

## **AGENDA**

Board of Directors' Meeting/C.C.C. #286

Monday, February 11, 2019

To Be Held in **Unit #5** at **5:30 p.m.**

1. Establishment of a Quorum
2. Review and approve Board Minutes of November 26, 2018.
3. Treasurer's Report
  1. Review and approve the monthly Financial Reports for November and December 2018.
  2. Discussion of the investment strategy for the Reserve Fund over the next year.
4. Business Arising from the Meeting of November 26, 2018
  - Intercom Board: The property manager has created a paper version of the list of Owner/Resident names and ring codes. This means that we no longer have to arrange for a plastic plaque to be prepared when a new Owner/Resident arrives in the building. The new approach will save money, since the plaques cost about \$20 each, plus we can now react far more quickly to make the necessary changes to the intercom list.
  - Garage Door Flaps – Discussion of the latest quotes, if they have been received.
  - Elevator – Latest update and discussion.

### **New Business:**

1. Cleaning and Snow Removal Contracts – Discussion and decision.
2. Fire Inspection – Plans for the annual fire inspection.
3. CityScape Contract – For the automatic sprinkler system.
4. Doorstop – Between the garage and the front lobby.
5. Fees to the Condominium Authority of Ontario (CAO) – These are due at the end of March.
6. Annual Return – Due to the CAO by the end of March.
7. PIC – Next PIC is to be provided to all Owners by April 30<sup>th</sup>.
8. Annual General Meeting – Discuss plans for the AGM, including Director training and Director Disclosures.

### **6. Other Business Matters That May Arise**

Set the Bring Forward Items

7. Confirm Date and Location for the next Board meeting (Unit #9, in late April 2019)
8. Adjournment of Meeting