

La Renaissance



**Carleton Condominium Corporation No. 498**

**Minutes of the Meeting of the Board of Directors**

**Held Monday, June 28, 2021, starting at 6:30 p.m.**

**by Teleconference**

**Present**: François W. Lalonde Chair

 Diane Cote Director-at-Large

 Claire Frechette Director-at-Large

 Natalie Belovic Director-at-Large

 James Gu Property Administrator, CIPM

**Absent:** Anne Makuch Property Manager, CIPM

**1. Call to Order**

 The Chair, François, called the meeting to order at 6:36 p.m, motioned by Diane, seconded by Nathalie.

**2. Appointment of Board position**

* Francois was appointed president, moved by Nathalie, seconded by Claire. All in favor
* The Board will ask if Jean-Maurice is willing to volunteer as the communications coordinator for the condo.
* Claire was appointed as the treasurer. Moved by Nathalie seconded by Diane.
* Diane was appointed as the Secretary. Moved by Nathalie, seconded by Francois. Diane will also receive an account for CondoWorks as a backup member.

**3. The fifth member of the Board**

 Potential candidate: Claire brought forth the name of a potential candidate to fill the remaining vacant board position. Claire will ask him if he is still interested. All in favor.

**4. Approval of Previous Minutes**

 The board approved the meeting minutes of April 22, 2021, moved by Nathalie and seconded by Diane.

**5. Acceptance of Financial Statements of April/May 2021**

The Board accepted the April and May 2021 financial statements, moved by Claire and seconded by Francois.

**6. Management Report**

| Hallway survey | Survey with 2 choices (Option 1A and 4) + some space for comments along with the physical samples in the party room. The board will make a choice for the options 3 and 4 (for the carpet choice). Directors will meet at the office. |
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| EV station | Francois proposed to have a meeting with Raymond Leury to get more ideas on the EV situation around Mid-July (afternoon) |
| Garage drain cleaning | Get a quote after the cleaning/sweeping for the remaining uncleaned pipes, scope of the work (2 quotes). The contractor will also be asked to check (inspect) the drain’s structure in the visitor parking area. |
| Fire plan | Claire will get more clarifications with the contractor on the draft of the fire plan draft. Also she will obtain a quote for some pre-recorded message options. |
| Cannabis survey | Subject deferred to the next meeting. All agreed. |
| Balcony decks (1st floor) | CIPM will inspect the decks at each unit with a situation report with pictures. It will then obtain an estimate for repairs. . |
| New lockers | CIPM and the board will try to obtain the map of the garage and identify potential space that can be converted to lockers bearing in mind fire safety concerns. |

**7. New Business**

 CIPM does a progress report of the last discussed tasks.

**8. Adjournment**

 The meeting was adjourned at 9:39 p.m**.,** moved by Francois, seconded by Diane. The next meeting will be held on 19 July at 6:30 p.m. via videoconference.