808 Bronson Ave – Board Meeting Minutes

March 13, 2019 – 7:00 PM

Present

Anne Makuch, Property Manger

Anna Basile, President

Chris Lavergne, Treasurer

Mary Nicholson, Director

Sonya Nagpal, Director

1. **Called to order: 7:09 PM**
2. **Agenda Approved –** By Chris, seconded Mary
3. **Approval of Dec 15, 2018 and Jan 16, 2019 Minutes:** by Chris, seconded Mary
4. **Acceptance of Jan 2019 Financials**
    - **a.** NOT accepted, Anne to confirm accuracy and discrepancies from prior meetings
    - **b.** Anne to follow up on YE positions
5. **Current Business/Management Report**
    - **a.** Board satisfied with current status and progress of all items on action list
6. **New Business**
    - **a.** Town Hall Meeting Followup
        - **i.** Well attendee, lots of great communications and questions from residents
        - **ii.** Board to consider holding quarterly
    - **b.** Sump pump replacement
        - **i.** Anne to proceed with lowest quote
        - **ii.** Board satisfied with due diligence of approaching 3 companies for a quote
        - **iii.** Anne to provide the quotes in writing
    - **c.** Guest Suite Booking protocols
        - **i.** No change at this time, board to monitor booking trends over next year to determine if new policies should be implemented
    - d. Bike Room Tagging
        - i. Karissa to proceed with tagging in early spring
        - ii. Repairs likely able to be conducted early May once abandoned bikes removed

7. **Action Items**
    - **a.** Anne – identify process to allocate fobs
    - **b.** Anne – security system conduits, identify implications and potential solutions

c. Anne – review fob quote with Anger to confirm Fobs are included
d. Anne – verify BBQs and enforce removal of illegal and dangerous BBQs in spring
e. Karissa – tag bikes and fix bike room – commencing early spring

Meeting closed at 9 pm.