination Regionex Exter… | -45.20 |
| 06/23/2020 | Bill Payment | 5116 | Elevation Elevator Inc | -666.70 |
| 06/23/2020 | Bill Payment | 5117 | Can-Do General Contracting … | -881.40 |
| 06/26/2020 | Bill Payment | 5118 | Pivotech Doors Inc. | -777.98 |

| DATE | TYPE | REF NO. | PAYEE | AMOUNT (CAD) |
|---|---|---|---|---|
| 06/26/2020 | Bill Payment | 5119 | 174541 Canada Inc. | -1,299.50 |
| 06/29/2020 | Bill Payment | 5120 | 10424161 Canada Inc | -50.85 |
| Total | | | | -5,943.05 |

Uncleared cheques and payments after 06/30/2020

| DATE | TYPE | REF NO. | PAYEE | AMOUNT (CAD) |
|---|---|---|---|---|
| 07/01/2020 | Bill Payment | PAP | Capital Integral Property Man… | -2,583.34 |
| 07/06/2020 | Bill Payment | CWP6990 | Enbridge | -527.23 |
| 07/06/2020 | Bill Payment | 5121 | Optimum Mechanical Solutions | -1,436.23 |
| 07/06/2020 | Bill Payment | 5122 | Ian Reynolds | -949.20 |
| 07/06/2020 | Bill Payment | 5123 | Evolution Building Services | -501.72 |
| 07/21/2020 | Bill Payment | CWP7617 | Waste Connections of Canad… | -93.34 |
| Total | | | | -6,091.06 |

Uncleared deposits and other credits after 06/30/2020

| DATE | TYPE | REF NO. | PAYEE | AMOUNT (CAD) |
|---|---|---|---|---|
| 07/06/2020 | Receive Payment | | 101 - Robert & Susan Rees | 581.10 |
| 07/06/2020 | Receive Payment | | 102 - Betty & Louis-Guy Hudon | 583.99 |
| 07/06/2020 | Receive Payment | | 103 - Varun Raina & Kanika P… | 531.83 |
| 07/06/2020 | Receive Payment | | 104 - Jan & Cathleen van der … | 531.83 |
| 07/06/2020 | Receive Payment | | 105 - Steven Moritsugu | 699.92 |
| 07/06/2020 | Receive Payment | | 106 - Lucie Lamarre | 633.25 |
| 07/06/2020 | Receive Payment | | 108 - Nancy & David Biggs / P… | 381.15 |
| 07/06/2020 | Receive Payment | | 109 - Isabelle & Jean-Yvon St.… | 726.00 |
| 07/06/2020 | Receive Payment | | 110 - Maria Isabel deSousa | 754.97 |
| 07/06/2020 | Receive Payment | | 111 - Jamshed (Jim) Kawus N… | 453.60 |
| 07/06/2020 | Receive Payment | | 112 - Margaret Copping | 528.94 |
| 07/06/2020 | Receive Payment | | 201 - Roger Messier & Carol … | 592.72 |
| 07/06/2020 | Receive Payment | | 202 - Monique Angers | 583.99 |
| 07/06/2020 | Receive Payment | | 203 - Judith Leidl | 531.83 |
| 07/06/2020 | Receive Payment | | 204 - Cathy Beehan | 531.83 |
| 07/06/2020 | Receive Payment | | 205 - Diane Finley | 754.97 |
| 07/06/2020 | Receive Payment | | 206 - Lynn Brouillette | 673.84 |
| 07/06/2020 | Receive Payment | | 207 - Kirk Falconer | 537.62 |
| 07/06/2020 | Receive Payment | | 208 - Carol Freeman | 537.62 |
| 07/06/2020 | Receive Payment | | 209 - Helen Polleritzer | 726.00 |
| 07/06/2020 | Receive Payment | | 210 - Philip & Louise Stone | 754.97 |
| 07/06/2020 | Receive Payment | | 211 - Lyse Leblanc | 453.60 |
| 07/06/2020 | Receive Payment | | 212 - Duncan Roberts | 528.94 |
| 07/06/2020 | Receive Payment | | 301 - Mary Sitarski | 592.72 |
| 07/06/2020 | Receive Payment | | 302 - Tarek Afif & Assia Aldha… | 583.99 |
| 07/06/2020 | Receive Payment | | 303 - Abdellah Morsy | 531.83 |
| 07/06/2020 | Receive Payment | | 304 - Margaret Hilborn & Willi… | 531.83 |
| 07/06/2020 | Receive Payment | | 305 - Catherine Duff | 754.97 |
| 07/06/2020 | Receive Payment | | 306 - Dianne Spearman | 673.84 |
| 07/06/2020 | Receive Payment | | 308 - Normande Morin & Jess… | 537.62 |
| 07/06/2020 | Receive Payment | | 309 - Carolyne & Mark Chatel | 726.00 |
| 07/06/2020 | Receive Payment | | 310 - Nicole Melanson | 754.97 |
| 07/06/2020 | Receive Payment | | 311 - Bailey Reid | 453.60 |
| 07/06/2020 | Receive Payment | | 312 - Sherilyn Almaria | 528.94 |
| 07/06/2020 | Receive Payment | | 401 - Sarah Marsh & Nicolas … | 592.72 |
| 07/06/2020 | Receive Payment | | 402-Brock Batey | 583.99 |
| 07/06/2020 | Receive Payment | | 403 - William Farrell | 531.83 |
| 07/06/2020 | Receive Payment | | 404 - John Power | 531.83 |
| 07/06/2020 | Receive Payment | | 405 - Laurie Jones | 754.97 |
| 07/06/2020 | Receive Payment | | 406 - Katherine & Geoffrey Sti… | 673.84 |
| 07/06/2020 | Receive Payment | | 407 - Katie Oppen | 537.62 |
| 07/06/2020 | Receive Payment | | 408 - Filippo Zanetti | 537.62 |
| 07/06/2020 | Receive Payment | | 409 - Patricia Skinner | 726.00 |

| DATE | TYPE | REF NO. | PAYEE | AMOUNT (CAD) |
|---|---|---|---|---|
| 07/06/2020 | Receive Payment | | 410 - Suzanne Drouin | 754.97 |
| 07/06/2020 | Receive Payment | | 411 - Anne Kline | 453.60 |
| 07/06/2020 | Receive Payment | | 412 - Elise Pineau | 528.94 |
| 07/06/2020 | Receive Payment | | PH1 - Linda Rayner | 639.04 |
| 07/06/2020 | Receive Payment | | PH2 - Steven Mason | 607.16 |
| 07/06/2020 | Receive Payment | | PH3 - Judith & Warren Nelson | 986.74 |
| 07/06/2020 | Receive Payment | | PH4 - Rudy Anthony Vandenbelt | 752.66 |
| 07/06/2020 | Receive Payment | | PH5 - Philip & Averil Gardner | 872.45 |
| 07/06/2020 | Receive Payment | | PH6 - Bruce Miller & June Sa… | 1,028.92 |
| 07/07/2020 | Receive Payment | eTransfer | 307 - Gary Lewicki | 537.62 |
| Total | | | | 32,917.34 |

**ROYAL BANK OF CANADA**
P.O. BOX 6011 STATION A
MONTREAL QC H3C 3B8

# Business Account Statement

RBBDA30000_3888920 E D 00006 00363

CARLETON CONDOMINIUM CORPORATION NO.423
CCC 423 OPERATING
C/O CAPITAL INTEGRAL
205-1600 LAPERRIERE AVE
OTTAWA ON K1Z 8P5

May 29, 2020 to June 30, 2020

**Account number: 00006 108-290-8**

**How to reach us:**
Please contact your RBC Banking representative or call
1-800-Royal®2-0
(1-800-769-2520)
www.rbcroyalbank.com/business

## Account Summary for this Period

**Business Current Account**

**Royal Bank of Canada**
90 SPARKS ST, OTTAWA, ON K1P 5T6

| | |
|---|---|
| Opening balance on May 29, 2020 | $65,886.30 |
| Total deposits & credits (2) | + 33,266.63 |
| Total cheques & debits (25) | - 31,531.01 |
| **Closing balance on June 30, 2020** | **= $67,621.92** |

## Account Activity Details

| Date | Description | Cheques & Debits ($) | Deposits & Credits ($) | Balance ($) |
|---|---|---|---|---|
| | **Opening balance** | | | **65,886.30** |
| 01 Jun | Direct Payment (PAD's) service total GRADS4487810000 | | 32,729.01 | 98,615.31 |
| | Bill Payment CAPITAL INTEGRA | 2,583.34 | | |
| | Cheque 152.55 Serial # 5090 | | | 95,879.42 |
| 02 Jun | e-Transfer - Autodeposit GARY LEWICKI | | 537.62 | 96,417.04 |
| 03 Jun | Utility Bill Pmt Enbridge Gas Pre-authorized | 1,215.30 | | 95,201.74 |
| 04 Jun | Activity fee | 60.90 | | |
| | Cheque 666.70 Serial # 5094 | | | 94,474.14 |
| 05 Jun | Cheque 45.20 167.81 Serial # 5091 5096 | | | 94,261.13 |
| 08 Jun | Fuel Bill Payment WASTECONNECTION | 90.40 | | 94,170.73 |

## Account Activity Details - continued

| Date | Description | | Cheques & Debits ($) | Deposits & Credits ($) | Balance ($) |
|---|---|---|---|---|---|
| 09 Jun | Account transfer ACTR4016100282 | | 2,878.26 | | |
| | Cheque | 1,412.50 | | | |
| | Serial # | 5105 | | | 89,879.97 |
| 10 Jun | Cheque | 29.80 | | | |
| | Serial # | 5102 | | | 89,850.17 |
| 12 Jun | Cheque | 50.85 | 169.50 | 427.14 | |
| | Serial # | 5098 | 5104 | 5106 | |
| | Cheque | 501.72 | | | |
| | Serial # | 5103 | | | 88,700.96 |
| 15 Jun | Account transfer ACTR4016700057 | | 13,959.33 | | |
| | Telephone Bill Pmt BELL CANADA EFT | | 86.43 | | |
| | Cheque | 129.95 | | | |
| | Serial # | 5101 | | | 74,525.25 |
| 16 Jun | Cheque | 666.70 | | | |
| | Serial # | 5100 | | | 73,858.55 |
| 19 Jun | Cheque | 126.00 | | | |
| | Serial # | 5112 | | | 73,732.55 |
| 22 Jun | Water Bill Payment OTTAWA WATER | | 2,177.59 | | |
| | Cheque | 316.40 | | | |
| | Serial # | 5110 | | | 71,238.56 |
| 25 Jun | Misc Payment Hydro Ottawa | | 1,117.64 | | 70,120.92 |
| 29 Jun | Cheque | 126.00 | | | |
| | Serial # | 5115 | | | 69,994.92 |
| 30 Jun | Cheque | 2,373.00 | | | |
| | Serial # | 5111 | | | 67,621.92 |
| | **Closing balance** | | | | **67,621.92** |

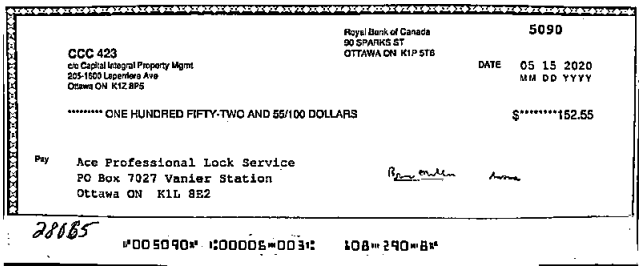
**Account Fees: $60.90**

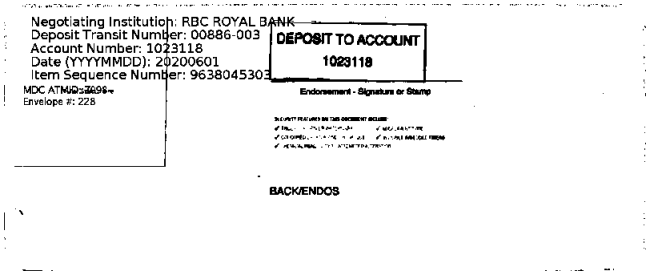
ROYAL BANK OF CANADA
P.O. BOX 6011 STATION A
MONTREAL QC H3C 3B8

# Business Account Statement

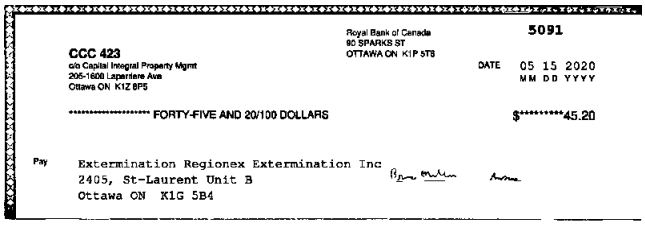
May 29, 2020 to June 30, 2020
**Account number: 00006 108-290-8**

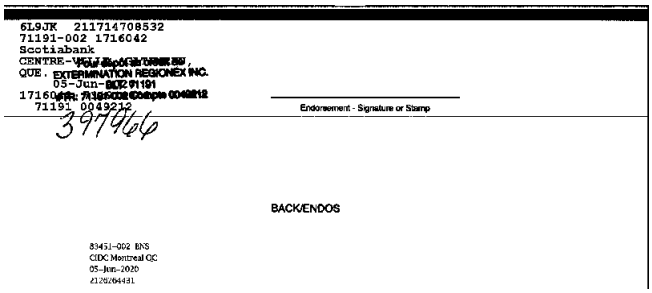
**Serial #: 5090** **Amount: $152.55**


Royal Bank of Canada
90 SPARKS ST
OTTAWA ON K1P 5T6
5090
CCC 423
c/o Capital Integral Property Mgmt
205-1500 Lapenriere Ave
Ottawa ON K1Z 8P5
DATE 05 15 2020
MM DD YYYY
******** ONE HUNDRED FIFTY-TWO AND 55/100 DOLLARS
$********152.55
Pay Ace Professional Lock Service
PO Box 7027 Vanier Station
Ottawa ON K1L 8E2
28085
⑈005090⑈ ⑆00006⑉003⑆ 108⑉290⑉8⑈

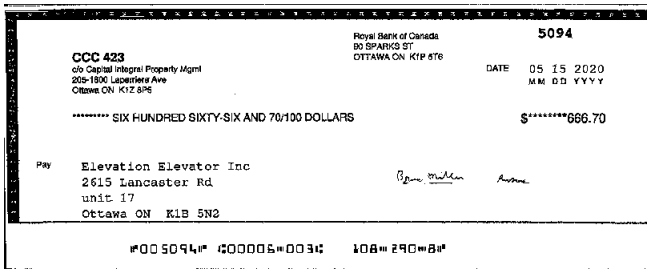

Negotiating Institution: RBC ROYAL BANK
Deposit Transit Number: 00886-003
Account Number: 1023118
Date (YYYYMMDD): 20200601
Item Sequence Number: 9638045303
MDC ATM
Envelope #: 228
DEPOSIT TO ACCOUNT
1023118
Endorsement - Signature or Stamp
BACK/ENDOS

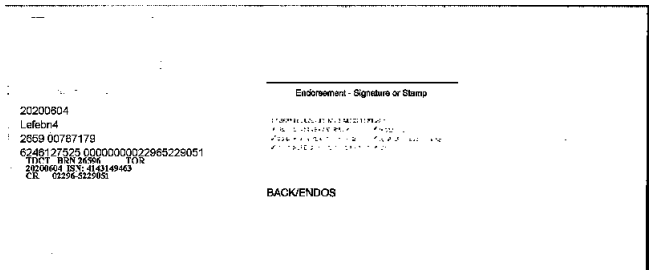
**Serial #: 5091** **Amount: $45.20**


Royal Bank of Canada
90 SPARKS ST
OTTAWA ON K1P 5T6
5091
CCC 423
c/o Capital Integral Property Mgmt
205-1500 Lapenriere Ave
Ottawa ON K1Z 8P5
DATE 05 15 2020
MM DD YYYY
********** FORTY-FIVE AND 20/100 DOLLARS
$*********45.20
Pay Extermination Regionex Extermination Inc
2405, St-Laurent Unit B
Ottawa ON K1G 5B4
⑈005091⑈ ⑆00006⑉003⑆ 108⑉290⑉8⑈

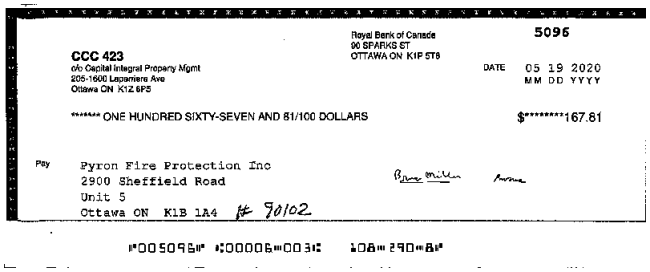

6L9JK 211714708532
71191-002 1716042
Scotiabank
CENTRE-
QUE. EXTERMINATION REGIONEX INC.
05-Jun-
71191 0049232
397966
Endorsement - Signature or Stamp
BACK/ENDOS
83451-002 BNS
CIDC Montreal QC
05-Jun-2020
Z128264431

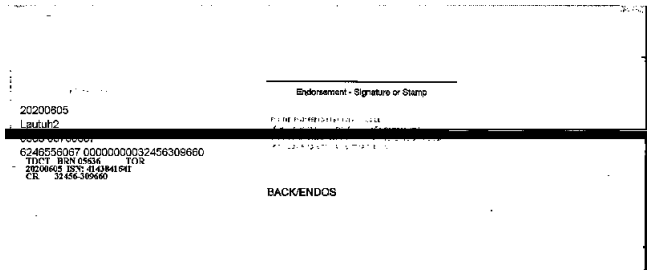
**Serial #: 5094** **Amount: $666.70**


Royal Bank of Canada
90 SPARKS ST
OTTAWA ON K1P 5T6
5094
CCC 423
c/o Capital Integral Property Mgmt
205-1500 Lapenriere Ave
Ottawa ON K1Z 8P5
DATE 05 15 2020
MM DD YYYY
******** SIX HUNDRED SIXTY-SIX AND 70/100 DOLLARS
$*******666.70
Pay Elevation Elevator Inc
2615 Lancaster Rd
unit 17
Ottawa ON K1B 5N2
⑈005094⑈ ⑆00006⑉003⑆ 108⑉290⑉8⑈


Endorsement - Signature or Stamp
20200604
Lefebn4
2669 00787179
6246127523 0000000022965229051
TDCT B&N 26966 TOR
20200604 ISN: 4143149463
CR 02296-5229051
BACK/ENDOS

**Serial #: 5096** **Amount: $167.81**


Royal Bank of Canada
90 SPARKS ST
OTTAWA ON K1P 5T6
5096
CCC 423
c/o Capital Integral Property Mgmt
205-1500 Lapenriere Ave
Ottawa ON K1Z 8P5
DATE 05 19 2020
MM DD YYYY
******* ONE HUNDRED SIXTY-SEVEN AND 81/100 DOLLARS
$*******167.81
Pay Pyron Fire Protection Inc
2900 Sheffield Road
Unit 5
Ottawa ON K1B 1A4 # 70102
⑈005096⑈ ⑆00006⑉003⑆ 108⑉290⑉8⑈


Endorsement - Signature or Stamp
20200605
Lautuh2
6246559067 0000000032456309660
TDCT B&N 05936 TOR
20200605 ISN: 4143841541
CR 32456-309660
BACK/ENDOS

**Serial #: 5098** **Amount: $50.85**

Royal Bank of Canada
90 SPARKS ST
OTTAWA ON K1P 5T6

5098

CCC 423
c/o Capital Integral Property Mgmt
205-1600 Laperriere Ave
Ottawa ON K1Z 6P5

DATE 05 25 2020
MM DD YYYY

********** FIFTY AND 85/100 DOLLARS $*********50.85

Pay 10424161 Canada Inc
205-1600 Laperriere
OTTAWA ON K1Z 1B7

⑈005098⑈ ⑆00006⑉003⑆ 108⑉290⑉8⑈

Virtual Endorsement
DSPACC:
DSPTR:
CSID: 0201644482857801783
TXNID: 1
SCANSEQ: 131,772,229
ITMSEQ: 3
CHANID: 003
APPCD: S900
TRANSIT: 01783
DSPCUR:
TEFDT: 12/06/20
OPID: 559872445

00006 003 1096262

Endorsement - Signature or Stamp

BACK/ENDOS

**Serial #: 5100** **Amount: $666.70**

Royal Bank of Canada
90 SPARKS ST
OTTAWA ON K1P 5T6

5100

CCC 423
c/o Capital Integral Property Mgmt
205-1600 Laperriere Ave
Ottawa ON K1Z 6P5

DATE 06 03 2020
MM DD YYYY

********* SIX HUNDRED SIXTY-SIX AND 70/100 DOLLARS $********666.70

Pay Elevation Elevator Inc
2615 Lancaster Rd
unit 17
Ottawa ON K1B 5N2

⑈005100⑈ ⑆00006⑉003⑆ 108⑉290⑉8⑈

Endorsement - Signature or Stamp

20200615
Hewatb2
2659 00786915
6248300387 00000000022966229051
TDCT BRN 26599 TOR
20200615 ISN: 31431863358
CR 02196-0229051

BACK/ENDOS

**Serial #: 5101** **Amount: $129.95**

Royal Bank of Canada
90 SPARKS ST
OTTAWA ON K1P 5T6

5101

CCC 423
c/o Capital Integral Property Mgmt
205-1600 Laperriere Ave
Ottawa ON K1Z 6P5

DATE 06 03 2020
MM DD YYYY

******* ONE HUNDRED TWENTY-NINE AND 95/100 DOLLARS $********129.95

Pay Extermination Regionex Extermination Inc
2405, St-Laurent Unit B
Ottawa ON K1G 5B4

⑈005101⑈ ⑆00006⑉003⑆ 108⑉290⑉8⑈

9NWRQ 211714709256
71191-002 1716042
Scotiabank
EXTERMINATION REGIONEX INC.,
QUE.
BLT: 71191
1716042 71191-002
71191 1013212
399817

Endorsement - Signature or Stamp

BACK/ENDOS

83451-002 BNS
CIDC Montreal QC
15-Jun-2020
2128288142

**Serial #: 5102** **Amount: $29.80**

Royal Bank of Canada
90 SPARKS ST
OTTAWA ON K1P 5T6

5102

CCC 423
c/o Capital Integral Property Mgmt
205-1600 Laperriere Ave
Ottawa ON K1Z 6P5

DATE 06 03 2020
MM DD YYYY

********** TWENTY-NINE AND 80/100 DOLLARS $********29.80

Pay Rudy Vandenbelt
308 Billings Ave
Ottawa ON K1H 5L3

⑈005102⑈ ⑆00006⑉003⑆ 108⑉290⑉8⑈

32866-004 0262138
6/10/2020 6:53:15 AM
Mobile Deposit 2619
3549347465

TDCT MOB TOR
20200610 ISN: 41405418345
CR 32866-0262138

Endorsement - Signature or Stamp

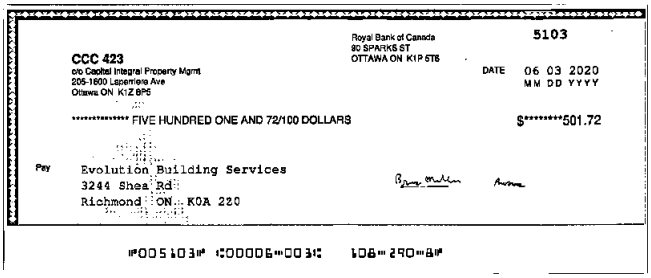
BACK/ENDOS

ROYAL BANK OF CANADA
P.O. BOX 6011 STATION A
MONTREAL QC H3C 3B8

# Business Account Statement

May 29, 2020 to June 30, 2020
**Account number: 00006 108-290-8**

**Serial #: 5103** **Amount: $501.72**


Royal Bank of Canada
90 SPARKS ST
OTTAWA ON K1P 5T6

5103

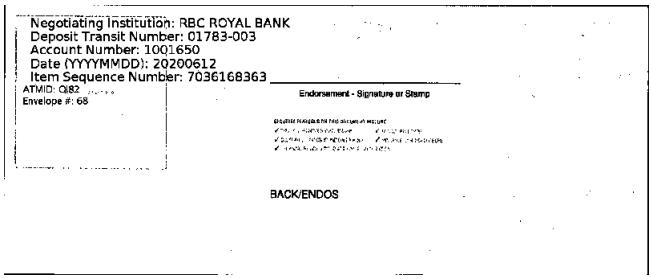
CCC 423
c/o Capital Integral Property Mgmt
205-1600 Lapentiere Ave
Ottawa ON K1Z 8P5

DATE 06 03 2020
MM DD YYYY

********** FIVE HUNDRED ONE AND 72/100 DOLLARS $********501.72

Pay Evolution Building Services
3244 Shea Rd
Richmond ON K0A 2Z0

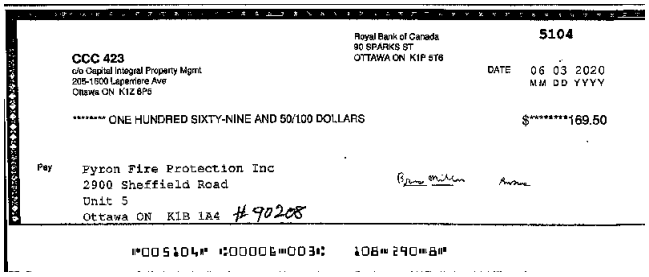
⑈005103⑈ ⑆00006⑉003⑆ 108⑉290⑉8⑈


Negotiating Institution: RBC ROYAL BANK
Deposit Transit Number: 01783-003
Account Number: 1001650
Date (YYYYMMDD): 20200612
Item Sequence Number: 7036168363
ATMID: QI82
Envelope #: 68

Endorsement - Signature or Stamp

BACK/ENDOS

**Serial #: 5104** **Amount: $169.50**


Royal Bank of Canada
90 SPARKS ST
OTTAWA ON K1P 5T6

5104

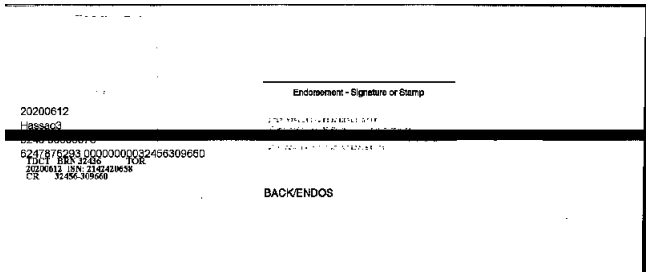
CCC 423
c/o Capital Integral Property Mgmt
205-1600 Lapentiere Ave
Ottawa ON K1Z 8P5

DATE 06 03 2020
MM DD YYYY

******* ONE HUNDRED SIXTY-NINE AND 50/100 DOLLARS $********169.50

Pay Pyron Fire Protection Inc
2900 Sheffield Road
Unit 5
Ottawa ON K1B 1A4 #90208

⑈005104⑈ ⑆00006⑉003⑆ 108⑉290⑉8⑈

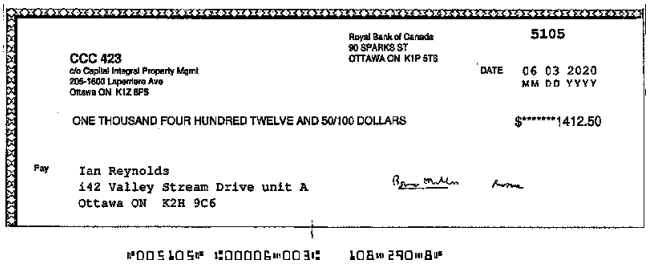

Endorsement - Signature or Stamp

20200612
Hassan3

6247876293 00000000032456309660
TDCT BRX 32456 TOR
20200612 ISN: 214242065
CR 32456-309660

BACK/ENDOS

**Serial #: 5105** **Amount: $1,412.50**


Royal Bank of Canada
90 SPARKS ST
OTTAWA ON K1P 5T5

5105

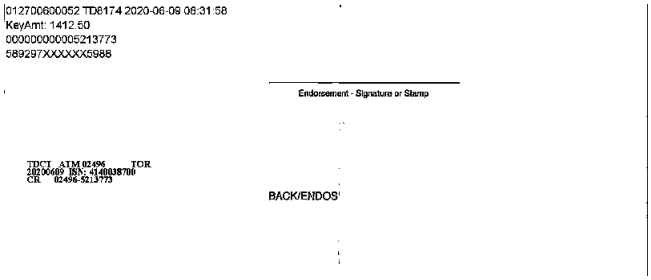
CCC 423
c/o Capital Integral Property Mgmt
205-1600 Lapentiere Ave
Ottawa ON K1Z 8P5

DATE 06 03 2020
MM DD YYYY

ONE THOUSAND FOUR HUNDRED TWELVE AND 50/100 DOLLARS $*******1412.50

Pay Ian Reynolds
142 Valley Stream Drive unit A
Ottawa ON K2H 9C6

⑈005105⑈ ⑆00006⑉003⑆ 108⑉290⑉8⑈

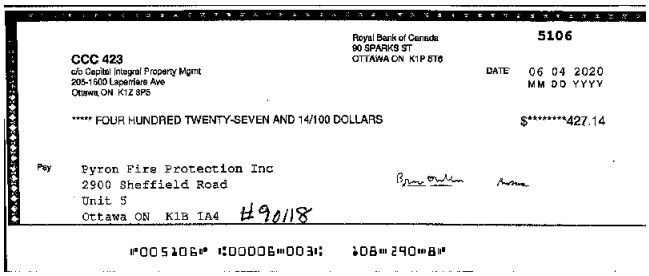

012700600052 TD6174 2020-06-09 06:31:58
KeyAmt: 1412.50
000000000005213773
589297XXXXXX5988

Endorsement - Signature or Stamp

TDCT ATM 02496 TOR
20200609 ISN: 214038700
CR 02496-5213773

BACK/ENDOS

**Serial #: 5106** **Amount: $427.14**


Royal Bank of Canada
90 SPARKS ST
OTTAWA ON K1P 5T6

5106

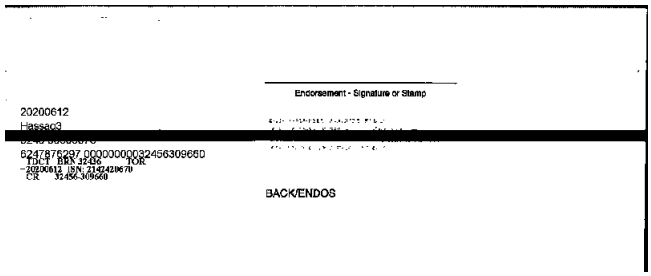
CCC 423
c/o Capital Integral Property Mgmt
205-1600 Lapentiere Ave
Ottawa ON K1Z 8P5

DATE 06 04 2020
MM DD YYYY

***** FOUR HUNDRED TWENTY-SEVEN AND 14/100 DOLLARS $********427.14

Pay Pyron Fire Protection Inc
2900 Sheffield Road
Unit 5
Ottawa ON K1B 1A4 #90118

⑈005106⑈ ⑆00006⑉003⑆ 108⑉290⑉8⑈

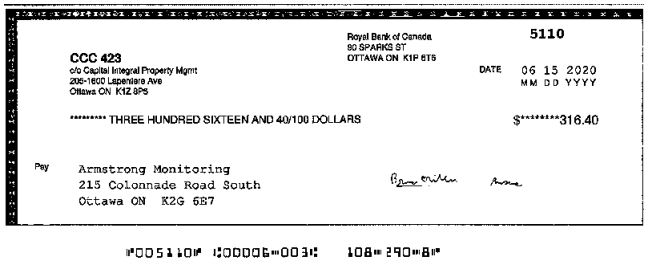

Endorsement - Signature or Stamp

20200612
Hassan3

6247876297 00000000032456309660
TDCT BRX 32456 TOR
20200612 ISN: 214242067
CR 32456-309660

BACK/ENDOS

**Serial #: 5110** **Amount: $316.40**


Royal Bank of Canada
90 SPARKS ST
OTTAWA ON K1P 5T6

5110

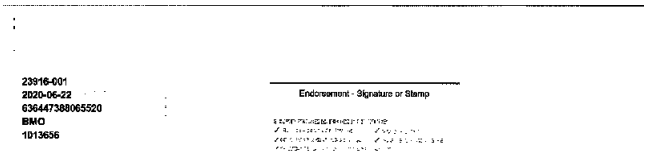
CCC 423
c/o Capital Integral Property Mgmt
205-1600 Lapenriere Ave
Ottawa ON K1Z 8P5

DATE 06 15 2020
MM DD YYYY

******** THREE HUNDRED SIXTEEN AND 40/100 DOLLARS $********316.40

Pay Armstrong Monitoring
215 Colonnade Road South
Ottawa ON K2G 5B7

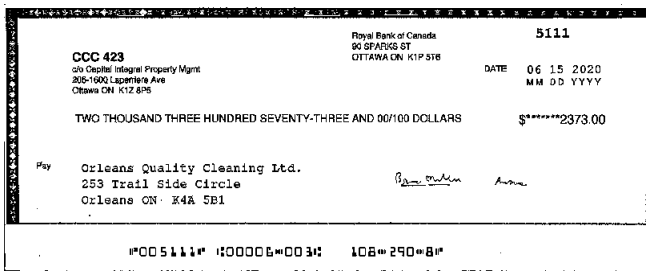
⑈005110⑈ ⑆00006⑉003⑆ 108⑉290⑉8⑈


23916-001
2020-06-22
636447388065520
BMO
1013656

Endorsement - Signature or Stamp

BACK/ENDOS

**Serial #: 5111** **Amount: $2,373.00**


Royal Bank of Canada
90 SPARKS ST
OTTAWA ON K1P 5T6

5111

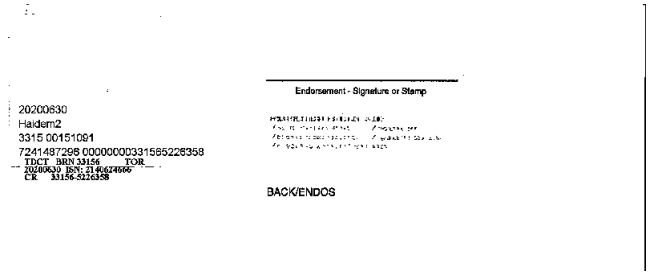
CCC 423
c/o Capital Integral Property Mgmt
205-1600 Lapenriere Ave
Ottawa ON K1Z 8P5

DATE 06 15 2020
MM DD YYYY

TWO THOUSAND THREE HUNDRED SEVENTY-THREE AND 00/100 DOLLARS $*******2373.00

Pay Orleans Quality Cleaning Ltd.
253 Trail Side Circle
Orleans ON K4A 5B1

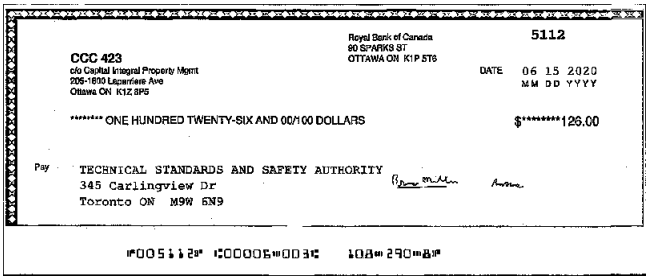
⑈005111⑈ ⑆00006⑉003⑆ 108⑉290⑉8⑈


20200630
Haldern2
3315 00151091
7241487298 0000000031565228358
TDCT BRN 33156 TOR
20200630 ISN: 2140674666
CR 33156-5226358

Endorsement - Signature or Stamp

BACK/ENDOS

**Serial #: 5112** **Amount: $126.00**


Royal Bank of Canada
90 SPARKS ST
OTTAWA ON K1P 5T6

5112

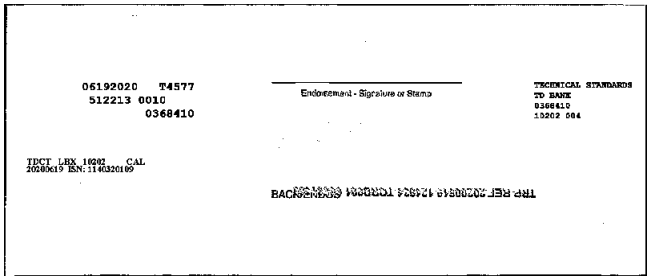
CCC 423
c/o Capital Integral Property Mgmt
205-1600 Lapenriere Ave
Ottawa ON K1Z 8P5

DATE 06 15 2020
MM DD YYYY

******** ONE HUNDRED TWENTY-SIX AND 00/100 DOLLARS $********126.00

Pay TECHNICAL STANDARDS AND SAFETY AUTHORITY
345 Carlingview Dr
Toronto ON M9W 6N9

⑈005112⑈ ⑆00006⑉003⑆ 108⑉290⑉8⑈


06192020 T4577
512213 0010
0368410

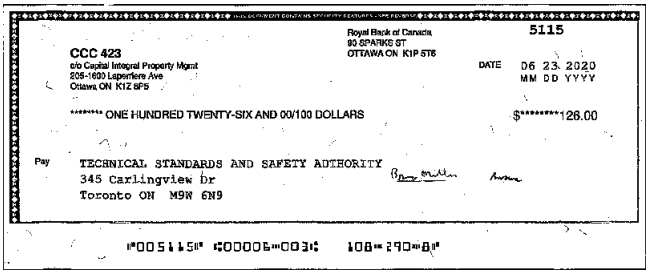
Endorsement - Signature or Stamp

TECHNICAL STANDARDS
TO BANK
0368410
10202 004

TDCT LBX 10202 CAL
20200619 ISN: 1140320109

BACK/ENDOS

**Serial #: 5115** **Amount: $126.00**


Royal Bank of Canada
90 SPARKS ST
OTTAWA ON K1P 5T6

5115

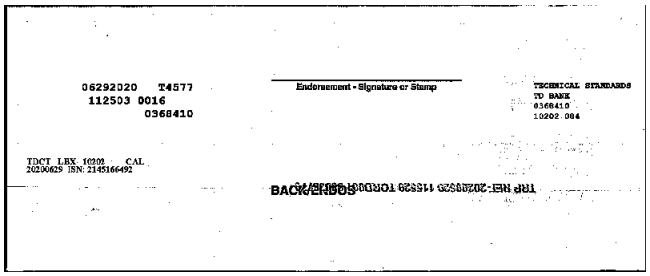
CCC 423
c/o Capital Integral Property Mgmt
205-1600 Lapenriere Ave
Ottawa ON K1Z 8P5

DATE 06 23 2020
MM DD YYYY

******** ONE HUNDRED TWENTY-SIX AND 00/100 DOLLARS $********126.00

Pay TECHNICAL STANDARDS AND SAFETY AUTHORITY
345 Carlingview Dr
Toronto ON M9W 6N9

⑈005115⑈ ⑆00006⑉003⑆ 108⑉290⑉8⑈


06292020 T4577
112503 0016
0368410

Endorsement - Signature or Stamp

TECHNICAL STANDARDS
TO BANK
0368410
10202 004

TDCT LBX 10202 CAL
20200629 ISN: 2145166492

BACK/ENDOS

Capital Integral
PROPERTY MANAGEMENT

# MONTHLY RESERVE FINANCIAL REPORT

## *CCC 423*

## *June 2020*

205-1600 Laperriere Ave
Ottawa, ON K1Z 8P5
T. 1-613-722-1232
F. 1-613-651-0306
www.cimanagement.ca

Capital Integral
PROPERTY MANAGEMENT

# C.C.C. No. 423

## Financial Summary Reserve

June 2020

**Revenue**

100% of Reserve Contributions from Operating have been made.
Automatic monthly transfers have been set up.

**Expenses**

There were no Reserve Fund expenses during the month.

**Conclusion**

Your Reserve Fund's cash balance at the end of June is $252.871.70. The corporation is in a good position. We strongly recommend investing the majority of this amount. We recommend holding no more than $70,000.00 in cash unless you anticipate using the cash for upcoming repairs.

904 Lady Ellen Pl.
Ottawa, ON
K1Z 5L5
T. 1-613-722-1232
F. 1-613-651-0306
www.cimanagement.ca

# CCC 423

## BUDGET VS. ACTUALS: MAY 2020 - APRIL 2021 - FY21 P&L

June 2020

| | TOTAL | | | |
|---|---|---|---|---|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Income | | | | |
| **Total Income** | | | **$0.00** | **0.00%** |
| GROSS PROFIT | **$0.00** | **$0.00** | **$0.00** | **0.00%** |
| Expenses | | | | |
| **Total Expenses** | | | **$0.00** | **0.00%** |
| NET OPERATING INCOME | **$0.00** | **$0.00** | **$0.00** | **0.00%** |
| Other Income | | | | |
| 4602R Reserve - Interest Income | 98.45 | | 98.45 | |
| 6001 Contribution from Operating | 13,959.33 | | 13,959.33 | |
| **Total Other Income** | **$14,057.78** | **$0.00** | **$14,057.78** | **0.00%** |
| Other Expenses | | | | |
| 6110 Reserve - Podium | | 1,109.33 | -1,109.33 | |
| 6115 Reserve - RFS | | 450.00 | -450.00 | |
| 6116 Reserve - Balcony | | 3,416.67 | -3,416.67 | |
| 6117 Reserve - Masonry | | 13,249.99 | -13,249.99 | |
| 6120 Reserve - Roofing | | 416.66 | -416.66 | |
| 6130 Reserve - Skylights | | 416.66 | -416.66 | |
| 6190 Reserve - Concrete Ramp | | 125.00 | -125.00 | |
| **Total Other Expenses** | **$0.00** | **$19,184.31** | **$ -19,184.31** | **0.00%** |
| NET OTHER INCOME | **$14,057.78** | **$ -19,184.31** | **$33,242.09** | **-73.28 %** |
| NET INCOME | **$14,057.78** | **$ -19,184.31** | **$33,242.09** | **-73.28 %** |

# CCC 423

## BUDGET VS. ACTUALS: MAY 2020 - APRIL 2021 - FY21 P&L

May - June, 2020

| | TOTAL | | | |
|---|---|---|---|---|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Income | | | | |
| **Total Income** | | | **$0.00** | **0.00%** |
| GROSS PROFIT | **$0.00** | **$0.00** | **$0.00** | **0.00%** |
| Expenses | | | | |
| **Total Expenses** | | | **$0.00** | **0.00%** |
| NET OPERATING INCOME | **$0.00** | **$0.00** | **$0.00** | **0.00%** |
| Other Income | | | | |
| 4602R Reserve - Interest Income | 187.56 | | 187.56 | |
| 6001 Contribution from Operating | 27,918.66 | | 27,918.66 | |
| **Total Other Income** | **$28,106.22** | **$0.00** | **$28,106.22** | **0.00%** |
| Other Expenses | | | | |
| 6110 Reserve - Podium | | 2,218.66 | -2,218.66 | |
| 6115 Reserve - RFS | | 900.00 | -900.00 | |
| 6116 Reserve - Balcony | | 6,833.34 | -6,833.34 | |
| 6117 Reserve - Masonry | | 26,499.98 | -26,499.98 | |
| 6120 Reserve - Roofing | | 833.32 | -833.32 | |
| 6130 Reserve - Skylights | | 833.32 | -833.32 | |
| 6190 Reserve - Concrete Ramp | | 250.00 | -250.00 | |
| **Total Other Expenses** | **$0.00** | **$38,368.62** | **$ -38,368.62** | **0.00%** |
| NET OTHER INCOME | **$28,106.22** | **$ -38,368.62** | **$66,474.84** | **-73.25 %** |
| NET INCOME | **$28,106.22** | **$ -38,368.62** | **$66,474.84** | **-73.25 %** |

CCC 423

**1020 Reserve Fund, Period Ending 06/30/2020**

**RECONCILIATION REPORT**

Reconciled on: 07/08/2020

Reconciled by: Zeinab Ruscica

Any changes made to transactions after this date aren't included in this report.

**Summary**

| | CAD |
|---|---|
| Statement beginning balance | 238,139.16 |
| Cheques and payments cleared (1) | -2,203.50 |
| Deposits and other credits cleared (3) | 16,936.04 |
| Statement ending balance | 252,871.70 |
| Register balance as of 06/30/2020 | 252,871.70 |

**Details**

Cheques and payments cleared (1)

| DATE | TYPE | REF NO. | PAYEE | AMOUNT (CAD) |
|---|---|---|---|---|
| 06/03/2020 | Bill Payment | 5002 | Clean Water Works | -2,203.50 |
| Total | | | | -2,203.50 |

Deposits and other credits cleared (3)

| DATE | TYPE | REF NO. | PAYEE | AMOUNT (CAD) |
|---|---|---|---|---|
| 06/30/2020 | Journal | 119 | | 2,878.26 |
| 06/30/2020 | Journal | 120 | | 98.45 |
| 06/30/2020 | Journal | 119 | | 13,959.33 |
| Total | | | | 16,936.04 |

**ROYAL BANK OF CANADA**
P.O. BOX 6011 STATION A
MONTREAL QC H3C 3B8

# Business Account Statement

RBBDA30000_3888920 E D 00006 00364

CARLETON CONDOMINIUM CORPORATION NO.423
CCC 423 RESERVE
C/O CAPITAL INTEGRAL
205-1600 LAPERRIERE AVE
OTTAWA ON K1Z 8P5

May 29, 2020 to June 30, 2020

**Account number: 00006 108-291-6**

**How to reach us:**
Please contact your RBC Banking representative or call
1-800-Royal®2-0
(1-800-769-2520)
www.rbcroyalbank.com/business

## Account Summary for this Period

**Business Current Account**

**Royal Bank of Canada**
90 SPARKS ST, OTTAWA, ON K1P 5T6

| | |
|---|---|
| Opening balance on May 29, 2020 | $238,139.16 |
| Total deposits & credits (3) | + 16,936.04 |
| Total cheques & debits (1) | - 2,203.50 |
| **Closing balance on June 30, 2020** | **= $252,871.70** |

## Account Activity Details

| Date | Description | Cheques & Debits ($) | Deposits & Credits ($) | Balance ($) |
|---|---|---|---|---|
| | **Opening balance** | | | **238,139.16** |
| 01 Jun | Deposit interest | | 98.45 | 238,237.61 |
| 09 Jun | Account transfer Due to Reserve | | 2,878.26 | 241,115.87 |
| 10 Jun | Cheque 2,203.50<br>Serial # 5002 | | | 238,912.37 |
| 15 Jun | Account transfer monthly Re. tr. | | 13,959.33 | 252,871.70 |
| | **Closing balance** | | | **252,871.70** |

**Deposit Interest Earned: $98.45**

**Serial #: 5002** **Amount: $2,203.50**

Royal Bank of Canada
90 SPARKS ST
OTTAWA ON K1P 5T8

5002

**CCC 423**
c/o Capital Integral Property Mgmt
206-1600 Laperriere Ave
Ottawa ON K1Z 8P5

DATE 06 03 2020
MM DD YYYY

TWO THOUSAND TWO HUNDRED THREE AND 50/100 DOLLARS $*******2203.50

Pay Clean Water Works
1800 Bantree St
Ottawa ON. K1B 5L6

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Scotiabank
10-Jun-2020
47696+002
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05032-002 BNS
CIDC Toronto ON
10-Jun-2020
3223869267

Endorsement - Signature or Stamp

BACK/ENDOS